



**Regular Meeting of Council #4
April 2, 2024, at 6:00 pm**

MINUTES

PRESENT:

Mayor Gary Goobie

Marjorie Gibbons, CAO

Deputy Mayor Michele Woodford

Councillor Laura Crawley

Councillor Bruce King

Councillor Sadie King

Councillor Mabel Tilley

Councillor Steve Winsor

1. CALL TO ORDER/ADOPTION OF AGENDA

04-35-24

Woodford/Crawley

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented.

In Favor- 7

Opposed-0

Abstained-0

Motion Carried

2. ADOPTION OF MINUTES

Regular Meeting of Council March 5, 2024 adopted as presented.

3. BUSINESS ARISING- n/a

4. MAYOR'S UPDATE

Pleased to announce the appointment of the newly elected, Councillor Tilley to the Recreation and Community Services Committee along with recent appointment to the Public Safety committee.

5. CORRESPONDENCE

- a. Maher's Contracting Ltd.- request consideration from Council to defer start date of Salmonier Line Water Supply project from April 15 to July 22, 2024 to accommodate a neighboring community (Bay Roberts) to have install a water line and have asphalt completed prior to the start of their summer games.

Winsor- I recommend we accept this and update our contract to the date he is requesting.

Mayor- I think that is acceptable. CAO advised that no motion is required.

6. PLANNING & DEVELOPMENT

- a. Update by Deputy Mayor Woodford. Committee met on March 20. A couple applications were reviewed. One piece of correspondence was received by a resident about rezoning. As the town is currently in the final stages of our new town plan, no rezoning will be considered at this time. If anyone wants to attend public consultations (dates will be advertised on social media) they can submit their input at that time. Committee was updated on older files regarding the review of permits issued and discussion into the conditions or the scope of these permits. How the town can move forward with addressing non-compliance and non-permitted development. Committee agreed that we will continue with our permitting process and support staff.

Update by Councillor Winsor on Operational Review

Since the operation review and strategic plan was accepted- two sessions held in March, one with staff and one with council where the consultant presented and reviewed the action register and tracked them to completion on where we are now with a current status report. Many of the initiatives that were accepted by Council have been completed. Many more of them are in progress and nearing completion. The consultant will be required to complete a close out report with a record of everything that was done and actioned. The organizational structure and the changes that were recommended was probably the biggest piece.

- b. Permits
04-36-24
Woodford/B. King
BE IT RESOLVED to table and approve the attached permit listing. 11 permits were issued from February 6- April 1, 2024 and includes permits for Residential, Site Prep, Ramp, Occupancy, and Garage and Garage Extension
In Favor- 7
Opposed-0
Abstained-0
Motion Carried
- c. Town of Witless Bay Proposed Amendments
The town has received a proposed amendment to the St. John's Urban Region Regional Plan from the town of Witless Bay.

Proposed Amendments- Proposed St. John’s Urban Region Regional Plan, 1976 Amendment No. 9, 2023 (Proposed Witless Bay Municipal Plan No. 4 and Development Regulations Amendment No. 5, 2023.

04-37-24

Woodford/Crawley

BE IT RESOLVED that the Town of Holyrood has no comment on the proposed amendment from the Town of Witless Bay.

In Favor- 7

Opposed-0

Abstained-0

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

- a. Update by Councillor S. King. Committee did not meet since last Regular Meeting. Easter activities are going well. Had over 100 children for Easter Egg Scramble. Slime making on March 25th sold out. Easter movie went great and Easter Camp has 35 children registered. Summer employment opportunities have been advertised with deadline of April 30. Planning for Squid Fest and the line up this year is Shanneyganock, The Navigators, Bick and the Ball Points and Rock Revival. Tickets go on sale on April 30.

8. INFRASTRUCTURE AND PUBLIC WORKS

- a. Update by Councillor Winsor. The committee met on March 21. A lot of discussion on damages that occurred on the major snow fall and the rain that followed. Discussion on water and sewer projects and we want to make sure we get things done correctly. I would like the engineering company to meet with council to discuss the sewer project, lots of technical information, and same for the water project. Other items talked about were snow clearing requests, request for waterline extension, etc.

- b. Extension to Water Upgrades Project

04-38-24

Winsor/B. King

BE IT RESOLVED the Town of Holyrood requests an amendment to project # 17-GI-21-00049 – Water Supply Upgrades to change the completion date from June 2024 to October 2025. This amendment is required to further investigate a site plan which would eliminate booster pumps and provide the time required to issue a new design build contract for the Tank design and supply only.

Preamble: the Town has been engaged with Municipal Affairs and Innovative Engineering in discussion around how to best provide a

new storage tank for water supply in the most cost-effective manner given the challenges of topography of the site, the necessary infrastructure in the ground, and how to utilize existing infrastructure.

We decided to divide the project into civil and mechanical as a means of getting the project completed and this process requires time and planning as well as investigation and research on the various processes. Therefore, the natural result of these activities means the project requires an extension for its completion date.

In Favor- 7

Opposed- 0

Abstained-0

Motion Carried

9. ECONOMIC DEVELOPMENT

- a. Update by Deputy Mayor Woodford. Committee met on March 11. One piece of correspondence from resident and response drafted. - Marine Institute has reached out and asked us to collaborate on a grant to improve their space. No financial contribution required from the town just a letter of support. Upcoming business session in June which will require some planning, will be a larger session than what we have had in the past. Will bring in local business, interested individuals who want to come in to do business, and the involvement of other stakeholders in the community. There is funding available for an event planner. We will put out a job ad for event planner (Shoreline and website/social media)

10. PUBLIC SAFETY

- a. Update by Councillor B. King. Committee met on March 19.

Junior Firefighters Program- gathering info and moving forward. Thanks to the Fire Department in Gander for the information. We are looking for expired equipment to assist with training.

The Emergency Plan is moving forward and information is being corrected. Emergency Services Division is taking our plan and going through it and add recommendations. Council and staff will have input into it at that time.

Government Funding- in the recent budget, there is money for fire services and fire chief is putting in application for upgrading of equipment.

We discussed cell services at meeting in Clarendville. It's not just our town having problems, it's all town.

Radon Gas- is the second leading cause of lung cancer in people that don't smoke. About 3,000 Canadians die every year because of illness related to radon gas. There is a program out there called 100 radon challenge and we have applied for it. If we are one of the communities selected, we will get 100 kits (about the size of a hockey puck). Residents will sign it out, take it home and leave it there for 90 days. At end of 90 days, take it back to the town office, town pack up and send back to the lab to be read, and the results for each home goes to the individual. Town will give overall picture, but not results for individual homes. CBS, Torbay and Pasadena have sued them.

Public Safety presentation held on March 27. Great turn out, and fantastic stories. Had reps from RCMP, Crime Stoppers and Canadian Red Cross. We hope to do another presentation in June. If anyone that were not able to attend would like info, please visit the town office and we have some printed material available.

Councillor Tilley

Ice safety- communications about ice safety warnings. Ice safety is a concern especially this time of year. The deaths are going up every year with risks taken. Skidoos are not meant for water. Every year people are trying to skim across water on skidoo's. Be ice aware.

11. COMMUNICATIONS

- a. Update by Councillor Crawley. Update on our advocacy through the CRTC and other cooperation regarding phone services. We will start seeing how many others can help with our efforts. We want your patience and understanding for our communications of external policy. We continue to put as much info as possible through our communication streams (website, social media). Anything you are looking for (operational review, strategic plan, etc.) can be found on our site, and is being updated and revamped.

Woodford- we had some inquiries regarding documents obtained. As we move through checking boxes with Operations review and strategic plan those items as they relate to that will be updated. Have patience, it won't happen overnight. It will happen as we go through things piece by piece. We are waiting on reply back regarding cell services, we can't release that right now but hope to do that at the next public meeting.

12. CORPORATE SERVICES & ADMINISTRATION

- a. Update by Councillor Crawley. Committee met on April 1. We did a quarterly review and finances are in good standing. Every department except one, is below 20% of spending budget. Will

continue to do quarterly reviews of our budget. We have donation request from our Library which has already been allotted. Request from Softball NL.

b. Accounts

04-39-24

Crawley/B. King

BE IT RESOLVED those accounts tabled in the amount of \$158,596.47 cheque numbers 45724 to 45769 and D3920 to D3963 be approved for payment from the general account.

In Favor-7

Opposed-0

Abstained- 0

Motion Carried

c. Bankbook Balance: \$1,366.46

13. NEW BUSINESS

Woodford- n/a

B. King- this year is the year of the Arts in Newfoundland and Labrador. Last week a young lady from Holyrood made a donation of a piece of art to the Holy Cross School and it's called *The Hills of Holyrood*. Her name is Kelli Ann Pye-Beshara. She is a very talented artist. At every public meeting we try to identify someone in town who contributes to art, or someone who supports the arts. If anyone would like to recognize someone, please send along to Council with a blurb.

Crawley- April 30 is deadline to pay property taxes and to set up a payment plan. May 31 is deadline for water tax. Should out to our Library. There is so much happening in terms of programming. April 14-21 is national volunteer week so thank you to all our volunteers.

Tilley- express my gratitude for being added to the recreation and public safety committee. Public safety is my passion, and it's going to be a great bit of fun.

S. King- n/a

Winsor- I was extremely disappointed and disgusted that Route 60 was left of the list for this year's budget. We've made recommendations to the province for the last several years based on facts, sought feedback from residents through the provincial program that seems to be falling on deaf ears. Route 60 has done more than it's fair share acting as a bypass road

from the TCH and that road has taken a heavy burden of traffic. Some of those sections of roads were not done right to begin with. What do we do from here? The only thing that seems to get attention is a protest. I'm recommending one. Our appeal for action seems to be falling on deaf ears.

Mayor- I received an email from the Minister of Transportation. The Minister and his Deputy Minister want to meet with Council and will happen on April 9 at 3:00 pm. We have to wait and see what that is about.

14. DATE OF NEXT MEETING

April 30, 2024 at 6:00 pm

15. ADJOURNMENT

04-40-24

B. King/Winsor

BE IT RESOLVED that this meeting now adjourn at 7:01 pm.

In Favor-7

Opposed-0

Abstained-0

Motion Carried

Mayor

CAO

Minutes taken by CT