



**Regular Meeting of Council #2  
February 4, 2025, at 6:00 pm**

**MINUTES**

**PRESENT:**

**Mayor Gary Goobie**

**Marjorie Gibbons, CAO**

**Deputy Mayor Michele Woodford**

**Councillor Laura Crawley**

**Councillor Bruce King**

**Councillor Sadie King**

**Councillor Steve Winsor**

**REGRETS**

**Councillor Mabel Tilley**

**1. CALL TO ORDER/ADOPTION OF AGENDA**

**02-06-25**

**Woodford/B. King**

**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented.

**Motion Carried**

**2. ADOPTION OF MINUTES**

Regular Meeting of Council January 7, 2025

**3. BUSINESS ARISING**

**4. CORRESPONDENCE**

**5. PLANNING & DEVELOPMENT**

a. Update

b. Permits

**02-07-05**

**Woodford/Crawley**

**BE IT RESOLVED** to table and approve the attached permit listing. 8 permits were issued from January 1-23, 2025. (Permit # 01-0001-25 to 01-0008-25) and includes permits for Occupancy, Accessory Building, and General Repairs.

**Motion Carried**

- c. Location: 29 Green Acres  
 Proposal: Residential  
 Zoning: RMD  
**02-08-25**  
**Woodford/S. King**  
**BE IT RESOLVED** to approve the above application, in principle, subject to the Town’s Municipal Plan and Development Regulations. The applicant requested a variance to reduce the frontage from 23 meters to 22.86 meters. A variance notice was distributed to area residents on April 24, 2024, and no comments were received by the deadline date.  
**Motion Carried**
  
- d. Location: 131 North Side Road  
 Proposal: Residential  
 Zoning: RMD  
**02-09-25**  
**Woodford/Winsor**  
**BE IT RESOLVED** to approve the above application, in principle, subject to the Town’s Municipal Plan and Development Regulations.  
**Motion Carried**
  
- e. Location: 40A Brophy’s Road  
 Proposal: Residential  
 Zoning: RLD1  
**02-10-25**  
**Woodford/B.King**  
**BE IT RESOLVED** to approve the above application, in principle, under Regulation 10, and subject to the Town of Holyrood Development Regulations.  
**Motion Carried**
  
- f. Location: The Valley (Backlot)- civic address to be determined  
 Proposal: Residential  
 Zoning: RMD  
**02-11-25**  
**Woodford/S. King**  
**BE IT RESOLVED** to approve the above application, in principle, subject to the Town’s Municipal Plan and Development Regulations.  
**Motion Carried**
  
- g. Location: 120 Country Path  
 Proposal: Residential  
 Zoning: RMD  
**02-12-25**

**Woodford/Crawley**

**BE IT RESOLVED** to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

**Motion Carried**

h. Proposed Amendment

St. John's Urban Region Regional Plan Amendment No.6, 2024,

Municipal Plan Amendments No.22,2024

Development Regulations Amendment No. 37, 2024

**02-13-25**

**Woodford/Crawley**

**BE IT RESOLVED** that the Town of Holyrood has no comment on the proposed amendment from the Town of Portugal Cove — St. Philips.

**Motion Carried**

**6. RECREATION AND COMMUNITY EVENTS**

a. Update

Crystal Carnival is extended to 10 days. Will be held from February 22-March 22. Squid Festival location will be at the Softball Field to accommodate the next phase of the boardwalk project. Mini Movers, Active for Life and Zumba will begin first week of February. Work will take place on the community garden this year- new fencing will be installed in the spring. Look at purchasing compost tumblers for residents. Community Centre- a concept design has been provided and there will be public consultation. Extension on the softball field was completed in 2024 (new fencing and sod). Funds for lighting have been budgeted for this year.

b. Recreation NL AGM & Conference

**02-14-25**

**S. King/B. King**

**BE IT RESOLVED** the Town of Holyrood approve the Director of Recreation & Community Services to attend the Recreation NL Annual General Meeting & Conference in Grand Falls-Windsor April 29th to May 1st.

This is an opportunity to meet other recreation directors across Newfoundland & Labrador and share information, ideas, and discover new ways of improving how we provide recreational services to our residents. It is a wonderful learning opportunity. The cost for the conference including all expenses is \$1,150.00. This cost would be absorbed within the recreation budget.

**Motion Carried**

## 7. INFRASTRUCTURE AND PUBLIC WORKS

### a. Update

Water Line Break on the weekend on Taplin's Hill. Thanks to residents for their patience. Shout out to the crew, they had terrible weather conditions to work under. Thanks for what you do. At the next committee meeting we will go over the feedback, on what went well and what didn't.

Recycling Bins on Duff's Straight and Ridge Road- these bins are not being used for their intended purposes. These bins are being used for household garbage. They will be removed- a communication piece around it will be put out for the public.

Back Road Washout- coastline erosion has caused concern. The town has a standing offer with a contractor who will provide a price to install armor stone to restore the integrity of the area.

Boland's and Healey's Cove Outfalls- we are reviewing drawings for the settling chambers.

Waterline extension application- we need to develop a process for waterline extensions to ensure infrastructure upgrades are managed correctly. The town is currently responsible for 33 km of waterline in the town.

Country Path Residential Culverts- two problematic driveway culverts. It is a safety concern, and we need to increase the size of culverts. Committee agreed to have Public Works will replace these culverts.

Asset Disposal- the town's 2005 dump truck will be auctioned off.

Gateway Signs- they're in poor condition and will need replacement. Staff to get a plan together, with a n estimate for discussion and consideration. Will be brought back to Council for discussion.

Abdyoz Pumps- had issues with the pumps. Upgrade to more reliable pump. Director will get more information on a more robust pump and costing.

Paving/Ditching

Will be bringing forward priorities for paving in 2025

Business Pla- was presented to committee and will be available on social media in the coming months.

Rock construction has started stockpiling material required for the project next to the trailway at NL Hydro. Material coming from Rock Construction quarry in CBS. Stakeholders have provided approval and Parks NL will monitor.

Correspondence received from Garden Road residents requesting consideration to extend the sewer line. Will do some more research and have more discussion. There are a lot of areas on the list for improvements.

In addition to the 33 km of waterline that we are responsible for, we are also responsible for 26 km of paved road and 3 km of unpaved road which we are trying to keep clear and safe for everyone. Public Works are doing a great job.

## **8. ECONOMIC DEVELOPMENT**

### **a. Update**

One new business application was reviewed.

The business plan is completed and will be posted on the website tomorrow. The mandate of the economic development committee is to foster and support local economic activity for the overall sustainability of the town. The Curran report specifically references promoting local businesses and attracting new investment and expanded development as the core responsibilities of the department.

The committee still continue to try to work with local businesses that are not registered. We plan to host a business session on unregistered businesses. We are asking the business community to come out as well and help us come up with new ideas.

NL Hydro hosting two upcoming open houses on the proposed combustion turbine project at the generating site. Public are invited to attend. The first session is February 17 from 6-9 pm at the IBEW building. The next is February 20 from 6-9pm at the Parson's Rotary Clubhouse at 1706 CBH in Kelligrews. Will post on our social media to advise residents.

Given the uncertainty of the future economic situation regarding tariffs, now more than ever, we need to buy local and to buy Canadian. The town will continue to support the local business community.

We have initial findings on the green transit findings from Pat Curran and Associates. Committee will review, discuss and then come back to Council to see how we move forward.

## **9. PUBLIC SAFETY**

### **a. Update**

Policing- a stronger police presence is needed in our communities. We want to invite the commissioner of the RCMP and the public safety Minister to a meeting for discussion on options for increased community presence.

Route 60 is falling apart and becoming a safety issue. Looking to have a meeting with the Minister to discuss.

Radon Test Kits- looking at kits that can be recharged. People are interested in wanting to use them.

Adventure Smart- will try again to run a session.

Mini Fire School- The fire school held this weekend went really well. Excellent turnout.

Letters have been sent to Ministers regarding resolutions put forward at the MNL convention and one has to do with cell service. Hope to have meetings with MNL and Ministers in the next couple weeks to discuss the resolutions.

MNL lobbying government to increase funding to the volunteer fire departments for training and travel.

Reminder that if there is a fire hydrant next to your property, to keep the snow clear away from it. Cuts down on the amount of time it takes to address an incident. Encourage residents to adopt a fire hydrant.

## **10. COMMUNICATIONS**

### **a. Update**

Committee discussed completion of Nola's term. We have our database complete with what she was able to gather. We still have gaps in that database. We strongly encourage you to contact the town about your communication preferences. Voyant did a presentation to the committee to determine communication system for the town. We are looking at adopting that once we get feedback from Council.

Crystal Carnival flyer will be out soon, along with some additional information about the town.

## **11. CORPORATE SERVICES & ADMINISTRATION**

### **a. Update**

Invoices have gone out (except for utility). There was a delay due to postal strike.

Payments on taxes- collected 5.9% so far in 2025.

Budget 2025 adjustments made, motion will be presented.

Donation policy has been drafted but not adopted. Council will review and will be brought forward to Council before the March public meeting.

### **b. Budget 2025**

**02-15-25**

**Crawley/B. King**

**BE IT RESOLVED** that the Town of Holyrood, in accordance with the Municipalities Act Section 75-79, adopt the 2024 Budget with operating revenues and expenditures totaling \$4,781,419.22 representing changes in the increase in our municipal operating grant and the federal gas tax.

**Motion Carried**

### **c. Donation**

**02-16-25**

**Crawley/B. King**

**BE IT RESOLVED** the Town of Holyrood approve a donation of \$500 to assist with medical travel for a local resident. We have been approached to assist a local family with the costs of traveling outside the province for cancer treatment.

**Motion Carried**

### **d. Accounts**

**02-17-25**

**Crawley/B. King**

**BE IT RESOLVED** those accounts tabled in the amount of \$150,267.92 (cheque numbers D4566-D613 and 46714-46767) be approved for payment from the general account.

**Motion Carried**

### **e. Bankbook Balance: \$ 25,324.58**

**12. NEW BUSINESS**

Woodford- n/a

B. King- MNL requesting \$300,000 to promote the upcoming municipal election (videos, flyers, ads, etc.). Encourage you to put your name forward for October 2025. The museum had a great 2024. Encourage everyone to buy local, but Canadian. Ice Fishing started on the weekend. Be safe.

Crawley- n/a

S. King- n/a

S. King- n/a

Winsor- n/a

Goobie- I've been invited to attend a meeting on cell service with the federal minister. No time or date has been set yet.

**13. DATE OF NEXT MEETING**

March 4, 2025 at 6:00 pm

**14. ADJOURNMENT**

**02-18-25**

**Woodford/Winsor**

**BE IT RESOLVED** that this meeting now adjourn.

**Motion Carried**

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Mayor

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CAO

*Minutes taken by CT*