# TOWN OF HOLYROOD

## Financial Statements
## For the Year Ended December 31, 2018

## STATEMENT OF RESPONSIBILITY

The accompanying Consolidated Financial Statements are the responsibility of the management of the Town of Holyrood and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles established by the Public Sector Accounting Board of the Association of Chartered Professional Accountants of Canada.

In carrying out its responsibilities, management maintains appropriate systems of internal and administrative controls designed to provide reasonable assurance that transactions are executed in accordance with proper authorization, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

The Council of the Municipality met with management and it's external auditors to review a draft of the consolidated financial statements and to discuss any significant financial reporting or internal control matters prior to their approval of the finalized consolidated financial statements.

*Clarified Professional Corporation Inc.,* as the Municipality's appointed external auditors, have audited the Consolidated Financial Statements. The Auditor's report is addressed to the Mayor and members of Council and appears on the following page. The opinion is based upon an examination conducted in accordance with Canadian generally accepted auditing standards, performing such tests and other procedures as they consider necessary to obtain reasonable assurance that the Consolidated Financial Statements are free of material misstatement and present fairly the financial position and results of the Municipality in accordance with Canadian generally accepted accounting principles.

*Mr. Gary Goobie*
Mayor

*Mr. Gary Corbett*
Chief Administration Officer

CLARIFIED ACCOUNTING

*financial clarity for small business*

## INDEPENDENT AUDITORS' REPORT

To the Mayor and members of Council of the Town of Holyrood,

We have audited the accompanying consolidated financial statements for the Town of Holyrood, which is comprised of the Consolidated Statement of Financial Position, the Consolidated Statement of Operations, the Consolidated Statement of Change in Net Financial Assets (Net Debt), the Consolidated Statement of Cash Flows, a summary of the significant accounting policies and other explanatory information for the year ended, December 31, 2018.

### Municipality's Responsibility for the Financial Statements

It is the responsibility of the management of the Town of Holyrood to ensure the accompanying Consolidated Financial Statements have been prepared in compliance with legislation, and in accordance with Canadian Public Sector Accounting Standards. It is also Management's responsibility to ensure appropriate systems of internal and administrative controls are maintained to provide reasonable assurance that transactions are executed in accordance with proper authorization, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

### Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit.We conducted our audit in accordance with Canadian generally accepted auditing standards. These standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In common with many municipalities, some revenues are derived from contributions and events, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the town and we were not able to determine whether any adjustments might be necessary to revenues, annual deficit, financial assets, and net debt.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenues referred to in the preceding paragraph, the financial statements present fairly, in all material respects, the financial position of the Town of Holyrood as at December 31, 2018 and the results of its operations and cash flows for the year then ended in accordance with the standards established by the Public Sector Accounting Board of The Canadian Institute of Chartered Accountants.

**July 2, 2019**
**St. John's, NL**

*Clarified Professional Corporation Inc.*
**CHARTERED PROFESSIONAL ACCOUNTANTS**

**5 Hallett Crescent, Unit 1 First Floor, St. John's NL A1B 4C4**
**P: 709.700.0086 F: 709.700.0094 W: clarifiedaccounting.ca**

# TOWN OF HOLYROOD

## Financial Statements
## For the Year Ended December 31, 2018


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**TOWN OF HOLYROOD**
**STATEMENT OF FINANCIAL POSITION**
**As at December 31, 2018**

| | 2018 | 2017 |
|---|---|---|
| **FINANCIAL ASSETS** | | |
| Cash and temporary investments (Note 3) | $ 36,408 | $ 166,199 |
| Amounts receivable (Note 4) | 675,255 | 552,250 |
| Land inventory held for sale | 463,310 | 463,310 |
| Prepaid expenses | 1,015 | 2,805 |
| | $ 1,175,988 | $ 1,184,564 |
| **LIABILITIES** | | |
| Operating line of credit | $ 245,000 | $ 145,000 |
| Accounts payable and accrued liabilities (Note 5) | 1,036,420 | 1,055,522 |
| Deferred revenue (Note 6) | 276,985 | 226,373 |
| Long-term debt (Note 7) | 1,649,726 | 1,460,821 |
| | 3,208,131 | 2,887,716 |
| **NET DEBT** | $ (2,032,143) | $ (1,703,152) |
| **NON-FINANCIAL ASSETS** | | |
| Tangible capital assets (Schedule 1) | $ 12,679,805 | $ 11,952,514 |
| **ACCUMULATED SURPLUS** | $ 10,647,662 | $ 10,249,362 |

Approved on behalf of Council:

Mayor

Chief Administrative Officer

See accompanying notes to financial statements
**Clarified Professional Corporation Inc.**

**TOWN OF HOLYROOD**
**STATEMENT OF OPERATIONS**
**Year Ended December 31, 2018**

| | 2018 Budget | 2018 Actual | 2017 Actual |
|---|---|---|---|
| **REVENUE** | | | |
| Taxation | $ 3,193,085 | $ 3,200,704 | $ 2,995,275 |
| Grants and transfers | 339,219 | 1,347,617 | 2,629,604 |
| Other revenue | 257,382 | 397,116 | 577,121 |
| Total revenue (Schedules 2 and 4) | 3,906,701 | 4,945,437 | 6,202,000 |
| **EXPENSES** | | | |
| General government services | 747,401 | 808,357 | 767,700 |
| Protective services | 345,848 | 279,710 | 219,635 |
| Transportation services | 1,612,511 | 1,612,473 | 1,557,143 |
| Environmental health services | 871,903 | 899,449 | 853,654 |
| Regional planning and development | 282,183 | 264,090 | 316,509 |
| Recreation and cultural services | 315,778 | 602,113 | 569,990 |
| Fiscal services | 94,458 | 80,945 | 183,497 |
| Total expenses (Schedules 3 and 4) | 4,270,081 | 4,547,137 | 4,468,128 |
| **ANNUAL SURPLUS (DEFICIT)** | (363,380) | 398,300 | 1,733,872 |
| **ACCUMULATED SURPLUS, BEGINNING OF YEAR** | 10,249,362 | 10,249,362 | 8,515,490 |
| **ACCUMULATED SURPLUS, END OF YEAR** | $ 9,885,982 | $ 10,647,662 | $ 10,249,362 |

See accompanying notes to financial statements.
**Clarified Professional Corporation Inc.**

**TOWN OF HOLYROOD**
**STATEMENT OF CHANGE IN NET DEBT**
**Year Ended December 31, 2018**

| | 2018 Budget | 2018 Actual | 2017 Actual |
|---|---|---|---|
| **ANNUAL DEFICIT** | $ (363,380) | $ 398,300 | $ 1,733,872 |
| Acquisition of tangible capital assets | (94,403) | (1,595,719) | (2,658,883) |
| Amortization of tangible capital assets | 868,428 | 868,428 | 754,394 |
| | 774,025 | (727,291) | (1,904,489) |
| **CHANGE IN NET DEBT** | 410,646 | (328,991) | (170,617) |
| **NET DEBT, BEGINNING OF YEAR** | (1,703,152) | (1,703,152) | (1,532,535) |
| **NET DEBT, END OF YEAR** | $ (1,292,506) | $ (2,032,143) | $ (1,703,152) |

See accompanying notes to financial statements
**Clarified Professional Corporation Inc.**

**TOWN OF HOLYROOD**
**STATEMENT OF CASH FLOWS**
**Year Ended December 31, 2018**

| | 2018 | 2017 |
|---|---|---|
| **OPERATING TRANSACTIONS** | | |
| Annual surplus | $ 398,300 | $ 1,733,872 |
| Changes in non-cash items: | | |
| Amounts receivable | (123,005) | (190,155) |
| Inventories | - | (463,310) |
| Prepaids | 1,790 | 1,790 |
| Accounts payable and accrued liabilities | (19,102) | 572,920 |
| Deferred revenue | 50,612 | (19,902) |
| Amortization | 868,428 | 754,394 |
| Cash provided by operating transactions | 1,177,023 | 2,389,609 |
| **CAPITAL TRANSACTIONS** | | |
| Cash used to acquire tangible capital assets | (1,595,719) | (2,658,883) |
| **FINANCING TRANSACTIONS** | | |
| Proceeds (repayment) of short-term debt | 100,000 | (5,000) |
| Proceeds of long-term debt | 502,946 | 397,950 |
| Debt repayment | (314,041) | (265,997) |
| Cash provided by financing transactions | 288,905 | 126,953 |
| **INCREASE (DECREASE) IN CASH AND TEMPORARY INVESTMENTS** | (129,791) | (142,321) |
| **CASH AND TEMPORARY INVESTMENTS, BEGINNING OF YEAR** | 166,199 | 308,520 |
| **CASH AND TEMPORARY INVESTMENTS, END OF YEAR** | $ 36,408 | $ 166,199 |

See accompanying notes to financial statements

## 1. Status of the Town of Holyrood

The incorporated Town of Holyrood is a municipal government that was incorporated in 1969 pursuant to the Province of Newfoundland and Labrador's Municipalities Act. The Municipality provides or funds municipal services such as fire, public works, parks and recreation, library, tourism, and other general government operations.

## 2. Significant Accounting Policies

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants and reflect the following significant accounting policies:

### a) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon the receipt of goods and services or the creation of an obligation to pay.

The Town of Holyrood has adopted the PSAB's recommendations for recording tangible capital assets and the financial statement presentation. The tangible asset section, PS 3150, establishes standards on how to account and report tangible capital assets in government financial statements. The financial statement presentation section, PS 1200, establishes general reporting principles and standards for the disclosure of information based on the underlying financial statement concepts and the objectives of the government financial statements.

### b) Cash and Temporary Investments

Cash and temporary investments include cash and short-term investments with maturities of twelve months or less from the date of acquisition.

### c) Government Transfers

Government transfers are recognized as either expenditures or revenues in the period that the events giving rise to the transfer occurred as long as: a) the transfer is authorized; b) eligibility criteria have been met by the recipient; and c) a reasonable estimate of the amount can be made.

Unearned government transfer amounts received will be recorded as deferred revenue. Earned government transfer amounts not received are treated as a receivable.

### d) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

**e) Tangible Capital Assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. Assets under construction are not amortized until the asset is put into use and one-half of the annual amortization is charged in the year of acquisition and in the year of disposal. The cost, less residual value, of the tangible capital asset is amortized on a straight-line basis over their estimated useful lives as follows:

**General Tangible Capital Assets**

| | |
|---|---|
| Land | Indefinite |
| Land improvements | 10 to 50 years |
| Buildings and leasehold improvements | |
| Buildings | 25 years |
| Recreation facilities | 10 - 20 years |
| Vehicles and equipment | |
| Machinery, equipment and furniture | 5 - 10 years |

**Infrastructure Assets**

| | |
|---|---|
| Transportation | |
| Roads | 20 - 25 years |
| Water and sewer system | 30 - 50 years |

**f) Revenue Recognition**

Revenues are recognized as earned and when collection is reasonably assured. Tax rates are approved annually by council.

**g) Use of Estimates**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles for the public sector requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

**3. Cash and Temporary Investments**

Cash and temporary investments are comprised of the following:

| | 2018 | 2017 |
|---|---|---|
| Operating accounts | $ (104,925) | $ 41,314 |
| Temporary investments | 141,333 | 124,885 |
| | $ 36,408 | $ 166,199 |

Temporary investments are comprised of guaranteed investment certificates and have a market value that approximates cost.

## 4. Amounts Receivable

| | 2018 | 2017 |
|---|---|---|
| Taxes receivable | $ 581,862 | $ 395,959 |
| HST receivable | 176,029 | 332,987 |
| Grants receivable | 72,698 | - |
| | 830,589 | 728,946 |
| Less: allowances for doubtful amounts | (155,334) | (176,696) |
| | $ 675,255 | $ 552,250 |

## 5. Accounts Payable and Accrued Liabilities

| | 2018 | 2017 |
|---|---|---|
| Accounts payable and accruals | $ 800,388 | $ 826,599 |
| Refundable deposits | 93,311 | 98,073 |
| Retirement fund liability | 142,721 | 130,850 |
| | $ 1,036,420 | $ 1,055,522 |

## 6. Deferred Revenue

| | 2017 | 2016 |
|---|---|---|
| Deferred gas tax revenue | $ 163,300 | $ 216,373 |
| Deferred project revenue | $ 13,685 | $ 10,000 |
| Deferred revenue - land sales | 100,000 | - |
| | $ 276,985 | $ 226,373 |

## 7. Long Term Debt

| | 2018 | 2017 |
|---|---|---|
| Newfoundland Municipal Financing Corporation Loan repaid during the year. | $ - | $ 12,568 |
| Royal bank loan repaid during the year. | - | 1,814 |
| Newfoundland Municipal Financing Corporation Loan with an original balance of $38,324 bearing interest at 6.375%, repayable in blended semi-annual installments of $2,003, maturing in 2020. | 5,645 | 9,124 |
| Royal bank loan with an original balance of $443,000 bearing interest at 3.61%, repayable in monthly installments of $4,403, maturing in 2020. | 8,569 | 59,255 |
| Royal bank loan with an original balance of $106,000 bearing interest at 3.5%, repayable in monthly installments of $1,931, maturing in 2021. | 65,750 | 86,240 |
| Royal bank loan with an original balance of $191,150 bearing interest at 4.12%, repayable in monthly installments of $1,947, maturing in 2021. | 51,718 | 72,492 |
| Royal bank loan with an original balance of $446,107 bearing interest at 2.74%, repayable in monthly installments of $5,842, maturing in 2023. | 327,338 | 387,538 |
| Royal bank loan with an original balance of $100,896 bearing interest at 4.23%, repayable in monthly installments of $1,868, maturing in 2023. | 85,535 | - |
| Royal bank loan with an original balance of $413,000 bearing interest at 2.52%, repayable in monthly installments of $3,897, maturing in 2024. | 241,165 | 280,353 |
| Royal bank loan with an original balance of $402,050 bearing interest at 3.39%, repayable in monthly installments of $5,384, maturing in 2025. | 367,755 | - |
| Royal bank loan with an original balance of $215,555 bearing interest at 3.12%, repayable in monthly installments of $1,995, maturing in 2026. | 159,469 | 179,280 |
| Royal bank loan with an original balance of $397,950 bearing interest at 3.05%, repayable in monthly installments of $3,853, maturing in 2027. | 336,782 | 372,157 |
| | $ 1,649,726 | $ 1,460,821 |

Principal payments required in each of the next five years are as follows:

| | |
|---|---|
| 2019 | $ 286,495 |
| 2020 | 285,398 |
| 2021 | 277,175 |
| 2022 | 255,037 |
| 2023 | 244,707 |
| Thereafter | 300,914 |

## 8. Financial Instruments

The Municipality, as part of its operations, carries a number of financial instruments. It is management's opinion the Municipality is not exposed to significant interest, currency or credit risk arising from these financial instruments, except as otherwise disclosed. Unless otherwise noted, the fair value of these financial instruments approximates their carrying values.

### Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Municipality is exposed to credit risk from its residents and businesses. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends, and other information. The Municipality has a significant number of residents and businesses which minimizes concentration of credit risk.

### Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations the town manages exposure through its normal operating and financing activities. The Municipality is exposed to interest rate risk primarily through its bank loans and credit facilities.

### Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Municipality is exposed to this risk mainly in respect of receipt of funds from its residents and other related sources, accounts payable, and long term debt.

## 9. Risk Management

As part of the town's overall risk management, its insurance policy includes crime coverage of $50,000 per occurrence covering employee dishonesty and various other fraud-related risks. The Municipality's insurance coverages and the manner in which the accounts have been kept and the safeguards against fraud are considered to be satisfactory.

## 10. Budget

In accordance with the Province of Newfoundland and Labrador's Municipalities Act, every council must adopt a financial plan for each fiscal period in a form approved by the minister. The financial plan is prepared on a revenue and expenditure basis that does not meet the recommendations of PSAB. For comparative purposes, the Town has modified its financial plan to prepare a budget that is consistent with the scope and accounting principles used to report the actual results. The budget figures used in these financial statements have been approved by Council.

The reconciliation between the Municipality's cash based financial plan and the PSAB accrual based budget figures used in these statements is disclosed in Schedule 5 - Reconciliation of the Financial Plan to the Budget.

**TOWN OF HOLYROOD**

**SCHEDULE 1**

**SCHEDULE OF TANGIBLE CAPITAL ASSETS**

**Year Ended December 31, 2018**

| | General Capital Assets | | | | | | Infrastructure | | | Totals | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Land | Land Improvements | Buildings | Vehicles | Heavy Equipment | Equipment, Furniture and Fixtures | Roads and Bridges | Marine Structures | Water and Sewer Systems | 2018 | 2017 |
| **Cost** | | | | | | | | | | | |
| Opening cost | 7,498 | 1,258,165 | 1,511,077 | 222,993 | 960,482 | 295,838 | 2,163,448 | 1,213,156 | 15,270,377 | 22,903,034 | 20,244,151 |
| Additions during the year | - | 91,924 | 11,064 | 349,327 | - | - | 453,414 | - | 689,990 | 1,595,719 | 2,658,883 |
| Disposals and write downs | - | - | - | - | - | - | - | - | - | - | - |
| Closing cost | **7,498** | **1,350,089** | **1,522,141** | **572,320** | **960,482** | **295,838** | **2,616,862** | **1,213,156** | **15,960,367** | **24,498,753** | **22,903,034** |
| **Accumulated Amortization** | | | | | | | | | | | |
| Opening accum'd amortization | - | 619,070 | 708,236 | 168,642 | 703,223 | 268,562 | 1,145,740 | 1,213,156 | 6,123,891 | 10,950,520 | 10,196,126 |
| Amortization | - | 42,410 | 39,973 | 56,584 | 71,609 | 11,167 | 99,116 | - | 547,569 | 868,428 | 754,394 |
| Disposals and write downs | - | - | - | | - | | - | - | - | - | - |
| Closing accum'd amortization | **-** | **661,480** | **748,209** | **225,226** | **774,832** | **279,729** | **1,244,856** | **1,213,156** | **6,671,460** | **11,818,948** | **10,950,520** |
| Net Book Value of Tangible Capital Assets | **7,498** | **688,609** | **773,932** | **347,094** | **185,650** | **16,109** | **1,372,006** | **-** | **9,288,907** | **12,679,805** | **11,952,514** |

**TOWN OF HOLYROOD**

**SCHEDULE OF REVENUES**

**Year Ended December 31, 2018**

**SCHEDULE 2**

| | 2018 | 2017 |
|---|---|---|
| **Taxation** | | |
| Property tax | **$ 2,260,108** | $ 2,151,297 |
| Business tax | **420,943** | 367,852 |
| Water and sewer tax | **493,391** | 430,310 |
| Licenses, permits, tax certificates & fees | **26,262** | 45,816 |
| | **3,200,704** | 2,995,275 |
| **Grants and transfers** | | |
| Municipal operating grant | **117,248** | 117,398 |
| Capital Project Grants | **634,750** | 2,122,912 |
| Gas tax revenue | **98,700** | 5,652 |
| Provincial gas tax revenue | **28,148** | 28,148 |
| Other grants and/or subsidies | **468,771** | 355,494 |
| | **1,347,617** | 2,629,604 |
| **Other revenue** | | |
| Recreation revenues | **277,839** | 234,815 |
| Other revenues | **96,225** | 77,747 |
| Land sales | **-** | 241,410 |
| Interest | **23,052** | 23,149 |
| | **397,116** | 577,121 |
| **Total Revenue** | **4,945,437** | 6,202,000 |

**TOWN OF HOLYROOD** **SCHEDULE 3**

**SCHEDULE OF EXPENSES**

**Year Ended December 31, 2018**

| | 2018 | 2017 |
|---|---|---|
| **General government services** | | |
| Legislative | $ 64,638 | $ 63,959 |
| Salaries and benefits | 283,609 | 267,060 |
| Office and other | 49,247 | 38,122 |
| Property assessment services | 48,573 | 49,952 |
| Amortization | 45,175 | 44,542 |
| General administrative expenses | 265,964 | 259,437 |
| Insurance | 51,151 | 44,628 |
| | 808,357 | 767,700 |
| **Protective services** | | |
| Amortization | 28,750 | 39,937 |
| Fire protection | 250,960 | 179,698 |
| | 279,710 | 219,635 |
| **Transportation services** | | |
| Roads and general maintenance | 1,095,442 | 1,031,587 |
| Snow clearing | 49,382 | 80,207 |
| Amortization | 204,523 | 154,827 |
| Equipment operation and maintenance | 125,415 | 166,962 |
| Street lighting | 137,711 | 123,560 |
| | 1,612,473 | 1,557,143 |
| **Environmental health services** | | |
| Water and sewer - general operation and maintenance | 203,857 | 223,404 |
| Amortization | 547,569 | 481,010 |
| Garbage and waste disposal | 148,023 | 149,240 |
| | 899,449 | 853,654 |
| **Regional planning and development** | | |
| Planning and zoning | 12,410 | 16,515 |
| Community improvement and development | 8,490 | 13,374 |
| Ocean technology | 100,490 | 144,084 |
| Promotion and economic development | 142,700 | 142,536 |
| | 264,090 | 316,509 |
| **Recreation and cultural services** | | |
| Festivals and events | 215,426 | 181,802 |
| Salaries and wages | 206,458 | 203,434 |
| Other recreation and cultural expenses | 137,819 | 150,676 |
| Amortization | 42,410 | 34,078 |
| | 602,113 | 569,990 |
| **Fiscal Services** | | |
| Interest on long term debt | 54,958 | 46,881 |
| Bad debt expense | (21,339) | 37,746 |
| Discounts | 19,489 | 13,457 |
| Bank charges | 15,966 | 13,237 |
| Land inventory cost of sales | - | 46,642 |
| Severance expense | 11,871 | 25,534 |
| | 80,945 | 183,497 |
| **Total Expenses** | 4,547,137 | 4,468,128 |

**TOWN OF HOLYROOD**

**SCHEDULE 4**

**STATEMENT OF OPERATIONS BY PROGRAM**

**Year Ended December 31, 2018**

| | General Government* | | Protective Services | | Transportation Services | | Environmental Health Services | |
|---|---|---|---|---|---|---|---|---|
| | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 |
| **REVENUE** | | | | | | | | |
| Taxation | $ 2,707,313 | $ 2,564,965 | $ - | $ - | $ - | $ - | $ 493,391 | $ 430,310 |
| Grants and transfers | 117,248 | 145,545 | 266,709 | | 363,829 | 337,811 | 521,245 | 1,790,754 |
| Other revenue | 32,360 | 24,143 | 57,205 | 40,915 | - | - | - | - |
| Total revenue | $ 2,856,921 | $ 2,734,653 | $ 323,914 | $ 40,915 | $ 363,829 | $ 337,811 | $ 1,014,636 | $ 2,221,064 |
| **EXPENSES** | | | | | | | | |
| Personnel services | $ 348,247 | $ 331,019 | $ 99,565 | $ 83,986 | $ 893,575 | $ 869,974 | $ - | $ - |
| Contract services | 213,279 | 179,181 | - | - | - | - | 148,023 | 149,240 |
| Utilities | 34,908 | 28,275 | 14,164 | 10,121 | 137,711 | 123,560 | 57,674 | 60,355 |
| Maintenance materials and supplies | 74,933 | 70,079 | 137,231 | 85,591 | 376,664 | 408,782 | 146,183 | 163,049 |
| Grants and contributions | - | - | - | - | - | - | | |
| Amortization | 45,175 | 44,542 | 28,750 | 39,937 | 204,523 | 154,827 | 547,569 | 481,010 |
| Interest on long term debt | - | - | - | - | - | - | | |
| Other | 91,815 | 114,604 | - | - | - | - | | |
| Total expenses | $ 808,357 | $ 767,700 | $ 279,710 | $ 219,635 | $ 1,612,473 | $ 1,557,143 | $ 899,449 | $ 853,654 |
| **Surplus (Deficit)** | $ 2,048,564 | $ 1,966,953 | $ 44,204 | $ (178,720) | $ (1,248,644) | $ (1,219,332) | $ 115,187 | $ 1,367,410 |

* The general government category includes revenues and expenses that cannot be attributed to a particular sector.

**TOWN OF HOLYROOD** **SCHEDULE 4 Cont...**

**STATEMENT OF OPERATIONS BY PROGRAM**

**Year Ended December 31, 2018**

| | Regional Planning and Development | | Recreation and Cultural Services | | Fiscal Services | | Total | |
|---|---|---|---|---|---|---|---|---|
| | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 |
| **REVENUE** | | | | | | | | |
| Taxation | $ - | $ - | $ - | $ - | $ - | $ - | $ 3,200,704 | $ 2,995,275 |
| Grants and transfers | - | 260,803 | 61,587 | 64,700 | 16,999 | 29,991 | 1,347,617 | 2,629,604 |
| Other revenue | 6,660 | 12,689 | 277,839 | 234,815 | 23,052 | 264,559 | 397,116 | 577,121 |
| Total revenue | $ 6,660 | $ 273,492 | $ 339,426 | $ 299,515 | $ 40,051 | $ 294,550 | $ 4,945,437 | $ 6,202,000 |
| **EXPENSES** | | | | | | | | |
| Personnel services | $ 179,531 | $ 194,354 | $ 206,458 | $ 203,434 | $ - | $ - | $ 1,727,376 | $ 1,682,767 |
| Contract services | - | - | - | - | - | - | 361,302 | 328,421 |
| Utilities | - | - | - | - | - | - | 244,457 | 222,311 |
| Maintenance materials and supplies | 49,839 | 72,522 | 343,245 | 322,478 | - | - | 1,128,095 | 1,122,501 |
| Grants and contributions | 25,000 | 30,000 | 10,000 | 10,000 | - | - | 35,000 | 40,000 |
| Amortization | - | - | 42,410 | 34,078 | - | - | 868,427 | 754,394 |
| Interest on long term debt | - | - | - | - | 54,958 | 46,881 | 54,958 | 46,881 |
| Other | 9,720 | 19,633 | - | - | 25,987 | 136,616 | 127,522 | 270,853 |
| Total expenses | $ 264,090 | $ 316,509 | $ 602,113 | $ 569,990 | $ 80,945 | $ 183,497 | $ 4,547,137 | $ 4,468,128 |
| **Surplus (Deficit)** | $ (257,430) | $ (43,017) | $ (262,687) | $ (270,475) | $ (40,894) | $ 111,053 | $ 398,300 | $ 1,733,872 |

**TOWN OF HOLYROOD** **SCHEDULE 5**

**RECONCILIATION OF THE FINANCIAL PLAN TO THE BUDGET**

**Year Ended December 31, 2018**

| | Financial Plan | Amortization (TCA) | Interest Expense | Capital Expenses | Transfers | PSAB Budget |
|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | |
| Taxation | $ 3,193,085 | $ - | $ - | $ - | $ - | $ 3,193,085 |
| Sales of goods and services | 117,015 | - | - | - | - | 117,015 |
| Grants and transfers | 286,146 | - | - | - | 53,073 | 339,219 |
| Investment income | - | - | - | - | - | - |
| Other revenue | 257,382 | - | - | - | - | 257,382 |
| Total revenue | **$ 3,853,628** | **$ -** | **$ -** | **$ -** | **$ 53,073** | **$ 3,906,701** |
| **EXPENSES** | | | | | | |
| General government services | $ 702,226 | $ 45,175 | $ - | $ - | $ - | $ 747,401 |
| Protective services | 317,098 | 28,750 | - | - | - | 345,848 |
| Transportation services | 1,407,988 | 204,523 | - | - | - | 1,612,511 |
| Environmental health services | 324,334 | 547,569 | - | - | - | 871,903 |
| Regional planning and development | 282,183 | - | - | - | - | 282,183 |
| Recreation and cultural services | 273,368 | 42,410 | - | - | - | 315,778 |
| Fiscal services: | | | | | | |
| Capital expenditures | 94,403 | - | - | (94,403) | - | - |
| Debt charges | 412,530 | - | (357,572) | - | - | 54,958 |
| Other fiscal services | 39,500 | - | - | - | - | 39,500 |
| Total expenses | **$ 3,853,628** | **$ 868,427** | **$ (357,572)** | **$ (94,403)** | **$ -** | **$ 4,270,081** |
| **Surplus (Deficit)** | **$ (0)** | **$ (868,427)** | **$ 357,572** | **$ 94,403** | **$ 53,073** | **$ (363,380)** |