



**Regular Meeting of Council #10
September 16, 2025, at 6:00 pm**

MINUTES

PRESENT:

Mayor Gary Goobie

Marjorie Gibbons, CAO

Deputy Mayor Michele Woodford

Councillor Laura Crawley

Councillor Bruce King

Councillor Sadie King

Councillor Mabel Tilley

REGRETS:

Councillor Steve Winsor

1. CALL TO ORDER/ADOPTION OF AGENDA

10-106-25

Woodford/Crawley

BE IT RESOLVED that this meeting is now called to order, and the agenda is adopted as presented.

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council August 19, 2025 adopted as presented.

3. BUSINESS ARISING- n/a

4. CORRESPONDENCE- n/a

5. PLANNING & DEVELOPMENT

a. Update

Deadline for applications 3:00 pm on the Monday before the P&D committee meeting. We will add this to our website and our applications.

b. Permits

10-107-25

Woodford/Crawley

BE IT RESOLVED to table and approve the attached permit listing. 24 permits were issued from August 8 to September 10, 2025. (Permit # 08-0237-25 to 09-0263-25) and includes permits for Residential, Driveway extension and paving, General Repairs (residential and

commercial), Accessory Building, Roadside Vending, Fence, Seniors Complex, Patio.

c. 10-108-25

Woodford/B. King

Location: The Valley
Proposal: Residential
Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

d. 10-109-25

Woodford/Tilley

Location: Star of the Sea Parking Lot
Proposal: Roadside Vending- Vegetables
Zoning: TC

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations and the Mobile Canteen and Vendor Regulations.

Motion Carried

e. 10-110-25

Woodford/Crawley

Location: 9 Saul Drive
Proposal: Retaining Wall
Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

f. 10-111-25

Woodford/B. King

Location: Trans Canada Highway
Proposal: Quarry Development Permit Extension
Zoning: Watershed

BE IT RESOLVED to approve a one-year extension to a quarry development permit, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

6. RECREATION AND COMMUNITY EVENTS

a. Update

Fall Program is coming up- Harvest Hoedown, Tasty Trail and SpookTRUNKular. Check out our social media for details. Fall

Community Guide is being worked on, but flyers are no longer accepted by Canada Post until further notice. Senior's Programs are starting up. Zumba Gold and Active for Life will be resuming in October, registration is September 25 at 9 am.

7. INFRASTRUCTURE AND PUBLIC WORKS

a. Update

Request from a resident to extend snow clearing on Furey's Woodpath, Committee decided to leave it status quo. Will have new culverts installed on McGrath's Road. Sewage Treatment Plant- will clean out the lagoon. Water supply- we were supposed to have a new test well installed by September 15 under George Cove Mountain, that has been extended to September 30. Most speed bumps have been removed, and we are looking at getting extra speed bumps for next year. Holy Cross Park is being prepared for winter. Safety concerns regarding boulders on Marine Drive which has been taken care of.

b. 10-112-25

S. King/Woodford

BE IT RESOLVED the Town of Holyrood approve the installation of two drainage culverts at 21 McGrath's Road according to the Town of Holyrood development Regulations.

Motion Carried

8. ECONOMIC DEVELOPMENT

a. Update

Conception Bay Area Chamber of Commerce is hosting its annual golf tournament on September 18. Ocean's Holyrood Initiative is sponsoring lunch that day. There have been a lot of business/commercial inquiries. There are a lot of things happening in the town business wise. Hosting a business session in October.

9. PUBLIC SAFETY

a. Update

Public statement to go out advising people of the fire area to stay out of. Fire Chief is working on the Emergency Management Plan. Dirt bikes and ATV's safety- travelling on public roads is illegal. CAO is looking into speed cameras. We will get 100 radon kits- there will be an information session on November 19- time to be confirmed. Distribution week will be from November 20-28. Collection week will be March 9-13, 2026.

10. COMMUNICATIONS

a. Update

Because we are not able to circulate flyers through Canada Post, we will get creative and put up posters around town, check our social media, Voyant alerts, and we ask people spread the word.

- b. Motion to accept committee reports

10-113-25

Crawley/Woodford

BE IT RESOLVED the Town of Holyrood accept the Committee updates and recommendations with amended Planning & Development committee minutes, as presented in the committee reports provided by the various departments and made available to all councillors for consideration.

Motion Carried

11. CORPORATE SERVICES & ADMINISTRATION

- a. Update

- b. Accounts

10-114-25

Crawley/B. King

BE IT RESOLVED those accounts tabled in the amount of \$295,638.85 (cheque numbers D5057 to D5131 and 47304 to 47478) be approved for payment from the general account.

Motion Carried

- c. **10-115-25**

Crawley/Woodford

BE IT RESOLVED the Town of Holyrood provide a stipend to the members of the Response team who worked tirelessly to protect the town during the recent wildfires, providing protection, Communication and monitoring including water distribution. The dedication of these individuals and fire departments resulted in no loss of property or life.

Motion Carried

- d. Bankbook Balance: \$124,011.33

12. NEW BUSINESS

Woodford- n/a

B. King- The war memorial at the Star of the Sea- the package is almost ready to go. Letters of support will be added to the package and sent off to Veterans Affairs and hopefully will be successful. Thanks to everyone for their support. For 14 years, we have had a uniform services dinner at

the Mess in Pleasantville and attended by different emergency services. This year the dinner is going to be a tribute to all the first responders that were involved in the fires. Cost of the dinner is \$60 and prime rib will be served.

Crawley- Before the next public meeting, it will be fire prevention week.

Tilley- n/a

S. King- n/a

13.DATE OF NEXT MEETING

October 14, 2025 at 6:00 pm

14.ADJOURNMENT

10-116-25

Woodford/Crawley

BE IT RESOLVED that this meeting now adjourn.

Motion Carried

Mayor

CAO

Minutes taken by CT