



**Regular Meeting of Council #11  
September 20, 2022, at 5:30 pm  
Live streamed from [www.holyrood.ca](http://www.holyrood.ca)**

**AGENDA**

**1. CALL TO ORDER/ADOPTION OF AGENDA**

**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented

**Delegation: Wish Foundation**

**2. ADOPTION OF MINUTES- August 23, 2022**

**3. BUSINESS ARISING**

**4. MAYOR'S UPDATE**

**5. CORRESPONDENCE**

**6. PLANNING & DEVELOPMENT**

**a. Update**

**b. Permits**

**BE IT RESOLVED** to table and approve the attached permit listing, 25 permits were issued from August 17, 2022 to September 15, 2022, permit #08-01113-22 to 09-0136-22 and include permits for New Residence, Site Prep, Accessory Building, Extension to residential. General Repairs, Garage, Sign, Tower & Antenna, Fence.

**c. Location: 313 Conception Bay**

**Proposal: Residential (Reconstruct house destroyed by fire)**

**Zoning: RMD**

**BE IT RESOLVED** to approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

**d. Location: 177-179 Salmonier Line**

**Proposal: Residential**

**Zoning: RMD**

**BE IT RESOLVED** to approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

**e. Location: 57 A Ridge Road**

**Proposal: Residential Agriculture**

Zoning: RMD

**BE IT RESOLVED** to refuse the above application, in principle, subject to the Town of Holyrood Development Regulations.

- f. Location: 461 Conception Bay Highway  
Proposal: Home Based Plumbing Business  
Zoning: RMD

**BE IT RESOLVED** to approve the above application subject to the Town of Holyrood Development Regulations.

## 7. RECREATION AND COMMUNITY EVENTS

- a. Update
- b. **Be IT RESOLVED** the Town of Holyrood approve the Director of Recreation attend the Recreation Newfoundland and Labrador AGM and Conference in Gander from October 13 to October 15, 2022. The Director is an active member of the board and therefore the cost to the town is 250.00 which is identified in budget 2022 (category 6485-6000)

## 8. INFRASTRUCTURE & PUBLIC WORKS

- a. Update
- b. **BE IT RESOLVED** the Town of Holyrood accept the bid submitted by Buckles Contracting in the amount of \$54,625.00 (HST included) in response to the recent RFP to complete Tubrett's Road infrastructure upgrades.

An RFP was issued to four local companies; there was one reply which was opened at our public meeting of August 23, 2022 and reviewed by the Infrastructure Public Works Committee and we recommend this award of contract.

- c. **BE IT RESOLVED** the Town of Holyrood submit an application to the Gas Tax Authority in the amount of \$54,625.00 to complete Tubrett's Road Infrastructure upgrades.
- d. **BE IT RESOLVED** the Town of Holyrood submit an application to the Gas Tax Authority in the amount of \$9,757.87 to complete upgrades to the existing pump at the main beach lift station.

Upgrading this pump will allow the town to have some security in case of a breakdown to the new pump which is being installed. The

old pump requires repair and upgrade and can be ready should the Town find itself in an emergency situation at the lift station.

#### **9. BUSINESS DEVELOPMENT AND MARKETING**

- a. Update
- b. Opening of RFP bid for the North Arm Park

#### **10. PUBLIC SAFETY**

- a. Update

#### **11. COMMUNICATIONS**

- a. Update

#### **12. OPERATIONAL REVIEW**

- a. **BE IT RESOLVED** the Town of Holyrood proceed with the release of the RFP document to secure a consultant to complete a Municipal Operational Review & Strategic Plan

#### **13. NOTICE OF MOTION**

To rescind the \$25,000 grant to HMPC in the 2023 Budget

#### **14. CORPORATE SERVICES & ADMINISTRATION**

- a. Update
- b. Accounts  
**BE IT RESOLVED** that the accounts tabled in the amount of \$275,845.99 (cheque# D2754 to D2844 and 043642 to 043750) be approved for payment.
- c. **BE IT RESOLVED** that the accounts in the amount of \$383,130.64 (cheque # 289 to 303 for a period January 1,2022- to Sept 13,2022) be approved for payment from the capital project account.
- d. **BE IT RESOLVED** that the accounts in the amount of 134,060.69 (cheque # 570 to 640 for a period Jan 1, 2022 to September 13, 2022) be approved for payment from the Squidfest Account.
- e. **BE IT RESOLVED** the Town of Holyrood approve the borrowing of **80,883.12** to complete projects as identified in our 2022 budget. This borrowing will include \$ 63,068.12 for the construction of multi-court surface at the Salmonier Line Recreation Park and the other 17,815.00 is to purchase communication equipment for the Holyrood Fire Department.

**f. BE IT RESOLVED** the Town of Holyrood request ministerial approval to borrow \$ **80,883.12** from Royal Bank of Canada with a 3-year term/3year amortization, with 6.51% interest rate and a monthly payment of \$2479.1 to complete the multi -court surface and purchase communication equipment for the fire department.

**g.** Bankbook Balance: \$ - 1820.00

**h. BE IT RESOLVED** the Town of Holyrood approve Councillor Bruce King to attend the MNL Conference in Gander scheduled for November 2<sup>nd</sup> to 5<sup>th</sup> 2022.

The costs associated with this municipalities conference were identified in the 2022 budget, and the conference provides numerous networking and informational sessions for those attending.

#### **15. NEW BUSINESS**

#### **16. DATE OF NEXT MEETING**

October 18,2022

#### **17. ADJOURNMENT**