



**Regular Meeting of Council #10
August 23, 2022, at 5:30 pm
Live streamed from www.holyrood.ca**

MINUTES

PRESENT:

**Mayor Gary Goobie
Deputy Mayor Michele Woodford
Councillor Laura Crawley
Councillor Bruce King
Councillor Sadie King
Councillor Steve Winsor
Councillor Curtis Buckle (via phone)**

STAFF:

**Gary Corbett, CAO
Steve Marin, Recreation**

1. CALL TO ORDER/ADOPTION OF AGENDA

22-10-109

B. King/Crawley

BE IT RESOLVED that this meeting is now called to order and the agenda is adopted as presented

In Favor- 7

Opposed- 0

Abstained- 0

Motion Carried

2. ADOPTION OF MINUTES- July 26, 2022, as presented. No errors or omissions.

3. BUSINESS ARISING - n/a

4. MAYOR'S UPDATE

Water Update

I want to apologize for the length of my mayor's update at the previous public meeting, however I felt it was very important to give a clear explanation of the water systems in the Town, and how Council is taking necessary steps to ensure appropriate water services.

Tom Hedderson

It is with sadness and respect I acknowledge the passing of Tom Hedderson, who represented this district for many years. There was much work achieved during his tenure as the MHA for our area. On behalf of all Council, I offer our sincere condolences to all Tom's family and friends on his passing.

I ask my council colleagues to stand and observe a minute of silence in respect of Mr. Hedderson.

Quad Traffic

During the summer there was a noticeable high volume of quads using the trailway and the boardwalk area. There was no issue of concern brought to the Town Council. This is a true indication that the trails in our town are multi-purpose and that both our pedestrians and our ATV persons can use the area in a respectful manner. Thank you for your recognition of and respect for each other.

Fire Ban

Thank you to all residents for adhering to the fire ban regulations. There were no issues reported to the department, and while there may have been some issues around understanding of the regulations, there were no serious concerns for the fire department.

Anna Penney

Congratulations to Anna Penney who has been chosen by Hockey NI to take part in the Atlantic Challenge Cup in Moncton in October. Anna is the daughter of Rod and Stacey Penney of Holyrood. We wish Anna and their team good luck in their games.

Cell Phone Coverage

Council had a meeting with Bell Mobility which is the company who owns the communication infrastructure and cell Towers. Mr. Paul Greene -Senior Advisor – Network and Ms. Isabelle Boulet- Senior Manager Government Affairs – Atlantic attended the meeting. The meeting was cordial, but we implored the importance of better service to our area.

While Holyrood is not a priority for expansion of infrastructure within the next three years, Mr. Greene agreed to request a performance review of the two cell towers. He has send an email confirming that review and we should have a report within the next two weeks.

This is a starting point in identifying any problems with their infrastructure and they received the message loud and clear, that we will remain steadfast on working on behalf of residents in our pursuit of better services for our residents.

5. CORRESPONDENCE

We have received a petition from residents and cabin owners regarding their opposition to becoming incorporated into the Town. The petition has been forwarded to LW Consulting; the consultations involved in the feasibility study. The petition has been duly recorded

6. PLANNING & DEVELOPMENT

a. Update

Committee met on August 19, 2022. There were eight (8) applications for review. Four of them will be addressed through motions tonight and four others require further work and research.

b. Permits

22-10-110

Woodford/Crawley

BE IT RESOLVED to table and approve the attached permit listing, 22 permits were issued from July 20 to August 12, 2022, permit #07-0094-22 to 08-0113-22 and include permits for New Residential builds, Site Prep, Fences, Accessory Building, Demolition, General Repairs, Occupancy.

In Favor- 7

Opposed- 0

Abstained- 0

Motion Carried

c. 22-10-111

Woodford/Winsor

Location: 40 A Brophy's Road

Proposal: Residential

Zoning: RLD1

BE IT RESOLVED to approve the above application, in principle, under Regulation 10, and subject to the Town of Holyrood Development Regulations.

In Favor- 7

Opposed- 0

Abstained- 0

Motion Carried

d. 22-10-112

Woodford/S. King

Location: 7 Highland Park

Proposal: Amateur Radio Antenna

Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, subject to the Town of Holyrood Development Regulations. Applicant will not be permitted to add any extension or other attachments to the town without further approval from the Town.

In Favor- 7

Opposed- 0

Abstained- 0

Motion Carried

e. 22-10-113

Woodford/Crawley

Location: 7 Tank Road

Proposal: Extension to current home

Zoning: RMD

BE IT RESOLVED to approve the above application, in principle, under Regulation 10, and subject to the Town of Holyrood Development Regulations.

In Favor- 7

Opposed- 0

Abstained- 0

Motion Carried

f. 22-10-114

Woodford/B. King

Location: South Side towards Duff's East Side

Proposal: Crown Land Referral

Zoning: Rural

BE IT RESOLVED to refuse the above application and subject to the Town of Holyrood Development Regulations.

In Favor- 7

Opposed- 0

Abstained- 0

Motion Carried

7. RECREATION AND COMMUNITY EVENTS

a. Update

There has not been a committee meeting since the last public meeting due to summer events and vacation, however the department extends a huge thank you to our summer staff for their efforts at the various sites during their summer employment.

Ribfest was a huge success, and we thank the CAO Gary Corbett for bringing the event to the town. As well thank you to the directors, Robert, Steve, Marjorie, Marie, and others who helped with the event.

The Fall program guide is being finalized and will be in the mail within a short timeframe. The Fall Festival is proposed to begin September 29th.

8. INFRASTRUCTURE & PUBLIC WORKS

a. Update

Committee met on August 19,2022 and there was discussion on the Salmonier Line Emergency Water system. There is a motion on the table tonight to deal with this initiative.

The new pump for the main lift station has been ordered through gas tax for a total of 19,34.40 which includes 15,09.94 for the pump and 3,538.46 for installation.

The cost of repairing the old pump is 9,757.87 and should be a serious consideration for council to ensure we have an extra pump on hand should anything go wrong.

The waterline for Tubertt's Road is being replaced. The Town did a request for bids with four (4) local companies for the work and we received one reply. That reply is here at the council table to be opened by Councillor Winsor during this public meeting. Anyone having perceived or real conflict of interest are asked to excuse themselves from the meeting.

Councillor Buckle removed himself from the meeting.

Councillor Winsor opened the bid and read aloud – Name of contractor – John Buckle – Total Bid – 47,500.00 dollars plus HST, Infrastructure and Public Works will review the bid and make a recommendation to Council.

Councillor Buckle rejoined the meeting.

b. 22-10-115

Winsor/Crawley

BE IT RESOLVED the Town of Holyrood accept the recommendation of Municipal Infrastructure to enter a contract with Englobe Corp– for project 17-MYCW-22-00046 - Salmonier Line Emergency Water Supply as preferred consultants.

Municipal Infrastructure issued request for bids to six (6) companies for this Multi-Year Capital Works Project and received six (6) responses. After completing the consultant engagement process, Municipal Infrastructure have provided the Town with approval to engage Englobe as the preferred proponent at a cost of \$56,793.90 (HST included)

In Favor- 7

Opposed- 0

Abstained- 0

Motion Carried

9. BUSINESS DEVELOPMENT AND MARKETING

a. Update

Committee met on August 10, 2022 to review various files. These files are work in progress and involves the input from various committees to bring successful business applications to the table.

In terms of funding, there are several funding approvals active- North Arm Park Upgrades – the request for bids have been sent to 4 local companies with a response date of September 15,2022. Work will begin once the work is awarded.

ActiveNL has approved work to be completed on the trail around the multi-purpose courts – a work detail is being completed by Mills & Wright who designed the Salmonier Recreation Park and a call for bids will be developed by September 19th and sent to 4 local companies for their consideration.

10. PUBLIC SAFETY

a. Update

Committee met on August 15,2022 and discussed enhancing security to deter vandalism. This will be a budget item for the 2023 budget.

Traffic calming is an item to be considered. The committee will look to increase the number of speed bumps including Route 60

There has been no response to the request for a rescue vehicle and the committee feels it should keep governments feet to the fire on this topic and emphasize the importance of the vehicle to the whole area.

The Committee has been discussing and investigating possible water supplies for fire emergencies and will have further discussion with the director of public works regarding the issue.

Mutual aid agreements are being considered for possible up-grades. This includes agreements with Harbour Main, Avondale, and CBS.

There is a response agreement with St. John's regional, but this is with high -angle rescue/confined spaces and hazardous materials

Fire ban has been lifted, but we continue to be careful.

Witless Bay Response services have been clarified- Anything happening within the TCH and 10 km toward Witless Bay Line is the responsibility of Holyrood. 10 kms from the Witless Bay area toward TCH is the responsibility of Witless Bay.

A review of fire service payments shows there are 900 on the fee list and 802 have paid. We will continue to reach out to the remaining 98.

b. Communications

Update

Committee met on August 16, 2022.

We are waiting for the website to be finalized.

Policy regarding communications will soon be given to Council. We took sections from the communication plan and will give it a title and a number and create that policy which can be referenced, and education put around it so everyone has a full understanding of how we communicate.

We looked at budget 2023 and adding communications as a category – the associated costs of mail outs and how we get emergency information out to include non-residents.

Communication meetings will now take place in person.

11. OPERATIONAL REVIEW

a. Update

There will be a notice of motion for the release of the RFP to have the operational review and strategic plan completed, however the document has not been shared with the whole of council yet. The committee is pleased with the document and will be forwarding it to all of Council for input and then we can proceed.

12. CORPORATE SERVICES & ADMINISTRATION

a. Update

Committee met on August 1, 2022

Pleased to announce the policy and procedures document is finished from a committee basis. This will now be sent to Council and Staff for reaction.

Budget Consultations: there will be multiple opportunities for public consultation: meeting in person, letter writing, and a proposed online survey. A draft survey has been shared and if accepted it will be made available to the public.

Councillor Crawley removed herself from the meeting for the motion below.

b. 22-10-116

B. King/Woodford

Accounts

BE IT RESOLVED that the accounts tabled in the amount of \$263,299.04 (cheque# D2661 to D2752 and 043537 to 043641) be approved for payment.

In Favor- 6

Opposed- 0

Abstained- 0

Motion Carried

Councillor Crawley joined meeting

c. Bankbook Balance: \$22, 105.87

13. NEW BUSINESS

Woodford- Nothing further for me this evening.

B. King - Nothing further for me this evening

Crawley- Ribfest was a fantastic event. Thank you to everyone who took part and supported it in any way.

Buckle- Great meeting on cell service and great that we are receiving follow-up. Congratulations to Anna penney on her hockey experience. Summer is a busy time, a huge thank you to all our staff for their day-to-day support.

S. King- Nothing further for me this evening

Winsor- The # 1 issue for us is cell phone service. It was an excellent meeting and Council was very united in their position with Bell and we need to continue to work to make sure we get the issues resolved. Good work by all Council and staff.

Goobie- Acknowledge the CAO on the Rib Fest as this was his idea, and he brought this up at a recreation meeting and explained how it worked.

It was for such a great cause for the Children's Wish. This is a first time for this event in Holyrood and I'm sure this will become an annual event.

Would like to acknowledge and thank the flag people who have been working through this heat wave putting in fiber op cables.

14. DATE OF NEXT MEETING

September 20th, 2022 at 5:30 pm

15. ADJOURNMENT

22-10-117

B. King/Crawley

BE IT RESOLVED that this meeting now adjourn.

In Favor- 7

Opposed- 0

Abstained- 0

Motion Carried

Mayor

CAO

Minutes taken by MG