



**Regular Meeting of Council #6
May 28, 2024, at 6:00 pm**

MINUTES

PRESENT:

Councillor Sadie King (Chair)
Councillor Bruce King
Councillor Mabel Tilley
Councillor Steve Winsor (via phone)

Marjorie Gibbons, CAO

REGRETS

Mayor Gary Goobie
Deputy Mayor Michele Woodford
Councillor Laura Crawley

PROCLAMATION- EARLY CHILDHOOD EDUCATORS WEEK

Councillor Sadie King declared May 26-June 6 as Early Childhood Educators Week

1. CALL TO ORDER/ADOPTION OF AGENDA

06-48-24

B. King/Tilley

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented.

In Favor-4

Opposed-0

Abstained-0

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council April 30, 2024 minutes adopted as presented, no errors or omissions

3. BUSINESS ARISING- n/a

4. CORRESPONDENCE- n/a

Municipal Affairs- approval for MYCW. A motion will be done under Infrastructure & Public Works

5. PLANNING & DEVELOPMENT

- a. Update by Councillor Winsor. Committee met on May 15. Several applications were reviewed. Challenges between landowners and developers and the town will not get involved. Discussion on fencing

and retaining walls and regulations of these items. Draft quarry development is being circulated for review. Discussed crown land referral which we will do a motion for. 23 permits were issued.

b. Permits

06-49-24

Winsor/Tilley

BE IT RESOLVED to table and approve the attached permit listing. 23 permits were issued from April 26-May 23, 2024 (Permit Number 04-0021-24 to 05-0043-24) and includes permits for Block Wall, Fence, General Repairs, Accessory Building, Residential, Occupancy, Wood Cutting and Driveway Paving.

In Favor-4

Opposed-0

Abstained-0

Motion Carried

c. **06-50-24**

Winsor/B. King

Location: 25 Highland Park

Proposal: Home Based Business-Child Care

Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations. This application was advertised in accordance with Regulation 10 and 90, and no comments were received by the deadline date.

In Favor-4

Opposed-0

Abstained-0

Motion Carried

d. **06-51-24**

Winsor/B. King

Location: 152-166 Liam Hickey Drive

Proposal: Office, Storage and Equipment Maintenance

Zoning: IG

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

In Favor-4

Opposed-0

Abstained-0

Motion Carried

e. 06-52-24

Winsor/Tilley

Location: 23 Harbour View Drive

Proposal: Residential

Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

In Favor-4

Opposed-0

Abstained-0

Motion Carried

f. 06-53-24

Winsor/B. King

Location: 29 Green Acres

Proposal: Residential

Zoning: RMD

BE IT RESOLVED to approve the above application, subject to a reduced frontage (23 meters to 22.86 meters) in principle, subject to the Town's Municipal Plan and Development Regulations.

A variance notice was distributed to properties in the immediate area, and no comments were received by the deadline date.

In Favor-4

Opposed-0

Abstained-0

Motion Carried

g. 06-54/24

Winsor/B. King

Location: Rod & Gun Club, TCH

Proposal: Crown Land Referral

Zoning: RMD

BE IT RESOLVED to approve the above referral, in principle, subject to the Town's Municipal Plan and Development Regulations.

In Favor-4

Opposed-0

Abstained-0

Motion Carried

6. RECREATION AND COMMUNITY EVENTS

- a. Update by Councillor Tilley. Committee met on May 22. Camp A'Hoy registration went well, some weeks have openings, with a limit of 60 kids. Soccer registration has come to a close with 98 kids registered.

Hats of to Tim Hortons for supporting our program for kids 8 and under with jerseys, etc. All the beds in the community garden are rented for the year. Squid Fest details are still being worked out and a full schedule will be put out by the end of June. Interviews for students are taking place this week and next week.

7. INFRASTRUCTURE AND PUBLIC WORKS

- a. Update by Councillor Winsor. Committee met on May 16.

Main Beach Lift Station- will submit a gas tax application for a new pump. We talked about a number of RFQ's. Garden Road paving- RFQ went out on May 17. Culver RFQ were due back on May 24. Kiley's Land upgrades- agreed to move forward with RFQ. Street sweeping commenced on May 21. Wood cutting at the soccer field- time for that to get cleaned up and residents will have opportunity to participate in the wood cutting lottery. Hazeldale paving was approved under gas tax funding.

b. 06-55-24

Winsor/B. King

BE IT RESOLVED the Town of Holyrood accepts the recommendation of Department of Transportation & Infrastructure and award the Prime Consultant Services for the feasibility and concept design of the proposed community center to Lean Architects.

There was a limited call for proposals issued by the Department of Transportation & Infrastructure to six companies who are identified on their list of companies with the expertise for this piece of work. Proposals were sent to the department who reviewed and selected Lean Architects as the successful bidder.

Once the contract is signed, the work of determining feasibility and design will begin.

In Favor-4

Opposed-0

Abstained-0

Motion Carried

c. 06-56-24

Winsor/Tilley

BE IT RESOLVED the Town of Holyrood accepts the revised Schedule A identifying the reallocation of funds to the existing MYCW allocation which has been approved by the Department of Transportation & Infrastructure. The reallocated funds will be used

to fund the concept design & feasibility of the community center project.

The Town requested the reallocation of funds which remained in previous MYCW projects that were completed and monies remaining in the budget.

In Favor-4
Opposed-0
Abstained-0
Motion Carried

d. 06-57-24

Winsor/B. King

BE IT RESOLVED the Town of Holyrood submit a gas tax application to purchase a sewer pump. This pump is required to ensure the safe reliable sewer service to residents using our sewer system. The cost of the pump is \$15,838.60 based on the request for quotes and the lowest price being Xylem.

In Favor-4
Opposed-0
Abstained-0
Motion Carried

e. 06-58-24

Winsor/King

BE IT RESOLVED the Town of Holyrood issue letters to residents with dilapidated/ unsightly properties asking that they give attention to improving the appearance of their property and removing unsightly debris and other objects for both aesthetic and safety reasons.

In Favor-4
Opposed-0
Abstained-0

8. PUBLIC SAFETY

- a. Update by Councillor B. King and Tilley. Committee met on May 14.

Speed Bump Placement- speeding on town roads are an issue and we will be putting them out soon. If you feel like your street needs to be looked at in terms of speeding, bring forward to the town and we will see what we can do. There are a limited number of speed bumps. Public works will review and prioritize which streets are most vulnerable.

ATV's/Dirt Bikes- Lots of complaining on social media, one complaint was brought to the CAO. Concerns should be put in writing and forward to the town. Then the town can forward those complaints to the RCMP. If complaints come in then the town can ask RCMP to increase their presence in the troubled areas.

The amount of ATV's in the area have increased and is a huge tourist attraction. 99.9% are being respectful.

Junior Firefighter program is well under way, and we hope to start the program in September.

The amount of traffic gathering on the boardwalk due to the whale. Please watch out for kids, dogs, pedestrians, etc.

9. CORPORATE SERVICES & ADMINISTRATION

- a. Update by Councillor B. King. Committee met on May 23.

Financial update- Residential tax payments received are at 68%. Water & sewer tax payments received is 60%. Business tax payments received is 73% and Fire Service fees received is 90%.

2025 Assessment will be in the mail by June 3. The town has nothing to do with the assessment, it's an independent agency. If you are not happy with your assessment, contact the Municipal Assessment Agency (MAA). There is a process and deadline to appeal. MAA has a course that you can take (3 modules that take about 20-30 mins each) to get an understanding of how the MAA works and how it is independent.

- b. Code of Conduct

On May 4, 2024 the CAO received a complaint under the Code of Conduct. A report was prepared and presented to Council as file COC # 2024-001 for their review and consideration at a privileged meeting on May 14, 2024. Council recommended the complaint be dismissed.

06-59-24

B. King/Tilley

BE IT RESOLVED Holyrood Town Council dismiss the complaint filed under the Town of Holyrood Code of Conduct after considering the report presented to Council in a privileged council meeting May 14, 2024.

In Favor-4

Opposed-0
Abstained-0
Motion Carried

c. Accounts

06-60-24

B. King/Tilley

BE IT RESOLVED those accounts tabled in the amount of \$151,831.26 cheque numbers 45875- 45946 and D4012- D4055 be approved for payment from the general account.

In Favor-4

Opposed-0

Abstained-0

Motion Carried

d. Bankbook Balance: \$127,558.60

10. NEW BUSINESS

B.King

Run the Rock- this year will be the 29th Year by HMCS St. John's. Held from July 5-17. So far, HMCS has raised over 1.8 million in the past 29 years. So far, they have granted over 180 wishes to children with critical illness in Newfoundland and Labrador. The race starts in Port Aux Basque and ends in CBS- over 900 km. They have approx. 55 wishes in waiting. They are hoping to grant 10 more wishes. It's a 16-person team. The Town of Holyrood will host them on July 15 at IBEW between 5 and 6 pm. Will be opened to the public and we want to involve the schools, businesses, groups and the public. If you want to start collecting and doing fundraisers, you can present to the team on July 15.

The repatriation of the Royal NL regiment soldier. Being a former member of the regiment, I would encourage people on June 28 & 30 to go to the Confederation building and pay your respects. It's a part of history. And if you can, July 1 when the interment is back at the war memorial.

Tilley- n/a

Winsor- Repatriation of our unknown son who made the ultimate sacrifice. Let's get out there to pay our respects.

S. King

Before our next meeting, our school will be closed, and children will be outside on the streets. Ask drivers to be vigilant as they are driving on our roads.

11. DATE OF NEXT MEETING

June 25, 2024 at 6:00 pm

12. ADJOURNMENT

06-61-24

B. King/Tilley

BE IT RESOLVED that this meeting now adjourn.

In Favor-4

Opposed-0

Abstained-0

Motion Carried

Mayor

CAO

Minutes taken by CT