



**Regular Meeting of Council #7
June 30, 2026, at 6:00 pm**

MINUTES

PRESENT:

Mayor Laura Crawley

Marjorie Gibbons, CAO

Deputy Mayor Michele Woodford

Councillor Sandra Crawley (*arrived at 6:11 pm*)

Councillor Bruce King

Councillor Charlotte Story

Councillor Mabel Tilley

Councillor Steve Winsor

1. CALL TO ORDER/ADOPTION OF AGENDA

07-37-26

King/Woodford

BE IT RESOLVED that this meeting is now called to order, and the agenda is adopted as presented.

In Favor- 6

Opposed- 0

Abstained-0

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council June 2, 2026 adopted as presented, no errors or omissions

3. BUSINESS ARISING- n/a

4. MAYORS UPDATE

Summer has begun and you will see a lot of people out and about. Businesses and the town are hard at work to make it call come alive and make sure our town is vibrant and clean. Our two-hour tidy was a success- thanks to everyone who participated. Be aware of increased traffic. Our pride parking space has been painted again. Council and staff are managing and maintaining all the things residents are very passionate about. As Council, we chose to be here. We are working towards a common good. Just because you don't hear us preaching about a particular topic, doesn't mean it's not being worked on in the background. Everyone has a responsibility- call the RCMP, put up cameras around your property, etc.

5. **CORRESPONDENCE**- directed to committee responsible.

6. **PLANNING & DEVELOPMENT**

a. Update

b. Permits

07-38-26

King/Winsor

BE IT RESOLVED to table and approve the attached permit listing. 12 permits were issued from May 28 to June 26, 2026. (Permit 05-0047-26 to 06-0058-26) and includes permits for Garage, Garage extension, General Repairs, Residential, Cart Road Upgrade, Occupancy, Residential Extension and General Repairs.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

c. **07-39-26**

King/Crawley

Location: 46 Conception Bay Highway

Proposal: Residential

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations. Applicant requested a variance to reduce the lot frontage to 22.057 meters. A variance notice was delivered to area residents, and no comments were received by the deadline date.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

d. **07-40-26**

King/Story

Location: 556A Conception Bay Highway

Proposal: Residential

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood *rescind Motion #06-55-25 (May 27, 2025)* which approved a residential home, subject to the Town's Municipal Plan and Development Regulations.

In Favor- 7

Opposed- 0
Abstained-0
Motion Carried

e. 07-41-26

King/Winsor

Location: 556A Conception Bay Highway (New Application)

Proposal: Residential

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

f. 07-42-26

King/Crawley

Location: 87 Kennedy's Lane Extension

Proposal: Residential

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations. Applicant requested a variance to reduce the lot frontage to 22.86 meters. A variance notice was delivered to area residents, and no comments were received by the deadline date.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

g. 07-43-26

King/Winsor

Location: 35 North Side Road

Proposal: Residential

Zoning: MD

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, under Regulation 10.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

h. 07-44-26

King/Woodford

Location: 43 Horizon Drive

Proposal: Storage Facility (already existing) Connection to well and septic and interior renovations to include office

Zoning: IG

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations. Application consist of connecting the current storage building to well and septic as well as interior renovations. Interior renovations include the addition of an office.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

i. 07-45-26

King/Tilley

Location: 21 Brien's Road

Proposal: Crown Land Application E-165518

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

j. 07-46-26

King/Winsor

Location: Duff's Road

Proposal: Crown Land Application E-165519

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, with the following comments, and subject to the Town's Municipal Plan and Development Regulations: The town has concern regarding the segment of crown land between the land applied for and Duff's Road, the applicant will have no access to the property other than to cross crown land.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

a. Update

Tow Hour tidy took place on June 13 and 14. Thank you to all the residents that participated. The town will be hosting its annual Holyrood Celebrates Canada event at Holy Cross Park. Holy Cross Park officially opened on June 29. Admission fee is \$2. Holyrood Day is scheduled for Wednesday, August 3 at Holy Cross Park. Camp A'hoy started on June 29, and there is still limited space available. Soccer registration closed on June 5 but you can reach out to recreation@holyrood.ca to register.

Squid Fest July 15-19, full schedule will be posted this week. Community Garden had some extensive work completed. All 31 boxes were replaced with new galvanized ones. New portable nets installed at the soccer field. Marina Shores playground- a piece of damaged equipment has been removed and one of the benches on site has been repaired. Work orders are generated for Highland Park playground to clean up the space. The actuator on one of the basketball nets is broken and the replacement part has been ordered. A new pickleball net is ordered and should be here next week.

Washrooms have been completely renovated at Holy Cross Park. Washroom renovations at the festival grounds will begin soon. The festival grounds work is near completion.

A Holyrood Trails Association MOU draft will be shared with Council for review. Salmonier Line Recreation Park update- Working on concept plans for the trail extension that will be designed with safety in mind.

8. INFRASTRUCTURE AND PUBLIC WORKS

a. Update

We experienced a number of waterline breaks. After a water break, residents will experience discoloration, pressure fluctuations and issues with infrastructure in their homes.

Waterline replacements are ongoing on Penney's Lane and Garden Road. We had discussion on retaining walls.

Residential property debris had been discontinued in 2025. Was meant for organic material but garbage such as car tires, propane tanks, was being dropped off there, which was a fire hazard. The metal bin at the depot has also been experiencing dumping of garbage. It has to be used properly or we will have issues with this service.

Sewer update- concrete inspections were to be done a couple weeks ago. We are now waiting for the final report.
There are two new wells to be drilled in July.

b. Canada Community Building Fund

07-47-26

Winsor/Story

BE IT RESOLVED the Town of Holyrood submit an application to Canada Community-Building Fund, for funding to pave both Penney's Lane and Garden Road for a total price of \$55, 775.00.

Penney's Lane recently had new water infrastructure installed which resulted in the removal of its asphalt surface. This application will enable the Town to replace the road surface to a new improved state. Garden Road has been on the priority list for new paving for some time and this application enables the town to provide improved route for both vehicular and pedestrian traffic. After seeking three quotes for the work, JSH Paving Plus submitted the lowest price to complete identified scope of work.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

9. ECONOMIC DEVELOPMENT

a. Update

Committee discussed the environmental remediation work at the former Valero site. The clean-up activities are continuing to progress. We reviewed the process for business applications in relation to the new business regulations by law currently being developed, which we aim to have completed by September 2026, requiring all businesses in the town to be registered. There will be established penalties for non-compliance and a clear enforcement framework. Prior to adopting the by law, we hope to do a social media campaign to ensure businesses and residents know what we are doing. Oceana land- request for proposal has been issued, and several requests have been made. The submission deadline is August 31. Anyone looking for a copy can contact the town office. We are pursuing funding opportunities to support the ocean sector development. We are doing that in consultation with the Marine Institute.

10. PUBLIC SAFETY

a. Update

There is currently 24 active wildfires in the province, most have been started by lightening. There is a new fire index chart that people should be aware of.

We have partnered with the RCMP to do a media blitz on recreational vehicles. Will come out in the middle of July. They are aware of issues, but further issues need to be reported to the RCMP. They have ticketed and fined users. There is a school program they are going to start in September to talk about rules, regulations and safe operations of recreational vehicles.

We are not putting fire pits back on the beach this year to keep risk of fire at bay.

b. Firefighter Position

07-48-26

Tilley/Woodford

BE IT RESOLVED the Town of Holyrood accepts the recommendation of the hiring Committee and offer the 1- year replacement career firefighting position to Andrew O'Connor. This one-year position is a result of a leave of absence by one of our career firefighters. An internal search resulted in 2 excellent candidates submitting their resumes for the position. After the resume and interview process, Andrew scored the highest average resulting in this recommendation.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

11.COMMUNICATIONS

a. Update

Encourage residents to sign up for the Voyant alerts.

b. Motion to accept committee reports

07-49-26

Story/King

BE IT RESOLVED the Town of Holyrood accept the Committee updates and recommendations as presented in the committee reports provided by the various departments and made available to all councillors for consideration.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

12. CORPORATE SERVICES & ADMINISTRATION

a. Accounts

07-50-26

Woodford/King

BE IT RESOLVED those accounts tabled in the amount of \$394,080.97 (cheque numbers D5610 to D5670 and 48271 to 48337 be approved for payment from the general account.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

b. Bankbook Balance: \$277,771.82

13. NEW BUSINESS

Crawley- Congratulations to the Roncalli graduates of 2026 and to Ella Devereaux and George Green who were the recipients of the Town of Holyrood scholarships. Marina Golden Age 50 plus club hosts a general birthday party once per year. I was happy to attend.

Woodford- Tomorrow is Memorial Day/Canada Day. There is a parade at the Star of the Sea at 10:30 am.

Crawley- n/a

King- Canada Day and Memorial day tomorrow. Today they officially presented the danger tree at Beaumont Hamel in France. Staff and Council are not taking opportunities away when it comes to clean up (metal bin, dropping off organic material), it's your neighbours. We had to remove recycling bins because people were dumping household garbage. These sites are not for household garbage.

Story- n/a

Tilley- n/a

Winsor- Nice to see all the construction being done on Route 60. Diversions and safety management plans were poorly done. A lot of residents were upset and frustrated with traffic delays.

14. DATE OF NEXT MEETING

July 28, 2026 at 6:00 pm

15. ADJOURNMENT

07-51-26

Woodford/King

BE IT RESOLVED that this meeting now be adjourned.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

Mayor

CAO

Minutes taken by CT