



**Regular Meeting of Council #11
November 14, 2023, at 6:00 pm**

AGENDA

- 1. CALL TO ORDER/ADOPTION OF AGENDA**
BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented.
- 2. ADOPTION OF MINUTES**
 - a. Regular Meeting of Council September 19, 2023
- 3. BUSINESS ARISING**
 - a. Operational Review Committee**
The Operational Review Committee was formed as a special committee for the purposes of completing an organizational and operational review. The goals and objectives have been completed, therefore:

BE IT RESOLVED that the Operational Review committee now be dissolved.
 - b. Other**
- 4. MAYOR'S UPDATE**
- 5. CORRESPONDENCE**
- 6. PLANNING & DEVELOPMENT**
 - a. Update
 - b. Permits
BE IT RESOLVED to table and approve the attached permit listing. 7 permits were issued October 10 to November 10, 2023 and include permits for: General Repairs, Accessory Building, Residential, Driveway and Home Based Business.
 - c. Location: 541 Conception Bay Highway
Proposal: Residential
Zoning: RMD
BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

d. Location: 13 Eagle Drive
Proposal: Residential
Zoning: RMD
BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town's Municipal Plan and Development Regulations.

e. Location: 9-17 Lewis Road
Proposal: Residential Home, Garage for Farm Equipment and Farmgate Sales, 4 rental chalets (small pods)
Zoning: PDA
BE IT RESOLVED that after considering the policies expressed in the Municipal Plan and the Development Regulations regarding the Planned Development Area Land Use Zone, we have determined that the Development Application for 9-17 Lewis Road is contrary to the Town of Holyrood Development Regulations and Municipal Plan. It is recommended that the application be refused as the Planned Development Area zone prevents development until comprehensive planning has been carried out, along with an amendment to the Town's regulations. During the town plan review, no amendments are being considered.

f. Location: 394 B Conception Bay Highway
Proposal: Animal Grooming
Zoning: Town Centre
BE IT RESOLVED that the Town of Holyrood has received an application to relocate an existing business from 37 Salmonier Line to 394 B Conception Bay Highway. The business has been in operation for 12 years in a residential zone. It is determined that Animal Grooming is neither a permitted use or discretionary use in a Town Centre zone. In considering this application, committee took into account the policies expressed in the Municipal Plan and Regulations, assessed the development in the area, the amenity of surroundings, and other matters, and understands that this business would not cause any adverse effects in this commercial location and exercising its discretion provided under Regulation of the Development Regulations, it is recommended that the application be approved.

7. RECREATION AND COMMUNITY EVENTS

- a. Update

8. INFRASTRUCTURE AND PUBLIC WORKS

- a. Update

- b. Salmonier Line Emergency Water Supply
BE IT RESOLVED the Town of Holyrood approve the Award of Contract for the construction of the Salmonier Line Emergency Water Supply Project identified by 17-MYCW-22-00046 to Maher’s Contracting Ltd. based on their tender submission of October 19,2023 in the amount of \$771,369.40 including 15% HST.

The Prime Consultant for this project -Englobe -issued the tender on behalf of the Town of Holyrood and received Nine (9) responses. Mahers were the lowest bidders and were able to provide the required documents including insurance, bonds, WHSCC clearance letter, and COR letter.

The Town of Holyrood received approval to award this tender from the Department of Transportation and Infrastructure- **Municipal Infrastructure** - on October 24th and therefore we are prepared to issue the award letter.

The actual construction of this project will begin Spring 2024.

9. BUSINESS DEVELOPMENT AND MARKETING

- a. Update

10. PUBLIC SAFETY

- a. Update

- b. Rescue Vehicle Motion

BE IT RESOLVED the Town of Holyrood place an order for the Rescue Vehicle for the Holyrood Fire Department based on the quote from Ford Garry Fire Trucks Winnipeg, Manitoba.

Fort Garry Fire Trucks can provide the required truck with the appropriate specifications for the rescue vehicle and has the earliest availability, best warranty available for the vehicle with a 20-year non-prorated aluminum body warranty and a 10-year non-prorated paint warranty.

The chassis for the vehicle is available with an expected completion date of September 2024. The total cost for the vehicle including taxes and delivery is \$317,517.30.

The Town has acquired \$100,000.00 from the Department of Justice & Public Safety and will borrow for the remaining funds. The cost of borrowing will be provided through fees from service contracts

11. COMMUNICATIONS

- a. Update

12. CORPORATE SERVICES & ADMINISTRATION

- a. Update

- b. Accounts

BE IT RESOLVED those accounts tabled in the amount of \$196,070.82 cheques 45147-45220 and D3685 to D3721 be approved for payment from the general account.

- c. Bankbook Balance: \$1,508.20

13. NEW BUSINESS

14. DATE OF NEXT MEETING

December 12, 2023 at 6:00 pm

15. ADJOURNMENT