



**Regular Meeting of Council #14
December 13, 2022, at 5:30 pm**

MINUTES

PRESENT:

**Mayor Gary Goobie
Deputy Mayor Michele Woodford(via phone)
Councillor Curtis Buckle
Councillor Laura Crawley
Councillor Bruce King
Councillor Sadie King
Councillor Steve Winsor**

STAFF

**Gary Corbett, CAO
Marjorie Gibbons, BDM**

1. CALL TO ORDER/ADOPTION OF AGENDA

22-14-137

King/Buckle

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0

Abstained- 0

Motion Carried

2. ADOPTION OF MINUTES- November 20, 2022

No errors or omissions

3. BUSINESS ARISING n/a

4. MAYOR'S UPDATE

Tonight, I have a final update from Bell regarding their on -going investigation to cell phone coverage in the area. A report was sent to me from Isabelle Boulet, Senior Manager, Government Affairs.

Her reports states Following up this morning with a final update on the measures Bell has completed to improve service and address the concerns raised.

First, a number of engineering adjustments were addressed at some sites, and power issue addressed at another. We have resolved issues at the following sites:

J0109 Penny Hill (power fluctuation issue resolved). Power fluctuation was causing traffic to be re-directed to other sites or causing failures.

J0210 Upper Gullies (access failure rate and interference resolved). Access failure measures a device's attempt to make a connection, can cause dropped calls, etc.

J0121 Clarkes Beach (access failure rate and interference resolved)

J1822 Eastbound Park (+ Destination RV Park) site shut for season but in 2023 site to be reconfigured; possibly moved to alleviate interference from RV Park.

Bell Island site upgraded to add 5G, throughput capacity and transport tunnel - complete

The performance team reports that interference issue has been resolved

1. Destination RV Park, as we noted previously, there were significant issues related to cell boosters at the park, since turned down at the end of the season and has shown significant improvement. ISED (Federal dept. Innovation, Science & Economic Development) involved, notified park owners directly who also advised users/residents to remove/cease use of boosters. These boosters were not only interfering with each other, but they are also causing problem on the macro sites, causing dropped calls, and handoff issues to other sites including J0110, J0111, J0106

2. East Bound Park microcell issue, site shut for the season since October, as noted above to be relocated in 2023, coverage/capacity improvements

The team also reports that there were only 3 complaints over the last 30 days, which demonstrates significant improvement.

If you continue to hear any feedback, please encourage residents to report issues into our Bell Mobility resolution process directly - Technical Assistance Centre "TAC" 1-800-263-3899. Our engineers need data and details from customers directly in order to most efficiently assess things and help resolve any issues.

As Mayor I continue to encourage residents that if you are having issues with service, please contact Bell and identify your concerns.

5. CORRESPONDENCE n/n

6. PLANNING & DEVELOPMENT

a. Update by Councillor Winsor

Planning & Development met on December 7, 2022 and reviewed files which were active. There were many files which need further information, and we will continue to work on those until we have all the information and can bring a recommendation to the table.

b. Permits

22-14-138

Winsor/Crawley

BE IT RESOLVED to table and approve the attached permit listing, 9 permits were issued from November 23 to December 9, 2022, permit 11-0151-22 to 12-0158-22 and include permits for New Residence, Occupancy, Signs and Site preparation

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0

Abstained- 0

Motion Carried

c. **22-24-139**

Winsor/Buckle

Location: Lot 1 at 31 Northside Road

Proposal: Residence

Zoning: Mixed Development

BE IT RESOLVED to approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

d. 22-14-140

Winsor/Crawley

Location: 169 Conception Bay Highway

Proposal: Reconstruct house destroyed by fire

Zoning: Residential Medium Density

BE IT RESOLVED to approve the above application subject to the Town of Holyrood Development Regulations.

In Favor- 7

Goobie

Woodford

Buckle

Crawley

B. King

S. King

Winsor

Opposed- 0

Abstained- 0

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

a. Update by Councillor Buckle

The Recreation and Community events committee would like to thank all volunteers and sponsors for their support and time during the year. Sponsors are a key component of the activities we provide to the residents by providing the donations required to keep events cost effective.

The park lighting was a huge success, and it was a great night. We hoped for a little snow just to make it more like Christmas, but it was a great night anyway.

Santa will be at the park for anyone wanting to take pictures.

Mayor Goobie spoke to the late start due to the diligent parking by the security company providing safety, but the delay was totally understandable and necessary.

Councillor Sadie King stated a huge thank you goes to the public works staff for the excellent job they did at the park.

8. INFRASTRUCTURE & PUBLIC WORKS

a. Update provided by Councillor Winsor. The Committee met on November 24th and went through various active files and made

progress in getting some of the issues moved forward in a positive way. There are no motions from the department tonight. Going forward into the next meeting, the committee will address concerns raised regarding the old fish plant area.

9. BUSINESS DEVELOPMENT AND MARKETING

- a. Update provided by the Mayor as Deputy Mayor was feeling ill. The committee met on the 12th and reviewed a number of active files in the business sector. There are some investment components which are not at a stage for discussion as the proponents are working on their business case.

The committee continues to work with local businesses to get them information that may benefit their operation and we look to those in businesses in the community who have not registered to do so in the new year.

10. PUBLIC SAFETY

- a. Update provided by Councillor Bruce King. There was no meeting of the committee since the last public meeting. December 10th, the fire department held its annual fireman's ball and awards. There were several awards presented to deserving members of the department. There was evidence of a complete jelling of the group and that is a direct reflection of the leadership of the chief and his officers.

Nick Jarvis - Butler was named Firefighter of the year for 2022 and Kyle Hawco was named fire officer of the year for 2022.

This year is the 50th anniversary of the Holyrood Volunteer Fire Department and there was a 25% increase in calls over 2021.

Regionalization has to be a discussion in the new year in an attempt to improve how fire services are delivered in the region. Looking at the equipment which exists amongst the stations and how we can leverage that to make improvements in a regional approach.

Councillor Buckle congratulated those firefighters' receiving awards and thanked them for their service which they provide on a regular basis.

11. COMMUNICATIONS

- a. Update prepared by Councillor Crawley. There was no committee meeting due to the increased budget meetings occurring, however

the committee continues to be committed to refining a policy in 2023.

12. OPERATIONAL REVIEW

- a. Update prepared by Councillor Winsor. The committee developed a scope of work and developed a customized approach to the RFP process.

The committee went above and beyond to ensure transparency and ensured staff were not involved in the process.

There were 2 proposals received and either of the consultants could complete the work identified.

The scope of work involves public engagement/ interviews/ a look at our weaknesses / strengths/ bench marking/ best practices as well as a review of our policies and procedures.

A scoring evaluation was used, and the highest score was the determining factor in the award recommendation

b. Strategic Plan and Operations Review

22-14-141

Winsor/B. King

BE IT RESOLVED the Town of Holyrood award the Strategic Plan/Operations Review to Pat Curran & Associates in the amount of \$20,930.

The Organizational Review/Strategic Plan Committee completed a thorough evaluation of the submitted proposals using a scoring template identified in the RFP and the results of the review process identify Pat Curran and Associates as the successful bidder. This is an important piece of work for our community, and it will be very valuable in developing a plan which supports reliable, continuous, cost-effective services and programs for the residents of our Town.

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0

**Abstained- 0
Motion Carried**

Gas Tax

22-14-142

Winsor/Buckle

BE IT RESOLVED the Town of Holyrood submit an application to the Gas Tax Authority to complete a strategic plan and operational review for Town at a cost of \$20,930 This strategic plan and operational review will help set the stage for the continuation of safe, reliable, continuous services and programs while ensuring growth and sustainability for the future.

In Favor- 7

Goobie

Woodford

Buckle

Crawley

B. King

S. King

Winsor

Opposed- 0

Abstained- 0

Motion Carried

13. CORPORATE SERVICES & ADMINISTRATION

- a. Update was delivered by Councillor Crawley.

The Committee met on December 12 and concentrated on the budget. There are still items to be finalized within council before delivering our 2023 budget.

Negotiations with CUPE workers are on – going. Council will be kept updated.

Reminder that all councillors and clerks must have municipal training completed by March 31, 2023.

Councillor Buckle declared perceived conflict of interest and vacated the Council Chambers.

- b. Accounts

22-14-143

Crawley/B.King

BE IT RESOLVED that accounts tabled in the amount of \$204,052.52 (cheque #43925 to 44090 and D2946 to D2990) be approved for payment from the general account.

In Favor- 6

Goobie
Woodford
Crawley
B. King
S. King
Winsor

Opposed- 0

Abstained- 0

Motion Carried

Councillor Buckle returned to Council Chambers.

c. Bankbook Balance: \$1,465.83

14. NEW BUSINESS

Woodford- Councillor Woodford apologized for her absence in person and for her voice due to her cold.

B. King- No comments this evening

Crawley- I want the public to know although we didn't hear from many during the public consultation period of the budget, we are hearing some comments from residents and we are listening and considering their thoughts.

Buckle- I want to wish everyone in the public a very Merry Christmas and Happy new Year.

S. King- I too want to wish everyone a very Happy Christmas

Winsor- no comment this evening

Mayor-- I want to wish everyone a peaceful and happy new year. Be safe and look out for each other as well as yourselves.

15. DATE OF NEXT MEETING

December 20, 2022

16. ADJOURNMENT

22-14-144

Woodford/B. King

BE IT RESOLVED that this meeting adjourn.

In Favor- 7

Goobie
Woodford
Buckle
Crawley
B. King
S. King
Winsor

Opposed- 0

Abstained- 0

Motion Carried

Mayor

CAO

Minutes taken by MG