



**Regular Meeting of Council #7
June 24, 2025, at 6:00 pm**

MINUTES

PRESENT:

**Mayor Gary Goobie
Deputy Mayor Michele Woodford
Councillor Bruce King
Councillor Sadie King
Councillor Mabel Tilley**

STAFF:

Marjorie Gibbons

PROCLAMATION- RECREATION MONTH

1. CALL TO ORDER/ADOPTION OF AGENDA

07-69-25

Woodford/Tilley

BE IT RESOLVED that this meeting is now called to order, and the agenda is adopted as presented.

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council May 27, 2025 adopted as presented

3. BUSINESS ARISING- n/a

4. CORRESPONDENCE- n/a

5. PLANNING & DEVELOPMENT

a. Update

b. Permits

07-70-25

Woodford/Tilley

BE IT RESOLVED to table and approve the attached permit listing. 19 permits were issued from May 16 to June 18, 2025. (Permit # 05-0160-25 to 06-0178-25) and includes permits for residential build, commercial build, general repairs for residential and commercial, driveway development, property maintenance, demolition, accessory building, site preparation, and fence.

Motion Carried

c. Location: 366 Conception Bay Highway
Proposal: Crematorium

Zoning: TC

07-71-25

Woodford/S. King

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations and the Development Regulations Amendment No. 9, 2019. This application is a Discretionary Use in a Town Centre zone. The application was advertised, no comments were received by the deadline date, therefore no briefing was held.

Motion Carried

- d. Location: 36 Woodford's Station
Proposal: Home Based Business
Zoning: RMD

07-72-25

Woodford/Tilley

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations. This application is a Discretionary Use in a Town Centre zone. The application was advertised, no comments were received by the deadline date.

Motion Carried

- e. Location: 636 Conception Bay Highway
Proposal: Residential
Zoning: RMD

07-73-25

Woodford/Tilley

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

- f. Location: 56 Duff's Road
Proposal: Residential
Zoning: RMD

07-74-25

Woodford/B. King

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

- g. Location: 153 Conception Bay Highway
Proposal: Residential with an apartment.
Zoning: RMD

07-75-25

Tilley/King

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

h. 07-76-25

Subdivision- Phase 1- 110/116 and 122 Conception Bay Highway

Woodford/B. King

BE IT RESOLVED the Town of Holyrood conditionally approve the Concept Plan for Subdivision Phase I for 110/116& 122 CBH. This conditional approval is subject to the developer providing engineered plans and entering into a development agreement, both of which are to the satisfaction of the Town.

Motion Carried

6. RECREATION AND COMMUNITY EVENTS

a. Update

Thanks to all who participated in Tidy Towns.

Upcoming events- Canada Day, July 1 beginning at 10 am.

Squid Fest is coming up from July 16-20. Full details to be released in mailboxes soon.

Registration is opened for the 8 km roody race and tickets for the beach party.

Summer staff began training last week.

Camp A'hoy- majority of the weeks are full with a wait list in place.

CBC soccer begins on Monday.

Lighting of the softball field has started.

7. INFRASTRUCTURE AND PUBLIC WORKS

a. Update

A RFP was put out for roof repairs on the fire hall and the heritage building. No bids were received so we have gone out to 4 companies for quotes. Decision to be made on that in the next couple weeks.

Holy Cross Park is ready to go. The dam was installed.

CBCL has a permit to do 3 test wells to help with water stability and sustainability in the town.

We are working with Pardy's on the sewer project to get the oxidation ditch cleaned.

Working with NL Power to install lighting on the festival grounds.

The project for the new tank has been awarded and starting this fall.

Work is progressing on time at the festival grounds.

Working on lighting at the softball field.

8. ECONOMIC DEVELOPMENT

a. Update

Reviewed two business applications which were approved here this evening.

CAO meets with representatives from Marine Institute monthly, which is part of our MOU which shares information on what is happening at The Lauch and the Town. We are partnering with MI for an event in September for our business community.

We are working with Robot Marketing to develop a video on the town identifying what our town has to offer, and market out town.

9. PUBLIC SAFETY

a. Update

Many fires that are happening is because of human activity. We are asking people to take precautions. Everything is so dry. Make your homes fire safe. When the province issues a fire bad, it's not due to humidity, dryness or wind. It's because all the resources are in one area.

Some things to think about in regard to protecting your property- check mulch that you have in your flower pots, etc. Mulch can spontaneously combust if it's dry enough- it's like putting dry wood around your house. If you have any windfalls or dead trees have them removed. Encourage parents to speak to their children about fire safety and the dangers of lighting fires. Some tips on how to be fire smart on the Forestry website.

Dirt bikes and ATV's- this is a problem all over the province, and here in Holyrood. The RCMP and RNC are doing the best they can. There have been excess speeds, and issues with nails found on the railway bed.

Schools are closed now, the pools, camps and parks are open. Please take your time and watch for the kids that are out and about.

Voyant Alert System- encourage residents to use this as a means of communication in emergency situations.

10. COMMUNICATIONS

a. Update

Voyant roll out is progressing along quite well. We have 1,070 people who are registered.

We hope to do some education pieces on ATV use on our social media.

We will add a link to the fire smart website for residents to easily access.

b. Motion to accept committee reports

07-77-25

Woodford/S. King

BE IT RESOLVED the Town of Holyrood accept the Committee updates and recommendations as presented in the committee reports provided by the various departments and made available to all councillors for consideration.

Motion Carried

c. 07-78-25

Woodford/Tilley

BE IT RESOLVED the Town of Holyrood will hold a separate election for the position of Mayor at the October 2, 2025 municipal election. If there are several candidates for the position of Mayor after nomination day, a separate ballot for Mayor will be available for residents to vote for this position on their council.

Motion Carried

d. 07-79-25

Woodford/B. King

BE IT RESOLVED the Town of Holyrood designate September 9 and 10 as nomination days for the 2025 municipal election being held October 2, 2025. The nomination period for both these days will be 9:00am to 4:00 pm. The nomination process will be posted on the Town of Holyrood website for easy access for interested residents.

Motion Carried

e. 07-80-25

Woodford/B. King

BE IT RESOLVED the Town of Holyrood designated Marjorie Gibbons as Returning Officer for the 2025 municipal election being held October 2, 2025. The legislation directs the Town to assign the clerk as Returning Officer.

Motion Carried

f. 07-81-25

Woodford/Tilley

BE IT RESOLVED the Town of Holyrood appoint Marie Searle as the Alternate Returning Officer. An alternate is required by legislation to ensure the election activities continue in the event the Returning Officer is unable to fill his/her duties

Motion Carried

g. 07-82-25

Woodford/S. King

BE IT RESOLVED the Town of Holyrood sets 100.00 dollars as the highest limit for individual contributions to any one candidate during the municipal election and all such donations and contributions must be declared by all candidates at the end of the election.

Motion Carried

h. 07-83-25

Woodford/Tilley

BE IT RESOLVED the Town of Holyrood will conduct an automatic recount of votes in a case where 10 votes or less separate 2 candidates and only one of which can hold a remaining seat.

Motion Carried

11. CORPORATE SERVICES & ADMINISTRATION

a. Update

As of June 2025, collection of property taxes is at 74.78%, water and sewer tax is at 64.64%, business tax is at 76.90%, personal tax is at 70.31%, fire service fees were slow coming in.

b. Accounts

07-84-25

B. King/Woodford

BE IT RESOLVED those accounts tabled in the amount of \$ 229,186.39 (cheque numbers D4810 to D4865 and 47059 to 47162) be approved for payment from the general account.

Motion Carried

c. Bankbook Balance: \$ 297,869.94

12. NEW BUSINESS

Woodford- school is closing and there will be lots of kids out and about. Have a safe and happy summer. July 1 celebrations- encourage everyone to come out for the events.

B. King- Memorial Day – get out and pay your respects and celebrate Canada Day. Encourage people to get out and vote during the municipal election and consider running for Council. On July 6, the Gerry Squires gallery will open.

Tilley- I was up to the dog park over the weekend and the hustle and bustle at the community garden was great. Outstanding job done on the upgrades. Fishing season opens this weekend. Wear your life jackets and be safe.

S. King- n/a

13. DATE OF NEXT MEETING

July 22, 2025 at 6:00 pm

14. ADJOURNMENT

07-85-25

Woodford/S. King

BE IT RESOLVED that this meeting now adjourn.

Motion Carried

Mayor

CAO

Minutes taken by CT