



**Regular Meeting of Council #7
June 25, 2024, at 6:00 pm**

MINUTES

PRESENT:

**Mayor Gary Goobie
Deputy Mayor Michele Woodford
Councillor Bruce King
Councillor Sadie King
Councillor Steve Winsor**

STAFF:

Marie Searle, Acting CAO

REGRETS

**Councillor Laura Crawley
Councillor Mabel Tilley**

1. CALL TO ORDER/ADOPTION OF AGENDA

07-61-24

Woodford/S. King

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented.

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council May 28, 2024, no errors or omissions.

3. BUSINESS ARISING

4. CORRESPONDENCE

- a. NL Health Services-Tabled
- b. Terry Smit, Star of the Sea- Tabled

5. PLANNING & DEVELOPMENT

a. Update

b. Permits

07-62-24

Woodford/Winsor

BE IT RESOLVED to table and approve the attached permit listing. 17 permits were issued from May 24- June 19, 2024 (Permit Number 05-0044-24 to 06-0062-24 and includes permits for residential paving, permit 1 for a commercial building, general repairs, accessory building, fence, patio, and culvert installation.

Motion Carried

c. 07-63-24

Woodford/Winsor

Location: 21-29 Horizon Drive

Proposal: Additional Storage Building and request to move buildings due to guy wire

Zoning: IG

BE IT RESOLVED to approve the above application and request, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

d. 07-64-24

Woodford/B.King

Location: 21 A Salmonier Line

Proposal: Satellite Office located in mobile trailer

Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations. This application was advertised in accordance with Regulation 10 and 90, and no comments were received by the deadline date. No equipment permitted to be located on site.

In Favor-4

Opposed-1

Winsor

Abstained-0

Motion Carried

e. 07-65-24

Woodford/Winsor

Location: 8 McGrath's Road

Proposal: Residential

Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations. Buffer around adjacent property (cemetery) to be determined.

Motion Carried

6. RECREATION AND COMMUNITY EVENTS

a. Update

We have made some adjustments to our soccer field and will reach out to a company for assistance. Canada Day celebrations will be held at Holy Cross Park on Monday, July 1 from 1-3. Camp A'hoy and Soccer program will begin next week. Holy Cross Park will open on June 29. Squid Fest is July 17-21. Full schedule of events will be released next week.

7. INFRASTRUCTURE AND PUBLIC WORKS

a. Update

About 5 km of ditching was completed in May. The ditching campaign proved to be cost effective and recommendation from committee is to continue that program the way we did it this year and identify bad areas.

There are two scheduled culvert replacements on Country Path next month. Anticipate traffic delays.

Asset disposal sale is continuing- to be disposed of or sold.

Swim park dam is in and sections were inspected prior to installation. Two new segments had to be constructed and all had new lifting points installed to make it easier and safer for the workers to remove.

Approval to resident for culvert installations on McGrath's Road.

Kieley's Lane Infrastructure RFQ was issued. Two responses received, we will evaluate and reward.

Property conditions letters have been issued.

No date is provided for bulk garbage, but ERSB is saying it could be mid to late August.

7-19 locations have been chosen for speed bumps. Will be installed this week.

Director is developing a schedule for hydrant flushing with a social media notification to advise residents.

b. 07-66-24

Winsor/S. King

BE IT RESOLVED the Town of Holyrood award the Water Supply Upgrade: New Tank, Phase One – Civil Work (17-GI-21-00049) to Weirs Construction.

The prime consultant for this project - Innovative NL Engineering & Project Management- issued a tender for the civil work portion of the project and received 3 replies from established companies.

After completing their review of the bid proposals, Innovative recommended Weir's Construction at a cost of 311,345.25. The recommendation was reviewed and approved by Transportation & Municipal Infrastructure and forwarded to the Town for the awarding of the contract.

Motion Carried

8. ECONOMIC DEVELOPMENT

a. Update

Marine Institute hosted an Open House on May 23- an information session on the Marine Autonomous test zone in Holyrood harbour. 11 people attended.

MOU final draft is being reviewed and will be signed in a few weeks.

Communication Person- the person selected refused the position. There is a pool of individuals that we have and will move to the next person.

There was an information session on June 4th to NL Field Officers which highlighted the influence ACOA has on economic development in small rural town.

Representatives from Municipal Affairs met with staff to discuss the start of the community center feasibility project.

June 20, we had an accessibility plan public consultation. To identify measures we need to take so that everything is accessible- facilities, public spaces, programs. We will update the public when we get the report from the consultant.

9. PUBLIC SAFETY

a. Update

Fire School Training- our fire department are out doing various training to improve skill sets.

Emergency Management Plan is still in the hands of people in St. John's. We hope by July we will have a document for Council to review.

RCMP Presentations- we did a couple presentations, they were very valuable but attendance was very low. We will hold off on doing further presentations and look at a different approach on how we can best tailor to people. More to follow.

Run the Rock

Will have a get together on July 6 from 5-6 at the IBEW building. Will have live entertainment and hotdogs. Their goal is to raise \$110,000. They hope to fulfill 10 wishes for children with critical illness.

Road safety and criminal activity is still on the rise. Residents need to be aware and careful how you advertise your items and how you secure them.

Adventure Smart- safety and survival outdoors. We are going to do a one day course on how to survive in the woods. Will talk more on that as we move forward. Road to Menal Readiness course- developed by Canadian Forces and adapted by various organizations.

10. COMMUNICATIONS

a. Update

Cell Phone Coverage- an ongoing issue and continues to be an issue as service is not improving. There were 2 letters drafted on behalf of the town to our MHA and MP and will be sent out. Identifies issues we are having with coverage in the town. If other communities want copy of the letter, they can have it so they can send their own copy to our members.

External communications- the communications coordinator will be reaching out to people within the community for contact information so you can choose which way you want to receive information from the town. We hope to get Voyent (an emergency notification system) in the town once we get all the data that we need. Committee and Council will have a presentation on Voyent System on how it works.

Social Media Policy- draft has been sent to Council and Staff. The deadline to make suggestions is June 28. This policy will be adopted at our next public meeting.

OHI and Town Website- we have put these under construction and will update information when it becomes available. Cost will be absorbed by funding. Different departments are working on developing their own plans and mandates, and once completed (in September) this info will be given to the service provider and will be updated.

11. CORPORATE SERVICES & ADMINISTRATION

a. Update

Residents are getting out and paying their taxes in record numbers.

Property Assessments are out. A reminder to residents to exercise your right to call the assessment agency if you have concerns about your property assessment. The town does not do the assessment and therefore cannot assist you.

Request for donation to the Ball Hockey Association Junior National Championship and \$50 was contributed from the town to a young athlete from Holyrood.

b. 07-67-24

B. King/S. King

BE IT RESOLVED the Town of Holyrood adopt the revised Code of Conduct for Councilors which reflects the changes provided by Municipal Affairs May 2024.

The new version of the Code of Conduct includes an improved response process for Code of Conduct complaints and clarifies the guidelines which constitute the policy.

The new version – Code of Conduct for Councilors – 2.0 will within 2 weeks of this meeting replace the existing Code on our website.

Motion Carried

c. Accounts

07-68-24

B. King/Winsor

BE IT RESOLVED those accounts tabled in the amount of \$81,898.17 cheque numbers 45947-46001 and D4056-D4080 be approved for payment from the general account.

Motion Carried

d. Bankbook Balance: \$72,697.32

12. NEW BUSINESS

Woodford- Municipal Assessments- you have until August 2 for an appeal. There is lots of great info on their website (www.maa.ca) There is an outline how they conduct evaluation of properties and how to conduct an appeal. Keep watch for our Squid Fest flyer going out this week.

B. King- On June 28, 29, 30- the unknown soldier will be in state at the Confederation Building and I encourage everyone to make it to pay your respects. Everyone get out and enjoy July 1 (Memorial Day and Canada Day)

Winsor- n/a

S. King- n/a

13. DATE OF NEXT MEETING

July 23, 2024, at 6:00 pm

14. ADJOURNMENT

07-69-24

B. King/Winsor

BE IT RESOLVED this meeting now adjourn at 7:08 pm

Motion Carried

Mayor

CAO

Minutes taken by CT