



**Regular Meeting of Council #7  
May 25, 2021 at 5:30 pm**

Audio Streaming Live from [www.holyrood.ca](http://www.holyrood.ca)

**PROCLAMATION- EARLY CHILDHOOD EDUCATORS WEEK 2021**

Mayor Costello proclaimed May 30-June 5 as Early Childhood Educators Week

**MINUTES**

**PRESENT:**

**Mayor Kevin Costello**

**Deputy Mayor Curtis Buckle**

**Councillor Kim Ghaney**

**Councillor Sadie King**

**Councillor Roger Myette**

**Gary Corbett, CAO**

**Christa Turnbull, Executive Assistant**

**Steve Martin, Recreation**

**Marjorie Gibbons, BD&M**

**REGRETS:**

**Councillor Jim Joy**

**1. CALL TO ORDER/ADOPTION OF AGENDA**

**21-07-70**

**Buckle/Ghaney**

**In Favor-5**

Mayor Costello

Deputy Mayor Buckle

Councillor Ghaney

Councillor King

Councillor Myette

**Opposed-0**

**Abstained-0**

**Motion Carried**

**2. ADOPTION OF MINUTES of May 4, 2021 as presented, no errors or omissions.**

**3. BUSINESS ARISING**

n/a

**4. MAYOR'S UPDATE**

It has come to council's attention that we are having issues with large amount of household waste being left at outdoor garbage cans, specifically on the Salmonier Line. It is a fairly normal occurrence that

staff pick up a significant amount of garbage at these sites after each weekend. These garbage bins, which are just normal steel drums, are intended to be use for small amounts of garbage that one might have in their car like coffee cups and not a meant to be dumping site for people returning from their cabins or campers. We ask that any illegal dumping around these sites be reported to the town office. We all need to do our part to keep our town clean and tidy and activities like this surely don't achieve this goal.

Our large capital projects are progressing well. This spring we have started the water line upgrade project on Country Path and will soon commence the remediation work on the soccer field. These projects will help us to deliver reliable water service to country path and allow the upgrade to the soccer field that will make this site useable for our soccer program and other recreation events. These two projects that are ongoing have a combined price tag of close to \$1M and funded by various government cost sharing arrangements. We all look forward to these projects getting completed in the near future.

There are also other large capital projects that we hope to commence later this year that will also enhance the overall integrity of our water system. We are focused on the needs that our water system has but recognize all required projects cannot be completed in a short amount of time. Long term planning is required that will allow the town to properly allocate funds for these projects in the future.

## **5. CORRESPONDENCE**

- a. Municipal and Provincial Affairs - Authorization to Vote by Mail-tabled
- b. CAGSAR Report- tabled

## **6. PLANNING & DEVELOPMENT**

### **a. Permit Listing**

**21-07-71**

**Ghaney/King**

**BE IT RESOLVED** to table and approve the attached permit listing. 21 permits were issued from April 27 to May 17, 2021 and include garage, occupancy, pavement, pre-site, sign, extension, new build, general repairs.

- Permit #04-0337-21 to 05-0356-21

**In Favor-5**

Mayor Costello

Deputy Mayor Buckle

Councillor Ghaney  
Councillor King  
Councillor Myette

**Opposed-0**  
**Abstained-0**  
**Motion Carried**

**b. 21-07-72**

**Ghaney/Buckle**

**Locations:** Lot 117 Harbour View Drive  
6 Salmonier Line

**Zoning:** RMD

**Proposal:** Residential

**BE IT RESOLVED** to approve the above applications, in principle, subject to the Town of Holyrood Development Regulations.

**In Favor-5**

Mayor Costello  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Myette

**Opposed-0**  
**Abstained-0**  
**Motion Carried**

**c. Crown Land Referral- File #156025**

**21-07-73**

**Ghaney/Myette**

**BE IT RESOLVED** that the Town of Holyrood approve the above Crown Land Referral which is an extension to commercial/private land on the Trans-Canada Highway near the current RV Park.

**In Favor-5**

Mayor Costello  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Myette

**Opposed-0**  
**Abstained-0**  
**Motion Carried**

Ghaney- -concept plan submitted by applicant. Land will be used for commercial area for shipping and receiving  
- efficient and tidy bulk supply area for DIY customers  
- Bulk supply storage and bagging areas

- firewood drop off and processing area
- landscape equipment area away from retail and neighboring campground

This will ensure the retail area remains clean, quiet, organized and safe for all customers. It also allows for the future expansion for outdoor food and beverage area.

## 7. RECREATION AND COMMUNITY EVENTS

### a. Update

2-hour Tidy- June 4-6. Teams can register by visiting our website. All participants will be entered in for cash prizes. Updates communicated through our social media channels.

Canada Day- working on 4-5-day celebration. Schedule of events will be represented at next recreation committee meeting. Fireworks display will take place, which were postponed from crystal carnival.

Squid Fest- COVID safe schedule will be presented.

Camp A 'Hoy- waiting on update from school district for use of Holy Cross Elementary. We can't proceed without approval for the use of the school. Expect an answer in next 2 weeks.

Tim Bits Soccer- 140 children registered for soccer. Program will take place at festival grounds. Slated to begin week of July 5.

Now that Trail Master Plan consultation is complete, we will have a virtual session for by Mills & Wright. Register by visiting our website. Will be doing an online survey.

## 8. INFRASTRUCTURE & PUBLIC WORKS

### a. Water turn-on/off- Curb Stop Policy

**21-07-74**

**Myette/King**

**BE IT RESOLVED** that the town of Holyrood approve the Water turn on/off, Curb stop policy, HP-002. This policy will ensure water turn on/off, curb stop governance and regulations are followed in the long-term planning for the Town of Holyrood.

**In Favor-5**

Mayor Costello  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King

Councillor Myette

**Opposed-0**

**Abstained-0**

**Motion Carried**

**b. Water Supply Upgrade**

**21-07-75**

**Myette/Buckle**

**BE IT RESOLVED** that the Town of Holyrood request Innovative Engineering to prepare a fair and reasonable bid for engineering services to complete the project identified as Water Supply Upgrades (17-GI-21-00049). Our request for a fair and reasonable bid will allow the Town to secure the services of Innovative Engineering to prepare a Prime Consultant Agreement and oversee the execution of the scope of work associated with this project.

This project will allow the Town to supply and install a 500,000-gallon water tank, installation of control systems and integration with the existing distribution system. It will provide the necessary water mains valves and boxes to connect to the existing system. This will allow the Town to provide reliable, continuous water access to residents.

**In Favor-5**

Mayor Costello

Deputy Mayor Buckle

Councillor Ghaney

Councillor King

Councillor Myette

**Opposed-0**

**Abstained-0**

**Motion Carried**

**c. Sewer and Pumps Upgrade**

**21-07-76**

**Myette/Buckle**

**BE IT RESOLVED** that the Town of Holyrood request Innovative Engineering to prepare a fair and reasonable bid for engineering services to complete the project identified as AP-MYCW-17-119 Sewer & Pumps Upgrade. Our request for a fair and reasonable bid will allow the Town to secure the services of Innovative Engineering to prepare a Prime Consultant Agreement and oversee the execution of the scope of work associated with this project.

This project will evaluate the present condition of the pumps at the Town's lift stations and replace those which need to be replaced. This project is the first step in a much more comprehensive sewer upgrade plan initiated by the Town.

**In Favor-5**

Mayor Costello  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Myette

**Opposed-0**

**Abstained-0**

**Motion Carried**

**9. BUSINESS DEVELOPMENT AND MARKETING**

**a. Update**

Trail Master Plan went well. Survey was a huge success. 346 response from residents. We look forward to draft report on June 28.

Working though Beautification plan for the town.

Working through some business applications and we look forward to getting them to our community.

**10. PUBLIC SAFETY**

**a. Update**

Over the past few weeks, we advertised for the Fire Chief Replacement position. There were so many candidates with tremendous passion, experience, training, and firefighting credentials. It made the decision extremely difficult and challenging for our hiring panel to make.

There were all extremely qualified in their knowledge, skills and experiences and following the entire process. In the end we selected Evan Woodford to replace Fire Chief Bob Bauer while Bob attends to medical intervention and recovery. Evan's appointment is for 3 months and started today, May 25.

The town will be meeting Evan over the next few days and reviewing the logistics and all of the expected requirements of the Fire Chief position.

In order for Evan to take the position of acting Fire Chief, we have hired Mark Maloney to replace Evan's position of fulltime fire fighter for the next 3 months.

Please join us in congratulating Mark and Evan on their positions.

While we wish Chief Bauer well, we also want to provide him with whatever support he needs to ensure he is given the time he needs to get well and to get himself back into a position where he is able to work. We do not plan to rush this in any way or put any additional pressure on Chief Bauer to return to work. His health and family come first. We wish Bob a speedy recovery.

## **11. CORPORATE SERVICES**

a. Bankbook Balance: \$18,028.25

**b. General Account**

**21-07-77**

**King/Myette**

**BE IT RESOLVED** that accounts as tabled in the amount \$169,242.02 (D01833- D01850 and cheque number 042064 - 042131) be approved for payment from the General Account.

**In Favor-5**

Mayor Costello  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Myette

**Opposed-0**

**Abstained-0**

**Motion Carried**

**c. Amendment to Motion- Purchase of Oceana Crown Land**

**21-07-78**

**King/Myette**

**BE IT RESOLVED** that the Town of Holyrood approve an amendment to Motion # 21-06-66 to include the lender as Royal Bank of Canada for the loan to purchase the crown land.

This motion to borrow to buy the crown land was approved during the May 4 meeting and included the necessary information as well as the letter from Royal Bank but the lending institution was not identified in the motion itself. This amendment fulfills the requirement for the Department of Municipal and Provincial Affairs.

**In Favor-5**

Mayor Costello  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Myette

**Opposed-0**

**Abstained-0**

**Motion Carried**

**12. NEW BUSINESS**

**King**

Congratulate Evan Woodford and Mark Maloney on their new appointments. Wish Bob Bauer good luck and hopefully it won't be too long before he is back again.

Disappointed in the amount of garbage in our town. I think a lot of the dumping of garbage is coming from cabins. Need to make an extra effort to get our town cleaned up.

**Buckle**

Disturbing to see amount of garbage left on the Salmonier Line. We try to keep our town beautiful and have garbage bins around town for small amounts of garbage, but not for household garbage.

There were a few kids on Green Acres that went around picking up garbage, big thank you to them for their efforts.

Congratulations to Evan Woodford who is taking on Fire Chief position while Bob is away. Congratulations to Mark Maloney as well. On behalf of me and my family, we wish you well on your journey.

I would like to send a sincere thanks to staff who show up every day and work hard for us every day and making sure everything is in place.

**Myette**

Holyrood Marina is in full swing. Have been putting boats out, few piers installed, things are moving quickly. We were able to secure services of John Olivero a diver with Ocean Quest, to help us out with mooring blocks. 4 orange buoys in the harbour to allow boats to tie up there this summer.



**Ghaney**

I hope people will take advantage of consultation for Salmonier Line recreation hub. If you can participate in live, please do, if not please complete the survey.

**13. DATE OF NEXT MEETING**

June 15, 2021 at 5:30 pm

**14. ADJOURNMENT**

**21-07-79**

**Buckle/King**

**BE IT RESOLVED** that this meeting now adjourn at 6:06 pm.

**In Favor-5**

Mayor Costello  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Myette

**Opposed-0**

**Abstained-0**

**Motion Carried**

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Mayor

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CAO

*Minutes taken by CT*