



**Regular Meeting of Council #12
November 14, 2023, at 6:00 pm**

MINUTES

PRESENT:

Mayor Gary Goobie

Deputy Mayor Michele Woodford

Councillor Laura Crawley

Councillor Bruce King

Councillor Sadie King

Councillor Steve Winsor

Marjorie Gibbons, CAO

Christa Turnbull, Executive Assistant

REGRETS:

Councillor Curtis Buckle

1. CALL TO ORDER/ADOPTION OF AGENDA

23-12-211

Crawley/S.King

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented.

In Favor- 6

Goobie

Woodford

Crawley

B. King

S. King

Winsor

Opposed- 0

Abstained- 0

Motion Carried

2. ADOPTION OF MINUTES

a. Regular Meeting of Council September 19, 2023 adopted as presented.

3. BUSINESS ARISING

a. Operational Review Committee

The Operational Review Committee was formed as a special committee for the purposes of completing an organizational and operational review. The goals and objectives have been completed, therefore:

23-12-212

Winsor/B. King

BE IT RESOLVED that the Operational Review committee now be dissolved.

In Favor- 6

Goobie

Woodford

Crawley

B. King

S. King

Winsor

Opposed- 0

Abstained- 0

Motion Carried

4. MAYOR'S UPDATE

We just recognized Remembrance Day. We need to recognize and pray for the ongoing conflicts in Ukraine, Russia, Israel and Gaza. It's heart wrenching to see the injured victims with no water, medical etc. It was disturbing to see newborn babies laying in the hallways with stay helpless to provide for them. There are no resources available. It was horrifying to see family members dragged from their homes and taken hostage, not knowing if they'll see their families again, or worse. Our world is in a state of total chaos. In a democratic country, let us appreciate that we enjoy our peace and freedom. We thank our brave men and women for serving our country to ensure our democracy is never put at risk. We have so much to be thankful for. Can we ever comprehend this cruelty. It leaves room for thought and reflection. Let us pray that these ongoing conflicts will be resolved, and that peace will prevail.

5. CORRESPONDENCE- n/a

6. PLANNING & DEVELOPMENT

- a. Update by Deputy Mayor Woodford. Committee met on November 8. 5 applications were reviewed, and 4 will be presented here tonight.

- b. Permits

23-12-213

Woodford/Crawley

BE IT RESOLVED to table and approve the attached permit listing. 7 permits were issued October 10 to November 10, 2023 and include permits for: General Repairs, Accessory Building, Residential, Driveway and Home Based Business.

In Favor- 6
Goobie
Woodford
Crawley
B. King
S. King
Winsor
Opposed- 0
Abstained- 0
Motion Carried

- c. Location: 541 Conception Bay Highway
Proposal: Residential
Zoning: RMD

23-12-214

Woodford/Winsor

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

In Favor- 6
Goobie
Woodford
Crawley
B. King
S. King
Winsor
Opposed- 0
Abstained- 0
Motion Carried

- d. Location: 13 Eagle Drive
Proposal: Residential
Zoning: RMD

23-12-215

Woodford/S. King

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

In Favor- 6
Goobie
Woodford
Crawley
B. King
S. King
Winsor

Opposed- 0
Abstained- 0
Motion Carried

- e. Location: 9-17 Lewis Road
Proposal: Residential Home, Garage for Farm Equipment and
Farmgate Sales, 4 rental chalets (small pods)
Zoning: PDA

23-12-216

Woodford/B.King

BE IT RESOLVED that after considering the policies expressed in the Municipal Plan and the Development Regulations regarding the Planned Development Area Land Use Zone, we have determined that the Development Application for 9-17 Lewis Road is contrary to the Town of Holyrood Development Regulations and Municipal Plan. It is recommended that the application be refused as the Planned Development Area zone prevents development until comprehensive planning has been carried out, along with an amendment to the Town's regulations. During the town plan review, no amendments are being considered.

In Favor- 6

Goobie
Woodford
Crawley
B. King
S. King
Winsor

Opposed- 0
Abstained- 0
Motion Carried

- f. Location: 394 B Conception Bay Highway
Proposal: Animal Grooming
Zoning: Town Centre

23-12-217

Woodford/Crawley

BE IT RESOLVED that the Town of Holyrood has received an application to relocate an existing business from 37 Salmonier Line to 394 B Conception Bay Highway. The business has been in operation for 12 years in a residential zone. It is determined that Animal Grooming is neither a permitted use or discretionary use in a Town Centre zone. In considering this application, committee took into account the policies expressed in the Municipal Plan and Regulations, assessed the development in the area, the amenity of surroundings, and other matters, and understands that this

business would not cause any adverse effects in this commercial location and exercising its discretion provided under Regulation of the Development Regulations, it is recommended that the application be approved.

In Favor- 6

**Goobie
Woodford
Crawley
B. King
S. King
Winsor**

Opposed- 0

Abstained- 0

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

Mayor Goobie advised Council and the public that the Director of Recreation, Steve Martin, will be on a leave of absence for 6 months commencing December 8 for 6 months.

Update by Councillor S. King. Committee did not meet prior to the Public Meeting. Christmas Parade will be held on December 2 and the Lighting of the Park will take place on December 4 at 6:30 pm. Flyer with all Christmas activities will be out next week.

8. INFRASTRUCTURE AND PUBLIC WORKS

- a. Update by Councillor Winsor. We had to revise the schedules meeting due to operational priorities.
- b. Salmonier Line Emergency Water Supply

23-12-218

Winsor/S. King

BE IT RESOLVED the Town of Holyrood approve the Award of Contract for the construction of the Salmonier Line Emergency Water Supply Project identified by 17-MYCW-22-00046 to Maher's Contracting Ltd. based on their tender submission of October 19, 2023 in the amount of \$771,369.40 including 15% HST.

The Prime Consultant for this project -Englobe -issued the tender on behalf of the Town of Holyrood and received Nine (9) responses. Mahers were the lowest bidders and were able to provide the required documents including insurance, bonds, WHSCC clearance letter, and COR letter.

The Town of Holyrood received approval to award this tender from the Department of Transportation and Infrastructure- Municipal Infrastructure - on October 24th and therefore we are prepared to issue the award letter.

The actual construction of this project will begin Spring 2024.

In Favor- 6

**Goobie
Woodford
Crawley
B. King
S. King
Winsor**

Opposed- 0

Abstained- 0

Motion Carried

9. BUSINESS DEVELOPMENT AND MARKETING

- a. Update by Deputy Mayor Woodford. Committee met on November 6. We have several files ongoing, but nothing to bring forward right now. We received an inquiry about home-based business. Marine Institute- still trying to get a meeting with them regarding the MOU. We have a copy of what was presented. Some changes we would like to include. We will meet as a group before the end of November to get the MOU completed. Business session held on November 9 at IBEW regarding staffing for small businesses. It was a great session to let our business community know what is in place for assistance for employees and employer matching. If businesses would like more info on various programs, please reach out to the CAO.

10. PUBLIC SAFETY

- a. Update by Councillor B. King. Committee met on November 7.

Brigus Junction Fire Service Update- CAO and Fire Chief met with the Brigus Junction representative on Monday November 6th, 2023, to discuss the potential agreement next steps and draft document review. Brigus Junction has been informed to provide HFD with mapping of the area, identifying water supply areas, ensuring civic addressing is installed on all structure along with ensuring roads are marked properly. Fire Chief Woodford to complete a visit to the area and confirm mapping accuracy once the Brigus Junction Committee provides the maps. The fee for the first year will be in line with other response areas at \$50 for the first year with \$10 increases each year after for at least three years. The contract will be on a one-year trial basis.

Community Collaboration Grant Update- grant application has gone in. Hopefully we will be successful to get a new training facility for the Fire Department.

Cell Service in Holyrood area- the service is getting worse. The town has been in contact with Bell. Public Safety- 83 medical calls in our area. Imagine sitting in your home, and someone had a medical emergency- talking to a 911 operator, and the line going dead because of poor service. If you are home alone and you suffer an emergency, cell service could be lost. We need to involve other communities, the MP, and maybe even the CRTC. We are paying top dollar for terrible service.

Climate Change and how affects town infrastructure. Take for instance, Port Aux Basque. We need to take this into consideration.

As of November 7, there were 83 medical calls, 34 motor vehicle accidents, 25 alarms, and 17 fire/fire related incidents, and 9 extra service. Having reliable training facility and communications is very important.

Fire Department Recruitment- had the most successful recruitment drive to date where applicants had to be turned away. 7 new volunteer firefighters with two members coming as fully certified, trained and experienced.

If there was a medical emergency, the fire rescue vehicle would be used. The rescue vehicle will cut the time almost in half. If the pumper and rescue vehicle left the same time, the rescue vehicle would arrive first.

b. Rescue Vehicle Motion

23-12-219

B. King/Woodford

BE IT RESOLVED the Town of Holyrood place an order for the Rescue Vehicle for the Holyrood Fire Department based on the quote from Ford Garry Fire Trucks Winnipeg, Manitoba.

Fort Garry Fire Trucks can provide the required truck with the appropriate specifications for the rescue vehicle and has the earliest availability, best warranty available for the vehicle with a 20-year non-prorated aluminum body warranty and a 10-year non-prorated paint warranty.

The chassis for the vehicle is available with an expected completion date of September 2024. The total cost for the vehicle including taxes and delivery is \$317,517.30.

The Town has acquired \$100,000.00 from the Department of Justice & Public Safety and will borrow for the remaining funds. The cost of borrowing will be provided through fees from service contracts

In Favor- 6

**Goobie
Woodford
Crawley
B. King
S. King
Winsor**

Opposed- 0

Abstained- 0

Motion Carried

11. COMMUNICATIONS

- a. Update by Councillor Crawley. The committee did not meet since the last meeting. Thank those who answer the call to our public consultation survey. We had 16 responses, which is low, but still valid. We will talk on the operational review recommendations at the next meeting. We have ongoing discussions regarding cell service and working on various options, Bell is saying they are not receiving complaints about dropped calls. If they don't receive complaints, there is no logging of the issues. We need to ensure we are logging dropped calls and contact our service provider. Complaining about it on social media is not helping, but you can tag your providers on social media.

12. CORPORATE SERVICES & ADMINISTRATION

- a. Update by Councillor Crawley. There is a lot on our agenda, had some donation requests, doing well on our payments and collections to date, working on management agreement and firefighters agreement, (unique situation with firefighters), will be delivering budget on December 19.
- b. Accounts
23-12-220
Crawley/B. King
BE IT RESOLVED those accounts tabled in the amount of \$196,070.82 cheques 45147-45220 and D3685 to D3721 be approved for payment from the general account.

c. Bankbook Balance: \$1,508.20

13. NEW BUSINESS

Woodford- n/a

B. King- Want to acknowledge November 11- excellent turnout at the war memorial. Probably the biggest crowd I seen. Acknowledge cadets. Everyone did a great job. Myself and Councillor Sadie King attend MNL Convention. Two main takeaways- most important place we gather info was having coffee and lunch with other people from different communities. Every municipality across the island discuss some of the same things as we do. When you walk around at the convention (500-600 people) they're not all young people. Some individuals have been on council a lot of years because no one else is interested. We didn't have enough people to have an election for Council in 2021. It's incumbent on everyone to encourage more younger people to get involved in Council. We hope to update Council on the convention in the future.

Crawley- Thank the peacekeepers past and present for your service. Spooktrunkular happened since the last meeting. Tremendous success. Extend thank you to local businesses for their participation. Thanks to Fire Department for putting off the bonfire night.

S. King- the convention was great. We are blessed to have such a great fire department. Lots of other communities have complaints about the fire department.

Windsor- n/a

14. DATE OF NEXT MEETING

December 12, 2023 at 6:00 pm

15. ADJOURNMENT

23-12-221

BE IT RESOLVED that this meeting now adjourn at 7:01 pm.

In Favor- 6

**Goobie
Woodford
Crawley
B. King
S. King
Winsor**

Opposed- 0

Abstained- 0

Motion Carried

Mayor

CAO

Minutes taken by CT