



**Regular Meeting of Council #5
April 13, 2021 at 5:30 pm**

Audio Streaming Live from www.holyrood.ca

MINUTES

PRESENT:

**Mayor Kevin Costello
Deputy Mayor Curtis Buckle
Councillor Kim Ghaney
Councillor Jim Joy
Councillor Sadie King**

STAFF:

**Gary Corbett, CAO
Christa Turnbull, Exe. Assistant
Steve Martin, Recreation
Marjorie Gibbons, BD&M
Robert Bauer, Fire Chief
Marie Searle, Finance**

Regrets:

Councillor Roger Myette

1. CALL TO ORDER/ADOPTION OF AGENDA

21-05-38

Buckle/Ghaney

In Favor- 5

Mayor Costello
Deputy Mayor Buckle
Councillor Ghaney
Councillor Joy
Councillor King

Opposed-0

Abstained-0

Motion Carried

2. ADOPTION OF MINUTES from March 23, 2021 as presented

3. BUSINESS ARISING n/a

4. CORRESPONDENCE

- a. Government of Newfoundland and Labrador- Emergency Services
Division- Claim related to expenses experienced during
snowmageddon. Town will receive \$31,755.75**

5. PROCLAMATION

Mayor Costello proclaimed the week of April 4-10 as National Dental Hygienist Week. Thanks to Natalie at Modern Dental for bringing this to my attention

6. MAYOR'S UPDATE

- a. We have been experiencing some acts of vandalism and it's not acceptable. Damage to property includes mural at boardwalk and is not welcomed in our town. This targeted behavior is a great concern to us. On behalf of Council, I'm asking that if anyone has any information to please reach out to the RCMP or the town and put a stop to this nonsense. RCMP have an active case file and Crime stoppers is offering an award to the conviction of those responsible.

I would like to pass on some gratitude to members of Fire Dept. November 2020, A/L Leslie, Brandy, Kyle, mark Brittany, and ?? NFPA certificate- thanks to members for their commitment to the town, and to getting this program completed. Training our members to the highest degree possible.

Meeting with Marine Institute representatives happened a couple weeks ago. We are waiting on some info to be sent to Council which we will share with everyone. The building is under construction but a lot of things going on in the harbour. Fiber optic cable laid with a small subsea structure with a video camera. Some of the info you will be able to see is real time video footage of the seabed.

7. PLANNING & DEVELOPMENT

a. Permit Listing

21-05-39

Ghaney/King

BE IT RESOLVED to table and approve the attached permit listing. 4 permits issued from March 22 to April 5, 2021

- Permit #03-0324-21 to #03-0328-21

In Favor- 5

Mayor Costello
Deputy Mayor Buckle
Councillor Ghaney
Councillor Joy
Councillor King

Opposed-0

Abstained-0

Motion Carried

b. **21-05-40**

Ghaney/King

Location: 9 Liam Hickey Drive

Zoning: RMD

Proposal: Residential

BE IT RESOLVED to approve the above applications, in principle, subject to the Town of Holyrood Development Regulations.

In Favor- 5

Mayor Costello

Deputy Mayor Buckle

Councillor Ghaney

Councillor Joy

Councillor King

Opposed- 0

Abstained-0

Motion Carried

c. **21-05-41**

7 McGrath's Road- Variance

Ghaney/Buckle

BE IT RESOLVED to approve a 10% for 7 McGrath's Road. The variance was distributed to residents in the immediate area. No comments were received by the deadline date.

MC

d. Vending Regulations

21-05-42

Ghaney/Buckle

BE IT RESOLVED to amend the current Mobile Vendor and Canteen Regulations by adding the following to the definition of vendor: *A vendor shall also include daily rentals from a mobile trailer or kiosk for bicycles, kayaks, canoes, paddleboards, etc.*

Motion Carried

8. RECREATION AND COMMUNITY EVENTS

a. Update

We had virtual easter club with 21 children. Thanks to Get Messy for leading all the activities. 12 days of easter egg hunt, thanks to everyone that played along. Crystal Dip is cancelled this year due to the pandemic and to limit gatherings, but we will be working on a food drive for food bank and free little pantry. Both groups will be recipients of next year's Crystal Dip. Forever Young Active for Life program- welcome back active for life participants. We kicked off a 10 week covid friendly program which is now sold out. Thanks to Legion for use of facility. We are getting questions on this year's squid festival, and decision will rely on public health measures as we lead into the summer. Will provide further update. Summer day camp and

soccer program- we hope to host the summer day camp and CBC soccer program. Staff are reviewing guidelines and will have update in coming weeks. Summer Students applications are now closed and we will be hiring in next few weeks. Holyrood Community Garden committee met this week. Plot notices will go out this week. We will be looking for new gardeners. Committee will provide a further update at the next public council meeting.

9. INFRASTRUCTURE & PUBLIC WORKS

a. Update

I noted at the last public meeting update that I would bring recommendations forward at the next pre meet for discussion and decisions on specific projects.

I'm very pleased that council has decided to move on these road upgrade projects which have been problem areas for a while.

Northside Road at Maloney`s Lane has seen a hole/drop developing in the road for some time due to deterioration of culverts. The tender for replacement of culverts/upgrade of road is sent out closing on the 16th.

Kennedy`s Lane in two sections needed to be dealt with due to washouts and deterioration of culverts. On the mid-section we will be giving approval to consultant to complete a design, to replace washed out rocked covering along the ditches and as well to install possible gabions there.

These projects are expensive and gives you an indication of what costs are involved in dealing with aging infrastructure.

Upgrading of Northside Road in area of armour stone wall along the shoreline is another project being followed up on. This will be further discussed at a meeting on April 23 in conjunction with a concept plan for development of the area.

A starting date is being discussed for the upgrade of water line on Country Path. Should hear something further on this in next few weeks.

Soccer Field upgrade tender has been released. Closing date is today, April 13.

Another area being worked on is the development of policy relating to Infrastructure & Public Works. We want to be consistent and have

clear information available to residents on provision of service.

There are a number of other projects relating to upgrading and paving sections of roads and other type projects that will be reported on at our next meeting.

Our next committee meeting is April 19.

b. Culvert Replacement Policy

21-05-43

Joy/King

BE IT RESOLVED that the Town of Holyrood approve the Culvert Installation Policy, HP-001. This policy will ensure culvert governance and regulations are followed in the long-term planning for the Town of Holyrood.

In Favor-5

Mayor Costello
Deputy Mayor Buckle
Councillor Kim Ghaney
Councillor Jim Joy
Councillor Sadie King

Opposed-0

Abstained-0

Motion Carried

c. Kennedy's Lane Washout-Storm Water Mitigation- undeveloped middle section

21-05-44

Joy/Ghaney

BE IT RESOLVED that the Town of Holyrood award Innovative Engineering & Project Management an engineering consulting contract totaling \$9,721.69 (HST included) to provide engineering pre-design, including design and contract documents to address the Kennedy's Lane Washout.

This contract will enable the Town of Holyrood to investigate and evaluate the conditions contributing to the Kennedy's Lane washouts and find a permanent solution to avoid further depletion of the infrastructure.

Innovative Engineering will review all as-builts related to the present infrastructure, locate the infrastructure, and identify all issues related to that infrastructure and how to remediate the area to prevent further destruction compromising the safety of residents and others. This contract will provide the Town with the necessary direction to

In Favor-5

Mayor Costello
Deputy Mayor Buckle
Councillor Kim Ghaney
Councillor Jim Joy
Councillor Sadie King

Opposed-0

Abstained-0

Motion Carried

d. Kennedy's Lane - Lower section culvert replacement

i. **Joy/Buckle**

21-05-45

BE IT RESOLVED that the Town of Holyrood approve a contract to Vincent Besso Ltd. for the cost of \$8,050.00 (HST included) from the Safe Restart Funding Program to complete excavation and removal of 280ft of culvert and replacement of new culvert on Kennedy's Lane.

The existing culvert on Kennedy's Lane is extensively deteriorated and the structural integrity is compromised. The plan is to excavate the existing culvert that is under the road and replace with a new culvert of the same diameter as the existing.

In Favor-5

Mayor Costello
Deputy Mayor Buckle
Councillor Kim Ghaney
Councillor Jim Joy
Councillor Sadie King

Opposed-0

Abstained-0

Motion Carried

ii. **Joy/Buckle**

21-05-46

BE IT RESOLVED that the Town of Holyrood approve the purchase of new 280 feet culvert HDPE 210 Kpa, 30" diameter from Wolseley for a cost of \$13,380.57 (HST included) from the Safe Restart Funding Program.

In Favor-5

Mayor Costello
Deputy Mayor Buckle
Councillor Kim Ghaney
Councillor Jim Joy

Councillor Sadie King

Opposed-0

Abstained-0

Motion Carried

iii. **Joy/King**

21-05-47

BE IT RESOLVED that the Town of Holyrood approve a contract to English Paving Corporation for the purchase of \$14,835.00 (HST included) from the Safe Restart Funding Program, for a 2-inch compacted asphalt, 280 feet by 15 feet wide with a swale on one side to complete the project at Kennedy's Lane.

By procuring these segments of the contract separately, the Town will expand their overall reach with infrastructure improvements insuring we get the best quality workmanship to provide the most reliable transportation route for residents.

The total for all three components is \$36,265.57 (HST included) from the Safe Restart Funding Program.

In Favor-5

Mayor Costello
Deputy Mayor Buckle
Councillor Kim Ghaney
Councillor Jim Joy
Councillor Sadie King

Opposed-0

Abstained-0

Motion Carried

e. PRV's and Emergency Water Source

21-05-48

Joy/Ghaney

BE IT RESOLVED that the Town of Holyrood approve Innovative Engineering & Project Management as the Prime Consultant for project titled PRV's and Emergency Water Source for a cost of \$19,932.634.

This project will provide 2 pressure reducing valves for the water main and install a filtration system in North Arm so that we can access that water as a water source in the case of an emergency.

The Prime Consultant will complete the preliminary engineering and develop both design and contract documents, complete the tendering

process, contract award and contract administration for the entirety of the project.

The funding for this cost is a result of reallocated project savings under Multi Year Capital Works.

Reliable, safe, water is a very important and necessary service for our residents. In an attempt to be prepared for any disruptions and/or emergencies it is important that the Town have a plan to answer such emergencies. This project gives us a level of comfort that the Town is actually prepared should a water emergency take place.

In Favor-5

Mayor Costello
Deputy Mayor Buckle
Councillor Kim Ghaney
Councillor Jim Joy
Councillor Sadie King

Opposed-0

Abstained-0

Motion Carried

10. BUSINESS DEVELOPMENT AND MARKETING

a. Update

The Business Development & Marketing Committee met on April 5 with Mayor Costello, Councilor King, CAO Gary Corbett, Director Marjorie Gibbons and myself.

There were a number of business opportunities which are in the concept stage and we are providing them with the necessary information to get them to an application stage. Once we have official applications, we will work the application through the development regulations and the public will be informed through the planning department.

We have received \$37,755 for snowmagedon and \$15,100.00 for Squidfest.

The Trail Master Plan is now an active project, and we are very pleased to inform residents that there will be opportunities for the public to contribute to the plan.

The proposed date for the public open house is the week of May 3-7. Please keep this date in mind and if you have something to offer, register to make sure you take part. It is an opportunity for every

resident who has something to offer to actually have their comments heard and implemented. There will be a registration process so its important to check the website for the registration link which will be added soon. There will also be an online survey found on our Town website April 19 to April 23 for residents who wish to offer their suggestions through this source. Will be lots of opportunity for residents to give feedback and we hope to get some nice trails outlined.

Boardwalk improvement project remains a priority and we are hoping that with the appointment of new Ministers to their departments we will get a response on our request for an amendment to the boardwalk project Phase I which will enable us to start the project soon. Amendment is due to the rising cost of materials.

11. CORPORATE SERVICES

a. Bankbook Balance: \$1,182.20

b. **General Account-**

21-05-49

King/Ghaney

BE IT RESOLVED that accounts as tabled in the amount \$161,625.92 (D01778- D01793 and cheque number 041940-042023) be approved for payment from the General Account.

In Favor-5

Mayor Costello

Deputy Mayor Buckle

Councillor Kim Ghaney

Councillor Jim Joy

Councillor Sadie King

Opposed-0

Abstained-0

Motion Carried

12. NEW BUSINESS

Buckle

Stress that people keep an eye for update on website to give input on the trail master plan. Hope to get the graffiti to a conclusion soon and find out who is doing this. Hope to zoom in on the illegal dumping as well. Congratulations to the Fire Department members who completed their exam. Wish Gary Corbett and Marjorie Gibbons a happy birthday tomorrow.

Joy

Gas Tax -Very pleased with the recent announcement that we will be receiving a doubling of Gas Tax funding for 2022. This funding provides 100 % dollars, with no cost share required by the town and allows for installation of new and improved infrastructure.

I would like to offer my congratulations to members of our fire department on successfully completing the NFPA 1041 Emergency Professional Instructor's Certificate from the Marine Institute. Certainly speaks well for you and shows your strong commitment to the fire department. Also to Marjorie who supervised the exams. Also, Happy Birthday to two of our staff members Gary and Marjorie

Ghaney

Echo comments- congratulations to fire department members. We are lucky to have such a dedicated group of fire department members who provide a better service to our town. We greatly appreciate the work they do. Thanks, Marjorie for overseeing the exam. Happy Birthday to Gary and Marjorie. It's very disheartening to see the graffiti and dumping of garbage. I hope someone will come forward with who is responsible. Trail masterplan consultation- we have a lot of hikers who have a wealth of information and would love to see a diverse set of plans that would meet the needs of all activity levels. Any information anyone has, please share. It's unfortunate we can't proceed with the Crystal Dip, but hopefully next year we will be able to proceed. Thanks to the folks who are responsible to the Little Pantry and Food Bank. Thanks to those who are giving.

King

Wish Marjorie and Gary a happy birthday. Congratulation to our fire department members and Marjorie who helped oversee the exam. We had another washout on the road by my place. Right now the department is just throwing good money after bad, they need to put a swale there. Water is just going under the pavement. Need to send letter to Transportation to get this resolved.

Costello

Trying to get a meeting schedule with our recently elected MHA. We were suppose to meet this Friday but now delayed due to house opening. Myself, Deputy Mayor and CAO will meet with her. Need her to push for a number of maintenance projects to get completed. North Arm, Hill, Mahers Bridge, and pavement from the Royal Bank to Seal Cove Boundary. Until we can make enough noise, we will be left with these deplorable conditions. I'm firm believer that squeaky wheel gets the grease. Wish Marjorie and Gary a happy birthday

13. DATE OF NEXT MEETING

May 4, 2021 at 5:30 pm

14. ADJOURNMENT

21-05-50

Buckle/Ghaney

BE IT RESOLVED that this meeting now adjourn at 6:25 pm

In Favor-5

Mayor Costello

Deputy Mayor Buckle

Councillor Kim Ghaney

Councillor Jim Joy

Councillor Sadie King

Opposed-0

Abstained-0

Motion Carried

Mayor

CAO

Minutes taken by CT