

**Regular Meeting of Council #12**  
**October 18, 2022, at 5:30 pm**  
Live streamed from [www.holyrood.ca](http://www.holyrood.ca)

**Minutes**

**PRESENT:**

**Mayor Gary Goobie**  
**Deputy Mayor Michele Woodford**  
**Councillor Laura Crawley**  
**Councillor Bruce King**  
**Councillor Sadie King**  
**Councillor Steve Winsor**  
**Councillor Curtis Buckle**

**STAFF:**

**Marie Searle Acting Clerk**  
**Steve Marin, Recreation**  
**Marjorie Gibbons, Business**

**1. CALL TO ORDER/ADOPTION OF AGENDA**

**22-11-118**

**Buckle/S. King**

**BE IT RESOLVED** that this meeting is now called to order and the agenda is adopted as presented

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**2. ADOPTION OF MINUTES- September 20, 2022 – as presented, No errors or omissions**

**3. BUSINESS ARISING n/a**

**4. Proclamation – Child Abuse Prevention Month**

**Mayor Goobie proclaimed October,2022 as Child Abuse Prevention Month.**

**Whereas:** Children are the foundation for a prosperous and innovative society, and the foundation for a child's growth and development is established when the community takes responsibility for creating healthy environments where our children can thrive.

**Whereas:** All children deserve to have a safe, stable, nurturing home and community to foster their healthy growth and development.

**Whereas:** Child abuse and neglect is an important societal concern that may affect the long-term health and well being of not only children, but also the adults they become;

**Whereas:** Child abuse and neglect impacts our entire society and our society's future;

**Whereas:** Child abuse prevention is a shared responsibility and finding solutions requires the involvement and collaboration of citizens, organizations and government entities;

**Whereas:** this month, we emphasize the importance of understanding the devastating problem of child abuse and neglect and commit to learn more about the behavioural and physical signs of possible abuse.

Therefore: I, Mayor Gary Goobie do hereby proclaim the month of October 2022 to be Child Abuse Prevention Month in the Town of Holyrood and urge all citizens to work together to help reduce child abuse and neglect significantly in years to come.

## 5. MAYOR'S UPDATE

## 6. CORRESPONDENCE N/A

## 7. PLANNING & DEVELOPMENT

- a. Update was presented by Deputy Mayor Woodford. The Planning Committee met on October 13, 2022, and in attendance was Gary Corbett (CAO) and Deputy Mayor Woodford. Three of the applications reviewed further information and there was a single piece of correspondence which was addressed by CAO Gary Corbett.

The Town Plan review will take place on Sunday, October 30<sup>th</sup> at 10am.

- b. Permits

**22-11-119**

**Woodford/Winsor**

**BE IT RESOLVED** to table and approve the attached permit listing, 5 permits were issued from September 16, 2022 to October 14, 2022, permit #09-0137-22 to 09-0141-22 all of which are permits for New Residence.

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

- c. Location: 87 Kennedy's Lane Extension  
Proposal: Residence  
Zoning: RMD

**22-11-120**

**Woodford/Buckle**

**BE IT RESOLVED** to approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

**In Favor- 7**  
**Opposed- 0**  
**Abstained- 0**  
**Motion Carried**

- d. Location: East Side of Island Pond Ridge Trail, 300m north TCH  
Proposal: Quarry Development  
Zoning: Water Shed

**22-11-121**

**Woodford/B.King**

**BE IT RESOLVED** to approve the above application subject to the Town of Holyrood conditions which will be identified in the conditional approval document.

**In Favor- 7**  
**Opposed- 0**  
**Abstained- 0**  
**Motion Carried**

## **8. RECREATION AND COMMUNITY EVENTS**

- a. Councillor Sadie King provided an update from the Recreation Committee meeting. Congratulations to Steve Martin on being elected as president of Recreation NL at their recent annual general meeting. Given Steve's commitment to the town, his election is certainly deserved. The Committee said it is time for Council to step up to the plate and take the lead in getting a new recreation center in the town. We need to seriously look at our budget and set the wheels in motion to secure funding to at least get the design plan this year. At present, recreation is busy trying to secure spots at the Star and Legion to hold recreation programming. It is costing the town money and it is not cheap. The only way we are going to grow recreation here in the Town is to a recreation center. Families are leaving Holyrood because there is no recreation. Families are going to Avondale where there are places to hold a program. Leaders of programs are using their vehicles as storage because there is nowhere else to store their equipment. There is no space to hold a birthday party. Seniors don't have a place to go, the town has nowhere to hold a town function; we have a choir, quilting group and other groups that are going outside our town looking for affordable space. Committee asks Council to seriously look at recreation in this town. If we want to grow, we have to grow recreation. Over the past few years, Council have put significant input and investment in water & sewer, heritage and fire department, its time now to look at recreation.

We are stretched to the limit in both operations and infrastructure. Last year we asked for a full-time facilitator at a cost of 45,000.00. at the end of the budget process, we got 22,500 and when we advertised, we didn't get anyone who qualified.

So this year we had children and adults who were being supervised by a post-secondary student. Again, this year we are advertising for the position. Right now, its temporary. We have 18,000 from a grant from ACOA – but it's not enough money– so when we review the budget, we need to look at that. The multi- courts are started but we don't have enough money to complete them- we will have asphalt, but we won't have equipment.

On another note, we won't be having fireworks this year due to unforeseen circumstances, but that means we will have a much better one next year.

Mayor Goobie responded to Councillor S.King's update and assured the audience that this topic has been on the radar of Council and previous councils, but due to financial restraints it has not been actioned. The topic will be a consideration in the budget discussions this year.

Councillor Buckle completed the second phase of the update and by thanking Councillor King for her portion of the update and stated a plan exists for the Salmonier Line and people are asking where it is.

There is a Tasty Trail on Oct. 23 and there are a few tickets left. We hope the weather cooperates for this event. Holyrood Spooktrunkular is happening on Oct. 27<sup>th</sup> at the IBEW building. This event has grown so we have two settlings. A big thank you to the local businesses who are supporting the event by coming out and giving treats to the kids.

Harvest Hoedown is on Saturday Oct. 22 at 12-to -4. It will have country music, a kids zone with petting zoo, face painting and is a real good family event especially after the pandemic.

A Red Cross Babysitting course is sold out which is nice to see. This is a teen program and it's a good opportunity for teens in the Town.

## **9. INFRASTRUCTURE & PUBLIC WORKS**

- a. Councillor Winsor updated Council on the latest meeting of the Infrastructure Committee. He began by complimenting Recreation director and council members on the recreation programing.

On the report, Councilor Winsor stated there are a number of gravel roads in town and until they become asphalt there is a need for gravel road standards.

The committee also discussed Standing Offer for equipment. There needs to be a fair, cost competitive requirement and the Director has developed a policy document. It is very good

We also discussed road wash outs. There have been several in the recent past. There certainly is a need for an open discussion on what is the responsibilities regarding private land versus town land – that discussion continues.

Retaining walls is a issue- retaining walls in general, but specifically Marina Shores and Harbour View. We are thankful there was no one injured. At the beginning of our term, I prepared a briefing notes saying this was an area of concern for the town and while people thought this doesn't happen in our town- well it does happen and we need to establish standards.

It has been a great growing season for alders and while there was a program completed, it didn't get all the areas done. Safety is the key issue and therefore we will look at assigning more money to this category next year.

There was a request from a resident for a waterline extension and that resident was informed it would be at their cost.

The last topic is budget. We have reviewed every line of the budget and we are gone over or are nearing going over in every category. This is not surprising given the rising costs of all things. We will discuss the asks for 2023 in the next budget consultation meeting but we have stretched the elastic band as far as we can and we will be looking for an increase in budget 2023.

**b. Motion for Investing in Canada Infrastructure Program**

**22-11-122**

**S. King/ Winsor**

**BE IT RESOLVED** the Town of Holyrood submit an application to Transportation Infrastructure – Municipal Infrastructure Division -for a Water Solution Project at a cost of **3,326,101.00** (Three million, three hundred twenty -six thousand, one hundred one dollars) This is a 90/10 cost shared project and the Town's contribution (10%) will be reflected through fiscal services at a time after the project is actually approved and actioned.

This project will provide a safe reliable continued water source for the town. It will bring water from the Salmonier Line at Walls Road into the water source identified as North Arm River. The project includes a water main to the source, an access road to the source, environmental registration, and a water treatment facility including commissioning, and Scada.

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

## Motion Carried

### 10. BUSINESS DEVELOPMENT AND MARKETING

- a. Councillor Woodford provided an update for the Business Development & Marketing department. The Committee met on Monday October 17<sup>th</sup>. Several files were discussed and continue to be developed with additional information to come.

We are moving forward with our out-reach to unregistered businesses by sending a letter and an application to businesses identified through CADO and are not registered. This letter will invites businesses to register. We will continue then to other businesses who are active in the town but are not registered.

As a part of Small Business Week we will hosting a business breakfast on November 2 at the Star. This will be a networking session and a guest speaker will attend.

Budget 2023 – we are ready to present our budget for 2023 at the next proposed budget meeting.

- b. Motion

*Councillor Buckle excused himself due to conflict of interest*

22-11- 123

Woodford/Crawley

BE IT RESOLVED the Town of Holyrood approve the bid submitted for the North Arm River Park in the amount of 75,000 + HST. The bid has been reviewed considering the scope of work with Mills & Wright and we are confident the work can be completed as described in the detailed drawings and within budget.

**In Favor- 6**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

*Councillor Buckle returned to the meeting.*

### 11. PUBLIC SAFETY

Update given by Councillor Bruce King from the committee meeting of October 7, where a number of issues were discussed.

There was a concern regarding the number of volunteers who were responding to emergencies and in some cases it was a low number and sometimes caused a delay in response time. After speaking with Fire Chief he said they were volunteers and they had outside commitments, but for the most part,

volunteers were very responsible and there wasn't a problem as he sees it. They are very active in training and they give up a lot of time to complete the training sessions.

Emergency preparedness is on everyone's mind especially after the latest hurricane and the damage to Atlantic Canada and especially Port a Basque. The town has a large preparedness document which needs to be condensed to a usable document.

Emergency Operation Center is also an issue for public safety. The fire department is the site for an operational center and the committee is looking to visit established emergency centers to see how we can devise a similar center for the Town.

Budget 2023 has a long list of wants, especially in terms of the building. Over 11,000 has been paid in heat alone. We are looking to see what, if any funding programs are out there to help make the building more cost effective.

There has been no response regarding the application for a rescue vehicle.

Our fire department are involved in training for the Nalcor site and all reports are that they are doing a fantastic job.

We are scheduling a meeting with the new commander of the RCMP and with the Search & Rescue personnel.

Roads- if residents have safety issues with route 60 or any other provincial roads they need to address it through the government by contacting the department of transportation.

## **12. COMMUNICATIONS**

Councillor Crawley gave the update for the Communications committee. The Committee met and discussed the proposed communication policy. It was identified that confidentiality was an important section to be included. Given the new code of conduct being promoted by the department, it was decided to look to the code of conduct as the authority to address confidentiality.

After the proposed training we will have the tools to address this section.

It is extremely important to have the appropriate education piece around the policy and it should be an integral part of any and all orientation.

## **13. OPERATIONAL REVIEW**

Councilor Winsor advised Council that the RFP for the operational review/strategic plan was issued and the response date is November 9, 2022

#### 14. CORPORATE SERVICES & ADMINISTRATION

Councilor Crawley gave update from the Committee meeting on October 14,2022. The operation procedures and policies are waiting legal feedback. The procurement policy is also under review by the legal team.

The budget was discussed, and it was very disappointing that there were only three responses to the budget consultations. Two of the responses identified Route 60 as an issue; unfortunately that is a provincial matter and out of our hands. Cell phone service was also identified and again that is out of our control and residents need to use the appropriate service delivery company to issue their concern. There was also an ask for a supermarket and again, we are willing to talk to any investor interested in establishing a supermarket, but we need an investor to come to us with a proposal.

Union negotiations responses were received and opened in the presence of Mayor Goobie, Councilors Winsor, Sadie King, and Councilor Crawley. Also present was CAO Gary Corbett.

Once opened the information provided identified John Walsh Associates as the successful consultant. Nicole Dunphy has been identified as the person representing CUPE.

Cleaning Services proposals were received in response to the RFP. The 4 responses were opened:

|                   |                 |         |
|-------------------|-----------------|---------|
| Penney's Holdings | \$1038.70 + Hst | monthly |
| CJD Janitorial    | \$ 2242.50      | monthly |
| ECO Cleaning      | \$ 1200.00      | monthly |
| Traverse Cleaning | 30.00/hr        |         |

The proposals were turned over to the acting clerk to be reviewed in more detail.

**a. Accounts**

22-11-124

Crawley/B. King

**BE IT RESOLVED** that the accounts tabled in the amount of \$104,888.05 (cheque# D000002845 to D000002892 and 043751 to 043765) be approved for payment.

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

**b. Bankbook Balance: \$ -1832.50**

c. Motion

22-11-125

Crawley/Woodford

Be it Resolved the Town of Holyrood request the Ministerial approval to borrow 80,833.12 from the Royal Bank for a 3year term/3 year amortization at 6.51% interest with a payment of \$2479.18 monthly.

The money being borrowed is dedicated to our Recreation & Community Events Department to complete multi-court outside recreation infrastructure ( \$63,068.12) and the remaining 17,815.00 is to purchase communication equipment for the Holyrood Fire Department.

**In Favor- 7**

**Opposed- 0**

**Abstained- 0**

**Motion Carried**

d. **Motion – *there was no seconder for this motion the motion dies and motion e becomes unnecessary.***

**Be It Resolved** the Town of Holyrood approve to rescind the motion numbered **16-08-78 and approved** at the August monthly meeting of Council in 2016 which read

***Myette/King***

***BE IT RESOLVED*** that the Town of Holyrood approve funding for HMPC with a 10 year commitment total of \$250,000 to be used as leverage money for upgrades and improvements to the Marina.

*Payments will be as follows:*

- 2016 payment• \$20,000
- 2017 payment- \$30,000
- 2018-2025 payment- \$25,000 per year – Motion approved.

e. **Be It Resolved** the Town of Holyrood approves to remove from the 2023 Budget the 25,000.00 designated for HMPC as identified in the motion numbered 16-08-78.

**15. NEW BUSINESS**

**Woodford:** I want to recognize small business week and acknowledge all businesses in the town who provide services and goods to the town and beyond. I want to encourage all businesses to join us for the business breakfast.

**B. King:** I just want to say, we operate under the parliamentary system which has 2 important things. One is debate where you stand & give your points and explain why you took a particular position. Then the second part is the vote where you can defend your reasoning. When we deny debate and a vote there is a question. Tonight we left a question. Just because you second a motion, doesn't mean you have to vote for it. For the next 3 years (long or short) I will not sit and not allow the opportunity to enter a discussion.

We have a marina and I support it, but imagine if we sold it for 2-3 million dollars- the community center we could have, the 90/10 projects we could do. We could put conditions on a sale which keeps it as a marine and the town could hold control. The tax structure in the town could never support the improvements required in the town unless we are open to doing things different.

**Crawley:** I want to recognize fire prevention week and thank all our volunteer and career fire fighters not only for their duty but for their community outreach to the community particularly the schools

Halloween is coming and I want to ask people to be safe and be careful.

**Buckle:** I agree with Councillor Crawley – the fire department is doing a great job and are in the schools as well.

I want to echo Deputy Mayor Woodford in thanking our small businesses for their service to the community. We had a similar breakfast event a few years ago and it was a real success.

November 4<sup>th</sup> is the deadline for scholarship applications and I would encourage our young people to apply.

Our roads are only as good as the drainage, and the drainage is only as good as the ditching. Many of our ditches are grown in and we need to give attention to them. There was paving done last year and our roads are in good shape so we should protect them.

There was patchwork done at the bridge last week. I didn't pick up on it on community voice but as a council we need to use professional ways with a letter or email to government in an effort to keep open the dialogue. Councillor Crawley said tonight the communication policy is soon coming to the table and ways of communication is in the policy. Community voice is not the way, yes it is good in ways but it is not used for residents to get their issues out – they should use the proper channels. We should use professional ways.

**S.King:** I would like to thank the town from MGA seniors club for the senior event – it meant a lot to the seniors especially because it is the first time they could get out and socialize.

**Winsor:** Councillor Buckle brought up the topic of the bridge and route 60 – I want to say I agree we should proceed with professionalism, but we followed that route- we wrote the Minister, we reached out to government and our MHA and it didn't work – They actually paved Salmonier Line to Father Duffy's Well. And as a matter of fact I had a Minister ask me why we hadn't done the bridge and I said because its not our responsibility. – so sometimes the gloves need to come off.

**Mayor Goobie:** I appreciate Councilor Buckle's comments but there is a lot here that I am not at liberty to discuss. There is a process to be followed, I have information I cannot share but sometimes things on the outside are not completely accurate. I could call people into question but I will take the high road. The work that was completed that day was inadequate and it was an insult to the Town. The NHA and myself worked out a lot of things as we move forward. Yes we need to be professional but when you work on something for so long and get nowhere – well then you do something else.

**16. DATE OF NEXT MEETING**

November 15, 2022

**17. ADJOURNMENT**

**22-11-126**

**Buckle/Winsor**

*Minutes taken by Marjorie Gibbons*