



Regular Meeting of Council #7  
May 31, 2022, at 5:30 pm  
Live streamed from [www.holyrood.ca](http://www.holyrood.ca)

## MINUTES

### PRESENT:

Mayor Gary Goobie  
Councillor Laura Crawley  
Councillor Bruce King  
Councillor Sadie King  
Councillor Steve Winsor  
Councillor Curtis Buckle (via phone)

Marie Searle, Acting Clerk  
Steve Martin, Recreation

### REGRETS

Deputy Mayor Michele Woodford

Mayor Goobie proclaimed the week May 20 to June 4, 2022 as Provincial Early Childhood Educator's Week. ECE's and children from Happy Day's Daycare and Wonder Years Daycare were in attendance.

#### 1. CALL TO ORDER/ADOPTION OF AGENDA

**22-07-067**

**S. King/Crawley**

**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented.

**In Favor- 6**

Goobie  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

#### 2. ADOPTION OF MINUTES- May 3, 2022 as presented- no errors or omissions.

#### 3. BUSINESS ARISING- n/a

#### 4. MAYOR'S UPDATE

I had a resident who frequently use the Murray's Peak Trail and George Cove Mountain advise me there has been several open campfires at these locations. While the intention is innocent to have a little cook up once they reach the summits, unfortunately we have to discourage this due to the dry conditions which pose a serious fire risk. To my knowledge, there's no source of water there to extinguish these campfires, and while it may look like there put out, such fires tend to burn underground and can smolder for a prolonged period of time. So, during this time of year, and for everyone's safety, we ask that hikers refrain from such activity during this time of year. Your cooperation will be much appreciated.

Last week, The Department of Transportation announced the 2022 road plan, and I very disappointed to hear that route 60 was not included in that plan. We understand there's many bridges, culverts and roads throughout the province in deplorable shape, and the budgeted amount only scratches the surface of road infrastructure that need such improvements and repairs. We will continue to lobby the dept for consideration of funding for next years budget. It's disappointing, but I guess the engineering assessments that are conducted by the dept dictates what road projects should be the priority with the funding budget. I just hope the dept increases that budget next year. I will add that the Minister announced in the House of Assembly today, that although route 60 is not included in this year's road plan, they are looking at conducting some work under the Upgraded Maintenance Plan. So, let's hope that sections of Holyrood will be included in this maintenance plan.

On a more positive note, this past weekend the Central Avalon Ground Search & Rescue (CASGAR) conducted a Come Home Year Community Cleanup focusing on the rail-bed. They filled a dumpster and even had an overflow. Mabel Tilley, one of the coordinators said they collected about 30 tires, 3 truckloads of metal including old washers, stoves and even a deep freeze. The group did an amazing job, and we extend a huge thank you for their dedication and tireless efforts. Be assured, we appreciate the wonderful work you do... and you are truly part of our community.

Last week we were all shocked and saddened to hear of the massive shooting at Robb Elementary School in Uvalde, Texas claiming the lives of 19 small children and 2 adults. While we all struggle to understand why these targeted acts of local terrorism and mass murder can happen, we have to remain hopeful that appropriate gun control measures will be put into legislation to help avoid this travesty from happening in the future. On behalf of my Council colleagues, staff and all residents of Holyrood, we offer our thoughts and prayers to the many families and friends of their loved ones during this extremely difficult and sad time.

Joe Fewer Retirement. We have sent off a letter and will present him with a certificate when he & his family moves back home in July.

**5. CORRESPONDENCE**

CBC Minor Softball- Requesting use of the Town's Softball Field- refer to Recreation Committee.

**6. PLANNING & DEVELOPMENT**

a. Update by Councillor S. Winsor. Committee met on May 25, 2022.

b. Permits

**22-07-068**

**Winsor/B. King**

**BE IT RESOLVED** to table and approve the attached permit listing, 37 permits were issued from May 2-27 2022, permit #05-024-22 to 05-0060-22.

**In Favor- 6**

Goobie  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

c. **22-07-069**

Winsor/Crawley

Location: 42 Country Path

Proposal: Custom Detailing Business

Zoning: RMD/PDA- Non-conforming

**BE IT RESOLVED** that the Town of Holyrood reject the above application as it does not meet the Town's Development Regulations.

**In Favor- 6**

Goobie  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

d. **22-07-070**

Winsor/B. King

Location: 568 Conception Bay Highway

Proposal: Residential/Double Dwelling

Zoning: RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

e. **22-07-071**

**Winsor/B. King**

Location: Kennedy's Lane

Proposal: Extend water from Taplin Place

Zoning: RMD

**BE IT RESOLVED** that the Town of Holyrood reject the application to extend the waterline from Taplin Place to Kennedy's Lane for the following reasons:

i. Town is not prepared to enter into an easement arrangement on private land to extend the waterline from serviced road Taplin Place to the non-serviced road Kennedy's Lane to service 3 new residences. Kennedy's Lane has traditionally been developed with large lots with well and septic, and by approving an extension of the waterline through Taplin Place, it will only service 3 homes and will cause an extra tax burden on landowners on the opposite side of the road with no landowner means to connect to this water other than personal resources.

ii. Town Regulation 80(m) states that Residential lots shall not be permitted which abut a local street at both front and rear lot lines. (Taplin Place). The developer has presented a green space to the rear of the Kennedy's Lane lots and this green space needs to be outside the legal survey boundary for each of the three lots.

iii. If the proponent wishes to connect 3 lots to town water from Taplin Place, then the town's full subdivision regulations would be adhered to and a decision made to extend Taplin Place road to accommodate the extension of the waterline to the rear of the properties.

**In Favor- 5**

Goobie

Crawley

B. King

S. King

Winsor

**Opposed- 1**

Buckle  
**Abstained- 0**  
**Motion Carried**

**f. 22-07-072**

**Winsor/Buckle**

Location: 26 Skibberean Road

Proposal: Residential

Zoning: Watershed area for Harbour Main/Chapels  
Cove/Lakeview

**BE IT RESOLVED** that the Town of Holyrood approve the above application, in principle, subject to the Town of Holyrood Development Regulations and subject to a referral from Water Resources Division.

**In Favor- 6**

Goobie

Buckle

Crawley

B. King

S. King

Winsor

**Opposed- 0**  
**Abstained- 0**  
**Motion Carried**

**g. 22-07-073**

**Winsor/Crawley**

Location: Liam Hickey Drive

Proposal: Quarry

Zoning: Rural

As the town is working through a review of the Municipal Plan, Council will not entertain quarry applications until the review of quarries through the municipal plan process is completed.

Therefore,

**BE IT RESOLVED** that the Town of Holyrood reject the application for a quarry on Liam Hickey Drive from SiteWorx Excavation and Development Ltd.

When the Town Plan Review is completed, the town would be willing to discuss opportunities that may exist in the new plan for quarry development.

**In Favor- 6**

Goobie

Buckle

Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**  
**Abstained- 0**  
**Motion Carried**

- h. Logy Bay-Middle Cove-Outer Cove- Regional Plan amendment.

**22-07-074**

**Winsor/Crawley**

**BE IT RESOLVED** that the Town of Holyrood has no objection to the above noted regional plan amendment from the Town of Logy Bay, Middle Cove, Outer Cove.

**In Favor- 6**

Goobie  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**  
**Abstained- 0**  
**Motion Carried**

## **7. RECREATION AND COMMUNITY EVENTS**

- a. Update by Councillor Buckle and Councillor S. King. Committee met on May 10.

SquidFest 33 Update -1800 tickets sold so far. Tickets are available at North Arm Irving and Orange Store in Holyrood

Canada Day- The Town will see the return of its regular Canada Day this year. Committee will be hosting "Holyrood Celebrates Canada Day" at the Holyrood Festival Grounds on Friday, July 1 between 12:00pm-3:00pm. We'll have face painters, Front Line Action bouncers, Camp A'hoy activities, live music by Siochana and more.

Forever Young Opportunities- As we are back to our normal operations, we will see the return of regular Senior's summer events. Recreation will host a free outdoor BBQ and Dance on Wednesday, July 13. Committee will also be taking our seniors on a field trip to the Southern Shore Dinner Theatre later in the summer.

Dog Park - Public Works have made a number of improvements to the Dog Park including bench repairs and increased pea-stone for users.

CBC United Soccer Program- We're happy to welcome Mark Marshall, Kevin Costello, Phil Barnes and Neil Baker to our CBC United Committee that will oversee this year's program. All members were involved in discussions of the history of the program and how we can make strides with soccer in the offseason. The Committee will meet again to establish goals for both the CBC United program and the Holyrood Soccer Field the first week of June.

June is Recreation Month, and we will read and sign a proclamation at the next meeting.

We have to start looking for a venue for fall programs.

Student Interview process is completed.

Two- Hour Tidy is June 10-12. Tim Hortons and Marine Institute is on board. MI will clean up harbour with ROV's and dive team.

Community Garden has 31 garden plots. In process of planting about 70 berry bushes.

## **8. INFRASTRUCTURE & PUBLIC WORKS**

- a. Update by Councillor Winsor. Committee met on May 19, 2022. Discussions around application with multiple variances. Variances are not automatic.

Roundabout lighting- we are doing some engineering work.

Letter from resident on Butterpot Road- there's a need for gravel road standards in the town. There is a letter being prepared for the resident.

Furey's Woodpath- we are sending letter to owner regarding drainage problems and some other issues in the area.

Train Mural- it's been removed and put in safe storage. Lots of great ideas of where to put it. Some repairs need to be made to it.

Some residential concerns were discussed in regards to property issues.

Tubrett's Road has several water leaks over last few years. Committee will develop a RFQ in coming weeks to complete watermain upgrades.

Advertising signs- shared some ideas on a central location for advertising center for local businesses.

Application for docks- regulations from provincial government need to be abided by.

Blow Downs- considering factors and a lot of discussion needs to take place, and a policy needs to take place.

Farm on Salmonier Line- concerns expressed over litter and garbage. Town will communicate with property owner.

**b. Project Amendment**

**22-07-075**

**King/Winsor**

**BE IT RESOLVED** the Town of Holyrood approve a change in water tank size for Project 17-GI-00049 – Water Supply Upgrade.

This change will allow the Town to increase the tank size from 500,000 gallons to 753,000 gallons allowing the Town to supply safe drinking water using a single tank rather than operating 2 tanks in tandem. Through investigation and follow-up discussions with Innovative Engineering and industry it was determined it would be more beneficial and cost effective to the Town of Holyrood to have a single tank. The change does not alter the costs and/or the scope of work of the project.

**In Favor- 6**

Goobie

Buckle

Crawley

B. King

S. King

Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**c. Sewer and Pump Upgrades**

**22-07-076**

**King/Winsor**



**BE IT RESOLVED** the Town of Holyrood request Innovative Engineering to retender the Sewer and Pump Upgrade request for Project 17-MYCW-21-00144.

The new tender identifies changes in the design to get this project back on budget for the Town as all other previous bids had a budget overrun which would have to be assumed by the Town. The changes remove a large portion of the miscellaneous steel that was identified originally and a request to look at alternate aerator options that would potentially provide cost savings. The scope of work remains the same, to remove the existing rotor and replace with two new sludge activation aerators, however the equipment specifications have been changes which will reduce cost to the Town, bringing the project to its approved budget.

**In Favor- 6**

Goobie  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

## **9. BUSINESS DEVELOPMENT AND MARKETING**

### **a. Update by Mayor Goobie**

Boardwalk inspection has been completed and work is being completed within the specs. Scheduled to be complete by June 15.

STRACC Park by North Arm River- RFP being developed to see significant work be completed.

### **b. OHI Consulting Service**

**22-07-077**

**Buckle/King**

**BE IT RESOLVED** the Town of Holyrood accept the recommendation of Business Development and Marketing and approve the hiring of Pat Curran & Associates to complete the OHI consulting contract as described in the RFP April 28, 2022.

The Committee reviewed the proposals received and used an evaluation tool designed under the scope of work and the ability of the proponents to complete the expected deliverables of the RFP.

The scoring was completed independently by all members of the Business Development Committee and a cumulative score was arrived at through the review process. The range between the top and bottom scoring validated the results.

The cost of the contract is \$17,020.00 and is eligible under the OHI funding agreement.

**In Favor- 4**

Goobie  
Buckle  
Crawley  
B. King  
S. King

**Opposed- 2**

Crawley  
Winsor

**Abstained- 0**

**Motion Carried**

Steve- I thought we were opening tenders/RFP's publicly. I don't have an issue with the cost or the tender, but it's the procedure. Proper process was not followed.

Mayor will check with the Director on why the tender wasn't opened at the public meeting. Tender was opened with Mayor and 2 staff present.

**10. PUBLIC SAFETY**

- a. Update by Councillor B. King and Councillor Buckle. Committee met on May 26.

Blow Downs- because there is no policy, we were going to send back to public works committee to develop a policy.

Fire Department Training Grounds- this property is on Liam Hickey Drive across from Liam Hickey. We got from crown lands for \$1. We have to get survey complete then land belongs to us.

Marina Fire Safety- Fire inspection to be completed.

Roundabout Traffic Accidents- suggest holding an information session in conjunction with RCMP, for all age groups, on how to safely use a roundabout.

Fire Department Staffing- May was a busy month with 19 calls.

Fire Department rescue vehicle- letter sent to minister and MHA.

Ambulance Availability- Ambulances within our region and across the Avalon are currently experiencing many issues within the health care system itself. Many times, there is ambulances coming from as far as Brigus and even Eastern Health to medical and accident calls within Holyrood meaning delays in upwards of 45 minutes to an hour in response times. Many backlogs at the health science itself causing delays in ambulances getting back to areas and in service along with staffing issues.

Mutual Aid Agreements with the Town of CBS. Fire Chief has meeting with CBS Fire Chief in June to discuss mutual aid agreement.

OH&S Fire Department Site Visit- Provincial OH&S conducted a site visit while our crews were filling up our pumper from a hydrant near Wonder Years Daycare and gave a great report on our crew's operations with proper emergency lighting activated and proper PPE being utilized.

Fire Training is ongoing and members heading to Clarenville for training.

Emergency Response Exercise will happen this summer.

## **11. COMMUNICATIONS**

### **a. Update by Councillor Crawley.**

Met to clarify where we are in the process of Communications Plan. We are ready to develop policy on internal communications. Once that is complete, committee will review, then will be sent to Council for review and motion. We hope to have this ready in August.

E-services is in the works, but it's a waiting game. Once that is done, we will present new website to Council.

Looking at Budget 2023, communications committee will handle the public consultation piece to ensure there are multiple means in getting it out to the public. There will be a form online (website and social media), paper copy and option to present.

New mail outs, there will be various updates going out to the community. Make room in any flyers that go out to include all committee updates.

## 12. OPERATIONAL REVIEW

- a. Update by Councillor Winsor.

Committee met yesterday to discussion operations review. We confirmed that we can access gas tax funding as the review is linked with strategic plan. Operations review should be done before the strategic plan.

Committee are planning to bring motion forward at next public meeting for the RFP.

## 13. CORPORATE SERVICES & ADMINISTRATION

- a. Update by Councillor Crawley. Committee met on May 26, 2022. Continued with operation policy and procedures. Donation policy is ready to go to council for motion.

Procurement policy draft has been reviewed and will be sent to all council for review. Also gone to legal for review.

Continue discussion on water fees.

Ask committee to review finances.

- b. Oceans Holyrood Initiative

**22-07-078**

**Crawley/S. King**

**BE IT RESOLVED** the Town of Holyrood approve travel to the H2O Conference in Halifax June 13-16, 2022.

This ocean development conference is focused on Canada's Blue Economy and hosts sessions on seabed surveys, technology innovation and ocean tech hubs in Atlantic Canada and international regions. Kraken Robotics will present a presentation and information session on where industry is today with seabed mapping and where it is going in the future. These sessions are relevant to the Holyrood harbour research and development projects. There is added value to attending this conference as we see Marine Institute growing its presence here.

The Business Development & Marketing Committee reviewed the offerings of the conference and investigated the costs associated with the conference and the Committee recommends the Town support Gary Corbett – OHI Lead to attend the conference. Cost of the conference including travel, hotel, registration and per diem is \$2,603.51.

Since travel is an eligible component of the OHI funding with ACOA and the Department of Industry, Energy and Technology, these expenses will be allotted to the OHI component of the budget.

**In Favor- 6**

Goobie  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

c. Donations

i. **22-07-079**

**Crawley/B. King**

**BE IT RESOVLED** the Town of Holyrood approve a donation to the Holyrood Public Library for a value of \$10,000 This donation is identified in the approved annual budget and is provided to the library to assist with its program delivery as well as the operations required. The library is an integral component of the Town promoting literacy and critical thinking.

**In Favor- 6**

Goobie  
Buckle  
Crawley  
B. King  
S. King  
Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

ii. **22-07-080**

**Crawley/S. King**

**BE IT RESOLVED** the Town of Holyrood approve a donation to the Cloudberrries Choir in the amount of \$150. This donation is a component of the approved annual budget and is given to support the effects of the Cloudberrries and enable them to continue to contribute to the culture and heritage of the town through music.

**In Favor- 6**

- Goobie
- Buckle
- Crawley
- B. King
- S. King
- Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**c. Accounts**

**22-07-081**

**Crawley/S. King**

**BE IT RESOLVED** that the accounts tabled in the amount of \$374,486.00 (cheque# D2472-D2507 and 043176-043287 be approved for payment.

**In Favor- 6**

- Goobie
- Buckle
- Crawley
- B. King
- S. King
- Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**d. Bankbook Balance: \$77,780.52**

**14. NOTICE OF MOTION**

Notice of motion to rescind the \$25,000 grant to HMPC. This will be brought forward at the next public meeting.

**e. NEW BUSINESS**

Buckle

Thanks to Ground Search and Rescue for the clean up on the railway bed.

Crawley

Tomorrow is June, and its Pride Month. We will acknowledge pride month and will have something to acknowledge pride month. We will be in contact with Holy Cross and Roncalli to see how we can participate.

**f. DATE OF NEXT MEETING**

June 28, 2022 at 5:30 pm

**g. ADJOURNMENT**

**22-07-082**

**Winsor/Crawley**

**BE IT RESOLVED** that this meeting now adjourn.

**In Favor- 6**

Goobie

Buckle

Crawley

B. King

S. King

Winsor

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

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Mayor

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CAO

*Minutes taken by CT*