



**Regular Meeting of Council #6
June 2, 2026, at 6:00 pm**

MINUTES

PRESENT:

**Councillor Sandra Crawley
Councillor Bruce King
Councillor Charlotte Story
Councillor Mabel Tilley**

Marjorie Gibbons, CAO

REGRETS:

**Mayor Laura Crawley
Deputy Mayor Michele Woodford
Councillor Steve Winsor**

PROCLAMATION- RECREATION MONTH

1. CALL TO ORDER/ADOPTION OF AGENDA

06-30-26

Tilley/Story

BE IT RESOLVED that this meeting is now called to order, and the agenda is adopted as presented.

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council May 5, 2026 and Special Meeting of Council May 12, 2026 adopted as presented, no errors or omissions.

3. BUSINESS ARISING- n/a

4. MAYORS UPDATE- n/a

5. CORRESPONDENCE- n/a

6. PLANNING & DEVELOPMENT

a. Update

b. Permits

06-31-26

Crawley/Tilley

BE IT RESOLVED to table and approve the attached permit listing. 19 permits were issued from May 5 to 27, 2026. (Permit 05-0028-26 to

05-0046-26) and includes permits for residential home general repairs, garage, residential extension, commercial site preparation, fence and greenhouse.

Motion Carried

c. 06-32-26

Crawley/Story

Location: 5-19 Duff's Road

Proposal: Subdivision

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve an application and concept plan for a 24-lot subdivision off Duff's Road serviced by well and septic, and to create temporary access to the property to dig test holes required under the groundwater assessment and reporting guidelines for subdivisions serviced by individual wells. Approval is subject to the Town's Municipal Plan and Development Regulations, Residential Subdivision Design by-law, and the Government of Newfoundland and Labrador regulations.

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

a. Update

Camp A'hoy registration continues to see strong interest and is now nearly full with 25 plus campers registered in almost every week. The program will run for 8 weeks out of Holy Cross school. 2-hour tidy is scheduled for June 12, 13, 14. Final details and drop off locations, supplies and promotions will be shared in the coming days. The CBS soccer registration remains open until June 5. Registration numbers have been strong to date. Student hiring for summer 2026 has now been completed with 23 students hired. Orientation and onboarding will begin late June. Washroom upgrade contracts have been awarded for both the Festival Grounds and Holy Cross Park. Work is expected to begin in the coming weeks as part of the ongoing improvement to public recreation infrastructure. Public works crews have been busy preparing fields, parks, playgrounds and outdoor facilities for the summer season, including general maintenance, cleanup and seasonal set up. Staff continue to prepare for the upcoming summer events and programming season, including Squid Fest 37, taking place from July 15-19 as well as Canada Day on July 1 at Holy Cross Park.

8. INFRASTRUCTURE AND PUBLIC WORKS

a. Update

Cleanout of the oxidation ditch, clarifies and holding tank is complete. Bulk solids and debris have been removed from the site for processing within the Foxtrap facility. The construction of the holding pad for the new 500,000-gallon water tank will begin this year.

We are investigating the possibility of two more wells to ensure we have water in the future. Our engineers on this project have secured the services of Prime Drilling to complete the work for the cost of \$70,000.

b. Change Order

06-33-26

Story/Crawley

BE IT RESOLVED the Town of Holyrood approve Change Order for Project 17-GI-21-00049 – Water Supply Upgrades which allows the town to change to scope of work to accommodate the preparation of the new 500,000-gallon tank install by completing the tank foundation and all underground piping and valves for the new tank.

Motion Carried

9. ECONOMIC DEVELOPMENT

a. Update

RFP for Oceana lands has been released for interest by developers. The closing is August and we encourage anyone interested in developing the land to reach out to us and request a copy of the RFP. We are experiencing an increased number of calls for industrial space in the town. We continue to work on general business applications. Reminding those who are doing business in the Town of Holyrood that you must register your business with the town. When you operate without regulations, you are disadvantaging your neighbors, who are following regulations. It also means the town cannot support you in growing your business. The town is looking into its by-law development and it is with the legal team in hopes we can create a fair system for all business people in the town.

10. PUBLIC SAFETY

a. Update

We had a public safety blitz and a flyer sent out to residents. ATV's and dirt bikes are a big topic right now, across the Avalon. We are all trying to find a safe way for ATVs and dirt bike usage. If you see illegal use, please contact the RCMP. Forest fire season is coming. Holyrood is diligent making sure that we do everything right for forest fire season. Ensure residents remove debris from their homes

and garage, brush is cut away, removal of old building material.
Beautiful job done on the crosswalk at Holy Cross school.

11.COMMUNICATIONS

a. Update

Committee is transitioning to a bi-monthly schedule for the summer and will return to monthly schedule in the fall. We continue to encourage residents to sign up for the Voyant Alert- the town's emergency and public notification services. The town's public service campaign has been delivered through a combination of direct mail and social media posts. The campaign focused on sharing public safety information and community awareness messages.

b. Motion to accept committee reports

06-34-26

Story/Crawley

BE IT RESOLVED the Town of Holyrood accept the Committee updates and recommendations as presented in the committee reports provided by the various departments and made available to all councillors for consideration.

Motion Carried

12.CORPORATE SERVICES & ADMINISTRATION

a. Accounts

06-35-26

Tilley/Crawley

BE IT RESOLVED those accounts tabled in the amount of \$251,625.74 (cheque numbers D5533 to D5609 and 48185 to 48257) be approved for payment from the general account.

Motion Carried

b. Bankbook Balance: \$184,784.27

13.NEW BUSINESS

Crawley- anyone that submitted radon kits, people are getting back emails so check your emails for updates to get your results.

Story- n/a

Tilley- Hats off to public works staff for getting our town ready for the summer. Great job.

14. DATE OF NEXT MEETING

June 30, 2026 at 6:00 pm

15. ADJOURNMENT

06-36-25

Crawley/Story

BE IT RESOLVED that this meeting now adjourn.

Motion Carried

Mayor

CAO

Minutes taken by CT