



**Regular Meeting of Council #16
December 14, 2021 at 5:30 pm**

MINUTES

PRESENT:

**Mayor Gary Goobie
Deputy Mayor Michele Woodford
Councillor Curtis Buckle
Councillor Laura Crawley
Councillor Bruce King
Councillor Sadie King
Councillor Steve Winsor**

STAFF

**Gary Corbett, CAO
Christa Turnbull, Exe. Assistant
Marie Searle, Finance
Steve Martin, Recreation
Marjorie Gibbons, Business
Robert Stacey, IFPW**

1. CALL TO ORDER/ADOPTION OF AGENDA

21-16-175

B. King/Buckle

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented.

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0

Abstained-0

Motion Carried

**2. ADOPTION OF MINUTES- November 30, 2021 adopted as presented,
no errors or omissions.**

3. BUSINESS ARISING

n/a

4. MAYOR'S UPDATE

Park lighting last Monday was a success and probably the most people I've seen yet. The choir was great as was the weather. Thanks to Steve Marin, and recreation committee, and public works crew, led by Plez Curl and Darrin Smith. Residents and non-residents enjoyed the night.

Annual Christmas Parade was held on Saturday and was bigger than expected. Feedback from others, they enjoyed it immensely.

Donations still being accepted for Toy Mountain.

Boardwalk update- work will continue as long as weather permits. Woodwork will proceed as soon as wood arrives. There is a delay of 4-6 weeks. Electrical, benches will be installed. Entrance area is constructed. There will not be any further pavement at this time due to weather. Paving will be done as soon as possible. We ask for the public's patience during construction.

5. CORRESPONDENCE

Holy Cross Parish- Christmas Hamper project. We will contribute \$100 to this project. All in agreement.

6. PLANNING & DEVELOPMENT

Update by Deputy Mayor Woodford.
Planning committee met on December 2.

a. Permit Listing

21-16-176

Woodford/Crawley

BE IT RESOLVED to table and approve the attached permit listing. 6 permits were issued from November 27-December 13, 2021. Permit #12-0469-21 to 12-0474-21 and includes permits for General Repairs, Occupancy and Commercial Extension.

In Favor- 7

- Goobie
- Woodford
- Buckle
- Crawley
- B. King
- S. King
- Winsor

Opposed- 0

Abstained-0

Motion Carried

b. 21-16-177

Woodford/B. King

- Location: 158 Country Path
- Zoning: Rural
- Proposal: Storage Building (40 x 100) for winter storage of boats, campers and other recreational vehicles.

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town of Holyrood Development Regulations. This application was advertised in accordance with Regulation 10 and 90 of the regulations. No comments were received by the deadline date of November 18, 2021.

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0

Abstained-0

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

a. Update by Councillor C. Buckle/S. King

The parade was changed from Sunday to Saturday, which was a great decision. Weather was nice and there were a lot of floats.

Congratulations- Best Business- Legg's Poultry, Best Community Group- Holy Cross Breakfast Program.

Lighting of Holy Cross Park- still ongoing until January 5. Hot chocolate will be served during Christmas with a little break for the holidays.

Toy Mountain- still accepting donations.

Thanks to RCMP for the Cram the Cruiser campaign. Great to see people dropping off donations.

Hunt for Rocks- check www.holyrood.ca for details. Can return rocks to Holy Cross park for a prize.

Attended painting, breakfast with Santa and Seniors event. Well attended.

Thank you to Tim Hortons who donated hot chocolate for the park.

Wish everyone a Merry Christmas and Happy New Year.

8. INFRASTRUCTURE & PUBLIC WORKS

a. Update

No major update from I&PW. Major files were discussed at last public meeting and special meeting. Allow for more comments on budget for tonight's meeting. Shout out to our public works staff for the snow clearing today.

9. BUSINESS DEVELOPMENT AND MARKETING

- a. Update by Deputy Mayor Woodford.
Committee met on Dec 6. Will be working on various files in the new year. 3 conference reports were presented and will be tabled in the New Year. Laurentic Conference, Economic Developers Conference, and Marine Institute Propelling the Blue Economy.

Funding applications were submitted. Will keep council updated.

10. PUBLIC SAFETY

- a. Update by B. King
PS Committee met on Dec 10.

Vandalism and stealing has been recently happened. People, especially this time of year, are taking advantage. If you see something, say something. Contact the RCMP if you see something suspicious.

Speeding is a problem in our town. Kids are going to school, people are walking. People seem to be in a hurry. In the new year we will meet with Council and RCMP to determine a plan to address speeding and vandalism.

Lighting at Murray's Peak- responsibility of Canada Post to ensure adequate lighting at their mailboxes. Will contact Canada Post to express concerns.

Fire Department- we discussed the idea of a fundraiser for the Fire Department. Anyone outside of Holyrood might be interested in supporting as our fire department attends accident scenes on the Trans Canada Highway (TCH). Our Fire Department responds to not just the people of Holyrood, but also those who are commuting via TCH.

11. CORPORATE SERVICES

- a. **21-16-178**

Crawley/Woodford

BE IT RESOLVED that accounts tabled in the amount of \$304,311.91 (D000002273-2292 and 42717-42842) be approved for payment.

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0
Abstained-0
Motion Carried

b. North Arm River Water Supply Analysis

21-16-179

Crawley/Winsor

BE IT RESOLVED that the Town of Holyrood make application to the Gas Tax Authority to conduct water sampling analysis on North Arm River at a cost of \$23,000.00 (HST included) as recommended in the North Arm River Water Supply Investigation conducted by SNC-Lavalin in 2021.

This water sampling will allow the Town to address a safe reliable water source by providing the necessary analysis required to fully complete the water improvements on the Salmonier Line through 17-MYCW-22-00046 project recently approved for the town and an ICIP application submitted on November 29, 2021. The goal of these combined projects is to provide a new reliable water source to the Town.

Reliable, safe drinking water is an important service for our residents, insight into a long-term water supply is a necessity and continual improvements to Town infrastructure will ensure Holyrood's growth potential will be maximized.

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0
Abstained-0
Motion Carried

c. Multi-Year Capital Works

21-16-180

Crawley/Buckle

BE IT RESOLVED that the Town of Holyrood accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated December 6, 2021, Project number 17-MYCW-22-00046, Salmonier Line Emergency Water Supply. Total project value is \$1,063,383.

The Town of Holyrood agrees to provide the Ultimate Recipient share value of \$96,431 in funding for this project and authorizes the Mayor and CAO to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Holyrood.

This project will extend the waterline along the Salmonier from the existing service at 117 Salmonier Line to the South End of the bridge over one segment of North Arm River.

This project is Phase 1 of a three phased project to increase water supply availability. This extension of the existing watermain 800m along the Salmonier Line will bring services near the location of the planned North Arm water supply source and will strengthen the reality of accessing that water supply. Phase 2, which has already been submitted to government, will include completion of the environmental registration of the watershed and ready the area for an eventual design build water treatment facility which will be Phase 3 of this whole process to ensure safe drinking water for Holyrood residents.

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0

Abstained-0

Motion Carried

d. Bankbook Balance:
\$142.22

e. Presentation of Budget 2022 by Councillor Laura Crawley.

f. Budget 2022

21-16-181

Crawley/Woodford

BE IT RESOLVED that the Town of Holyrood, in accordance with the Municipalities Act Section 75-79, adopt the 2022 Budget with operating revenues and expenditures totaling \$3,969,930.54

Woodford

Congratulations Councillor Crawley on delivering her first budget. I was honored and proud we worked together so hard to present this budget with no tax increases and identifying key projects for 2022. Very detailed discussion and deliberation on everyone's part.

B. King

Acknowledge that this is the first time I've been involved in budgeting. All the work that happens behind the scenes that makes the wheels move. Staff are trying to put all the pieces together, everyone don't get everything they want, but everyone gets something. Particularly pleased to see budget funds for Fire Department. We have a dedicated group of fire department members. I'm confident that the people that are there, know what they're doing. We are hiring another fire fighter and acquiring another fire response vehicle. The people at the Museum are dedicated to making it one of the jewels of Holyrood. They spend a lot of time down there and I'm sure they will be happy to find out there is money dedicated to the museum.

Buckle

Thank you, Councilor Crawley, for delivering the 2022 budget

It is never easy to try to balance the needs of the Town in terms of service delivery against the ability of the town to get tax revenue.

This budget has no tax or fee increases, which is good for people who are living on set income and cannot afford to pay extra taxes. People in our community are feeling the effects of all the same increases that the town is seeing such as gas, heat.

There are many items we would have liked to include in the budget that we have delayed until the future, but it is good to see all departments contribute to holding our tax base while not negatively affecting the town

Congratulations to staff for their part in achieving the balanced budget and to my council colleagues who serve on the various committees for their hard work in getting us to this budget.

A lot of work, time and effort gone into this budget. A lot of meetings. Our Council and staff worked hard on this balanced budget.

King

Congratulations Laura. The budget we are delivering is a balanced budget. I'm glad we are able to present a budget without any fee increases. The budget process has been long and a difficult road due mainly to a reduction in assessments therefore reduction in revenue.

How do you blend the decrease in revenue with the increase in operation cost in every line of business we incur? It is a dilemma and has caused a great deal of concern for everyone. All departments were asked to trim their budgets to accommodate a reduction in revenue. Each department was able to refine their budget without negatively affecting goals and objections to any great degree. I have reservations and concerns on how the next few years will evolve if expenses continue to be trimmed and there is no increase in revenue. I want to caution you that we have aging infrastructure, aging fleet equipment, rising operation cost (gas, electricity insurance). With these concerns it is incumbent on council, staff and residents to know that we may not be able to address requests for items that are not address in the budget. I will support the budget and thank council and staff for their input.

Winsor

Exceptional job Councillor Crawley. Happy to support the budget, no new taxes, improved services. That is a huge challenge. Well done everyone. Many hours, days, weeks, to pull this budget together. I'm mind blown at the effort to put together this budget. Water, roads, equipment is my focus and #1 priority, and we need to be mindful of aging infrastructure and equipment. I would love to be here every year and say no taxes, but the reality is we do have these problems and we can face and overcome them together. One important items in this budget is operational review, not something you do once and it's done. It's something that happens on a regular basis. I'm happy to be part of this budget, and you have my full support.

Goobie

Thanks Councillor Crawley on presenting the budget, thanks to staff who played a part in putting this together. And thanks to councilors.

There was a lot of time, effort, debate, prioritizing of items. There is a wish list of many items, but finances don't allow us to do it all. We've set the priorities very well and I would consider this a prudent and responsible budget. When we started this budget process, we had a \$160,000 short fall. The operational review was one of my campaign platforms, it was widely supported by residents while on the campaign. It's a healthy process to have this done. It may identify several or little recommendations on how we can operate more effectively. These are very difficult times, and we will do our best without affecting services and keep tax levels where they are. 6,5 mil rate is probably one of the lowest mil rates. As Councillor King stated, we do have aging infrastructure and equipment, so there will be challenges we will have to face, and costly as well.

There are 2 firefighters that are part of the contract with Nalcor. This does not cost the residents any money. Upon strong recommendation of fire chief, the challenge we are experiencing, is the daytime response. Most firefighters work during daytime hours. The recommendation was that we need that 4th firefighter to enhance and improve response time to our fire department.

Crawley

Everyone had a hand in the speech. Really appreciate the work and effort put in by staff and Council.

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0

Abstained-0

Motion Carried

g. Schedule of Rates and Fees 2022

21-16-182

Crawley/Buckle

BE IT RESOLVED that the Town of Holyrood, in accordance with the Municipalities Act Section 75-79, adopt the attached 2022 Schedule of Rates and Fees, to take effect January 1, 2022.

In Favor- 7

Goobie

Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0
Abstained-0
Motion Carried

12. NEW BUSINESS

Woodford

As this is our last meeting of the year, I would like to thank the CAO, Executive Assistant, and Business Development for their guidance assistance as Deputy Mayor and committee member for respective departments.

Hats off to Steve Martin and Public Works on all the events that were planned. Weather and lights were fantastic. Thanks to Ken McDonald and Helen Ottenheimer for coming out. Parade was great, we had a lot of fun.

B. King

Everything the Deputy Mayor said I second it. This is the first time involved in municipal politics. It's a learning curve. Everyone should come spend a week here. People would get a taste of what goes on behind the scenes. Not just what goes on in this room, but all the other rooms. There have been an enormous number of meetings since being sworn in in October. A lot of things get accomplished in these meetings. I appreciate the guidance from the CAO and staff. People in Holyrood take what goes on in this building for granted. Wish everyone a safe Christmas.

Crawley

Thanks to Director Marie Searle. To the residents, we hear you. Heritage, we hear you. Families, we hear you. Teens, we hear you. We put in a lot of our promises in this budget. Don't be discouraged, we are still listening. Happy Holidays.

Buckle

Thanks to staff for the work they do, which makes our job easier. This is the time of year of great joy and loneliness as well. On behalf of my family, I wish you a Merry Christmas and Happy New Year

S. King

Great staff, you won't find anywhere else. Been around a long time. To all of you, wish you a Merry Christmas and Happy New Year and be safe.

Winsor

Agree with what everyone said. Merry Christmas.

Goobie

Remember I said you were going to be inundated with meetings between now and Christmas. Am I right? It has been very busy since October. I had almost 40 meetings since we were sworn in. You have all done a phenomenal job, collectively with staff. We are well positioned, and things are going well, we have a great budget to work with. This is my 21st budget. Councillor King's 25th budget.

Wish you and your family an enjoyable, peaceful Christmas season. Wish the residents of Holyrood a wonderful Christmas.

13. DATE OF NEXT MEETING

January 11 at 5:30 pm

14. ADJOURNMENT

21-16-183

Woodford/Crawley

BE IT RESOLVED that this meeting now adjourn at 7:07 pm.

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0

Abstained-0

Motion Carried

Mayor

CAO

Minutes taken by CT

