



**Regular Meeting of Council #9  
July 26, 2022, at 5:30 pm  
Live streamed from [www.holyrood.ca](http://www.holyrood.ca)**

**MINUTES**

**PRESENT:**

**Mayor Gary Goobie  
Deputy Mayor Michele Woodford  
Councillor Curtis Buckle  
Councillor Laura Crawley  
Councillor Bruce King  
Councillor Sadie King  
Councillor Steve Winsor**

**STAFF:**

**Gary Corbett, CAO  
Steve Marin, Recreation**

**1. CALL TO ORDER/ADOPTION OF AGENDA**

**22-09-099**

**Buckle/Crawley**

**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**2. ADOPTION OF MINUTES- June 28, 2022 as presented. No errors or omissions.**

**3. BUSINESS ARISING - n/a**

**4. MAYOR'S UPDATE**

**Water Update**

Initiating the water ban was a proactive approach. 99,9% of residents were compliant and understanding. We are in a much better place now because of the measures that were taken. We had a water specialist in who done a phenomenal job in trying to bring this situation under control.

We have 4 artesian wells that feed into the tank on the hill. Staff monitors and record all data. And leaks can be detected. Tank is maximum 30 feet capacity and when tank goes below 20, decisions have to be made to determine what actions have to be taken. When tank didn't replenish, we had to implement a water ban. A leak could be the size of a loonie, and the challenge is if the leak is noticeable. If there is any

pooling, staff check water for chlorine. Water can penetrate through ground instead of up to the surface and this is not easily detectable or visible. Isolating areas by shutting water off in certain areas can be helpful in finding leaks or narrowing down an area. We have 31, 698 meters (over 31 km) of waterlines in this community and does not include service lines. The town is small population wise but big but we are 5 times the size of Mount Pearl, geographically.

We have lots of water, it's not a matter of the amount of water we have, it's the leaks that are the issue. The town sent out 2 flyers advising of the water ban and the water conservation plan. You are free to do everything you want with the water but do it wisely.

This Council and the previous Council are trying to position the community for sustainable water supply. As the community grows and develop, we want to ensure there is no issues with water volume. We will be replacing the water tank; this is ready to go to tender at \$1.6 million. We have water main extension from \$1.63 million, Design of new access road to proposed intake location, \$718,000, Phase 3 construction of water treatment facility, which is over \$2.5 million. A lot of these projects are approved and ongoing, others are being worked on, or dealing with government. With a 5.3 million investment, it's still not going to mitigate challenges of experiencing leaks in our lines. Waterline replacement will be reviewed during asset management review, we still have aging infrastructure, this will have to be done in a phased approach which could take many years. We must do it based on the town's affordability.

#### Cell Phone Coverage

I'm not let up on this issue until it gets resolved. Rate payers are paying for expensive packages and not receiving the service. They can send men to the moon but still can't seem to get decent cell coverage. Not only in Holyrood but many areas in Conception Bay Centre and Conception Bay South. Just asking for company to invest in the infrastructure. Should be cell towns put up at the highest peak. I spoke to the CAO and we will move forward to having a face to face meeting with service providers and see what we can do as a town to help.

We ask that residents let their provider know each time a call is dropped.

#### Squid Fest

I was predicting record attendance at Squid Fest and I think we accomplished that. Squid Fest was phenomenal, and I attended as many events as I could. Kudos to our Recreation Director Steve Martin,

committee members, Sadie and Curtis, inside staff who do a lot of work behind the scenes, and public works, all the volunteers who have been with us for 10 years or more. Thanks to our sponsors, Buckles, Legg's Poultry and many others who sponsored our festival. To all our businesses- a heartfelt thank you.

Would like to wish one of our residents, Josie Penney a Happy 90<sup>th</sup> Birthday. She was involved with the fire department for many years, did lots of fundraising. She's made a significant contribution to community organizations over the years.

**5. CORRESPONDENCE**

Zumba Fitness- experiencing challenges of venue to hold Zumba events and looking for assistance from the Town. Will forward this to Recreation and Community Events.

**6. PLANNING & DEVELOPMENT**

a. Update

b. Permits

**22-09-0100**

**Woodford/Crawley**

**BE IT RESOLVED** to table and approve the attached permit listing, 22 permits were issued from June 24 to July 19, 2022, permit #06-0084-22 to 06-0093-22 and include permits for Fences, Pre-Site, Roadside Vending, New Residential builds, Accessory Building, Demolition, Occupancy.

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**c. 22-09-101**

**Woodford/Winsor**

Location: 394 Conception Bay Highway

Proposal: Vapor Retail Shop

Zoning: Town Centre

**BE IT RESOLVED** to approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

Application was advertised in accordance with Regulation 10 and 90 of the Development Regulations and no comments were received by the deadline date.

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

## **Motion Carried**

### **7. RECREATION AND COMMUNITY EVENTS**

#### **a. Update**

Rib Fest will be held August 5-7 at the Festival Grounds. Friday from 11-10, Saturday from 11- 10, Sunday from 11-6. Admission is a donation. There will be many events – Food Concessions, Molson Beer Garden, Kid section, Live Music running all weekend, and 50/50 draw. Our goal is to grant multiple wishes. More information can be found at [www.ribfestholyrood.ca](http://www.ribfestholyrood.ca)

Beach Party- 2,408 tickets sold. Event went over very well. Hats off to Steve, the CAO and all staff. Public Works were also very busy with water leaks as well as the events. Thanks to our volunteers, and the Search and Rescue team who looked after the bar and did a tremendous job.

There were 27 events over 5 days of the festival.

### **8. INFRASTRUCTURE & PUBLIC WORKS**

#### **a. Update**

Mayor addressed water issue very appropriately. I want to acknowledge staff, especially the CAO, Chris Kelly and public works staff.

Water issues are frustrating for residents, we understand that. Low water table, hot weather, increase usage, leaks, etc. equals to a perfect storm. Apologize to residents who were frustrated with the system of unavailability of supply and thanks to those who were cooperative. It's frustrating when the 1% is not compliant. I would like to see penalties enacted for those who are not in compliance.

I'm recommending strategic locations in the town for water meters. If we reduce trouble shooting efforts, that will help a lot. 1970 was when the infrastructure first went in the ground on the south side. We have to push forward with asset integrity. It costs a lot of money but we have to do it. It's hard to find small leaks even with the best leak detection equipment. Water and sewer are priority and everything after that is fluff and gravy.

Air in the lines are a common issue after leaks. If you open up your taps for a few minutes, that should take care of the cloudy water. Cloudy water is not a health risk, no reason to be concern. Will go clear once in your glass in about 20 seconds.

We have about 48 pools officially, there's probably double that. There is a permit and fee for a pool, and we are working on a policy. When people don't work with the town for right time to fill the pool using town water, which is about 10,000 gallons per pool, then you start to see the problem with water capacity. We need to find a better way to manage it, so it doesn't impact the system.

Pressure Reducing Valve on North Side Road has also been added which will assist with the overall volume of water.

If anyone got any questions, call any councillor or staff.

## **9. BUSINESS DEVELOPMENT AND MARKETING**

- a. Update  
Committee hasn't met since last public meeting due to scheduling issues. Work is ongoing and we receive updates on files that are being actioned. No new information to bring forward.

## **10. PUBLIC SAFETY**

- a. Update  
Committee hasn't had a committee meeting since last public meeting.

Water- you can't put a ban in place without consequences. Fully support consequences for water usage when ban is in place. Water is one of the most important things we have. Fires are out of control in Europe and USA due to no availability of water. We need to look at water the same way we look at recycling and composting. It's an education process we need to show people, like using rain barrels and water from humidifiers.

Speed Bumps- will be on public safety agenda next week. There are 3 groups of people regarding public safety-

- Council puts out speed bumps and traffic calming policy,
- RCMP- enforce traffic act,
- Residents themselves who should phone the RCMP if they see something unsafe.

Fire Safety- Fire Ban is not in effect anymore. Everything is very dry. Use extreme caution.

There's been a rash of backhoe bandits. We need to caution construction companies to ensure these things can't be started.

## **11. COMMUNICATIONS**

- a. Update

Update on website- still waiting on Town Suite and fine details to take care of.

Working on communication policies and keep reviewing that.

We had a mail out for water ban and conservation plan. Would like to collect data from residents to see how they would like the town to send out information. Will look at this in the future.

Public Consultation will be out in August and will offer a number of ways for residents to offer up suggestions for budget 2023. What do residents want. There will be a survey for the public to communicate to Council.

Cell Phone coverage- will connect multiple committees to engage with this issue.

## **12. OPERATIONAL REVIEW**

### **a. Update**

We have incorporated into the RFP the strategic plan to allow us to access gas tax funding (capacity enhancement) to minimize taxpayer burden. Will update the RFP and circulate to all of Council. Notice of motion will at the next public council meeting. This is a healthy exercise which should be done every number of years.

## **13. NOTICE OF MOTION**

To rescind the \$25,000 grant to HMPC in the 2023 Budget

## **14. CORPORATE SERVICES & ADMINISTRATION**

### **a. Update**

Still working on the policy and procedure.

Budget 2023- we are asking committee to report budget info by September 16.

Procurement Policy has been sent to procurement division for review.

Donation Policy has been sent to Council for review.

### **b. Tax Recovery Plan**

**22-09-102**

**Crawley/S. King**

**BE IT RESOLVED** to approve the 2021 Tax Recovery Plan as presented.

**In Favor- 7**  
**Opposed- 0**  
**Abstained- 0**  
**Motion Carried**

c. Tax Receivable Summary

**22-09-103**

**Crawley/Buckle**

**BE IT RESOLVED** to approve the 2021 Tax Receivable Summary as presented.

**In Favor- 7**  
**Opposed- 0**  
**Abstained- 0**  
**Motion Carried**

*Councillor Buckle declared conflict of interest and left the Council Chambers.*

d. Multi Court Development Tender

**22-09-104**

**Crawley/S King**

**BE IT RESOLVED** that the Town of Holyrood award the tender for Multi-Court Development to Buckle's Contracting Ltd. at a cost of \$67,532.50 (HST included).

**In Favor- 6**  
**Opposed- 0**  
**Abstained- 0**  
**Motion Carried**

*Councillor Buckle returned to the Council Chambers.*

e. **Rescind Motion from June 28, 2022 Meeting**

**22-09-105**

**Crawley/S. King**

**BE IT RESOLVED** that the Town of Holyrood rescind the following motion from June 28, 2022, Regular Meeting of Council.

**22-08-096**

**B. King/Woodford**

**BE IT RESOLVED** the Town of Holyrood approve to borrow \$282,405.50 from the Royal Bank of Canada with a 5-year term / 10-year amortization, at a 5.88% interest rate and a monthly payment of \$ 3,118.00 to purchase the HV607 Dump truck and snow clearing equipment.

The Department of Municipal and Provincial Affairs requested that the GST component of the loan be removed, and a new motion presented.

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

### **Dump Truck with Snow Clearing Equipment**

**22-09-106**

**Crawley/Winsor**

**BE IT RESOLVED** the Town of Holyrood approve to borrow \$256,095.30 from the Royal Bank of Canada with a 5-year term/5-year amortization, at a 5.82 % interest rate and a monthly payment of \$4,930 to purchase the HV607 Dump truck and snow clearing equipment.

This loan is within the borrowing power of the Town and will not cause any financial hardship on approval. It enables the town to upgrade its equipment and improve its service deliver capacity. The purchase of this piece of infrastructure and the required borrowing were identified in the 2022 annual budget.

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

*Councillor Buckle declared conflict of interest and left the Council Chambers due to Buckle's Contracting Payment Account.*

f. **Accounts**

**22-09-107**

**Crawley/**

**BE IT RESOLVED** that the accounts tabled in the amount of \$354,494.76 (cheque# D2557 to D2660 and 043406 to 043535) be approved for payment.

**In Favor- 6**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

Buckles are the only company who have certain equipment that can do some of these emergency jobs. There is no rotating list for various contractors in emergency situations. This will require further



discussion and suggest putting this topic on the next Infrastructure & Public Works committee.

*Councillor Buckle returned to the Council Chambers.*

g. Bankbook Balance: \$18,293.80

## **15. NEW BUSINESS**

Woodford- We talked a lot about water and speeding on our roads. As Councillor B. King always says, if you see something, say something.

B. King- if there is a water ban on, there is nothing wrong with telling your neighbor.

Crawley- thanks for everyone's patience in working through this water ban. Squid Fest was fantastic. Communicate with us, Councilors, if you have a problem in the town.

Buckle- hats off to our staff who do so much behind the scenes to keep things going and the day-to-day operations going. Thanks for your dedication and hard work. Our email addresses are on the website, reach out to us. Some people put it on Holyrood Community Voice, but you need to email your Mayor and Councillors for a response.

S. King- staff have worked so long and hard during this water ban and they are to be commended. This years Squid Fest was one of the best.

Winsor- Councillor Buckle is right, I'm not always looking at Holyrood Community Voice either. I had a great time at Squid Fest. Applaud the staff and the leadership by CAO Corbett. Foreman Chris is on a well-deserved break now.

Goobie- Acknowledge the CAO on the Rib Fest as this was his idea, and he brought this up at a recreation meeting and explained how it worked. And it's for such a great cause for the Children's Wish. This is a first and I'm sure this will be an annual event.

Would like to acknowledge and thank the flag people who have been working through this heat wave putting in fiber op cables.

## **16. DATE OF NEXT MEETING**

August 23, 2022 at 5:30 pm

## **17. ADJOURNMENT**

**22-09-108**

**Woodford/Winsor**

**BE IT RESOLVED** that this meeting now adjourn.

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

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Mayor

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CAO

*Minutes taken by CT*