



**Regular Meeting of Council #15
November 30, 2021 at 5:30 pm
Live streamed at www.holyrood.ca**

MINUTES

PRESENT:

**Mayor Gary Goobie
Deputy Mayor Michele Woodford
Councillor Curtis Buckle
Councillor Laura Crawley
Councillor Bruce King
Councillor Sadie King
Councillor Steve Winsor**

STAFF:

**Marie Searle, Director of Finance
Christa Turnbull, Exe. Assistant
Steve Martin, Recreation
Marjorie Gibbons, BDM**

1. CALL TO ORDER/ADOPTION OF AGENDA

21-15-165

Buckle/B. King

BE IT RESOLVED that this meeting is now called to order at

In Favor

Mayor Goobie
Deputy Mayor Woodford
Councillor Buckle
Councillor Crawley
Councillor B. King
Councillor S. King
Councillor Winsor

Opposed-0

Abstained- 0

Motion Carried

2. ADOPTION OF MINUTES- as presented

- a. Regular Meeting of November 9, 2021
- b. Special Meeting November 26

3. BUSINESS ARISING

4. MAYOR'S UPDATE

Trailway repairs have been completed by our public Works Staff in front of Holy Cross School. As many residents are aware, there was a section of the rail bed that was washed out during that significant tidal surge we experienced last month, leaving a gorge to the ocean, creating very

dangerous conditions for off-road vehicles trying to navigate around that area. So, the damage has been mitigated, and safe to travel in that area once again.

Also, on the topic of the trail way, I want to extend a big thank you to Mr. Rick Noseworthy and his team with the NL Trailway Council for the great grooming job they did on the trailway from Country Path Road to just west of Woodford's Station. They received \$3,500.00 in donations, and the Trailway Council matched those donations. Mr. Noseworthy said that any further contributions to come in will be used for further grading of this area. So, in recognition of this generous work done on the trailway within our town, I would ask that we send them a letter to express our appreciation.

Just a friendly reminder that the Annual Xmas Tree Lighting at Holy Cross Park will be taking place next Monday, December 6th @ 6:30, and our Director of Recreation, Steve Martin has indicated that over 1500 residents and visitors have inquired about this event. So, fingers crossed we'll be blessed with favorable weather and even a few flakes for that event. On behalf of Council, I want to thank Steve, and committee members, Councillors Sadie King, Curtis Buckle and of course our dedicated volunteers for the work they've been doing behind the scenes; and certainly, to our Public Works Staff for the phenomenal job they do (with tremendous pride I might add) every year to make this a truly magical experience for everyone, especially our children.

I'm pleased to advise everyone that Councillor Bruce King has accepted to serve on the Holyrood Marina Park Corporation with Councillor Winsor. I received an email from Councillor King with his first question... does that mean I am provided with my own boat, to which I quipped... put in the request during our budget preparations! But on a serious note, we wish them both all the best representing the town on the HMPC Board.

And finally, for the benefit of residents listening online, I just want to add that our budget preparations have been progressing well over the past few weeks. We've had several meetings thus far, with a few more to go, but we're on target to present it by mid-December. This fiscal year, we will experience a shortfall in revenue of approximately 160k, do to a decrease in property assessments. Council and staff have been working diligently to help offset this shortfall by reducing the operating budgets within various departments. We are also addressing priorities that require attention during this upcoming fiscal year. I want to thank you all in advance for your input, recommendations, and suggestions as part of this process. It's been a busy 2 months, especially for the new

Councillors. I assure our residents; we are taking a balanced approach that will serve in the best interest of our residents and town overall.

5. CORRESPONDENCE- n/a

6. PLANNING & DEVELOPMENT

Update by Deputy Mayor M. Woodford

The Planning and Development Committee met via zoom on Wednesday, November 17, 2021 with Councillor Steve Winsor, CAO Gary Corbett, Executive Assistant Christa Turnbull and myself in attendance.

Several applications were reviewed: home based business, storage facility, accessory building, request for variances, residential, etc. Committee recommendations included applications referred to Council for consideration under Regulation 10, variance notices being issued to affected residents and further discussion at the next committee meeting.

Applications completed for motion include the following:

a. Permit Listing

21-15-166

Woodford/Crawley

BE IT RESOLVED to table and approve the attached permit listing. 15 permits were issued from November 4- 26, 2021, (Permit #11-0452-21 to 11-0466-21) and include permits for New Residence, Demolition, Home Based Business Occupancy, Garage, Fence, Site Preparation, General Repairs.

In Favor

Mayor Goobie
Deputy Mayor Woodford
Councillor Buckle
Councillor Crawley
Councillor B. King
Councillor S. King
Councillor Winsor

Opposed-0

Abstained- 0

Motion Carried

b. 21-15-167

Woodford/B. King

Location: 662 A Conception Bay Highway

Zoning: RMD

Proposal: Residential

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

In Favor

Mayor Goobie

Deputy Mayor Woodford

Councillor Buckle

Councillor Crawley

Councillor B. King

Councillor S. King

Councillor Winsor

Opposed-0

Abstained- 0

Motion Carried

c. 21-15-168

Woodford/Buckle

Location: 4 Oceanic Drive

Zoning: RMD

Proposal: Home Based Business providing online concert and event services

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

This application was advertised in accordance with Regulation 10 and 90 of the Town of Holyrood Development Regulations. No comments were received by the deadline date of November 18.

In Favor

Mayor Goobie

Deputy Mayor Woodford

Councillor Buckle

Councillor Crawley

Councillor B. King

Councillor S. King

Councillor Winsor

Opposed-0

Abstained- 0

Motion Carried

d. 21-15-169

Woodford/Buckle

Location: 65 Country Path

Zoning: RMD
Proposal: Variance

BE IT RESOLVED that the Town of Holyrood approve a variance for an accessory building (12x16) at 65 Country Path. The combined total of accessory buildings permitted is 140 square meters. The proposed 10% variance would allow an increase in floor area to 154 square meters.

A variance notice was delivered to area residents, and no comments were received by the deadline date.

In Favor

Mayor Goobie
Deputy Mayor Woodford
Councillor Buckle
Councillor Crawley
Councillor B. King
Councillor S. King
Councillor Winsor

Opposed-0

Abstained- 0

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

- a. Update by Councillor S. King/Councillor C. Buckle
Christmas events kicking off.
- Ornament making with Clay Café this evening at 6:00 then 7:00
 - Monday will be tree lighting at 6:30 pm. Will be serving hot chocolate Dec 7-22, and Dec 27-30 from 6-8:00 pm.
 - Dec 10-12, 6-8 Santa will be at Holy Cross Park
 - Dec 12- Santa Claus Parade. Will be collecting donations for Toy Mountain and food for the food bank.

There are activities for everyone in the Christmas Flyer.

Toy Mountain is underway. Drop off at Town offices (Holyrood and Harbour Main), Library, Holy Cross Park, Mago Studio- Colliers.

RCMP- Cram the Cruiser- December 5- Collecting food for food bank.

Dec 11 is Breakfast with Santa at The Legion. Contact Legion for tickets, there will be 3 sittings.

Seniors Party will be held on December 12

Hunt for Santa- There will be 20 rocks painted and placed throughout various sites in Holyrood. Find one and turn it in to the Hot Chocolate stand at Holy Cross Park

Christmas Tree recycling- Will be accepting trees at Western Pit (off Liam Hickey Drive) from January 3-10.

You may notice groundwork at Salmonier Line Playground-the road is getting pushed through in preparation for the multi-courts.

8. INFRASTRUCTURE & PUBLIC WORKS

a. Update by Councillor S. Winsor/Councillor S. King

The following are some updates from the Infrastructure & Public Works Committee, on behalf of my colleagues, Councilor Sadie King and Director Robert Stacey. We last met for full committee business on November 19th, and again on the 24th with SNC-Lavalin to discuss the water supply engineering study.

Water Supply Study: I would like to thank everyone once again for their availability and support in our Special Meeting on Friday the 26th, in regards to the Investing in Canada Infrastructure application for the second phase of a three phase water supply project to ensure our sustainability into the future. If we are successful in our application, we can get this valuable piece of infrastructure completed at a very low cost to the town while continuing to prepare for the final phase of the project to complete the system.

Budget: Our discussions are ongoing, with this committee's primary focus on mitigating the risks presented by our aging infrastructure and equipment fleet. We continue to advocate for emergency preparedness in our water supply through the procurement of a spare pump and replacing our equipment while there is still some residual value and reducing our climbing maintenance costs.

Pressure Relief Valve Project: As described in previous meetings, the purpose of this project is to relieve areas of the system that experience unacceptable pressure excursions which in turn causes service interruptions for our residents. The Provincial Department responsible for Water Resources has reviewed the design by Innovative Engineering and issued the Town a permit for construction. Innovative Engineering will be working through the tender process over the coming weeks, no schedule has been set for construction.

Paving: There are two sections of swale not completed on O'Rourke's Road, Weir's have been notified.

Maintenance: The Trailway washouts by the school have been fixed by Public Works, additional work planned for the area to be completed when time permits.

Policy Review: The Committee is currently reviewing Swimming Pool Policy (#HP-003), this policy along with others will be brought to Council for approval. Policies define activities on specific processes in Town and provide consistent guidelines to follow in the future.

Terry's Mountain: The proponent has retained an engineering consultant (MAE Design) who has visited the site and put forward a recommendation that meets the requirements of the Provincial Department responsible for Parks and satisfies the Committee's concerns. On that basis, we are moving to release the stop work order and encourage the immediate remediation of the site

21-15-170

S. King/Winsor

BE IT RESOLVED that the Town of Holyrood approve the Trailway Embankment Remediation – Safety Concerns design by MAE Design Limited, on behalf of Granite Management and Harry Spurrell, MAE Design Project No. 2021-0180. This design has been reviewed by the Infrastructure and Public Works Committee, the Committee recommends approval based on the information provided by MAE Design and the plan put forward. This design investigated and evaluated the conditions of the site and has provided a permanent solution to ensure the Trailway will be safe for all users once remediation work has been completed.

In Favor

Mayor Goobie
Deputy Mayor Woodford
Councillor Buckle
Councillor Crawley
Councillor B. King
Councillor S. King
Councillor Winsor

Opposed-0

Abstained- 0

Motion Carried

b. 21-15-171

S. King/Buckle

BE IT RESOLVED that the Town lift the stop work orders concerning the excavation work conducted on Terry's Mountain and the Trailway in Holyrood, both stop work orders were issued to the following on May 11, 2021:

Granite Management
C/O Harry Spurrell
82 Clyde Ave.
Mount Pearl, NL
A1N 4S2

Harry Spurrell
165 North Side Road
Holyrood, NL
A0A 2R0

MAE Design on behalf of Granite Management / Harry Spurrell has provided the Town of Holyrood with an Engineered remediation plan to prevent potential destruction compromising the safety of residents and Trailway users. This plan has provided the Town with the necessary direction to ensure the problem is corrected.

In Favor

Mayor Goobie
Deputy Mayor Woodford
Councillor Buckle
Councillor Crawley
Councillor B. King
Councillor S. King
Councillor S. Winsor

Opposed-0

Abstained- 0

Motion Carried

9. BUSINESS DEVELOPMENT AND MARKETING

a. Update by Mayor G. Goobie/Deputy Mayor M. Woodford

Dr. Chard has fire inspection completed and Clinic on Liam Hickey Drive is now opened. Blood collection clinic behind the roundabout has fire inspection completed and expected to be opened in January.

Blue Ocean industrial Park –Road network is continuing – there are some issues of bog which has to be removed and new rock put in –

The topcoat of asphalt on Horizon Drive will be completed in May due to temperatures, the base coat will be done now.

Marine Institute, also located in the Industrial Park, is doing site preparation for the construction of their new building, lay down site and fencing. They are hiring a firm to do their building and that company will deal with the Town directly on permits and applications for construction.

Boardwalk is scheduled to be completed by mid-December. Our Residents will be pleased with final product. One page flyer on the boardwalk will be in the mail by Thursday.

Small Business Week preparation are still under way. We received responses from businesses but agreed to postponed until new year due to busy schedules. We will reach out to business community in the new year.

Proposal in for Oceana. In the final stage s are the tools for assessing the proposals. Hoping to have that done before we break for Christmas. We will have a report and recommendation back to Council before that time

Director Marjorie Gibbons and CAO Gary Corbett attended two conferences this Month- the Economic Developers Conference on November 30 and Marine Institute Conference, Propelling the Blue Economy from November 23-25. We will wait for our next meeting for an update on these conferences

Wayfinding Project – Draft Report has been completed. Council and Staff reviewed and made suggestions Part of what we recommended was to arrange an information session in the new year.

10. PUBLIC SAFETY

a. Update by Councillor B. King

On Nov 10, FES, Greg Lawlor conducted inspection/assessment of our Fire Department. Last one done was in 2013. Fire Department has made improvements since then. People of Holyrood should feel thankful and safe with the people we have at the Fire Department.

On Nov 27 we received action plan from FES, and that action plan will be our blueprint to move forward and correct observations. Some are addressed, and we have until July-Sept 2022 to address.

Top priorities is shortage of manpower, and the replacement of 21 year old vehicle that has been taken out of commission.

We are going ahead with our fundraising after Christmas. Our goal is to raise \$75,00 between January and Canada Day to help offset cost of replacement vehicle.

We are going to create a wall of honor to include anyone in Holyrood who has served or still serving in Canadian Forces/RCMP/RNC. 8x10 framed photo, bring to the Council office and we will put up on the wall. Can include a plaque with name, etc.

11. CORPORATE SERVICES

- a. Update by Councillor L. Crawley
Committee met and went through line-item budget items. We brought in over \$7,000 in outstanding taxes. Calls being made and statements being sent for those outstanding taxes.

b. 21-15-172

Crawley/S. King

BE IT RESOLVED that accounts tabled in the amount of \$176,827.86 (D0000002234-D000002272 and 42603-42715) be approved for payment.

In Favor

Mayor Goobie
Deputy Mayor Woodford
Councillor Buckle
Councillor Crawley
Councillor B. King
Councillor S. King
Councillor S. Winsor

Opposed-0

Abstained- 0

Motion Carried

c. 21-15-173

Crawley/B. King

BE IT RESOLVED to transfer \$100,000 from the Premium Investment Account to the General Account.

In Favor

Mayor Goobie
Deputy Mayor Woodford
Councillor Buckle
Councillor Crawley

Councillor B. King
Councillor S. King
Councillor S. Winsor

Opposed-0

Abstained- 0

Motion Carried

d. Bankbook Balance- \$1,225.80

12. NEW BUSINESS

Woodford

Encourage all residents to come out and enjoy all the Christmas events. Great time to get out and enjoy with less restrictions. Let's make sure every child and family have a great Christmas with Toy Mountain contribution.

ICIP Proposal- this came together very quickly. These funding opportunities are most economical way to move forward with getting water projects completed.

Crawley

Echo Deputy Mayor's comments- encourage everyone to get out to Christmas events. Encourage everyone to support Free Little Pantry- think about it when grocery shopping. Love the Wall of Honor idea.

Buckle

Encourage everyone to get out to Christmas events. Wall of Honor is great initiative. Thanks Councillor B. King for spearheading this. Thanks to Council and Staff for getting info out for ICIP project, especially Director of Business Development.

S. Winsor

Thanks to Marjorie for getting ICIP application completed.

Goobie

Would love to see this be the biggest Christmas parade we have ever seen. Encourage families, businesses to get out, put in a float, and help celebrate Christmas.

I've been receiving phone calls from all over wondering about the Tree Lighting ceremony. It's really growing. Hope that the weather is on our side. A lot of work has been put in behind the scenes, especially by Public Works staff. They do the work with pride.

13. DATE OF NEXT MEETING

December 14 at 5:30 pm

14. ADJOURNMENT

21-15-174

Woodford/B. King

BE IT RESOLVED that this meeting now adjourn at 6:18 pm.

In Favor

Mayor Goobie
Deputy Mayor Woodford
Councillor Buckle
Councillor Crawley
Councillor B. King
Councillor S. King
Councillor S. Winsor

Opposed-0

Abstained- 0

Motion Carried

Mayor

CAO

Minutes taken by CT