



**Regular Meeting of Council #11
September 20, 2022, at 5:30 pm
Live streamed from www.holyrood.ca**

MINUTES

PRESENT:

**Mayor Gary Goobie
Deputy Mayor Michele Woodford
Councillor Laura Crawley
Councillor Bruce King
Councillor Sadie King**

STAFF:

**Marie Searle – Acting Clerk
Steve Marin, Recreation
Marjorie Gibbons- Business**

1. CALL TO ORDER/ADOPTION OF AGENDA

22-11-118

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

Delegation: Wish Foundation: As a follow-up to the recent RIBFEST fundraiser in partnership with the Make A Wish Foundation, Mayor Goobie introduced Barry Fowler- interim Vice – president Atlantic Canada -Make a Wish Foundation and Amy Rumbolt and her son Logan. Logan is a wish recipient of a Josi Stoller allowing him to take part in activities with his family outside.

Major Goobie thanked the two rib truckers; Texas Rangers BBQ and Crabby's BBQ Shop for taking part n Ribfest and for the fine food they supplied to their customers.

Thank you to the volunteers, an event of this magnitude requires many volunteers, and many of our long service volunteers came out and helped. To the entertainers who gave of their time and talent for the weekend and our many residents, tourists and visitors a huge thank you. It is this kind of support which makes an event a success.

To the supporters and sponsors who gave generously and to our public works and administrative staff thank you for the work you did to make this event possible.

Barry Fowler was invited to speak by the Mayor.

Mr. Fowler: This was magic. It came together in a short period of time. Thank you to Marjorie, Steve, and Gary Corbett (who could not be here tonight).

Amy and Logan are from Holyrood, and they represent the Wish families. The Wish Foundation reaches deep into the community, and it is more than a wish. For Amy and Logan and other families, it is a game changer. A wish granted has an impact which vibrates into the whole community. On behalf of our NL chapter. Our office, wish kids and families across the province, thank you for your commitment, your engagement, and your love. Thank you is not enough, Amy would you like to speak?

Amy: This is emotional – it is emotional to go further than our driveway. We can finally do things outside. On behalf of Logan and our family, this makes a world of difference to our family. Thank you.

Mayor Goobie revealed and presented a cheque for 50,000.00 to the Wish Foundation. Five wishes, five families and the many friends and families who these five wishes will reach. Its fantastic.

- 2. ADOPTION OF MINUTES- August 23, 2022, adopted as presented. No errors or omissions.**
- 3. BUSINESS ARISING n/a**
- 4. MAYOR'S UPDATE**
 1. In respecting the recent passing of Her Majesty, Queen Elizabeth II, I will ask that we stand for a moment of silence in recognition of her long-serving reign in our Commonwealth.
 2. With regard to the cell phone service in our area, and for the benefit of our residents, I want to share the latest progress update Council received from Mr. Paul Greene, Senior Advisor (Network) from Bell Mobility.
 3. He said Bell's Performance Analysis Team wish to perform a "Deep-dive" on the wireless network performance in the Holyrood area. He would like us to provide a number of customers numbers and addresses so that his engineers can review the statistics, and the signal performance records from these areas. They're looking to see the dropped calls, access, and throughput levels for those areas. They want as many as we can provide. So basically we have to develop a format and process in

providing them this necessary information. We will work out the details on how we're going to compile this data in the coming days and advise our residents accordingly. We were also pleased that the town of CBS has joined our campaign for better service throughout the whole area. Unfortunately, we never heard a word from the other Councils in CBC; so maybe it's not on their priority list.

- 4 With hurricane Fiona now heading up the eastern seaboard and expected to have some level of impact on our province within the coming days, I am issuing a friendly reminder to start preparing now. While it is predicted to be more of a wind event on the Avalon and not as much rain as we experienced last week, we all know these storms can change trajectory within a matter of hours. It's better to prepare for the worst and hope for the best. As our saying goes, "batten down the hatches", secure any items outside that can become projectiles and have an emergency kit on hand in the event of a power outage. There's a lot of helpful tips available on the NL Fire & Emergency Service website.
- 5 Today, our town said goodbye to a wonderful lady in our community. Patricia Hamlyn, (the wife of former long-serving Councillor, Harry Hamlyn). Pat, as she went by was a very devoted and dedicated volunteer within our town for decades. She was deeply committed to our Parish, and gave freely of her time with many groups, organizations, and the school. She helped many individuals in need and did it in her own quiet way. Pat, along with Harry were successful entrepreneurs in the restaurant and hospitality industry, most notably the very popular Beach Cottage Restaurant, and in later years started the Station Diner. Above all, Pat's biggest priority in life was to her family, whom she loved dearly. Without a doubt, she was the family matriarch. On behalf of Council, staff & residents, we extend our heartfelt condolences to the Hamlyn, Davis & Keough families during this difficult time. She will certainly be missed.

5. CORRESPONDENCE n/a

6. PLANNING & DEVELOPMENT

a. Update

Committee met on Sept. 15, 2022, at 5:00pm and in attendance was CAO Gar Corbett/ Director Marjorie Gibbons/and me-Deputy Mayor.

There were applications reviewed: 3 were business applications and 5 were residential. Four of the applications are ready to move forward at tonight's meeting.

The Town Plan review has had some delay due to conflicting schedules and vacation time, however we hope to continue the work on the plan now and we are looking at a weekend session to complete this work.

b. Permits

22-11-119

Woodford/Crawley

BE IT RESOLVED to table and approve the attached permit listing, 25 permits were issued from August 17,2022 to September 15, 2022, permit #08-01113-22 to 09-0136-22 and include permits for New Residence, Site Prep, Accessory Building, Extension to residential. General Repairs, Garage, Sign, Tower & Antenna, Fence.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

c. 22-11-120

Woodford/B. King

Location: 313 Conception Bay

Proposal: Residential (Reconstruct house destroyed by fire)

Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

d. 22-11-121

Woodford/Crawley

Location: 177-179 Salmonier Line

Proposal: Residential

Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

e. 22-11-122

Woodford/S.King

Location: 57 A Ridge Road
Proposal: Residential Agriculture
Zoning: RMD

BE IT RESOLVED to refuse the above application, in principle, subject to the Town of Holyrood Development Regulations.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

f. 22-22-123

W00dford/Crawley

Location: 461 Conception Bay Highway
Proposal: Home Based Plumbing Business
Zoning: RMD

BE IT RESOLVED to approve the above application subject to the Town of Holyrood Development Regulations.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

a. Update

At our last Recreation Committee meeting we discussed fall programing. The Fall flyer will be going out at the end of this week. There has been a delay due to complications with program users and facilities. We also spent time reviewing the 2022 budget in preparations of the 2023 budget. Once the flyer is in the mail, Committee will concentrate on budget 2023.

b. 22-11-124

S. King/Woodford

Be IT RESOLVED the Town of Holyrood approve the Director of Recreation attend the Recreation Newfoundland and Labrador AGM and Conference in Gander from October 13 to October 15, 2022.

The Director is an active member of the board and therefore the cost to the town is 250.00 which is identified in budget 2022 (category 6485-6000)

In Favor- 5
Opposed- 0
Abstained- 0
Motion Carried

8. INFRASTRUCTURE & PUBLIC WORKS

a. Update

Committee met on Sept 8 at 12 noon and in attendance was Councillor Winsor, Mayor Goobie, CAO Gary Corbett/ Director Robert Stacy and myself.

There was much discussion around several of the planned projects as well as policy development and budgeting.

There are 2 policies which are being developed at the moment:

- i. The Gravel Road Policy – this policy addresses the standards expected of gravel roads – the policy is a work in progress – a first draft was prepared and reviewed, and revisions were made: a second draft will be reviewed at the next Committee meeting.
- ii. The second policy is the Standing Offer Policy – again Committee has reviewed a draft and have suggested revisions and we will review that policy at the next committee meeting as well.

When the Committee are satisfied with the draft copy of these policies, we will present them to Council for their consideration.

The Committee also reviewed the budget for the infrastructure department, and we will be continuing to work on the proposed budget categories at our next meeting scheduled for Sept. 29th

b. 22-11-125

S. King/Crawley

BE IT RESOLVED the Town of Holyrood accept the bid submitted by Buckles Contracting in the amount of \$54,625.00 (HST included) in response to the recent RFP to complete Tubrett's Road infrastructure upgrades.

An RFP was issued to four local companies; there was one reply which was opened at our public meeting of August 23,2022 and reviewed by the Infrastructure Public Works Committee and we recommend this award of contract.

In Favor- 5
Opposed- 0
Abstained- 0

Motion Carried

c. 22-11-126

S. King / B. King

BE IT RESOLVED the Town of Holyrood submit an application to the Gas Tax Authority in the amount of \$54,625.00 to complete Tubrett's Road Infrastructure upgrades.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

d. 22-11-127

S.King/Woodford

BE IT RESOLVED the Town of Holyrood submit an application to the Gas Tax Authority in the amount of \$9,757.87 to complete upgrades to the existing pump at the main beach lift station.

Upgrading this pump will allow the town to have some security in case of a breakdown to the new pump which is being installed. The old pump requires repair and upgrade and can be ready should the Town find itself in an emergency situation at the lift station.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

9. BUSINESS DEVELOPMENT AND MARKETING

a. Update

Committee met on Sept. 12,2022. A number of items were discussed and we are bringing forward several items for your knowledge.

There are several funding opportunities which have been submitted including the inclusion grant and the Rural transit. We are waiting a response from government.

Active Transportation funding has been received for a trail at the multi-purpose courts and an RFP will be prepared and released shortly.

New Horizons and the Natural Infrastructure are two funding programs which are being worked on now and hopefully we will be successful in receiving monies to help us with various programs.

We have received monies from the Rediscover Downtown program. It allows for community events and festivals, and we hope to support

the fall festival but also acquire equipment which is repeated used at events and we rent them- costing the town money. We hope by adding these items to our assets, we will save costs over the long term.

North Arm Park RFP was closed on Sept. 15th and tonight we will open the bid which was submitted.

In our business sector, recently we sent out a brochure encouraging businesses to firstly register with the town and secondly to reach out to the department if they need assistance and/or information. We did get some response but not a complete response as we hoped.

The next step is to send a letter to business who are operating in the town and are not registered asking them to register and identifying the positives of being identified as members of our business community and providing them with an application form.

We are also preparing for a business workshop called Business before Breakfast which will be an opportunity to network and have questions/ concerns/ issues brought forward so we can work together to grow the valuable business community.

The Committee is also looking at the budget and is preparing to submit the 2023 draft from the department

- b.** Opening of RFP bid for the North Arm Park
Deputy Major asked Councillor Bruce King to witness that the envelope was sealed and received as indicated date stamped for Sept. 15, @ 11:55 am.
The bid was opened and read: Buckles Contracting – John Buckle with a bid of 75,000 + HST.
The bid was turned over to Marie Searle and will be discussed at the next Committee meeting.

10. PUBLIC SAFETY

- a.** Update
There has been no meeting of Committee since the last Public meeting but there were several points which were prepared for the public meeting.
 - i. School is open – people need to slow down. If people see someone speeding, get the plate number and call the RCMP. The RCMP are doing a great job at trying to affect the speeding on our roads.
 - ii. Route 60 ditching has been done by Transportation & Works, but the water has nowhere to go because the culverts are blocked. This is compromising the integrity of our roads.

- iii. There is a section of the shoulder of the road near O'Rourke's Road. This is very dangerous for pedestrians and for drivers. Hopefully the department will take care of it and do correct work to reduce the danger,
- iv. Hurricane is expected to create a weather event this weekend. Sounds like it will be a wind event, but it could be rain also. Make sure you are prepared – plan ahead and be prepared.
- v. The fire department will have information posted regarding what you should have on hand. Take it seriously and follow the suggestions.
- vi. The fire department is pleased to announce Andrea Dooley is a new volunteer recruit. She comes with valuable knowledge and training. She is a trained paramedic, first aid instruction for over 20 years. She is a very welcomed addition to the fire department.
- vii. The fire department has promoted 6 full time firefighters who have completed their NFPA 1001. This enables these six firefighters to complete interior activities. The six individuals are Nick Jarvis Butler, Kyle Hawco, Taner Whitley, Theresa Fairbridge, Tom Johnson and Brittany Power. Congratulations to all of these people.

11. COMMUNICATIONS

- a. Update
Things are status quo in Communications.

12. OPERATIONAL REVIEW

22-11-128

King/ Crawley

BE IT RESOLVED the Town of Holyrood proceed with the release of the RFP document to secure a consultant to complete a Municipal Operational Review & Strategic Plan

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

13. NOTICE OF MOTION

To rescind the \$25,000 grant to HMPC in the 2023 Budget

14. CORPORATE SERVICES & ADMINISTRATION

- a. Update

Committee met on Sept.15 via zoom. Councillor Bruce King/
Director Marie Searle , CAO Gary Corbett and myself Councillor
Crawley.

We discussed policy & procedure, and all council has had an
opportunity to review the document. The revisions have been
completed and its now ready for legal for their review.

There is no news on the procurement policy, we are waiting for legal
review.

Going forward budget 2023 will take up most of the next CSA
meetings Public consultations are beginning. There was going to be a
survey, but the development of a survey requires more thought and
work and it is hoed to have the survey as a part of the 2024 budget.
There are a number of opportunities for the public to submit their
ideas.

There will be a notice in the Shoreline to inform residents. Residents
can write letters, use social media, there will be an opportunity to
bring idea to the chamber and/or residents can reach out to the
councillors.

Council will ask Committees to develop a budget for their
department and present it to all of council. Then CSA will look at the
capital listing and then look at revenues. We ask all councillors to
keep their Tuesday evenings from Sept. 27th to Dec. free to meet on
budget.

Union negotiations will be discussed and decisions made around
process.

Cleaning RFP is released. There are several companies interested.
Proposals will be reviewed, and an award of contract will be made.

The ML Conference is scheduled, and a motion will be placed before
Council tonight.

b. Accounts

22-11-129

B. King/S. King

BE IT RESOLVED that the accounts tabled in the amount of
\$275,845.99 (cheque# D2754 to D2844 and 043642 to 043750) be
approved for payment.

In Favor- 5

Opposed- 0

Abstained- 0
Motion Carried

c. 22-11-130

B.King/S. King

BE IT RESOLVED that the accounts in the amount of \$383,130.64 (cheque # 289 to 303 for a period January 1,2022- to Sept 13,2022) be approved for payment from the capital project account.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

d. 22-11-131

B King/S. King

BE IT RESOLVED that the accounts in the amount of 134,060.69 (cheque # 570 to 640 for a period Jan 1, 2022 to September 13, 2022) be approved for payment from the Squidfest Account.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

e. 22-11-132

B King/Woodford

BE IT RESOLVED the Town of Holyrood approve the borrowing of **80,883.12** to complete projects as identified in our 2022 budget. This borrowing will include \$ 63,068.12 for the construction of multi-court surface at the Salmonier Line Recreation Park and the other 17,815.00 is to purchase communication equipment for the Holyrood Fire Department.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

f. 22-11-133

B King/S King

BE IT RESOLVED the Town of Holyrood request ministerial approval to borrow \$ **80,883.12** from Royal Bank of Canada with a 3-year term/3year amortization, with 6.51% interest rate and a monthly

payment of \$2479.1 to complete the multi -court surface and purchase communication equipment for the fire department.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

g. Bankbook Balance: \$ - 1820.00

h. 22-11-134

Crawley/ Woodford

BE IT RESOLVED the Town of Holyrood approve Councillor Bruce King to attend the MNL Conference in Gander scheduled for November 2nd to 5th 2022.

The costs associated with this municipalities conference were identified in the 2022 budget, and the conference provides numerous networking and informational sessions for those attending.

In Favor- 5

Opposed- 0

Abstained- 0

Motion Carried

15. NEW BUSINESS

Woodford: Congratulations to all those involved in the Ribfest event. It is a remarkable achievement and to see what a difference in a life can be made through a wish is incredible.

B. King: I echo the Deputy Mayor . Congratulations to everyone.

Crawley: It does my heart good to witness the family here tonight and see the difference a wish can make. Congratulations to everyone.

S. King: I repeat what everyone has said about the Ribfest. It is wonderful to see.

Mayor: It is truly fantastic. Hopefully next year we will meet and exceed our goals .

16. DATE OF NEXT MEETING

October 18,2022

17. ADJOURNMENT

22-11-135
B King/S. King
In Favor- 5
Opposed- 0
Abstained- 0
Motion Carried