



**Regular Meeting of Council #11  
August 24, 2021 at 5:30 pm**

**MINUTES**

**PRESENT**

**Mayor Kevin Costello**

**Deputy Mayor Curtis Buckle**

**Councillor Sadie King**

**Councillor Kim Ghaney**

**Councillor Roger Myette**

**Gary Corbett, CAO**

**Christa Turnbull, Exe. Assistant**

**Steve Martin, Recreation & Comm. Events**

**Marjorie, Business Development & Marketing**

**Evan Woodford, Fire Chief**

**1. CALL TO ORDER/ADOPTION OF AGENDA**

**21-11-123**

**Buckle/King**

**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

**2. ADOPTION OF MINUTES from August 3, 2021 as presented- no errors or omissions**

**3. MAYOR'S UPDATE**

On behalf of Mayor, Council, Staff and residents of the Town of Holyrood, I would like to offer condolences to the Joyce Kieley and families of Edward Dwyer, former employee of the Town of Holyrood. Mr. Dwyer retired in 2007. After retirement, town staff still relied on Mr. Dwyer for his knowledge of the infrastructure, and would always help out when he could. He gave freely of his time to the town and the church.

Nomination period is now opened. Election day is September 28. Once nominations close, we will release the slate of candidates. We encourage everyone to give it some consideration to run in the municipal election. Not an easy job, but one that needs to be done.

4. CORRESPONDENCE-n/a

5. PLANNING & DEVELOPMENT

a. 21-11-124

Ghaney/Buckle

Location: 28 Harbour View Drive

Zoning: RMD

Proposal: Residential/Variance

**BE IT RESOLVED** that the Town of Holyrood approve the above residential application and variance, in principle, subject to the Town of Holyrood Development Regulations.

Applicant requested a variance to allow a reduction in the rear yard from 12 meters to 10.8 meters. A variance notice was delivered to area residents, and no comments were received by the deadline date.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

b. 21-11-125

Ghaney/King

Location: 14 The Valley

Zoning: RMD

Proposal: Residential

**BE IT RESOLVED** that the Town of Holyrood approve the above application, in principle, subject to the Town of Holyrood Development Regulations

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

c. Development Regulations Amendment No. 14, 2021

21-11-126

Ghaney/King

**BE IT RESOLVED** that the Town of Holyrood approve Development Regulations Amendment No. 14, 2021 to amend General Industry condition of 4(a) of the Rural Land Use Zone Table to add recreation uses along with forestry and agriculture uses to allow a General Industry use such as a warehouse in the Rural Land Use Zone. Warehouse use will be used to store recreational vehicles, travel trailers and other off-season recreational vehicles.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

## **6. RECREATION AND COMMUNITY EVENTS**

### **a. Update**

At our last committee meeting, we discussed trailway and how to improve safety for all users. Staff will review most commonly used sections and make plans to address the trouble areas. Committee looking at introducing signage strategy

Unsafe use of trailway by some users of dirt bikes. If anyone witnessed dangerous activity, please report these issues to the RCMP who track complaints. Based on volume of complaints, they will increase patrols.

Our Fall Festival will be a go, based on public health restrictions, October 21-24. Programming is still being developed, but we will bring back our Harvest Hoedown.

Highland Park Slide- there was a delay experienced, we are still hoping to have it installed by September.

Installation of accessible swing with rubberized surface being installed. Inclusion is very important for all our facilities.

Looking to identify space for fall programming. Other locations are being considered as community center is rented out.

Salmonier Line Plan Park plan is in draft and will be reviewed at next committee meeting, then released to the public.

**7. INFRASTRUCTURE & PUBLIC WORKS**

**a. Update**

Soccer Field Upgrades- contractor has sods placed on field, and multi-purpose to be finished in next couple weeks. It looks great.

2021 ditching contact is moving forward with work happening at: Brien’s Road, Green Acres, North Side Road, Carrol’s Road, McGrath’s Road, Godson’s Road, Bolands Pond, Beaver Brook Place.

Healey’s Cove, some of North Side Road and Back Road have been completed.

Some culvert work has been completed – North Side Road, Veitch’s Crescent, Kennedy’s Lane.

**b. Horizon Drive Road Upgrade**

**21-11-127**

**Myette/Ghaney**

**BE IT RESOLVED** the Town of Holyrood approve upgrades to the Town owned road identified as Horizon Drive. The proposed improvements include 600 M of road upgrades to the entrance of the Industrial Park land as well as improvements to the intersection at Liam Hickey to improve public safety by correcting existing sight line deficiencies. The cost of \$341,540.81 will be shared through a legal agreement with Blue Ocean Partners. The agreement identifies an expenditure of \$143,405.00 from Blue Oceans Partners and from the Town \$85,000.00 from the Industrial Park land sales and \$113,135.81 over the next 12 to 24 months accessed through future land sales.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

**c. Gas Tax**

**21-11-128**

**Myette/Buckle**

**BE IT RESOLVED** the Town of Holyrood submit a gas tax application to complete paving of Godson's Road a distance of 5m x 100m costing \$23,711.33; Marina Road East Side – a distance of 3.8m x 54.54m costing \$11,686.59 and North Side Road – a distance of 6m x 30.5m for a cost of \$10,281.96

The total application to gas tax will be \$ 45,679.88. HST included

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

d. Paving Tender

**21-11-129**

**Myette/Buckle**

**BE IT RESOLVED** the Town of Holyrood award WEIR'S Construction the paving contract for local roads identified in the Town of Holyrood Paving Tender issued July 29<sup>th</sup>, 2021. These roads include sections of North Side Road at civic address # 3, 39, 47, 115,129,131, as well as Veitch's Hill # 16, Duff's Road # 35, and Taplin Place, Route 60 intersection.

The total cost of the paving contract is \$21,069.88 HST included.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

Mayor Costello declared conflict of interest and was placed in the waiting room, and Deputy Mayor took over the chair.

e. Paving Tender

**21-11-130**

**Myette/Ghaney**

**BE IT RESOLVED** the Town of Holyrood award WEIR'S Construction the paving contract for the upgrade of O'Rourke's Road for the cost of \$59,771.25. The funds from this project have been approved through gas tax.

**In Favor-4**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

Mayor Costello returned to the meeting.

- f. Country Path Water system upgrade Change Order

**21-11-131**

**Myette/King**

**BE IT RESOLVED** Town of Holyrood approve Change Order 1, dated August 18,2021 for project 17-GI-20-00020 – Country Path Water Systems Upgrade in the amount of \$36,637.03. This change order is necessary due to changes in quantities resulting from mass amounts of unsuitable material in the excavation that could not be reused. This resulted in increases in an increased amounts of imported material and rock under bedding for the pipe. The cost of this change order is \$36,637.03, \$33,745.36 of which can be found in the approved project budget the \$2,891.67 overrun will be from the Town.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

## **8. BUSINESS DEVELOPMENT AND MARKETING**

- a. Update

3 business applications currently going through our system.

Wayfinding Project- this signage strategy is important for tourism.

Survey on our website asking residents to go to Holyrood.ca and complete this survey. Your input is very important.

Ocean RFP for development of research and development park is now. We have had several requests. Closes on August 31. Still time to request the RFP package.

Heritage update- had a meeting with Heritage. In October (date to be announced), they will host expedition honoring medical professions in CBC, featuring midwives, doctors and nurses serving the area. Included in this expedition are medical artifacts from the 1800. Tremendous number of artifacts.. We received entire contents collected by Edward O'Toole. Encourage everyone to stop into the Heritage Building and have a look at the great work they have done down there and put a lot of time into volunteering.

## 9. CORPORATE SERVICES

a. Bankbook Balance: \$1,121.35

b. General

**21-11-132**

**King/Buckle**

**BE IT RESOLVED** that accounts as tabled in the amount of \$200,259.05 (cheque number D02014- D02102 and 042330-042401) be approved for payment from the General Account.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

c. Donation Request

**21-11-133**

**King/Buckle**

**BE IT RESOLVED** the Town of Holyrood approve a donation of \$100 dollars to support the Under 16 Female Eastern Canadian Softball Championships being held from August 19-22. The monies for this donation come from our annual budget where Council has committed funds to support youth and youth organizations. This is an opportunity to support and applaud our youth. We wish all participants and organizers a successful tournament.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney  
King  
Myette  
Opposed-0  
Abstained-0  
Motion Carried**

**d. Tax Receivable Summary 2020**

**21-11-134**

**King/Buckle**

**BE IT RESOLVED** that the Town of Holyrood approve the 2020 Tax Receivable Summary as tabled.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

**e. Tax Recovery Plan 2020**

**21-11-135**

**King/Ghaney**

**BE IT RESOLVED** that the Town of Holyrood approve the 2020 Tax Recovery Plan as tabled.

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

**f. Gas Tax Top-Up Allocation**

As announced in the recent 2021 Federal Budget, the Town of Holyrood has received an increase in the funding for the Federal-Provincial Administrative Agreement on the Federal Gas Tax Fund for 2019-2024. The top-up allocation amount is \$111,282.00 for a total of \$227,622 for 2021-2022.



**21-11-136**

**King/Buckle**

**BE IT RESOLVED** that the Town of Holyrood accept the top- up allocation in the amount of \$111,282.00

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

**10. NEW BUSINESS**

Costello

We have experienced some technical issues on our website. Lost info posted over the last 6 weeks. Staff will work on restoring information over the next few days.

King- n/a

Buckle- n/a

Ghaney- n/a

Myette- Great to see provincial government fixing potholes on Route 60.

**11. DATE OF NEXT MEETING**

September 14, 2021, at 5:30 pm

**12. ADJOURNMENT**

**21-11-137**

**BE IT RESOLVED** that this meeting now adjourn at 6:22 pm

**Buckle/Ghaney**

**In Favor-5**

**Costello**

**Buckle**

**Ghaney**

**King**

**Myette**

**Opposed-0**

**Abstained-0**

**Motion Carried**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**CAO**

*Minutes taken by CT*