



**Regular Meeting of Council #12
November 12, 2024, at 6:00 pm**

MINUTES

PRESENT

**Deputy Mayor Michele Woodford
Councillor Laura Crawley
Councillor Bruce King
Councillor Sadie King**

Marjorie Gibbons, CAO

1. CALL TO ORDER/ADOPTION OF AGENDA

12-120-24

B. King/Crawley

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented.

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council October 15, 2024 adopted as presented, no errors or omissions

3. BUSINESS ARISING- n/a

4. CORRESPONDENCE- n/a

5. PLANNING & DEVELOPMENT

a. Update

b. Permits

12-121-24

Woodford/Crawley

BE IT RESOLVED to table and approve the attached permit listing. 9 permits were issued from October 9th -November 8th, 2024 (Permit Number 10-0131-24 to 11-0139-24) and includes permits for Residential, General Repairs, Occupancy and Directional Sign.

Motion Carried

c. Location: 2 North Side Road, The Launch

Proposal: Promotional Signage

Zoning: PB

Town Water and Sewer

12-122-24

Woodford/B. King

BE IT RESOLVED to table and approve the application for promotional signage for the Launch as presented in the application presented which conforms to the Town of Holyrood signage regulations.

Motion Carried

- d. Location: 81-87 Duffs Road
Proposal: Residential
Zoning: RMD
Well and Septic

12-123-24

Woodford/Crawley

BE IT RESOLVED the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations

Motion Carried

6. RECREATION AND COMMUNITY EVENTS

- a. Update- Thank you to all who attended the fall festival. All events were a great success. Christmas schedule is in the works and will be available next week. The Christmas Parade will be held on December 7 at 2 pm.

7. INFRASTRUCTURE AND PUBLIC WORKS

- a. Update

Salmonier Line waterline is finished, and we are waiting on pavement.

The water tank project is ongoing with the engineering firm

Sewer Treatment Plan is a work in progress and details are being worked out with environment.

Garbage is being put in our town bins. Holyrood is known as a clean and tidy town. Over the years we've had garbage and recycling bins placed around the town. Lately we have been having issues pertaining to two areas in Holyrood- being blocked with residential garbage and containers filled with kitty litter. There is no need for that. We have decided to erect signage to ensure the public knows what goes in these bins.

- b. **Salmonier Line Emergency Water Supply Project**
There are several change orders submitted by the engineering company responsible for this project. Change orders reflect changes experienced in completing the scope of work based on the actual work activity once construction started. The change orders reflect changes in required material that had to be imported because the material at the site was no reusable causing extra time to both the contractor and the engineering inspection team.

12-124-24

S. King/Crawley

BE IT RESOLVED the Town of Holyrood approve Change Order 001 for project 17-MYCW-22-00046 – Salmonier Line Emergency Water Supply Project. This change order accounts for additional imported material required to complete in job in an efficient, reliable manner. The cost of this change order is \$53,342.75 and is within the budget of the approved project.

Motion Carried

- c. **12-125-24**

S. King/B. King

BE IT RESOLVED the Town of Holyrood approve Change Order 003 for Project 17-MYCW-22- 00046 Salmonier Line Emergency Water Supply. This change order reflects the increased construction time required to complete the project under the appropriate Engineering inspection and oversight. The cost of the change order is \$15,262.80 and is within the approved project budget.

Motion Carried

8. ECONOMIC DEVELOPMENT

- a. No update

9. PUBLIC SAFETY

- a. Update
Radon Kits- our plan in the new year is to try and access some of these radon kits to give to residents.

Cell Phone Update- myself and Councillor Sadie King attended MNL conference last week and the resolution we put forward was passed. This is not just a Holyrood problem but an entire province problem. We should make the cell phone issue an election issue with potentially provincial and federal election happening next year.

10. COMMUNICATIONS

- a. Update

A lot of the committees had to forgo their regular committee meetings for budget meetings.

We are still working on the collection of information for residents of how they want to be communicated to. The database has been created and we are in the process of filling it. We are looking at applications that can be used to get information out to our residents and that should be coming shortly within the new year.

11. CORPORATE SERVICES & ADMINISTRATION

a. Update

We are into budget process. We had public consultations, had two residents/groups in to speak to us. We had some input from our survey, and we are rolling that into our budget consultations. Discussions with each director of the various departments, this is an ongoing process, and we hope to bring the budget down on December 10.

b. Accounts

12-126-24

Crawley/S. King

BE IT RESOLVED those accounts tabled in the amount of \$251,914.34 cheque numbers 46360-46485 and D4419-D4472 be approved for payment from the general account.

Motion Carried

c. Bankbook Balance: \$4,622.18

12. NEW BUSINESS

B. King

MNL Conference- there were a lot of representatives there. You don't realize how well your community is being run until you sit around the table and listen to other people from other towns. We have a very well-run community.

The first presentation was Shawn Majunder and what he did in the Town of Burlington. It's worth your wild to review his presentation once it is put on MNL's website. He has a business there and others that have set up because of it, a restaurant. The population in the summer is 3 times as much as any other time of year. The biggest obstacle they ran in to was the Department of Tourism.

HMCS came into Holyrood Harbour as close as she could due to weather.

Crawley

Thank Councillor King for his service. And thank everyone in Holyrood and surrounding areas as well.

Other towns have issues with household garbage in town bins. There is so much litter on the roads and it has become a bigger problem.

S. King

This was one of the best MNL Conventions I've been to. You get more from networking and seeing how other towns are doing. I will try and do a report for Council.

13. DATE OF NEXT MEETING

December 10, 2024, at 6:00 pm

14. ADJOURNMENT

12-127-24

Crawley/B. King

BE IT RESOVLED that this meeting now adjourn at 6:38 pm.

Motion Carried.

Mayor

CAO