



**Regular Meeting of Council #3
March 10, 2026 at 6:00 pm**

MINUTES

PRESENT:

**Mayor Laura Crawley
Deputy Mayor Michele Woodford
Councillor Sandra Crawley
Councillor Bruce King
Councillor Charlotte Story
Councillor Steve Winsor**

Marjorie Gibbons, CAO

REGRETS:

Councillor Mabel Tilley

PROCLAMATION

- **PURPLE DAY FOR EPILEPSY**
- **EASTER SEALS MONTH**

1. CALL TO ORDER/ADOPTION OF AGENDA

03-19-26

Woodford/Story

BE IT RESOLVED that this meeting is now called to order, and the agenda is adopted as presented.

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council February 10, 2026 adopted as presented

3. BUSINESS ARISING- n/a

4. MAYORS UPDATE

Our town thrives when everyone feels safe, heard, represented and respected. We want to be clear that harassment and bullying have no place in the Town of Holyrood. We have a zero-tolerance policy that supports that, online or in -person. There are many ways to appeal a decision of Council and staff would be happy to help you navigate that process.

We are proud to recognize International Women's Day which was on Sunday, March 8. It's a call to strengthen and empower women in our systems. The first woman elected to the provincial legislature in Canada

was Louise McKinney in 1917 in the Alberta general election. The first woman elected to the House of Commons was Agnes Macphail in 1921. We support the trail blazers in our systems, in our governments, for standing up for women and girls to build a future.

5. CORRESPONDENCE

- a. Minister Barry Petten
Re- MYCW. Passed along to CSA and Public Works for review.
- b. Minister Chris Tibbs
Things to ensure we are following processes within the Act.

6. PLANNING & DEVELOPMENT

- a. Update
- b. Permits
03-20-26
King/Winsor
BE IT RESOLVED to table and approve the attached permit listing. 8 permits were issued from February 6 to March 6, 2026. (Permit 01-0005-26 to 02-0012-26) and includes permits for Residential, Occupancy, Garage, Demolition, Site Prep, and Home-Based Business.
Motion Carried

- c. **03-21-26**
King/Winsor
Location: 2 O'Neil's Road
Proposal: Home Based Business- Office
Zoning: RMD
BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations. This application is for a home office, was advertised and no comments were received by the deadline date.
Motion Carried

7. RECREATION AND COMMUNITY EVENTS

- a. Update
Crystal Carnival was held from February 18-22. We had several events that were successfully delivered and well attended. A number of outdoor and weather dependent activities had to be cancelled or postponed in the interest of public safety. We would like to extend our sincere thanks to Atlantic Lottery Corporation for the continued sponsorship in support of this years event.

Preparations are underway for our spring program. Easter camp will take place from April 6-10 at Holy Cross Elementary. Registration and details will be released in the coming weeks. Summer employment opportunities will be posted on the town's website and social media channels.

b. Atlantic Recreation & Facilities Conference

03-22-26

Crawley/Woodford

BE IT RESOLVED the Town of Holyrood approve the Director of Recreation & Community Services to attend Atlantic Recreation & Facilities Conference in Halifax, Nova Scotia from May 20-22, 2026.

This event is the main Atlantic gathering for the recreation and facilities sector and focuses on professional development, best practices, networking, and partnership building. It includes keynote speakers, sector-specific sessions (aquatics, programming, facilities, trails, events, etc.), an exhibitor/trade show, and opportunities to collaborate with municipal and community recreation leaders from across Atlantic Canada. The cost for the conference including all travel -and expenses is \$2,135. This cost would be absorbed within the recreation budget.

Motion Carried

8. INFRASTRUCTURE AND PUBLIC WORKS

a. Update

Cell Phone Tower- we have received an application for the building permit which will go through the normal review and approval process.

The department is reviewing all our capital works projects.

Festival Grounds Improvement Project- we wish it was completed by now. We have a meeting with the designer Mills & Wright coming up to secure firm commitment for the final completion of the project.

Staff received quotes on new backhoe, that has been reviewed and we will come back with a recommendation at the next meeting for consideration and approval.

Staff is working on RFQ's for the upcoming construction season for waterlines (Penney's Lane and Bennett's Road), street sweeping, and line painting.

Committee reviewed some correspondence with response gone back to those individuals.

9. ECONOMIC DEVELOPMENT

a. Update

CAO met with Kelly Santos from marine Institute to discuss the upcoming ocean sector event that we are trying to get scheduled for the spring. Ms. Santos also expressed interest in meeting with the full Council to provide a debrief on the Launch initiatives and plans for the upcoming year. CAO had a zoom conference with reps from provincial government departments which focused on goals of the ocean sector. There have been investment inquiries from developers interested in business ventures in Holyrood. We have had new businesses seeking start up space in our building.

10. PUBLIC SAFETY

a. Update

No committee meeting was held due to weather. There will be a full report for the next meeting. We are starting to collect the radon kits, so if you have them in your home, please send them back to the town for testing.

11. COMMUNICATIONS

a. Update

On March 3, I attended the senior's group to determine how many had the Voyant app, there were significant who did have it and many who don't, who stated they get their news from Facebook.

b. Motion to accept committee reports

03-23-26

Story/King

BE IT RESOLVED the Town of Holyrood accept the Committee updates and recommendations as presented in the committee reports provided by the various departments and made available to all councillors for consideration.

Motion Carried

12. CORPORATE SERVICES & ADMINISTRATION

a. Accounts

03-24-26

Woodford/Crawley

BE IT RESOLVED those accounts tabled in the amount of \$231,632.83 (cheque numbers D5373 to D5445 and 47962 to 47998) be approved for payment from the general account.

Motion Carried

b. Bankbook Balance: \$223,407.24

13. NEW BUSINESS

Woodford- n/a

Crawley- n/a

King- we have been pushing the cell tower since 2021. There were a lot of meetings, letters, complaints, resolutions at MNL, and a lot of work and effort put into it.

The announcement about Bay de Nord. This is great news. The first oil should be produced by 2031 with a life expectancy up to 2066 with about 400 million barrels of recoverable oil.

Story- n/a

Winsor- we should feel passionate about the Bay de Nord project. This region will benefit from it.

14. DATE OF NEXT MEETING

April 7, 2026 at 6:00 pm

15. ADJOURNMENT

03-25-26

Woodford/Story

BE IT RESOLVED that this meeting now adjourn.

Mayor

CAO

Minutes taken by CT