



**Regular Meeting of Council #5
April 30, 2024, at 6:00 pm**

MINUTES

PRESENT:

Mayor Gary Goobie
Deputy Mayor Michele Woodford
Councillor Laura Crawley
Councillor Bruce King
Councillor Sadie King
Councillor Mabel Tilley
Councillor Steve Winsor

Marjorie Gibbons, CAO

1. CALL TO ORDER/ADOPTION OF AGENDA

05-41-24

B. King/Woodford

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented.

In Favor-7

Opposed-0

Abstained-0

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council April 2, 2024 minutes adopted as presented, no errors or omissions

3. BUSINESS ARISING- n/a

4. MAYOR'S UPDATE

On behalf of my Council colleagues, tonight, we want to ensure all residents the Town of Holyrood as a public body, recognizes legitimate ATIPP requests and we will continue to honor the intent of the legislation.

As part of this Council's commitment to openness and transparency, we have improved how we communicate and engage with our residents. We recognize we still have work to do to fully enact the Curran report, but we also recognize that to make the changes and mark the improvements there is a process, and we are committed to developing and following that process to make sure we get it right.

Recently, the Town has witnessed a total of 30 ATIPP's, most of them dealing with issues dating back to the pre Council and pre-Curran report.

The large number of ATIPP requests within a short period of time by a small number of individuals are impacting the operations of Council and staff and contributing to a workload at a cost to the residents tax dollars.

Council wants to be very clear- we value resident input. We recognize the right of residents to seek information and/or clarification. We will continue to improve on our messaging and our engagement with residents. Council has an obligation to lead and make balanced decisions on behalf of all residents.

We ask residents to recognize the changes already in place. Acknowledge that there has been work done and that more work continues and please be patient as we work together to get it all done. We projected a year to complete some of these objectives and we are continuing to work on them.

We ask residents please, not to use the ATIPP process as a process to settle personal disputes with past issues involving past councils, staff and decisions.

Our Town deserves the opportunity to move forward in a direction identified through the work of the Curran report and with the support and cooperation of everyone. Advice is totally accepted and considered and where possible implemented to make that way forward a true collaborative approach.

Based on our recent experience with the processes involved in responding to these requests and the amount of time taken away from the municipal work getting done, our Council will be forwarding letters of concern to the Premier, Department of Municipal Affairs and Municipalities NL regarding the process and the detrimental effect it has on getting work done at the municipal level.

5. CORRESPONDENCE- n/a

6. PLANNING & DEVELOPMENT

- a. Update by Woodford. Committee met on April 17, 2024. 4 applications were reviewed and all 4 required further information before recommendations were made. We reviewed retaining wall regulations. Town Planner is preparing a presentation for our new town plan and hope to present to Council on May 7.

b. Permits

05-42-24

Woodford/Winsor

BE IT RESOLVED to table and approve the attached permit listing. 11 permits were issued from April 2-April 24, 2024 and includes permits for Residential, General Repairs, Ditching, Patio and Accessory Building.

In Favor-7

Opposed-0

Abstained-0

Motion Carried

c. Town of Logy Bay – Middle Cove – Outer Cove Municipal Plan Amendment.

04-43-24

Woodford/Crawley

The town has received a proposed amendment to the St. John’s Urban Region Regional Plan from the Town of Logy Bay – Middle Cove – Outer Cove.

Proposed Amendments- Proposed St. John’s Urban Region Regional Plan, 1976 Amendment No. 5, 2023 (Proposed Logy Bay – Middle Cove – Outer Cove Municipal Plan Amendment No. 1 and Development Regulations Amendment No. 1, 2023)

BE IT RESOLVED that the Town of Holyrood has no comment on the proposed amendment from the Town of Logy Bay – Middle Cove – Outer Cove.

In Favor-7

Opposed-0

Abstained-0

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

- a. Update by Councillor Sadie King. Committee met on April 24. Community Garden is due to open. Registrants who had a plot last year will be contacted to see if they want one this year. Once that is done, it will be opened to others to apply, by contacting the town.

Spring session for Active for Life has started. Soccer Registration is May 6-17, and Camp A’hoy registration is May 22 at 6:00 pm. We are looking at improvements for Squid Fest including more security.

Tickets went on sale today. The RFP for phase 1 of Community Center is with municipal affairs and hope to be posted Friday.

8. INFRASTRUCTURE AND PUBLIC WORKS

- a. Update by Councillor Winsor. Committee met on April 18.

Main beach Lift Station Pump- we had a failure and we had a critical spare pump available and installed. Now we have to look at how we can set ourselves up for next time. Cost to repair pump is approx. \$10,000 and the cost of a new pump could be up to \$25,000. May make a subsequent motion to apply for gas tax.

Seasonal Change and bringing back our seasonal workers to get work done. Paving projects, memory benches, ditching campaign.

Leak Detection- we use to be able to borrow equipment but that opportunity is no longer available for us and we need to consider our budget for 2025.

Excavation in Marina Shores is a safety concern. Committee agreed that the legal firm for the developer be contact on this matter.

9. ECONOMIC DEVELOPMENT

- a. Update by Deputy Mayor Woodford. Committee met on April 8. We reviewed the details on the OHI Position for communications and event planner. Deadline for submission was April 19. We are in the process of determining evaluation tool based on qualifications that were required and hope to fill the position shortly.

One business application reviewed.

Unregistered businesses is still an issue here in town even though we done a campaign on education the importance of registering and the benefits that come with being a registered benefits. There are businesses operation that are not registered. We have to come up with a plan to get as many businesses registered. The CAO will go out to other municipalities to see what they do.

There will be a business session once we have our communications person hired on, hopefully held during the summer.

ATIPP Requests- a lot of the requests coming in dealt with economic development. A lot had to do with the disconnect between what was on our website, and the current report and the OHI report. We will

continue to do honor the information that needs to go out through ATIPP. We want business community to know that we are keen on identifying the privacy and confidentiality legislation so business community will be comfortable bring information to the town.

OHI Report- report has been given to Council. Committee will continue to work though the recommendations of the report and promote ocean development and support the Marine Institute and The Launch to maximize the benefits and opportunities to the Town. This report is a living document. We will be working with stakeholders to create more economic opportunities. This document will be posted on our website.

10. PUBLIC SAFETY

- a. Update by Councillor B. King and M. Tilley. Committee meet on April 16.

New Rescue Vehicle- Chief Kenny met with Fort Gary and the vehicle will be delivered on September 30, barring any unforeseen circumstances. The vehicle will also be on display at the Annual Firefighters Convention. There will be an open house as well.

Junior Firefighter Program is moving ahead well. Big shoutout and thank you to the Town of CBS, Clarendville and Spaniards Bay fire department for the donations of equipment for this program.

Training Ground- Fire Chief wants to increase the facility and get some crush stone and concrete pad and increase the amount of training there.

Fire Service Agreements with Deer Park, Vineland Road and Middle Gull Pond should be up and running soon with more clarification.

Stolen property – warning to residents to keep an eye on your property. Don't advertise your new boat or ATV. Be aware of what you are doing.

Last month, Ground Search and Rescue had a joint session with Holyrood Fire Department on how they can both support each other. It was a great session for both parties. There are some gaps on both sides. The relationship needs to be stronger and we will work towards doing that.

11. COMMUNICATIONS

- a. Update by Councillor Crawley. Committee met on April 18. We are still talking about cell phone coverage. MHA gave a speech in the house of assembly. Need a stronger message from our MP and MHA.

We are no longer supporting our App. There were less than 40 users. We are looking into other options and when we have more info we will bring forward. We ask that everyone check our official channels, Website and Social Media. We are working on external communications policy. We are going to start collect data for our database. Working on social media policy. We are working on responses to resident inquiries.

- b. Website

04-44-24

Crawley/Woodford

BE IT RESOLVED the Town of Holyrood take the necessary measures to upgrade the Town of Holyrood website to reflect the changes needed based on the new strategic plan and the reorganization within the departments as recommended by the Curran reports. This work will begin immediately and will be transitioned as quickly as possible using the services available to us.

In Favor-7

Opposed-0

Abstained-0

Motion Carried

12. CORPORATE SERVICES & ADMINISTRATION

Update by Councillor Crawley. Committee met on April 25. We had a financial update of the expenses and revenue. Today is the deadline for property tax. Currently, we have collected 40% of our property tax, 40% of our water and sewer, 68% of business tax and 89% of fire services. We are now completely paid up for our waste management for the year. Insurance is all paid up for the year. The loan motion will be presented which was already budgeted. We got a recommendation for the Make a Wish Run and we will be reaching out for partners in the community to make it an event and Run the Rock will be passing through Holyrood.

In Favor-7

Opposed-0

Abstained-0

Motion Carried

- a. Accounts

04-45-24

Crawley/B. King

BE IT RESOLVED those accounts tabled in the amount of \$487,540.34 cheque numbers 45770 to 45874 and D3964 to D4011 be approved for payment from the general account.

In Favor-7

Opposed-0

Abstained-0

Motion Carried

b. 04-46-24

Crawley/B. King

BE IT RESOLVED the Town of Holyrood request ministerial approval to borrow \$217,517.30 from the Royal Bank for a term/amortization of 5/7 years at a rate of 5.8% with an monthly repayment of \$3,158.00. The purpose of this loan is to secure the new Rescue Vehicle for the Fire department. The Town has received 100,000.00 from Fire & Emergency Services toward the vehicle and this expenditure was already identified in the 2024 budget through fiscal Services.

In Favor-7

Opposed-0

Abstained-0

Motion Carried

c. Bankbook Balance: \$137,442.72

13. NEW BUSINESS

Woodford-n/a

B. King- Bulk Garbage- We use to have 2 pick ups per year. While people had bulk garbage out, people would go by and take stuff out of it while waiting for pick up, and recycled for further use and not just going to the landfill. Now you can't book until June, with pickup at the end of July. We still had problems with people dumping garbage with 2 pickups. I feel that 90% of this stuff will end up on the back roads, and the town will be the ones having to pick it up and pay for it. They should have left what they had in place and tweaked it a little bit.

Crawley- will bring forward to North East Avalon Joint Council re- bulk garbage. Everyone have a safe May 2-4 weekend. This is the year of the Arts and we would like to take each meeting a recognize an artist. I was invited to the Heritage Museum for the unveiling of an art that was inspired by our own Gerry Squires, a longtime resident of Holyrood. It was some beautiful artwork. Mr. Squires work bench, easel is on display at the Museum. Working on creating the Gerry Squires exhibition room.

Tilley- n/a

S. King- So much garbage along side our roads. People need to take the initiative and clean up in front of their own properties, it would make a big difference.

Winsor- n/a

14. DATE OF NEXT MEETING

May 28, 2024 at 6:00 pm

15. ADJOURNMENT

04-47-24

Crawley/B. King

BE IT RESOLVED that this meeting now adjourn at 7:15 pm.

In Favor-7

Opposed-0

Abstained-0

Motion Carried

Mayor

CAO

Minutes taken by CT