



**Regular Meeting of Council #1  
January 9, 2024, at 6:00 pm**

**AGENDA**

- 1. CALL TO ORDER/ADOPTION OF AGENDA**  
**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented.
- 2. ADOPTION OF MINUTES**
  - a. Regular Meeting of Council December 12, 2023
- 3. BUSINESS ARISING**
- 4. MAYOR'S UPDATE**
- 5. CORRESPONDENCE**
- 6. PLANNING & DEVELOPMENT**
  - a. Update
  - b. Permits  
**BE IT RESOLVED** to table and approve the attached permit listing. 3 permits were issued from December 8, 2023 -January 5, 2024 and Includes permits for Residential and General Repairs
- 7. RECREATION AND COMMUNITY EVENTS**
  - a. Update
  - b. Director of Recreation & Community Services  
**BE IT RESOLVED** that the Town of Holyrood will accept the recommendation of the hiring committee and hire Kyle Hawco as the Director of Recreation & Community Services. This position is a 6-month replacement position with the possibility of permanent employment pending the outcome of a leave of absence requested by the previous director.  
  
A job search was conducted which showed great interest in the position with 21 applicants. After a screening process, four individuals were interviewed, and Kyle was the candidate who scored highest on the evaluation matrix combining the resume and interview process. The hiring committee formulated a recommendation and Council is confident that Kyle is the appropriate candidate. Based on the recommendation

**8. INFRASTRUCTURE AND PUBLIC WORKS**

- a. Update

**9. BUSINESS DEVELOPMENT AND MARKETING**

- a. Update

**10. PUBLIC SAFETY**

- a. Update

- b. Fire Chief

**BE IT RESOLVED** the Town of Holyrood will accept the recommendation of the hiring committee and hire Leslie Kenny as the Interim Fire Chief for the Holyrood Volunteer Fire Department. This position is a 6-month replacement position with the possibility of permanent employment pending the outcome of a leave of absence requested by the previous Fire Chief.

The internal search for an interim fire chief has been completed. The process of evaluating resumes, completing interviews and follow up of references has been completed. The hiring committee submitted their recommendation based on the results of their processes and Council have confidence based on the recommendations of the Committee to move forward with Leslie as interim chief.

**11. COMMUNICATIONS**

- a. Update

**12. CORPORATE SERVICES & ADMINISTRATION**

- a. Update

- b. Accounts

**BE IT RESOLVED** those accounts tabled in the amount of \$131,162.70 cheque numbers 45445- 45469 and D3803- D3829 be approved for payment from the general account.

- c. Bankbook Balance: \$764.63

**13. NEW BUSINESS**

**14. DATE OF NEXT MEETING**

February 5, 2024 at 6:00 pm

**15. ADJOURNMENT**