



**Regular Meeting of Council #3
March 5, 2024, at 6:00 pm**

MINUTES

PRESENT:

Mayor Gary Goobie

Marjorie Gibbons, CAO

Deputy Mayor Michele Woodford

Councillor Laura Crawley

Councillor Bruce King

Councillor Sadie King

Councillor Mabel Tilley

Councillor Steve Winsor

1. CALL TO ORDER/ADOPTION OF AGENDA

03-19-24

Crawley/King

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented.

Motion Carried

2. ADOPTION OF MINUTES

a. Regular Meeting of Council February 8, 2024 adopted as presented.

3. BUSINESS ARISING- n/a

4. MAYOR'S UPDATE

Our first female fire chief of Holyrood was acknowledged in the House of Assembly by our MHA.

5. CORRESPONDENCE- n/a

6. PLANNING & DEVELOPMENT

a. Update by Deputy Mayor Woodford. Committee met on February 21. Reviewed 6 applications and will be recommending 4 here this evening.

b. Permits

03-20-24

Woodford/Tilley

BE IT RESOLVED to table and approve the attached permit listing. 3 permits were issued from January 5- February 5, 2024 and includes permits for replacing water and sewer line, sign, and occupancy.

Motion Carried

c. 03-21-24

Woodford/B. King

Location: 5-19 Duff's Road

Proposal: Residential

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

d. 03-22-24

Woodford/Crawley

Location: 67 Kennedy's Lane Extension

Proposal: Residential Backlot

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

e. 03-23-24

Woodford/Winsor

Location: 358 Conception Bay Highway

Proposal: Convenience/Grocery Store

Zoning: TC

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

f. 03-24-24

Woodford/B. King

Location: 73-83 Country Path

Proposal: Residential

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

Motion Carried

g. 03-25-24

Woodford/Crawley

Town of Paradise Proposed Amendments

The town has received a proposed amendment to the St. John's Urban Region Regional Plan from the town of Paradise.

Proposed Amendments- Proposed St. John's Urban Region Regional Plan Amendment 01, 2024 to enable Paradise Municipal Plan Amendment 4, 2023 and Development Regulations Amendment 21, 2023, "Restricted Development" to "Urban Development".

BE IT RESOLVED that the Town of Holyrood has no comment on the proposed amendment from the Town of Paradise.

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

- a. Update by Councillor S. King. Committee met on February 26. We reviewed Crystal Carnival, even though the weather wasn't great, some of our activities were a great success. We would like to thank The Legion, and the Station Diner, and MHA Helen Conway who brought greetings. We had a snowman contest, there were awarded prizes. We had to postpone a few activities due to the weather. Forever Young, Active for Life and Zumba Gold are up and running. Mini Movers is held every Sunday at Holy Cross from 10-12. Request for Quotes for the Softball Field closed on February 3 and a motion will be made this evening to award the contract. This does not include the lighting. We have a motion for our recreation director to attend the AGM in Corner Brook from April 25-27. Motion to submit an application for funding to make the heritage building more accessible. Work is ongoing for easter events and summer activities will be finalized soon. Date of Squid Fest is July 17-21.

b. 03-26-24

S. King/Woodford

BE IT RESOLVED the Town of Holyrood will accept the bid submitted by Buckles Contracting in the amount of thirty -seven thousand two hundred fifty dollars (37,250.00) for upgrades at the softball field.

The Town of Holyrood issued an RFQ identifying the scope of work and the intended outcomes and there were six (6) responses. The successful bidder with the lowest price was Buckles Contracting limit for the amount identified above.

Motion Carried

c. 03-27-24

S. King/Woodford

BE IT RESOLVED the Town of Holyrood submit an application to the Gas Tax authority for the purpose of softball field upgrades for a cost of thirty -seven thousand two hundred fifty dollars (37,250.00). These funds will extend the ballfield, replace the fencing, replace areas of sodding, install a new 10ft warning track, accommodate drainage, and improve accessibility.

Motion Carried

d. 03-28-24

S. King/Crawley

BE IT RESOLVED the Town of Holyrood approve the Director of Recreation & Community Services to attend the Recreation NL Annual General Meeting & Conference in Corner Brook April 25th to April 27th.

This is an opportunity to meet other recreation directors across Newfoundland & Labrador and share information, ideas, and discover new ways of improving how we provide recreational services to our residents. It is a wonderful learning opportunity. The cost for the conference including all expenses is 1447.00. This cost would be absorbed within the recreation budget.

Motion Carried

e. 03-29-24

S. King/Winsor

BE IT RESOLVED the Town of Holyrood submit an application under the Accessible Communities Grant totaling 20,000.00 for the purposes of installing electronic door openers and repairing entrance platforms at the Holyrood Heritage Building. If approved, this funding will enhance the accessibility to the building for all residents and the public.

Preamble: This is another opportunity to improve access to community owned buildings to ensure all residents can use our facilities in a safe manner. With this funding, if approved the Town will be required to contribute no more than \$2000.00

Motion Carried

8. INFRASTRUCTURE AND PUBLIC WORKS

- a. Update by Councillor Winsor. Committee met on February 22. We discussed the forward looking plans for a safe, reliable water system. Will be a motion a bit later.

North Arm River Water Supply- committee reviewed some information that was presented to us by third part to allow us to understand the work that has been done and identify areas of work for further study. That work will continue to the next committee meeting and come back to Council with a recommendation.

2024 Standing Offer for emergency contract work. The recommendation based on lowest price and past performance- awarding it to Buckles Contracting.

Sale of four town vehicles- will be a motion later.

Snow Clearing- big shout out to our public works staff for the work being done in safe way, and prioritizing roads. There were some complaints about carpooling lots. That is something we do as a courtesy, this is not a priority but will get to it at an appropriate time.

a. **03-30-24**

Winsor/Crawley

BE IT RESOLVED the Town of Holyrood approve Change Order 1 Project 17-GI-20-00049 – Water Tank Upgrade to allow for the separation of a civil package & a mechanical package. The separation into two components increases the civil portion to include Preliminary work (3,170.00) Design (3,240.00) Tendering (1,126.00) and Civil Inspection (21,000.00) for a total of \$32,816.40. This increase in costs will be added to the current Prime Consultants Agreement for this project.

Preamble: The new water tank requires civil work associated with the preparation of a site and the completing in-ground infrastructure as well as the mechanical work which includes design and erecting the tank. By dividing the two disciplines the Town looks to reduce the overall costs of the project.

Motion Carried

b. **03-31-24**

Winsor/B. King

BE IT RESOLVED the Town of Holyrood approval the sale of four unroadworthy vehicles for the total of \$600.00 (six hundred dollars) to Matthews's Towing as is and where is.

These vehicles were offered on tender with replies outside this offer. The vehicles consist of three (3) 2009 Chev Vans; and a 2008 Ford Taurus. The vehicles are no longer safe or road worthy. And therefore the Town no longer has use for them. According to Section

201.1 of the Municipalities Act Council may by resolution sell these vehicles through private sale.

Motion Carried

9. ECONOMIC DEVELOPMENT

- a. Update by Deputy Mayor Woodford. Committee met on March 1. We reviewed 1 business application- which was sent to Planning for recommendation. We've had a few inquiries from investors/developers looking for land in Industrial general zone. Anyone that has any land for sale on Liam Hickey Drive should contact the Economic Development Committee or the CAO. We also discussed how to fulfill our mandate to grow and support economic activity in the Town. We will be engaging our existing business community along with government departments and Chamber of Commerce and CBDC. We are interested in getting everyone together in a room, and we hope to do that in May. We hope to bring the OHI piece to that as well and build on the ocean sector. We are in the early stages of planning that and hope to get more info out in the next month or so. We hope to include local, provincial, and national businesses.

10. PUBLIC SAFETY

- a. Update by Councillor B. King. Committee met on February 20. Brigus Junction Agreement- not going to move forward with that yet. There is a new act coming in the near future that involves Local Service Districts. There are parts of that that deal with fire protection. Will be discussed at the next committee meeting.

Fire Chief is updating the Emergency Preparedness Plan.

Junior Firefighter Program- this is being done in Gander with fantastic results. The first time they put the word out they had 54 applications. Out of the first program, 11 of those people joined the Gander Fire Department. This can be used for volunteer hours for school and teaches many skills to youth.

RCMP Presentation- we will have one on March 21 which will be opened to anybody. Will deal with elder and child abuses, scams, vehicle theft, etc. There will be a question-and-answer period at the end.

Fire Hydrants- I counted 3 people out shoveling fire hydrants after the last meeting. We have published it on social media, and we hope people continue to do this.

Firefighter

03-32-24

B. King/S. King

BE IT RESOLVED that the Town of Holyrood accept the recommendation of the hiring committee and approve Tanner Witty as a career firefighter at the Holyrood Fire Department. An internal search was conducted with three firefighters applying. After the process of resume review, interviews and reference check, the successful candidate was identified. The search identified 3 excellent candidates and we are proud of all 3 firefighters.

11. COMMUNICATIONS

- a. Update by Councillor Crawley.

Cell phone coverage- we are still following up. We talked about consistent messaging out to the public and what that would look like. We are checking out options to get out to the public. We had to respond to a number of people- if there is a safety issue, please send to our CAO marked urgent. We are working on social medial policy. We are working on the external communication policy that we will break into smaller pieces. We hope to have it to Council before next public meeting.

12. CORPORATE SERVICES & ADMINISTRATION

- a. Committee did not meet since last public meeting.

- b. Accounts

03-33-24

Crawley/B. King

BE IT RESOLVED those accounts tabled in the amount of \$272,625.34 cheque numbers 45543 to 45722 and D3874 to D3919 be approved for payment from the general account.

Motion Carried

- c. Bankbook Balance: \$2,384.56

13. NEW BUSINESS

Woodford- congratulate our new Councillor, Mabel Tilley. We now have a majority of Councillors as female. International Women's Day is on Friday. Thank my colleagues and thank you to the women around the table for your meaningful contributions. Holyrood is moving forward with gender-based equality as we have our first female CAO, first female Fire Chief, now we have a majority around the Council table.

B. King- Congratulations to Mable and I look forward to working with you. You come with a wealth of talent and knowledge and that can only mean

good things for the Town of Holyrood. Last weekend, I went to Clarenville to the Avalon Regional Meeting. There was a lot of excellent information that came out of that. I hope to pass this along to everyone. There is a lot of stuff Council and Staff should be aware of. I have all the presentations and will forward to everyone.

Crawley- Congratulate Mabel and look forward to working with you. Congratulations to Tanner on firefighter position. In relation to International Women's Day, I'm proud to say we are moving forward, but around the globe there are still inequalities at work and around pay and how females are not allowed to do a lot of things in other parts of the world. This is the basis to bring all this to light and we can do this and celebrate this in our corner. Happy Easter to everyone.

Tilley- Thank you for all the wishes. Give a shout out to my family and friends for supporting me, but most importantly thank you to the residents that are putting the trust of Council into my hands. On the Search and Rescue team that I have been a part of for over 20 years, our team is the only team in the province that have a majority of women. We have an executive of 7 and 5 of them are women. I'm looking forward to getting to know everyone, and I will have lots of questions. I have so much to learn and read. My motto has always been you work better as a team than as an individual, so I look forward to getting to know everyone and working together.

S. King- Congratulations Mable, and we are glad to have you on the team.

Winsor- Congratulations Councillor Tilley. Looking forward to working with you. The diversity around the room is tremendous and I echo the sentiments and I think it's wonderful. We all have a unique background but together we bring that together for the benefit of the residents. Regarding Route 60-deplorable conditions- section of road is beyond description. I thought we made a compelling case with the Minister and our member, and we articulate our business, safety and investment case, a business artery, and the volume of traffic. It was good to communicate. We were able to put out an opportunity to contribute to the survey for funding investments into our roads. We hope residents chimed in. Soon we will find out the feedback and if we are on the list for this year. We must keep attention on the conditions of route 60.

14. DATE OF NEXT MEETING

April 2, 2024 at 6:00 pm

15. ADJOURNMENT

03-34-24

Woodford/S. King

BE IT RESOLVED that this meeting now adjourn.

Motion Carried

Mayor

CAO

Minutes taken by Christa Turnbull