



**Regular Meeting of Council #6  
May 30, 2023, at 6:00 pm**

**MINUTES**

**PRESENT:**

**Mayor Gary Goobie  
Deputy Mayor Michele Woodford  
Councillor Curtis Buckle  
Councillor Laura Crawley  
Councillor Bruce King  
Councillor Sadie King  
Councillor Steve Winsor**

**Marie Searle, Acting CAO  
Christa Turnbull, Executive Assistant  
Steve Martin, Director of Recreation  
Marjorie Gibbons, Director of Business**

**1. CALL TO ORDER/ADOPTION OF AGENDA**

**23-06-135**

**Buckle/Woodford**

**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented.

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**2. ADOPTION OF MINUTES-**

**a.** Regular Meeting of Council May 2, 2023 adopted as presented, no errors or omissions

**3. BUSINESS ARISING - n/a**

**4. MAYOR'S UPDATE**

Cell Phone Coverage is getting worse around town, service has deteriorated significantly. Hope for future meetings with Bell reps and get the latest update. If they are not prepared to do the work required, we need to step it up and take it to a whole new level. The CRTC are the governing body over cell phones, but we won't go that far yet. We need to keep the pressure on and get the service that we deserve and are paying

for. The Fire Department had some concerns with their communications tower and some parts of the community were considered dead zones, and they had bell come in to install new components and did some upgrades and improvements, and it fixed the problem. They even went beyond to CBS and personally I don't think they are willing Now they are getting excellent service. Cell coverage is an issue all over CBC and CBS. If this problem was in Halifax, New Brunswick or Toronto, this would not be tolerated. Are we not getting the same service because of our smaller population?

Two Hour Tidy will take place June 2-4. Encourage residents to come out and take part. "Team up to Clean up" is our theme this year. We are hoping that neighbors can get together. Council will need to determine an approach to clean up problematic areas. Thanks to residents in advance for their usual participation.

There will be two motions presented tonight to request meetings with the Minister of Transportation & Infrastructure as well as the Minister of Justice and Public Safety.

## 5. CORRESPONDENCE

## 6. PLANNING & DEVELOPMENT

- a. Update by Deputy Mayor Woodford. Committee met on May 24. Reviewed 6 applications, 5 will be presented tonight. The committee has concluded its preliminary review on the town plan and made recommendations for the new town plan. The draft document, when received, will be reviewed by committee, then presented to Council, with a public consultation to take place.

- b. Permits

**23-06-136**

**Woodford/Winsor**

**BE IT RESOLVED** to table and approve the attached permit listing. 9 permits were issued from April 29- May 26, 2023 and includes permits for: New Residence, General Repairs, Accessory Building, and Fence

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**  
**Abstained- 0**  
**Motion Carried**

**c. 23-06-137**

**Woodford/Winsor**

Location: 37 Country Path

Proposal: Residential

Zoning: RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above application, in principle, and subject to the Town's Municipal Plan and Development Regulations. This approval in principle does not include the garage identified on the plot plan, and an application for an accessory building is required to be submitted. Accessory buildings shall not project in front of the building line.

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**  
**Abstained- 0**  
**Motion Carried**

**d. 23-06-138**

**Woodford/Winsor**

Location: 87 Kennedy's Lane Ext.

Proposal: Residential

Zoning: RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above application, in principle, and subject to the Town's Municipal Plan and Development Regulations.

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**  
**Abstained- 0**

**Motion Carried**

**e. 23-06-139**

**Woodford/Winsor**

Location: 37 Harbourview Drive

Proposal: Residential

Zoning: RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above application, in principle, and subject to the Town's Municipal Plan and Development Regulations.

**In Favor- 7**

Goobie

Woodford

Buckle

Crawley

B. King

S. King

Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**f. 23-06-140**

**Woodford/Winsor**

Location: 145 North Side Road

Proposal: Home Based Business- Bakery

Zoning: RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above Home Based Business application, in principle, and subject to the Town's Municipal Plan and Development Regulations. Suggest to applicant to install "No Left Turn" signage at end of driveway.

The application was advertised as per Regulation 10 and 90 and one piece of correspondence was received in support of the application.

**In Favor- 7**

Goobie

Woodford

Buckle

Crawley

B. King

S. King

Winsor

**Opposed- 0**

**Abstained- 0  
Motion Carried**

**g. 23-06-141**

**Woodford/Winsor**

Location: 18 Green Acres

Proposal: Home Based Business- Office for booking cornhole events

Zoning: RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above Home Based Business application, in principle, and subject to the Town's Municipal Plan and Development Regulations.

The application was advertised as per Regulation 10 and 90 and no correspondence was received by the deadline date.

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0  
Abstained- 0  
Motion Carried**

**7. RECREATION AND COMMUNITY EVENTS**

- a. Update by Councillor S. King and Buckle. Committee met on May 10. Funding for students was discussed. 40 interviews were completed with 20 students hired for Day Camp, Holy Cross Park, Soccer and Heritage.

Received funding from Canadian Heritage for Canada Day activities.

Admission to Holy Cross Park was discussed. We will leave the cost as it always was and have further discussion.

Active for Life and Zumba extended for 6 weeks and will conclude in June. A lot of our seniors participate in this program.

Tickets for Squid Fest can be purchased online, Irving in North Arm or Orange Store. There are activities for all ages at this year's Squid Fest. Great list of events and a great lineup for the Beach Party.

Still boxes available for rent at the community garden.

Invite everyone to participate in the two-hour tidy, involve your neighbors and make it a fun day.

## **8. INFRASTRUCTURE AND PUBLIC WORKS**

- a. Update by Councillor Winsor. Committee met on May 27.  
Ball Field Well- commend staff for being forward thinking and doing the leg work that leads to shovel ready projects. The entire region of Holyrood is unique in terms of geology and hydrology. Wells 5, 6, 7 and 8. Outcome of the report Well 5, 6, 7 are pumping at recommended rates. Well 8 the is so low it needs to be decommissioned. Recommended targets for new wells to tie into the North Arm River. Projects approved for that.

Swimming Pool Policy- started off with height of fences. Director reached out to other jurisdictions and recommend 6'6" for fencing. Ask that residents check with their insurance companies to ensure their fence meets these regulations. Will start a registry of swimming pools in the town. In the policy we will require that pools be filled before June 15. After that time, it puts tremendous strain on the water system due to dry temperatures.

Murray's Peak- resident brought forward a concern about the lookout platform. A couple of issues that the Director has created a work order on. Encourage everyone to use the trail.

Garbage- The garbage and the beautification as it relates to Route 60 is provincial jurisdiction. Director to reach out to the province. Encourage everyone to get out and clean up around their properties. If everyone cleaned up in front of property it would make a big difference.

Street sweeping- Bids were received on street sweeping, came in under budget allowance. Will use additional funds for painting of hash marks at roundabout and beach area. Province takes care of sweeping but not hash marks.

Swim Park Fence- we have placed jersey barriers and it's after getting worse up there. Will get some quotes and see how we can possibly address it.

**b. Change Order**

**23-06-142**

**Winsor/Buckle**

**BE IT RESOLVED** that the Town of Holyrood approve Change Order # 2 dated Dec 1, 2020 for Project 17-MYCW- 18-00051, titled Holyrood Water Tank Upgrading – Well Pump Test/ Well Inspection. This project was secured through reallocation of funds remaining from a previous project and has now been fully completed.

The change order being motioned tonight identifies a change in the scope of work which allowed Rodco Mechanical to remove an existing 2hsp pump and install a town supplied 20hsp pump in order to complete the appropriate well test. It also permitted Prime Drilling Inc. to remove roof and removal of existing pump for safe installation of a data logger at the pump house by the RCMP building. The total cost of both these activities was 20,240.00

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**c. Meeting with Minister of Transportation and Infrastructure**

**23-06-143**

**Winsor/Buckle**

**BE IT RESOLVED** that the Town of Holyrood requests a meeting with the Minister of Transportation and Infrastructure to discuss conditions of Route 60 and other issues and invite the MHA to attend.

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

## **9. BUSINESS DEVELOPMENT AND MARKETING**

- a. Update by Deputy Mayor Woodford. The committee had to cancel meeting last week, but we have an update to provided.

Three new business applications were sent to Planning & Development. Continuing discussions with developers. Funding received for Squid Fest in the amount of \$10,800 and \$3,660 for Canada Day. Random Draw for boat berths was done.

## **10. PUBLIC SAFETY**

- a. Update by Councillor B. King and C. Buckle. Committee met on May 16.

Extend an invitation to our two-hour tidy to all those who put the garbage there, come out and pick it up.

Route 60- on the south side, there is there is 4-5 feet of water in the ditch which is having a negative effect on the road. By not cleaning out ditches, the road is being destroyed. Pothole on south side has eaten out underneath the asphalt, which will potentially collapse.

Rescue Vehicle- this vehicle would serve more than just residents of Holyrood. Some of the first people you will see between Salmonier Line and Butterpot Park is the Holyrood Fire Department and will serve all those travelling on Route 60, Trans Canada, and part of Witless Bay Line.

Fire Department Communications- new set up system was installed and works great.

Summer Weekend Coverage- there has been instances where there is limited number of volunteers on the weekend. Chief has put in a system for coverage from Canada Day to Labour Day for the weekends. Fire Chief will monitor to see how this is working. Ensuring the residents are covered and there is always someone available to respond.

Vehicle Extraction Training took place. - every week there is training taking place with our fire fighters.

Area for training ground- Fire Chief will talk with Director to see what they can get started.



Traffic and speed are a concern at Holy Cross Park. Fence and dam are also safety concerns. Would love to see speed bumps there. Please slow down in this area, especially over the summer.

Overpass at TCH-pieces of concrete are still falling off. This needs to be looked at before something serious happens.

The Emergency Management Plan is in the works of being updated. Once this is completed, it will be sent to Council for review.

4-way stop at Marina Shores was discussed. People are not stopping and RCMP will be stepping up patrols. If you see someone not stopping, take license plate and contact RCMP.

Nova Scotia and Alberta are having devastating fires. There is a complete fire ban in Nova Scotia and New Brunswick. Be cognizant of the fact that this can happen here. Be cautious, get a permit and don't burn when the conditions are dry.

Our Fire Department is responding to a lot of medical calls. We have a lot of trained volunteer fire fighters who are trained paramedics, with a lot of medical supplies. A rescue vehicle would assist with these medical calls to help out in medical situation.

**b. 23-06-144**

**B. King/Buckle**

Meeting with Minister of Justice and Public Safety

**BE IT RESOLVED** that the Town of Holyrood requests a meeting with the Minister of Justice and Public Safety to discuss the possible acquisition of a rescue vehicle.

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**11. COMMUNICATIONS**

**a. Update**

- b. Website Launch

## 12. OPERATIONAL REVIEW

- a. Update by Councillor Winsor  
Consultant continues to do his work and schedule meet with council in future to hear preliminary results. Thanks to Council, Staff and residents for contributions. I feel we will uncover a lot of efficiencies and show validation for the good work we are doing. Deadline for online submissions was May 29. We should expect something back to committee from the Consultant in June.

## 13. CORPORATE SERVICES & ADMINISTRATION

- a. Update by Councillor Crawley. Committee met on May 25. On call weekend services for fire fighters was discussed but we have to work out some things through this committee. From a fiscal standpoint, there is already money in the budget for this and will not require extra funds.

Municipal Enforcement- looking for funding for ME to assist all the towns in Conception Bay Center.

- b. Management Agreement 2023

**23-06-145**

**Crawley/B. King**

**BE IT RESOLVED** that the Town of Holyrood approve the Management Agreement 2023 for the period of January 1 to December 31, 2023.

Reasons for one year contract- waiting on info from Operational Review and to stagger CUPE and Management Contracts.

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

- c. Acting CAO

**23-06-146**

**Crawley/Buckle**

**BE IT RESOLVED** that Marjorie Gibbons be appointed as acting CAO effective May 31 up to September 1, 2023.

After September 1, Council will decide what the process will be for the CAO position.

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

d. Accounts

**23-06-147**

**Crawley/B. King**

**BE IT RESOLVED** those accounts tabled in the amount of \$344,110.68 cheques # 44579 to 446448 and # D3260 to D3303 be approved for payment from the general account.

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

e. Bankbook Balance: \$95,994.14

#### **14. NEW BUSINESS**

**Woodford**

2023 Municipal Scholarships- Deadline is June 9 at 4:00 pm. Please refer to the website for eligibility requirements and application.

**B. King**

Acknowledge public works staff who are doing fantastic work at the Museum. The quality of the work is being commended by the Heritage

committee. If you have people coming to Holyrood this summer, please do a tour of the museum.

**Crawley**

Acknowledge students who are picking up garbage on the roads.

Our thoughts are with those being affected by the fires in Nova Scotia. Acknowledge Alberta and Manitoba as they deal with fires as well.

Auxiliary Constable Lewis has been out doing his summer safety kick off. Fantastic Program. They are getting citations for doing good, such as free ice cream. It would be a great time to have a conversation with your children. Kudos to Auxiliary Constable Lewis.

**Buckle**

Cory Parady is also assisting Auxiliary Constable Lewis. They are educating kids on ATV Safety. Throw out a bouquet for the work they are doing in our town and our schools.

**Winsor- n/a**

**King**

Encourage everyone to get out and participate in the two-hour tidy.

**15. DATE OF NEXT MEETING**

June 27, 2023, at 6:00 pm

**16. ADJOURNMENT**

**23-06-148**

**Woodford/Buckle**

**BE IT RESOLVED** that this meeting now adjourned at 7:31 pm

**In Favor- 7**

Goobie  
Woodford  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

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Mayor

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CAO

*Minutes taken by CT*