



**Regular Meeting of Council #4
April 1, 2025, at 6:00 pm**

MINUTES

PRESENT:

**Deputy Mayor Michele Woodford
Councillor Laura Crawley
Councillor Bruce King
Councillor Sadie King
Councillor Mabel Tilley
Councillor Steve Winsor**

Marjorie Gibbons, CAO

REGRETS:

Mayor Gary Goobie

1. CALL TO ORDER/ADOPTION OF AGENDA

B. King/Winsor

04-29-25

BE IT RESOLVED that this meeting is now called to order, and the agenda is adopted as presented.

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council March 4, 2025 adopted as presented, no errors or omissions.

3. BUSINESS ARISING- n/a

4. CORRESPONDENCE- n/a

Deputy Mayor vacated the chair to present the Planning & Development update. Councillor Sadie King assumed the chair.

5. PLANNING & DEVELOPMENT

a. Update

Reviewed revision #3 of the Municipal Plan. Plan is now ready to submit to the provincial government for review. Subdivision by laws and agreement was discussed. Planner is in final stage of completing the by laws which will outline general requirements for all subdivisions. Next piece after the by-laws are finalized is the subdivision agreement.

b. Permits

04-30-25

Woodford/B. King

BE IT RESOLVED to table and approve the attached permit listing. 7 permits were issued from March 1 to 19, 2025. (Permit # 03-0013-25 to 03-0019-25) and includes permits for Residential, Occupancy, Commercial Repairs, General Repairs and Accessory Building.

Motion Carried

- c. Location: 15 Mountain Edge Drive
Proposal: Residential
Zoning: RMD

04-31-25

Woodford/Crawley

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

- d. Location: 63A Kennedy's Lane Ext.
Proposal: Residential
Zoning: RMD

04-32-25

Woodford/Crawley

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

- e. Location: 7 Eagle Drive
Proposal: Residential
Zoning: RMD

04-33-25

Woodford/Tilley

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations

Motion Carried

- f. Location: 32 Salmonier Line
Proposal: Powder Coating Business
Zoning: MD

04-34-25

Woodford/Winsor

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations. This application falls under Light Industry, which is a Discretionary Use in a Mixed Development zone. The application was advertised, and a briefing was held.

Motion Carried

Deputy Mayor assumed the chair.

6. RECREATION AND COMMUNITY EVENTS

a. Update

Registration is opening on April 17 for our Easter Camp. Camp will run from April 21-25. Egg Hunt will be held on April 12, and a family movie, *Peter Rabbit*. We have our Easter mailout going out soon, which talks about summer employment coming up, April 30 is the deadline to apply. Camp A'hoy registration opens May 21. Squid Fest "Beach" party will be held in a new temporary location on July 19. Concert line up will include The Irish Descendants, The Navigators, Kitchen Party and Cripple Creek.

b. Recreation Program Coordinator

04-35-25

Tilley/B. King

BE IT RESOLVED that the Town hire Andrew Lewis as Recreation Program Coordinator as recently advertised.

Motion Carried

7. INFRASTRUCTURE AND PUBLIC WORKS

a. Update

Salmonier Line Emergency Water Supply Project- We had CBCL engaged to do a review study on the work that's been done to identify any gaps to ensure we are doing the right thing with this project for additional water supply for the town. They met with us to present their findings and they're continuing the evaluation to determine best option of additional water supply. While they are continuing to investigate and study surface water, they are also recommending that we first study and evaluate the possibility of additional good quality water from wells, additional aquifers in locations around the town. CBCL is recommending moving forward with a test well program.

Sewer Treatment Plant- work will begin this summer in a phased approach, it's going to take multiple years. The engineering consultant, Municipal Affairs, Provincial and Federal water resources, environmental department reps, infrastructure, all these people are at the table on this project. To ensure compliance with federal regs, there will be various phases. Phase 1a will happen this summer. We will first clean out the oxidation ditch, clarifier, sludge holding tank. Design build for the new building will include the solid screening, grit removal for effluent, and all new clarifier parts. These parts have to

be ordered under this program, and will likely take months to get, and is likely that this stuff is going to bridge under phase 1 b of the 2026 installation. 2026 installation will be the clarifier parts, the head works parts and the outfall will be addressed in that phase depending on where we are with the funding. Phase 2 is new funding to replace the lift station which includes the underground chambers and the overflow pipes. Phase 3 will be the completion of all plant upgrades and any punch list items remaining from prior phases. Over the next 2 to 3 years we will see lots of work happening. We will be leading the way in terms of environmentally responsible and in accordance with regulation for sewage discharge.

Water Tank- Work is ongoing with the province, we are finalizing the RFP and hoping to be released to bids soon, with construction this year.

Community Centre- The consultant has prepared three design options as part of their study concept review for consideration. We hope to receive that next week for review. Once we review, we will have public consultations to give everyone a chance for their voice to be heard. We will go back to the consultant so they can design based on the feedback of Council and the residents.

Festival Grounds- RFP tender for rehabilitation and significant improvement of the festival grounds, new band stand, accessible parking.

b. Dump Truck and Plow

04-36-25

Winsor/S. King

BE IT RESOLVED that the Town of Holyrood sell the 2005 Stirling Dump Truck and Plow for \$12,000 (less \$1,115 commission and towing fees). The Town will receive \$10,885.

Motion Carried

c. Waterline Extension Request

04-37-25

Winsor/Crawley

BE IT RESOLVED that the Town of Holyrood reject an application from a resident to extend a 2" town owned waterline approximately 235 meters, to service a residence.

Motion Carried

Deputy Mayor vacated the chair to present the Economic Development update. Councillor Sadie King assumed the chair.

8. ECONOMIC DEVELOPMENT

- a. Update.
- b. Festival Grounds Upgrade

04-38-25

Woodford/Tilley

BE IT RESOLVED the Town of Holyrood accept the recommendation from Mills & Wright to approve Weir's Construction as the successful bidder for the Festival Grounds Upgrade.

The bid priced at \$ 645,668.31 is within the approved budget through the funding from ACOA and the Province in partnership with Town and was the lowest of the seven bids received.

Motion Carried

Deputy Mayor assumed the chair.

9. PUBLIC SAFETY

- a. Update
Letters have been sent to RCMP and public safety minister requesting a meeting, there has been no response to the request to date.

ATV Safety- we have been talking about ATV safety for years. Need to ensure there is more safety training. We hope to see more hands on training for kids operating ATV's.

Cell Service- Some of the Mayors have met with Minister Hutchings to discuss cell service.

Radon Kits- we have been approved for 100 radon kits in the fall.
More information to come.

Emergency Management Plan is well under way. In the event of an emergency, we have a plan capable of addressing and responding.

Fire Chief has started the creation of pre-incident plans to help in the event of an emergency.

Adventure Smart Program-Survive outside and Hug a tree programs. Will try offering it this year on May 10. This will be offered through Central Avalon Search and Rescue and we will have more information coming.

10. COMMUNICATIONS

a. Update

There will be a lot of communication going out to update residents on all the happenings in Holyrood.

Voyant contract has been signed and will enter into service. There are training days for our staff, marketing materials are being developed and ready to be sent out. 30-90 day turnaround from when we signed the contract.

11. CORPORATE SERVICES & ADMINISTRATION

a. Update

b. Accounts

04-39-25

Crawley/B. King

BE IT RESOLVED those accounts tabled in the amount of \$169,854.57 (cheque numbers D4655 to D4705 and 46834 to 46876) be approved for payment from the general account.

Motion Carried

c. Donation Policy

04-40-25

Crawley/Tilley

BE IT RESOLVED the Town of Holyrood adopt Policy HP-001-D, a donation policy which has been developed to provide eligibility criteria and evaluation guidelines for the Town to consider when processing requests for donations to charitable, non-profit and recognized public service organizations. These guidelines ensure fairness, transparency and consistency to donations requests.

Motion Carried

d. Request for Donation

04-41-25

Crawley/B. King

BE IT RESOLVED the Town of Holyrood will donate 100.00 to U18 AAA Eastern Ice Breakers team representing Newfoundland and Labrador at the Atlantic Championships in Nova Scotia, April 3-6th, 2025.

The Town encourages our youth to take part in sport activities to build their skill set. A resident of Holyrood plays on this team, and we are happy to support her and her teammates and wish them much success in their tournament.

Funding has already been allocated to the budget to support such requests.

Motion Carried

- e. Bankbook Balance: \$ 84,102.26

12. NEW BUSINESS

B. King- There was an article regarding a \$2 million upgrade to the Holyrood Generating Station. There's been talks about pollution and you can see the smoke coming out of the stacks. This week in Ontario, there were pictures showing about two inches of ice on people's vehicles. As of tonight, there were 32,000 people without electricity. Back in 1998 there was an ice storm, I would encourage people to go look at some of the pictures from 1998 where you see hydro towers that if they were made out of tin foil, it's like someone rushed them up and laid them on the ground. We have what I would call an extension cord coming from Muskrat Falls to the Avalon. Imagine if we had an ice storm and all those towers fell down, who is on the end? Us on the Avalon. We would be the last to get electricity. We need the hydro generating station. Yes we need to decrease the amount of pollution going into the air.

Tomorrow is supposed to be Liberation Day in the White House. Elbows Up.

Crawley- n/a

Tilley- n/a

S. King- n/a

Winsor- Thanks to the CAO for seeking out funding opportunities and for getting the right people around the table to make the best decisions.

Woodford- Thanks to everyone for the fantastic job being done all around.

13. DATE OF NEXT MEETING

April 29, 2025 at 6:00 pm

14. ADJOURNMENT

04-42-25

Crawley/Tilley

BE IT RESOLVED that this meeting now be adjourned.

Motion Carried

Mayor

CAO

Minutes taken by CT