



**Regular Meeting of Council #11  
October 15, 2024, at 6:00 pm**

**Proclamation- Hope Air Day Newfoundland & Labrador**

**MINUTES**

**PRESENT:**

**Mayor Gary Goobie** **Marjorie Gibbons**  
**Deputy Mayor Michele Woodford**  
**Councillor Laura Crawley**  
**Councillor Bruce King**  
**Councillor Sadie King**  
**Councillor Mabel Tilley**

**REGRETS:**

**Councillor Steve Winsor**

**1. CALL TO ORDER/ADOPTION OF AGENDA**

**11-107-24**

**Woodford/Crawley**

**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented.

**Motion Carried**

**2. ADOPTION OF MINUTES**

Regular Meeting of Council September 17, 2024 adopted as presented, no errors or omissions.

**3. BUSINESS ARISING- n/a**

**4. CORRESPONDENCE- n/a**

**5. PLANNING & DEVELOPMENT**

a. Update

b. Permits

**11-108-24**

**Woodford/B. King**

**BE IT RESOLVED** to table and approve the attached permit listing. 7 permits were issued from September 11-October 8, 2024 (Permit Number 09-0124-24 to 09-0130-24) and includes permits for Residential, Accessory Building, General Repairs and Sign.

**Motion Carried**

**c. 11-109-24**

**Woodford/Crawley**

Location: 33 Godson's Road

Proposal: Residential

Zoning: RMD

**BE IT RESOLVED** to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

**Motion Carried**

**d. 11-110-24**

**Woodford/S. King**

Location: Horizon Drive

Proposal: Warehouse/Office Building

Zoning: IG

**BE IT RESOLVED** to approve the above application in principle, subject to the Town's Municipal Plan and Development Regulations.

**Motion Carried**

**6. RECREATION AND COMMUNITY EVENTS**

**a. Update**

Fall Festive Kick off. Holyrood Harvest Hoedown starts this Saturday at IBEW from 12-4. The Tasty Trail will take place on Sunday at Holy Cross Park. Fall Fireworks will be on Sunday at 9:30. SpookTRUNKular will be back again this year at IBEW on October 24. November 5 is Bonfire Night at 6:30 at the beach.

**7. INFRASTRUCTURE AND PUBLIC WORKS**

**a. Update**

The water project on Salmonier Line is nearing completion. The new water tank project is moving forward and engineers are preparing an RFP on the tank. 2 submissions for the Salmonier Line water source and evaluation will be completed on October 28.

**b. The Infrastructure & Public Works Committee have reviewed the literature provided to the Town regarding the property on 11 Kennedy's Lane in response to concerns issued by the resident. The Committee feels the ditching completed in that area did not cause the existing problems associated with drainage or loss of water and therefore recommend the following motion.**

**11-111-24**

**S. King/Woodford**

**BE IT RESOLVED** the Town of Holyrood will not be providing any further remediation work at 11 Kennedy's Lane.

**Motion Carried**

## **8. ECONOMIC DEVELOPMENT**

### **a. Update**

OHI communications coordinator is doing a fantastic job collecting info from residents and businesses so we can reach out in times of crises or serious type of events or water shut off. We hope to have his completed by year end and roll out voyant alert system in 2025.

We will be hosting a business session in November for our business community- it will be a discussion on how the town can support the business community and consider and align that with the operation review. Will be hosting a breakfast on November 1 at Marine Institute.

## **9. PUBLIC SAFETY**

### **a. Update**

Last week was fire prevention week. Our chief attended the proclamation ceremony in Portugal Cove-St. Phillips. The Holyrood Fire Department went to the library and had a chat with seniors on smoke detectors, and other safety features that everyone should have in their home. October 7 they visited Holy Cross Elementary. October 10 the fire department hosted an open house at the Fire Hall. October 11 visited the two daycares.

Hurricane season is still active, be prepared. You should have a 72 hour kit in your home at all times.

Daylight Savings starts on November 3. Crime is on the rise especially on the Avalon. There are scams, and people like to prey on the vulnerable so please be careful. Those doing their own bonfires, please be careful. Radon gas is the leading cause of cancer among people that don't smoke. You can buy kits for your home and the average cost is \$50.

Bear sighting on the Salmonier Line. Be cautious when outside. Keep your garbage controlled, keep your pets on leash, if you encounter them, make noise.

Adventure Smart presentation was brought up at the last meeting. This will take place on November 2 at IBEW. This event is for older kids and adults. Please register by emailing [info@holyrood.ca](mailto:info@holyrood.ca)

## 10. COMMUNICATIONS

### a. Update

We hope to use the voyant alert system if it works for the town. We will present to Council to run through what it entails, what information you get from the system, and how it relates to mapping. It's cost friendly. We are still reviewing external communications policy. We reviewed social media policy to ensure staff and councillors are following the policy. We talked about our budget consultation process and we are requesting all residents take part. We have a survey up, you can make submission in writing or complete questionnaire online. October 18 is the deadline to submit.

## 11. CORPORATE SERVICES & ADMINISTRATION

### a. Update

We reviewed the 2023 audit report and met with Beacon Accounting. We are in a financially stable position.

### b. Accounts

**11-112-24**

**Crawley/Tilley**

**BE IT RESOLVED** those accounts tabled in the amount of \$185,661.22 cheque numbers 46291-46359 and D4364-D4418 be approved for payment from the general account.

**Motion Carried**

### c. Audit 2023

**11-113-24**

**Crawley/B. King**

**BE IT RESOLVED** the Town of Holyrood approve and accept the 2023 audit as prepared and presented by Beacon Accounting.

**Motion Carried**

### d. 2023 Annual Expenditure Audit

**11-114-24**

**Crawley/Woodford**

**BE IT RESOLVED** the Town of Holyrood approve and accept the 2023 Annual Expenditure Audit as prepared and presented by Beacon Accounting.

**Motion Carried**

### e. Gas Tax Audit

**11-115-24**

**Crawley/B. King**

**BE IT RESOLVED** the Town of Holyrood approve and accept the 2023 Gas Tax Audit report as prepared and presented by Beacon Accounting

**Motion Carried**

f. Tax Receivable Summary

**11-116-24**

**Crawley/S. King**

**BE IT RESOLVED** the Town of Holyrood approve and accept the 2023 the Tax Receivable Summary Audit as prepared and presented by Beacon Accounting.

**Motion Carried**

g. Gas Tax

**11-117-24**

**Crawley/Tilley**

**BE IT RESOLVED** the Town of Holyrood accepts the Canada Community-Building Fund Administrative Agreement 2024-2034 which identifies \$641,972.00 of federal Canada Community Fund revenue to be used for eligible projects outlined in the 5-year agreement. This agreement is commonly known as gas tax agreement.

**Motion Carried**

**h. 11-118-24**

**Crawley/Woodford**

**BE IT RESOLVED** the Town of Holyrood send **two** representatives to the MNL Conference in Gander November 6<sup>th</sup> through 9<sup>th</sup>.

This conference prepared by Municipalities NL is an opportunity to gain knowledge regarding policies governing municipalities. It provides updated information and allows for networking among other Mayor, Councilors, and CAO's. The knowledge and best practice information is invaluable to the Town.

The cost of two representatives, including registration, accommodation and travel is approximately 4000.00 and is well within our budget for 2024.

**Motion Carried**

i. Bankbook Balance: \$4,699.73

**12. NEW BUSINESS**

Woodford- n/a

B. King- community input into the budget process- there are many ways to have your voice heard. It's no good to wait until after October 18, or after the budget comes down.

Crawley- we had several suggestions on the budget last year that was taken into consideration. Halloween is coming up, everyone be careful and answer the doors for everyone. We recognized health and wellness week. Everyone try to take time for yourself.

Tilley- n/a

S. King- look at the fall guide at the section for the library- many activities for young and old.

**13. DATE OF NEXT MEETING**

November 12, 2024, 2024, at 6:00 pm

**14. ADJOURNMENT**

**11-119-24**

**Woodford/Crawley**

**BE IT RESOLVED** that this meeting now adjourn.

**Motion Carried**

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Mayor

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CAO

*Minutes taken by CT*