



**Regular Meeting of Council #7
June 24, 2025, at 6:00 pm**

AGENDA

PROCLAMATION- RECREATION MONTH

1. CALL TO ORDER/ADOPTION OF AGENDA

BE IT RESOLVED that this meeting is now called to order, and the agenda is adopted as presented.

2. ADOPTION OF MINUTES

Regular Meeting of Council May 27, 2025

3. BUSINESS ARISING

4. CORRESPONDENCE

5. PLANNING & DEVELOPMENT

a. Update

b. Permits

BE IT RESOLVED to table and approve the attached permit listing. 19 permits were issued from May 16 to June 18, 2025. (Permit # 05-0160-25 to 06-0178-25) and includes permits for residential build, commercial build, general repairs for residential and commercial, driveway development, property maintenance, demolition, accessory building, site preparation, and fence.

c. Location: 366 Conception Bay Highway

Proposal: Crematorium

Zoning: TC

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations and the Development Regulations Amendment No. 9, 2019. This application is a Discretionary Use in a Town Centre zone. The application was advertised, no comments were received by the deadline date, therefore no briefing was held.

d. Location: 36 Woodford's Station

Proposal: Home Based Business

Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

This application is a Discretionary Use in a Residential Medium Density zone. The application was advertised, no comments were received by the deadline date.

- e. Location: 636 Conception Bay Highway
Proposal: Residential
Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

- f. Location: 56 Duff's Road
Proposal: Residential
Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

- g. Location: 153 Conception Bay Highway
Proposal: Residential with an apartment.
Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

- h. Subdivision- Phase 1- 110/116 and 122 Conception Bay Highway
BE IT REOLVED the Town of Holyrood conditionally approve the Concept Plan for Subdivision Phase I for 110/116& 122 CBH. This conditional approval is subject to the developer providing engineered plans and entering into a development agreement, both of which are to the satisfaction of the Town.

6. RECREATION AND COMMUNITY EVENTS

- a. Update

7. INFRASTRUCTURE AND PUBLIC WORKS

- a. Update

8. ECONOMIC DEVELOPMENT

- a. Update

9. PUBLIC SAFETY

- a. Update

10.COMMUNICATIONS

- a. Update

- b. Motion to accept committee reports

BE IT RESOLVED the Town of Holyrood accept the Committee updates and recommendations as presented in the committee

reports provided by the various departments and made available to all councillors for consideration.

- c. **BE IT RESOLVED** the Town of Holyrood will hold a separate election for the position of Mayor at the October 2, 2025 municipal election. If there are several candidates for the position of Mayor after nomination day, a separate ballot for Mayor will be available for residents to vote for this position on their council.
- d. **BE IT RESOLVED** the Town of Holyrood designate September 9 and 10 as nomination days for the 2025 municipal election being held October 2, 2025. The nomination period for both these days will be 9:00am to 4:00 pm. The nomination process will be posted on the Town of Holyrood website for easy access for interested residents.
- e. **BE IT RESOLVED** the Town of Holyrood designated Marjorie Gibbons as Returning Officer for the 2025 municipal election being held October 2, 2025. The legislation directs the Town to assign the clerk as Returning Officer.
- f. **BE IT RESOLVED** the Town of Holyrood appoint Marie Searle as the Alternate Returning Officer. AN alternate is required by legislation to ensure the election activities continue in the event the Returning Officer is unable to fill his/her duties
- g. **BE IT RESOLVED** the Town of Holyrood sets 100.00 dollars as the highest limit for individual contributions to any one candidate during the municipal election and all such donations and contributions must be declared by all candidates at the end of the election.
- h. **BE IT RESOLVED** the Town of Holyrood will conduct an automatic recount of votes in a case where 10 votes or less separate 2 candidates and only one of which can hold a remaining seat.

11. CORPORATE SERVICES & ADMINISTRATION

- a. Update
- b. Accounts
BE IT RESOLVED those accounts tabled in the amount of \$ 229,186.39 (cheque numbers D4810 to D4865 and 47059 to 47162) be approved for payment from the general account.
- c. Bankbook Balance: \$ 297,869.94

12. NEW BUSINESS

13. DATE OF NEXT MEETING

July 22, 2025 at 6:00 pm

14. ADJOURNMENT