



**Regular Meeting of Council #8  
July 23, 2024, at 6:00 pm**

**AGENDA**

- 1. CALL TO ORDER/ADOPTION OF AGENDA**  
**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented.
- 2. ADOPTION OF MINUTES**  
Regular Meeting of Council June 25, 2024
- 3. BUSINESS ARISING**
- 4. CORRESPONDENCE**
  - a. Thank you
- 5. PLANNING & DEVELOPMENT**
  - a. Update
  - b. Permits  
**BE IT RESOLVED** to table and approve the attached permit listing. 19 permits were issued from June 19-July 17, 2024 (Permit Number 06-0063-24 to 07-0087-24 and includes permits for general repairs (residential and commercial), patio, water for pool, accessory building, residential, sign, occupancy, basement apartment.
  - c. Location: 55 Duff's Road  
Proposal: Residential/Variance  
Zoning: RMD  
**BE IT RESOLVED** to approve the above application and request, in principle, subject to the Town's Municipal Plan and Development Regulations.
  - d. Location: 223 Salmonier Line  
Proposal: Residential  
Zoning: RMD  
**BE IT RESOLVED** to approve the above application and request, in principle, subject to the Town's Municipal Plan and Development Regulations.
  - e. Location: 64-66 Kennedy's Lane (Lot is facing The Valley but is part of parcel registered on Kennedy's Lane. Civic address to be determined by MAA)

Proposal: Residential

Zoning: RMD

**BE IT RESOLVED** to approve the above application and request, in principle, subject to the Town's Municipal Plan and Development Regulations.

f. Location: 421 Conception Bay Highway (Backlot)

Proposal: Residential

Zoning: RMD

**BE IT RESOLVED** to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

g. Location: Main Beach

Proposal: Roadside Vending- Hot Dogs & Fruit/Bubble Tea

Zoning: OS/C

**BE IT RESOLVED** to approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

## 6. RECREATION AND COMMUNITY EVENTS

a. Update

## 7. INFRASTRUCTURE AND PUBLIC WORKS

a. Update

b. **BE IT RESOLVED** the Town of Holyrood requests an amendment to the Sewer Upgrades Project – 17-GI-22-00037. The engineering and design of this project has identified a more intense scope of work which would see a upgraded wastewater treatment plant, disinfection system, lift station, oxidation ditch and pump station. The original cost was 1million four hundred thousand fifty dollars but given the required work to do the job in its entirety instead of creating delays through phasing, the complete cost is 2million two hundred seventy-eight thousand, nine hundred thirty-seven dollars and 72 cents. This adds an additional 799,583.72 to the project.

**Preamble:** the overrun of the project means we do the entire work to meet the federal guidelines for sewer and we do it without completing the work in phases creating the potential for additional delays and problems with sewer treatment. There is an opportunity for the town to request these additional funds under the present ICIP finding. The cost for the town would be 10% - **totaling 79,958.37**. This is a small amount to bring sewer treatment to where it needs to be to ensure the Town is following federal regulations and to ensure we are providing safe, reliable services to residents using that

service. The Town of Holyrood can borrow this money under its present fiscal condition.

- c. **BE IT RESOLVED** the Town of Holyrood request a time extension for its Sewer Upgrades project 17-GI-22-00037 to allow time for completion of design and scope changes as experienced in preparation of the startup of the project. We are requesting that the project end date be changed from August 2025 to August 2026 to ensure completion in its entirety.
- d. **BE IT RESOLVED** the Town of Holyrood submit a gas tax application to complete improvements to the water and sewer infrastructure at Kielly's Lane. The Town requested bids to replace the existing infrastructure with new water and sewer lines to comply with current government standards and to reduce the continuous water leaks in the area. Total cost of the of the project is 63,850.00 HST included as submitted by the lowest bidder Buckles Contracting.

## **8. ECONOMIC DEVELOPMENT**

- a. Update

## **9. PUBLIC SAFETY**

- a. Update

## **10. CORPORATE SERVICES & ADMINISTRATION**

- a. Update
- b. **BE IT RESOLVED** the Town of Holyrood accepts the revised Schedule A (2017-2020) identifying the reallocation of funds to the existing MYCW allocation which has been approved by the Department of Transportation & Infrastructure in the March 15, 2024, notification of approval letter. Schedule A identifies six approved projects through the multi-year program
- c. **BE IT RESOLVED** the Town of Holyrood request Ministerial approval to borrow 217,517.30 from the Royal Bank for a term of 5 years/10-year amortization at a rate of 5.1% with a payment of 2318.08 per month. These monies is to cover the remaining cost of the fire rescue vehicle costing 317,517.30 with a 100,000.00 contribution received from the provincial government.
- d. **BE IT RESOLVED** the Town borrow 217,517.30 from the Royal Bank for a term of 5 years/10 year amortization at a rate of 5.1% with a

repayment of 2318.08 to cover the town's cost of the new fire rescue vehicle.

e. Accounts

**BE IT RESOLVED** those accounts tabled in the amount of \$317,858.26, cheque numbers 45982-46124 and D4081-D4198 be approved for payment from the general account.

f. Bankbook Balance: 242,244.67

**11. NEW BUSINESS**

**12. DATE OF NEXT MEETING**

August 20, 2024, at 6:00 pm

**13. ADJOURNMENT**