



**Regular Meeting of Council #9
August 20, 2024, at 6:00 pm**

MINUTES

PRESENT

Mayor Gary Goobie

Marjorie Gibbons, CAO

Deputy Mayor Michelle Woodford

Councillor Laura Crawley

Councillor Bruce King

Councillor Sadie King

Councillor Mabel Tilley

REGRETS

Councillor Steve Winsor

1. CALL TO ORDER/ADOPTION OF AGENDA

09-84-24

Woodford/B. King

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented.

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council July 23, 2024 adopted as presented- no errors or omissions.

3. BUSINESS ARISING- n/a

4. CORRESPONDENCE- n/a

5. PLANNING & DEVELOPMENT

a. Update

b. Permits

09-85-24

Woodford/Crawley

BE IT RESOLVED to table and approve the attached permit listing.

29 permits were issued from July 18- August 14, 2024 (Permit Number 07-0088-24 to 08-0110-24 and includes permits for commercial, residential, general repairs, patio extension, landscaping, paving, sheds, roadside vending, wood cutting, demolition, sign occupancy and greenhouse construction.

Motion Carried

c. 09-86-24

Woodford/Tilley

Location: 12 Healey's Road
Proposal: Residential/Variance
Zoning: RMD

BE IT RESOLVED to approve the above application and request, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

d. 09-87-24

Woodford/B. King

Location: 105 Conception Bay Highway
Proposal: Drone, Helicopter, Lidar Services
Zoning: MD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations. This application was advertised as per the discretionary use regulations and no comments were received by the deadline date.

Motion Carried

e. 09-88-24

Woodford/B. King

Location: 2 A Purcell's Road
Proposal: Residential
Zoning: RMD

BE IT RESOLVED to approve the above application in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

6. RECREATION AND COMMUNITY EVENTS

a. Update

Camp A'Hoy finishes this week- we had 55-60 children registered each week. Soccer will finish this week with 100 children enrolled in this program. Park staff and lifeguards will finish this week but park will stay opened until Labour Day. Memory Benches- no more applications until orders currently in are installed. Squid Fest was a great success. Thanks to our sponsors, staff public works, and volunteers. Congratulations to Kyle on his first squid fest.

7. INFRASTRUCTURE AND PUBLIC WORKS

a. Update

Hazeldale paving is scheduled for September 9 and cross cuts will be done. The tank project- the valves are in and the new tank is

installed. Salmonier Line water extension project is moving along. Sewer project- environment has started to evaluate the RFP and we are waiting for approval to finalize the plan. We have sent a request for additional money for approval on the extra cost. Water Source- Municipal Affairs are reviewing an RFP for the short study required before we move the new water source project forward. Community Centre is still being worked on and the consultant is gathering specifics on the land

8. ECONOMIC DEVELOPMENT

a. Update

Three applications received and reviewed and forwarded to Planning. We received one piece of correspondence from Dr. Rob Greenwood- Deputy Minister of Rural and Regional Development and Engagement with an invitation to an economic development session that he is putting off at IBEW on September 13.

OHI- CAO will be meeting with the department of Industry, Energy and Technology on August 23 to discuss the next phases based on the Curran report and our OHI communications coordinator will start on September 2 (funded by ACOA). As part of the Laurentic Conference, there will be a blue economy conference session at the Marine Institute on September 25 with presentations on innovation and technology between the laurentic regions of NL and the county of Donegal, North Norway and Iceland, followed by a tour of The Launch. We hope to host the delegates in the afternoon, and hopefully have a day on the bay. An opportunity to let them know what Holyrood has to offer.

9. PUBLIC SAFETY

a. Update

In a couple weeks, it's back to school. People need to be cognizant of kids on the roads. RCMP will hopefully be out in full force. There is a new crosswalk at the intersection of Mountain View and Brophy's Road- please be cautious. Moose hunting season starts September 14- wear something bright as berry pickers are also still on the go.

Hurricane season is approaching- your 72-hour kit of extra gas, meds, extra water, batteries, essentials etc. and be prepared.

10. COMMUNICATIONS

a. Update

Social media- is a great way to mark themselves safe during hurricane or weather events. Be mindful of misinformation. Strongly

encourage residents to monitor the town's webpage and social media platforms.

b. 09-89-24

Crawley/Woodford

BE IT RESOLVED the Town of Holyrood adopt Policy SM-001-24 the Social Media Policy governing the use of social media by Town of Holyrood Council and Staff. The purpose of this policy is to provide guidance to Holyrood Council and employees who are authorized to use social media on behalf of the Town and to inform the public of the Town's social media practices. This policy also provides direction to all employees and members of Council on their personal use of social media where Town interests may be involved.

Motion Carried

11. CORPORATE SERVICES & ADMINISTRATION

a. Update

b. Accounts

09-90-24

Crawley/B. King

BE IT RESOLVED those accounts tabled in the amount of 233,558.96 cheque numbers 46125 to 46212 and D4199 to D4288 be approved for payment from the general account.

Motion Carried

c. 09-91-24

Crawley/S. King

BE IT RESOLVED those accounts tabled in the amount of 136,629.37 cheque numbers 737 to 781 be approved for payment from the festival account.

Motion Carried

d. 09-92-24

Crawley/B. King

BE IT RESOLVED those accounts tabled in the amount of \$403,369.26 covering the period January 1, 2024, to August 14, 2024, cheques 337 to 347 be approved for payment from the capital account.

e. Bankbook Balance: \$ \$176,970.82

f. Green Transit Initiative

09-93-24

Crawley/Tilley

BE IT RESOLVED the Town of Holyrood accept the proposal submitted by Pat Curran & Associates in response to the Green Transit Initiative Request for Quotes which was issued by the Town. This proposal is being recommended based on experience and the professional team identified to complete the scope of work. The purpose of the proposal is to prepare a business and operational plan for the Town's proposed Green Transit Initiative. We requested a team with depth in strategic, business and operational planning and in developing and delivering robust consultation and stakeholder engagement processes.

The proposal being approved has indicated the ability to complete this task. The cost of the project is 49,834.00 which is under budget approved for the project. This cost will be covered by funds received from the Provincial government for this specific project.

Motion Carried

g. Rescue Vehicle approval to borrow

On June 23 we made a motion to borrow for the new rescue truck and at that time, we did not deduct the GST rebate – tonight we are making a revised request to borrow to reflect the rebate and lower our borrowing costs. This money has NOT yet been borrowed and therefore tonight's motion identifies the actual amount required for the truck.

09-94-24

Crawley/Tilley

BE IT RESOLVED the Town of Holyrood request Ministerial approval to borrow 187,935.74 from the Royal Bank for a term of 5 years/7 - year amortization at a rate of 5.1% with a payment of 2665.33 per month. These monies are to cover the remaining cost of the fire rescue vehicle costing 317,517.30 with a 100,000.00 contribution received from the provincial government and a reduction of 29,581.56 to be rebated through GST rebate.

Motion Carried

h. 09-95-24

Crawley/B. King

BE IT RESOLVED the Town borrow 187,935.74 from the Royal Bank for a term of 5 years/7 year amortization at a rate of 5.1% with a repayment of 2665.33 to cover the town's cost of the new fire rescue vehicle

Motion Carried

12. NEW BUSINESS- n/a

13. DATE OF NEXT MEETING

September 17, 2024, at 6:00 pm

14. ADJOURNMENT

09-96-24

Crawley/B. King

BE IT RESOLVED that this meeting now adjourn.

Motion Carried

Mayor

CAO

Minutes taken by CT