



**Regular Meeting of Council #12  
September 21, 2021 at 5:30 pm**

Audio Streaming Live from [www.holyrood.ca](http://www.holyrood.ca)

**MINUTES**

**PRESENT**

**Mayor Kevin Costello**

**Deputy Mayor Curtis Buckle**

**Councillor Sadie King**

**Councillor Kim Ghaney**

**Councillor Roger Myette**

**Gary Corbett, CAO**

**Christa Turnbull, Exe. Assistant**

**Steve Martin, Recreation & Comm. Events**

**Evan Woodford, Acting Fire Chief**

**1. CALL TO ORDER/ADOPTION OF AGENDA**

**21-12-138**

**Buckle/Myette**

**BE IT RESOLVED** that this meeting is called to order and the agenda adopted as presented.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

**2. ADOPTION OF MINUTES** of August 24, 2021 as presented- no errors or omissions

**3. BUSINESS ARISING**

n/a

**4. MAYOR'S UPDATE**

Congratulations to incoming councillors who have been acclaimed- Curtis Buckle, Sadie King, Bruce King, Laura Crawley, Michele Woodford, Steve Winsor. Also, congratulations Kim Ghaney and Gary Goobie for putting your name forward for the mayor's position, best of luck over the next week. You got a lot of work ahead of you and you would both be a great fit for the Mayor's seat. Tentative date of swearing in of new Council is October 5.

Mail in Ballots should be received by now. If you have not got one, please contact the town. Please follow the instructions to ensure you are submitting a compliant ballot. If you have any questions or need guidance, please contact the town.

Circular received from Government of NL re- National Day of Truth and Reconciliation. The Government of Newfoundland and Labrador will observe the National Day for Truth and Reconciliation on September 30, 2021 to honour residential school survivors and raise awareness about the terrible legacy of residential schools in Canada. All government offices and entities will be closed for the day.

Municipalities are not required to observe the National Day for Truth and Reconciliation but may wish to consider doing so this year. The province will undertake a review of how this day for reflection will be adopted next year on a province-wide basis.

This is last public meeting for this current council. Can't believe 4 years went by so quickly. Thanks, and congratulated elected members of Council and staff for successful four years. Thanks to citizens of Holyrood. I feel our town has progressed considerably. We all have a lot to be proud of and thank you and your families for your time. I would like to recognize outgoing members of Council, Jim Joy and Roger Myette.

## 5. PLANNING & DEVELOPMENT

### a. Permit Listing

**21-12-139**

**Ghaney/Buckle**

**BE IT RESOLVED** to table and approve the attached permit listing. 14 permits were issued from July 30-August 30, 2021, and include permits for New Residence, Garage, Paving, Site, General Repairs, Vending.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

### b. **21-12-140**

**Ghaney/Myette**

Location: 52-56 Duff's Road  
45 Ridge Road

Zoning: RMD

Proposal: Residential

**BE IT RESOLVED** to approve the above residential applications, in principle, subject to the Town of Holyrood Development Regulations.  
MC

## 6. RECREATION AND COMMUNITY EVENTS

### a. Update

Successfully in working with star of the sea for location for our fall programming.

Fall programming flyer should be in the mail by end of the week/early next week which will outline Fall Festival events, including pumpkin carving, outdoor movie, harvest hoedown, tasty trail.

Salmonier Line Park Plan- Mills & Wright completed the concept plan. Concept plan as presented focus on soccer field (which is almost completed). Existing canteen, washrooms. To be developed is rink. Skatepark and pump track, interconnected walking trails, multi use courts, tennis/basketball/volleyball, sliding hill, current existing community garden, planned botanical garden, existing dog park, potential community centre, existing playground, planned splash pad, planned senior's activity area, future consideration for recreation facility. A lot contained in this concept plan and the town is committed to developing this in a phased approach as funding opportunities allow.

Brad's rest- There's been a resting area developed on North Side Road, west of Holy Cross Elementary. Donated by Cheeseman Family, in memory of their son, Brad

### b. Salmonier Line Recreation Plan

**21-12-141**

#### **Ghaney/Buckle**

**BE IT RESOLVED** that the Town of Holyrood adopt the Salmonier Line Recreation Plan as prepared by Mills and Wright Landscape Architecture. The plan showcases the information collected from stakeholders, including the public, into a detailed plan for the Salmonier Line Recreation Park. This master plan will provide direction to the Town in both the creation, and revitalization of various facilities in the area between the Centennial Softball Field and Holyrood Skate Park. It captures the interests from our residents

to see facilities such as a splash facility, hockey rink, multiuse court, seniors' playground, event space and much more.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

c. Trail Master Plan

**21-12-142**

**Ghaney/King**

**BE IT RESOLVED** that the Town of Holyrood adopt the Trail Master Plan as prepared by Mills and Wright Landscape Architecture. This plan is the result of a very effective outreach to our community through stakeholder meetings and on-line survey. The plan identifies a trail system which offers various levels of competencies and challenges while allowing users to choose their level of comfort. There is opportunity for a wide range of outdoor interaction from walking, hiking, biking and motor biking; all done in a safe and inviting environment. The plan once adopted will be actioned through a phased approach and will utilize the various funding opportunities to become a reality.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

**7. INFRASTRUCTURE & PUBLIC WORKS**

a. Update

People on festival grounds with dogs are not cleaning up. Sign were installed, dogs are not permitted on Festival Grounds. They can bring dogs to Dog Park.

Terry's Mountain- Harry Spurrell, who owns part of Terry's Mountain, he did some work on mountain side. There was a stop

work order issued. Government gave him approval to fix the rock there, and to start remediation work and install an armour stone wall. We are not releasing stop work order yet. There is a huge land slide area there, and we want to make sure a suitable wall is put there.

North Arm Water Study- draft will be presented to the committee this Friday.

Sewer Study- Director working with Innovative and will be installing flow meters in 6 different locations.

Horizon Drive- Farrell's started work on Horizon Drive and NL Power and Bell will be reviewing polls and will be starting work over the next few days.

**b. Order**

**WHEREAS** there are items and refuse, including but not limited to various derelict vehicles and miscellaneous vehicle parts, located in and around the property situated at 469 Conception Bay South Highway (the "Subject Property");

**AND WHEREAS** there are items and refuse, including but not limited to various derelict vehicles and miscellaneous vehicle parts, located in and around the Subject Property that adversely affect surrounding properties;

**AND WHEREAS** section 404(1)(l) of the *Municipalities Act, 1999* provides that a council may make an order that:

that the owner or occupier of real property remove from that property, solid waste, noxious substances and substances or things which may be a hazard to public health and safety or which adversely affects surrounding properties.

**21-12-143**

**Myette/Ghaney**

**BE IT RESOLVED THAT** pursuant to section 404(1)(l) of the *Municipalities Act, 1999* the Council hereby orders:

1. the owner of the Subject Property shall remove all refuse located in and around the Subject Property;
2. the owner shall remove the two (2) derelict vehicles from the Subject Property; and

3. the owner shall remove any vehicle parts from the Subject Property

This order must be complied to by **Thursday, September 30, 2021 at 12 noon** or council may take action that it considers necessary to carry out the terms of the order.

**In Favor-5**  
**Costello**  
**Buckle**  
**Ghaney**  
**King**  
**Myette**  
**Opposed-0**  
**Abstained-0**  
**Motion Carried**

- c. Pump

**21-12-144**

**Myette/Buckle**

**BE IT RESOLVED** the Town of Holyrood approve the awarding of the pump supply and install for the Lift Station Pump at the Beach Lift Station to Rodco Mechanical for a cost of \$22,913.98.

Innovative Engineering requested three quotes from three suppliers, and they received one response, identified in this motion as Rodco Mechanical. The costs of this pump are part of a project through Municipal Infrastructure – Department of Transportation and Infrastructure # 17-MTCW-21-00144.

This pump is one component of the project which will see sewer and pump upgrades to the Towns sewer system.

**In Favor-5**  
**Costello**  
**Buckle**  
**Ghaney**  
**King**  
**Myette**  
**Opposed-0**  
**Abstained-0**  
**Motion Carried**

## **8. BUSINESS DEVELOPMENT AND MARKETING**

- a. Update

The NOIA Conference is being held September 21-22 at the Convention center. There are no booths this year due to COVID however a number of sessions are planned which involve Oil & Gas as well as other topics important to economic activity in Holyrood. Business Development and Marketing Director is registered to attend some of these sessions virtually.

Trail Master Plan is an added asset to our town as well as the Wayfinding signage project which is in process.

Our students have all finished their positions and have started their new school/ career year. The final reports have been submitted to Service Canada and the Town is grateful for the contribution made by the youth. They are very important to the fabric of Holyrood. In terms of finances, the program saw an input of \$44,200.00 toward their employment his year. This money was from the federal government. Provincially we were able to provide our Heritage Committee with a six-week student to assist them – so once again Council availed of funding opportunities to support programing

## **9. PUBLIC SAFETY**

### **a. Update**

Hurricane Larry- work done by staff prior to hurricane. Removing fountain, bbq, fire pits, garbage containers, flags, all equipment was all fueled up, class a delivered for repairs, overflow opened at main beach lift station, etc. Fire Department was all ready to go. Thanks to Eastern Waste Management who ensured that most of the bulk garbage was picked up prior to the Hurricane.

### **b. Completion of Fire Department Extension was done end of August. 35x35 room, can hold up to 75 people. Great place for a warm room in case of emergency.**

### **c. Fire Inspections- as everyone knows we do fire inspections, especially on Salmonier Line. All businesses require inspections. Fire Chief has proposed a pay scale for fire inspections not located in the town. Fee structure will vary depending on size of building, etc.**

## **10. CORPORATE SERVICES**

### **a. Bankbook Balance: \$13,424.63**

### **b. General 21-12-145 King/Ghaney**

**BE IT RESOLVED** that accounts as tabled in the amount of \$126,290.13 (cheque number D02103-D02145 and 042402-042465) be approved for payment from the General Account.

**In Favor-5**

**Costello  
Buckle  
Ghaney  
King  
Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

c. **King/Myette**

**21-12-146**

**BE IT RESOLVED** to transfer \$125,000 from Premium Investments to General Account

**In Favor-5**

**Costello  
Buckle  
Ghaney  
King  
Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

## **11. NEW BUSINESS**

a. **Communications Plan**

**21-12-147**

**Ghaney/**

**BE IT RESOLVED** that the Town of Holyrood adopt the Communications Plan as prepared for the Town by JW Consulting Associates in response to Councils request to prepare a defined plan which would assist the Town in improving both internal and external communications. This plan was prepared in 2020 and has been vetted carefully through the communications committee. Once adopted the refinement and implementation of the associated policies and procedures will continue enabling the Town to action the plan as a part of its daily operations.

**In Favor-5**

**Costello  
Buckle  
Ghaney  
King**



**Myette**  
**Opposed-0**  
**Abstained-0**  
**Motion Carried**

**b. Truth & Reconciliation Day**

**21-12-148**

**Ghaney/Buckle**

**BE IT RESOLVED** the Town of Holyrood recognize September 30<sup>th</sup> as Truth & Reconciliation Day -and will add the day as a statutory holiday in the Town for 2021.

The day has been created to give everyone an opportunity to recognize and commemorate the legacy of residential schools, which more than 150,000 First Nations, Metis and Inuit children were forced to attend between the 1870s and 1997. Both the Federal government of Canada and the provincial Government of NL recognize the significance of the day and Council feels it is equally important for our Town to honour those who were lost and the survivors, families and communities who continue to grieve.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

**c. Other**

**Buckle**

I would like to take this opportunity to recognize my fellow Councillors and Mayor Costello for the tremendous effort put forth on behalf of our Town. Being a member of Council requires a strong dedication to listen attentively, a willingness to be open to change and an awareness of what is important to residents of all ages and abilities.

This council has met many challenges and many successes; the key is that you my fellow councillors have allowed yourself to try to improve Council itself as well as improve the Town.

Kevin, your leadership has been very powerful and has made a huge difference in how we function and get things done – thank you for teaching me a few things including how to be a better councillor.

Roger, Sadie, Kim, - your commitment to your Town and how you came to meetings prepared to talk about the things that mattered has certainly made me think about things differently and that is very important going forward with a new council career.

While we may have sparred and had different opinions we did so with respect

To Jim Joy, not with us but a very valued member of Council – you have been a single force for the infrastructure development in this Town. You are a very dedicated member of our community and you have a special ability to see what needs to be done and how to get it be done. I will never forget the many times you said – it's the residents that count – we have to improve our town so they can have a better life- services in our town are key was your favorite statement.

I wish all of you who are leaving luck in all you do and a huge thank you. To our new councillors coming in I look forward to your new perspective and I will work with you to make this Town the best it can be. It only working together with our staff and mayor that we will achieve great things. I look forward to a great term.

Ghaney

This last term of Council has been interesting and rewarding. It's been an honor to serve residents of this community. It's been rewarding to work with Council and staff. In the last 8i months, Kevin, your leadership has been wonderful and inspiring. Thank you for everything you have done. Special thanks to Jim and Sadie who have been there so long. I have learned a lot from both. Best of luck to bother. Roger- it's been fantastic working with you. Curtis- been great working with you and wish you well. I don't know if I will be back, and if I'm not, I wish everyone the best of luck with the future growth of the town. Welcome the new Councillors to municipal politics and I think it's a great diverse team.

There is a community update that will be release to residents by end of next week. We ran into a few delays but will be out end of this week, depending on printers. Update is to communicate to residents the work that has been completed. It will be posted on our website as well.

King

Another 4 years gone by out of 24 years. Thank you, Kevin, you stepped up to the plate and did a fantastic job and made great

decisions. I feel it's been a great four years and seen lots of improvements thanks to Council and staff for working together. Everyone made Holyrood a better place to live. I'm looking forward to the next 4 years.

Myette

Been on Council for 8 years. Rewarding, but a lot of work. Many ups and downs. It's been an amazing part of my life. Thanks to town staff, and residents of Holyrood. Being on council is really an eye opener for what happens on Council. Wish everyone the best in the future.

Costello

The past four years have been very interesting. I never expected to be sitting in the mayor's chair. I couldn't commit to continuing on. Not saying I won't at some point in the future. My professional life is taking a front seat. Thank you to all members of Council. We all stuck together and ensured the challenges.

## 12. DATE OF NEXT MEETING

October 19, 2021

## 13. ADJOURNMENT

**21-12-149**

**Buckle/King**

**BE IT RESOLVED** that this meeting now adjourn.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

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**Mayor**

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**CAO**

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**Date**

*Minutes taken by CT*