



**Regular Meeting of Council #7  
June 27, 2023, at 6:00 pm**

**AGENDA**

- 1. CALL TO ORDER/ADOPTION OF AGENDA**  
**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented.
- 2. ADOPTION OF MINUTES**
  - a. Regular Meeting of Council May 30, 2023
- 3. BUSINESS ARISING**
- 4. MAYOR'S UPDATE**
- 5. CORRESPONDENCE**
- 6. PLANNING & DEVELOPMENT**
  - a. Update
  - b. Permits  
**BE IT RESOLVED** to table and approve the attached permit listing. 16 permits were issued from May 24-June 23, 2023 and includes permits for: General Repairs, New Build Permit #2, Water for Swimming Pool, Accessory Building.
  - c. Location: 16 Country Path  
Proposal: Home Based Business  
Zoning: RMD  
**BE IT RESOLVED** that the Town of Holyrood approve the above Home-Based Business application, in principle, subject to the Town's Municipal Plan and Development Regulations. The storage of vehicles is not permitted at this location.
- 7. RECREATION AND COMMUNITY EVENTS**
  - a. Update
- 8. INFRASTRUCTURE AND PUBLIC WORKS**
  - a. Update

**b. Gas Tax**

**BE IT RESOLVED** that the Town of Holyrood submit an application to the Gas Tax Authority to complete upgrades to enhance recreational and/or tourism infrastructure. This work will include the installation of armor stone and fencing at a section of the park site to ensure this area is safe for all those using the park. The cost for this project is \$22,195.00 including HST.

The Town did complete a request for quotes for this work, we did receive four responses and Harbour Construction was the company which could provide the services required for the lowest cost.

**BE IT RESOLVED** that the Town of Holyrood submit an application to the gas tax authority to purchase water up-grade equipment that will assist the town with leak detection within its infrastructure. The cost of this equipment is \$14,294.50 including HST.

This equipment will enable staff to locate water leaks and begin repairs in a more timely manner. This will reduce the length of time water is being lost as well as the length of time and resources to correct the problem.

**9. BUSINESS DEVELOPMENT AND MARKETING**

- a. Update

**10. PUBLIC SAFETY**

- a. Update

**11. COMMUNICATIONS**

- a. Update

**12. OPERATIONAL REVIEW**

- a. Update

**13. CORPORATE SERVICES & ADMINISTRATION**

- a. Update

- b. Accounts

**BE IT RESOLVED** those accounts tabled in the amount of \$236,502.11 cheques #446445-44797 and #D3304-D3363 be approved for payment from the general account.

- c. Bankbook Balance: \$178,984

**14. NEW BUSINESS**

**a. Mental Health Task Force**

**BE IT RESOLVED** the Town of Holyrood approve the appointment of Councilor Bruce King to the represent the Town on the Mental Health Task Force, a municipality-driven initiative with a shared goal of making mental health ‘everybody’s business.’ The mandate of the mental health task force will be to assist municipalities with identifying priority actions and then seek support to improve quality and accessibility for people with mental health issues.

**b. Other**

**15. DATE OF NEXT MEETING**

July 25, 2023, at 6:00 pm

**16. ADJOURNMENT**