



Regular Meeting of Council #13
October 19, 2021 at 5:30 pm
Live streamed from www.holyrood.ca

MINUTES

PRESENT:

Gary Goobie, Mayor
Michele Woodford, Deputy Mayor
Curtis Buckle, Councillor
Laura Crwaley, Councillor
Bruce King, Councillor
Sadie King, Councillor
Steve Winsor, Councillor

STAFF:

Gary Corbett, CAO
Christa Turnbull, Exe. Assistant
Steve Martin, Rec. & Com. Events
Marjorie Gibbons, BD&M

Mayor Goobie welcomed new and returning Councillors. Thanks to the previous Council for their dedication and commitment to the Town. I want to pay tribute to former Councill colleague, Brendan Hunt, who passed away after a lengthy illness. Will get into this a little later.

1. CALL TO ORDER/ADOPTION OF AGENDA

21-13-150

Buckle/Crawley

BE IT RESOLVED that this meeting now is now called to order.

In Favor- 7

Goobie
Buckle
Crawley
King
King
Winsor
Woodford

Opposed-0

Abstained-0

Motion Carried

2. CONFIRMATION OF DEPUTY MAYOR

Three Councillors expressed interested in the Deputy Mayor position. Councillor Buckle, Councillor Woodford and Councillor Winsor.

A secret ballot vote was conducted. Results were as follows:

- Councillor Buckle received 2 votes
- Councillor Winsor received 2 votes

- Councillor Woodford received 3 votes.

Councillor Woodford was declared Deputy Mayor.

3. ADOPTION OF MINUTES- September 21, 2021 as presented, no errors or omissions

4. BUSINESS ARISING- n/a

5. MAYOR'S UPDATE

I'm pleased to announce that the Town of Holyrood has been successful in receiving funding under the Multi-Year Capital Works for the Sewer Upgrade Project totalling \$1,479,354.00. This is a cost-shared project based on 90/10 and the breakdown is \$ 149,354.00 from the town, and the government's contribution is \$ 1,331,418.00. This project will address problem areas identified through the 2021 Sewer Study with a goal to improve the town's collection and treatment systems. Councillor Winsor will present a motion under the Public Works report.

Squid fest report has been completed including financials. If any residents wish to view the report, they can make arrangements through the office.

Committee Appointments

Each Councillor will be appointed to standing committee of Council, 3 external committees will have 1 Councillors, with the exception of NEAJC which shall have 2.

Committees are as follows:

Corporate Service and Administration

Laura Crawley and Bruce King

Public Safety

Bruce King and Curtis Buckle

Planning & Development

Michelle Woodford and Steve Winsor

Recreation & Community Events

Curtis Buckle and Sadie King

Infrastructure & Public Works

Steve Winsor and Sadie King

Business Development & Marketing

Gary Goobie and Michele Woodford

Communications

Laura Crawley and Michele Woodford

External

HMPC- Steve Winsor

Heritage- Bruce King

North East Avalon Joint Council- Michele Woodford and Laura
Crawley

Buckle advised that HMPC requires 2 Council members. Mayor dully noted.

6. CORRESPONDENCE

- a. Rob & Valerie Wells, Ottawa- re: Heritage Museum- Tabled

7. PLANNING & DEVELOPMENT

a. Permit Listing

Woodford/Buckle

21-13-151

BE IT RESOLVED to table and approve the attached permit listing. 16 permits were issued from August 31 to October 15, 2021, and include permits for New Residence, Site, Demolition, Garage, General Repairs.

In Favor- 7

Goobie

Buckle

Crawley

King

King

Winsor

Woodford

Opposed-0

Abstained-0

Motion Carried

b. Applications

Woodford/B.King

21-13-152

Location: 24-26 The Valley
26 Harbourview Drive
57 Conception Bay Highway
76 Kennedy's Lane Ext.

Zoning: RMD

Proposal: Residential

BE IT RESOLVED that the Town of Holyrood approve the above applications, in principle, subject to the Town of Holyrood Development Regulations.

In Favor- 7

Goobie

Buckle

Crawley

King

King

Winsor

Woodford

Opposed-0

Abstained-0

Motion Carried

8. RECREATION AND COMMUNITY EVENTS

a. Update by Councillor Buckle

Flyer went out to residents a couple weeks ago, fall festival is starting this week. October 21-24, and events include:

- National Seniors Day at Star of the Sea
- SpookTRUNKular at IBEW
- Virtual Trivia Night
- Morning Yoga at Star of the Sea
- Holyrood Drive in Movie at IBEW parking lot
- Harvest Hoedown at IBEW
- Halloween Arts and Crafts Workshop at Star of the Sea
- Tasty Trail at Holy Cross Park

For a copy of flyer, visit www.holyrood.ca

9. INFRASTRUCTURE & PUBLIC WORKS

Update by Councillor Winsor

Equipment

Fleet Management – Discussions have been held on potential heavy equipment replacement. The committee will review operational and maintenance costs versus trade-in and replacement costs. Cost optimization and operational reliability are key considerations in these evaluations. Recommendations will be forthcoming from Committee in a future meeting.

Water & Sewer Updates

Water Supply Study – Engineering Investigation completed by SNC Lavalin to draw additional water from North Arm River, the

preliminary report was received by TOH, reviewed and comments provided, to be addressed in final report. Town is working with the consultant to determine the submittal date.

Additional Water Tank – In addition to the water supply study, as follow on from previous engineering work, the Town is pursuing an additional tank accessing Provincial funding. Innovative Engineering has conducted preliminary survey work in the area of the existing tank. This will be the subject of a future RFP with anticipated project execution next Fall.

Pressure Relief Valve (PRV) Project – Certain areas in our Town’s water supply system are subject to high pressure excursions up to approx. 160 psi (normal range at a residence would be 50-70 psi). This can potentially cause problems with component failure and loss of containment. In an effort to mitigate these risks and improvement the system, kick-off meetings have been held with Innovative Engineering to install PRV’s at strategic locations. This work will be ongoing and the subject of future updates.

Sewer System Study – Engineering Investigation to be conducted by Innovative Engineering. All drawings and documentation have been transmitted and received. Innovative Engineering has completed a survey of the system and installed flow meters in strategic locations for data collection. Their study work will be ongoing though Fall & Winter, with their report expected in Spring.

Wastewater Treatment Plant – In addition to the ongoing system wide study, there are upgrades planned for the treatment plant. The oxidation wheel has unfortunately experienced many mechanical maintenance issues for quite some time, Innovative Engineering has conducted detailed design and issued documents for approval to Municipal Affairs for planned upgrades to the oxidation ditch aeration system.

Public Feedback/Inquiries

Tubrett’s Road – Positive feedback has been received from an area resident commending staff for their responsiveness to a water line service disruption. It has been noted at Committee that due to several failures, this area in the system warrants further investigation.

Kennedy’s Lane – Feedback was received from an area resident expressing concerns regarding storm water run-off near and on their property. Some temporary repairs were completed, and some

engineering concepts are being considered. Committee discussion recommended another site assessment.

Terry's Mountain – There is a stop work order which remains in place with no further work to be conducted until a permit is issued by the Town. There is ongoing stakeholder engagement with the province to obtain technical clarifications on the recommended remediation work, such as an armour stone retaining wall, to ensure that all work is engineered, planned, and implemented correctly and to applicable specifications that are suitable to the geology of the area.

Construction Updates

Paving – The latest schedule from the successful paving contractor Weir's Construction is to commence week of October 25th. The Town is working with the contractor to hold this schedule and minimize any further potential delays.

Horizon Drive – Civil work is in progress by Farrell's Excavating to improve sightlines at the intersection with Liam Hickey Drive in accordance with Provincial requirements and as per previous Town / Developer cost sharing announcements.

Beach Boardwalk – This project has been the subject of previous public consultations and funding announcements and is now underway for execution by Buckle's Contracting under the direction of Mills & Wright. A conceptual sketch was recently published on the Town's social media, and Council will be briefed in more detail at a separate information session and following that Committee and Council will provide further updates to Residents on this project.

Winterization

Seasonal Operational Readiness – Staff have been performing maintenance and system preparedness checks and repairs to our equipment, sand/salt mixture is planned for delivery to the depot this week.

That concludes the Public Works & Infrastructure Update. Thank-you for your attention. If there are specific questions from Council, Committee members are available to provide additional information.

a. **Project #17-GI-22-00037- Sewer Project**

21-13-153

Winsor/Woodford

BE IT RESOLVED, the Town of Holyrood accept the cost-sharing funding as outlined in the Department of Transportation and

Infrastructure project approval letter dated August 20,2021; Project number 17-GI-22-00037 – Sewer Project. The total cost of the project has a value of \$1,479,354 (\$1,341,530 after GST rebate) The total cost for the Town of Holyrood will be \$134,153 after GST rebate.

This Council agrees to provide \$134,153 in funding for this project and authorizes the Mayor and Chief Administrative Officer to enter into the funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Holyrood.

In Favor- 7

Goobie
Buckle
Crawley
King
King
Winsor
Woodford

Opposed-0

Abstained-0

Motion Carried

10. BUSINESS DEVELOPMENT AND MARKETING

- a. Update by Mayor Goobie
Boardwalk Project- Phase 1
Mills & Wright are landscape architects of the boardwalk project. Will have meeting via zoom for update on project. Will be sending out a flyer to all residents to inform everyone what it will look like and the cost shared arrangement. Scheduled to be finished mid-December.

11. PUBLIC SAFETY

- a. Update by Councillor B. King
Congratulations to Deputy Mayor Woodford.

Public Safety is very important and affects everyone and is a 24-hour event. I'm glad the mayor has appointed me to this committee.

Had excellent discussions with CAO and Fire Chief. Priorities I would look at

- Review what FD has already and determine what is needed. They have a dedicated crew. Everyone should take a visit to the fire station. Very well-trained fire department members.
- Ambulance service needs to be improved. Shouldn't have to wait long period of time.

- Emergency Preparedness Plan- I will review and tweet to today's situation. Look at putting off an exercise this spring with Council, Fire Department and RCMP.
- Making Holyrood ATV friendly. Lots of communities that have adopted streets for ATV's to use. There are 6-8 communities that allow ATV's to use certain roads, with some restrictions. We should look at it, possibly do a survey of the residents and determine what they want.
- Moose crossing the road- brush on Route 60 needs to be cut back.

12. CORPORATE SERVICES

- a. Bankbook Balance: \$1,162.22

Councillor Buckle declared conflict of interest for payment of accounts, and left the chambers

- b. General

21-13-154

Crawley/Woodford

BE IT RESOLVED that accounts as tabled in the amount of \$217,503.22 (cheque number D02146-D02210 and 042406-042542) be approved for payment from the General Account.

In Favor-6

Goobie
Crawley
King
King
Winsor
Woodford

Opposed-0

Abstained-0

Motion Carried

Councillor Buckle returned to chambers

- c. Transfer

21-13-155

Crawley/Buckle

BE IT RESOLVED to transfer \$100,000 from the premium investment account to the general account.

In Favor- 7

Goobie
Buckle
Crawley

King
King
Winsor
Woodford

Opposed-0
Abstained-0
Motion Carried

d. SIGNING OFFICERS

21-13-156

Crawley/Winsor

BE IT RESOLVED that the Mayor and Deputy Mayor be designated to have signing authority for the Town of Holyrood in accordance with Section 76 (2) of the Municipalities Act; and, that all cheques will be signed by two Signing officers as follows: Mayor or Deputy Mayor and co-signed by either the Chief Administrative Officer/Town Clerk or the Director of Finance.

In Favor- 7

Goobie
Buckle
Crawley
King
King
Winsor
Woodford

Opposed-0
Abstained-0
Motion Carried

13. NEW BUSINESS

Woodford

n/a

Buckle

I had the honor of attending cap and gown at Roncalli for the Grads of 2021. My sincere congratulations to all. To those who received awards and scholarships- I would like to offer my congratulations. Congrats to Victoria McGrath and Austin Ezekiel-Turnbull on receiving Town of Holyrood scholarships.

I believe our youth are ready to step up and be leaders in the community.

Congratulations to all- be proud.

Small Business Week is this week. It is not easy during COVID times, but our small businesses are very valuable to our town.

I know that Transportation & Infrastructure (T&I) did some patch work, but on the south side of Holyrood some areas didn't get done. We should reach out to T&I – cold patch doesn't last. Paving still happening. Let's see if we can get some good patching done on our roads. Ask that the CAO pass along to Robert Stacey.

Crawley

n/a

B King

I went for a visit to the Holyrood Heritage Museum. 3.5 hours later I finally got out of there. Linda and her husband and others are doing a fantastic job. It is such a treasure, pictures, paintings, artifacts. Everyone should go see it.

Project being started- Leave no stone unturned. Part of group, Trail of the Caribou. Because of COVID- it was slowed down. Want school aged children to get together and visit graves of veterans who are buried in cemeteries. Organize a ceremony and put poppies on headstones of veterans.

Linda will contact schools and order poppies. Once I get timings, I will pass that along. And if people are available, they can attend. This has been done in Europe for the past 70-80 years. Newfoundland is adopting same kind of ceremony.

It was announced last night that Newfoundland & Labrador government have designated 2022 as come home year. Will be a lot of tourists coming home. Having the museum up and running will be good. We could look at producing a smart looking brochure to have at the airport and ferry terminals to promote the museum.

S King

I like Councillor King's idea of Brochure, and we should also look at including other areas like the boardwalk, George Cove Mountain, Holy Cross Part, etc.

Congratulations to Michele on her appointment.

Winsor

Thank you for the appointment, Mr. Mayor. I'm a professional engineer with 22 years of experience in a variety of sectors. I want to pledge my commitment and support to the town to ensure I offer my assistance to staff and ensure we have robust policies and procedures in place, and we already to do, but to contribute enhancing that. We need to hold contractors accountable. I'm looking forward to helping advance an already wonderful town.

Goobie

During the election, cell phone coverage was a big issue. Coverage is terrible in so many areas of the town. Residents reached out and asked what we can do., they can't get access to phone, internet. This is 2021. The technology is there. People are paying a fair amount for these packages. They're paying for a service they are not getting. Put some pressure on the providers and reach out to our MHA. We are a growing municipality, experiencing terrible, coverage. Infrastructure investments needs to happen to provide an acceptable level of service. We need to keep this on the front burner until service providers invest in improvements.

I want to congratulate Deputy Mayor Woodford and two candidates who offered themselves for Deputy Mayor as well.

Brendan was a trail blazer. He was quite a guy in many ways. He was a builder and a difference maker. In the business world, during his tenure on Council, with the Parish and in his family life. He was involved in the financial investment industry which is known today as First Atlantic Financial. He and his wife Marie, made incredible improvements and renovations to the former Carrol property on North Side Road, converting outbuildings into beautiful dwellings and B&B's.

On the South side, they acquired the Olaf Olsen property and turned it into the successful Tea Garden which operated for many years. On Council, Brendan was the driving force behind the creation of the festival grounds with the support of Council back in the early 90s. He and Marie have been very committed to supporting the church and parish over the years. And as you can see, Marie was also his best friend. They were inseparable and a team.

Brendan had a no-nonsense approach, and never accepted the attitude that something couldn't be done. He was relentless in his pursuit of making things happen both for his family and his community. I had the utmost respect and admiration for Brendan, he guided me when I was first elected to Council at the young age of 26 back in 1993.

I'd like to share a story that stuck in my mind for many years about the Green Acres subdivision. Brendan was upset one night at a Council meeting that residents were living in an unpaved subdivision for years and choking on dust from the gravel road. He said you can't even hang out a pair of drawers on the line. So, when we asked where the money was going to come from, his response was pretty blunt "*well there's lots of money over at the bank. Go get a loan and get it done*".

Needless to say, when he got on a little rant, we weren't going to get in his way. The pavement was laid sooner than later. I could go on and on with stories as I'm sure many of his friends and acquaintances in our community could. We could share many stories and a lot of pleasant laughs about this wonderful gentleman.

Our sincere condolences are extended to Marie and all of the family during this difficult time. He will be dearly missed.

14. DATE OF NEXT MEETING

November 9, 2021 at 5:30 pm

15. ADJOURNMENT

21-13-157

Buckle/B. King

BE IT RESOLVED that this meeting is now adjourned at 6:36 pm.

In Favor- 7

Goobie

Buckle

Crawley

King

King

Winsor

Woodford

Opposed-0

Abstained-0

Motion Carried

Mayor

CAO

Date

Minutes taken by CT