



**Regular Meeting of Council #9
July 13, 2021, at 5:30 pm**

Audio Streaming Live from www.holyrood.ca

MINUTES

PRESENT:

**Deputy Mayor Curtis Buckle
Councillor Kim Ghaney
Councillor Sadie King
Councillor Roger Myette**

STAFF:

**Gary Corbett
Steve Martin
Marjorie Gibbons**

REGRETS:

**Mayor Kevin Costello
Councillor Jim Joy**

1. CALL TO ORDER/ADOPTION OF AGENDA

21-09-96

Ghaney/King

BE IT RESOLVED that this meeting is now called to order and the agenda adopted as presented.

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

2. ADOPTION OF MINUTES

- a. Regular Meeting of Council **June 15, 2021, as presented. No errors or omissions.**
- b. Special Meeting of Council **July 5, 2021 as presented – No errors or omissions.**

3. BUSINESS ARISING n/a

4. CORRESPONDENCE

- a. Minister of Transportation and Infrastructure Elvis Loveless. Correspondence tabled and dialogue continues with the Town and department officials to address issues identified.

5. PLANNING & DEVELOPMENT

a. Permit Listing

21-09-97

Ghaney/King

BE IT RESOLVED to table and approve the attached permit listing. 19 permits were issued from May 18-June 4, 2021, and include permits New Builds, Accessory Buildings, General Repairs, Fence, Occupancy, Pool, Paving, Roadside Vending and permit to extend water and sewer line. Permit #06-0377-21 to 06-0394-21

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

- b. Location:** 17 Salmonier Line
Lot 1 Brophy's Road
10 Summit Drive
- Zoning:** RMD
- Proposal:** Residential

21-09-98

Ghaney/Myette

BE IT RESOLVED that the Town of Holyrood approve the above residential applications, in principle, and subject to the Town of Holyrood Development Regulations.

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

- c. Location:** 442 Conception Bay Highway
- Zoning:** RMD
- Proposal:** Home Based Business- Cleaning

21-09-99

Ghaney/King

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

Application was advertised in accordance with Regulation 10 and 90 of the Development Regulations.

Discretionary Use ad was sent to The Shoreline News on June 8, 2021. No comments were received on the application by the deadline date of June 24, 2021.

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

- d. Location: 19 A North Side Road
Zoning: Mixed Development
Proposal: Wellness Centre

21-09-100

Ghaney/Myette

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town of Holyrood Development Regulations.

Application was advertised in accordance with Regulation 10 and 90 of the Development Regulations.

Discretionary Use ad was sent to The Shoreline News on June 8, 2021. No comments were received on the application by the deadline date of June 24, 2021.

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

- e. Location: 398 Conception Bay Highway
Zoning: Town Centre
Proposal: Roadside Vending

21-09-101

Ghaney/King

BE IT RESOLVED that the Town of Holyrood approve the above application, in principle, subject to the Town of Holyrood Mobile Canteen and Vendor Regulations, and subject to approval from Service NL

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

- f. Town of Portugal Cove- St. Philips- Proposed Amendment

21-09-102

Ghaney/Myette

BE IT RESOLVED that the Town of Holyrood has no comments or concerns on the Proposed Amendment to re-designate and rezone areas of land located between Old Broad Cove Road, Portugal Cove Road and Round Pond to address existing developments and to make updates to the Windsor Lake watershed boundary.

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

- g. **Boundary Feasibility Report**

21-09-103

Ghaney/King

BE IT RESOLVED BE IT RESOLVED the Town of Holyrood request the Minister of Municipal and Provincial Affairs to appoint the Feasibility Study to examine the extension of the Holyrood boundary to correct the boundary which defines the Town of Holyrood to LW Consulting for a cost of 21,275.00.

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

6. RECREATION AND COMMUNITY EVENTS

Update

- i. Canada Day celebrations were amended this year due to the serious issues related to residential schools and the unmarked graves being found in connection with these residential school. With respect for the families and communities of these tragic findings, the Town postponed the planned fireworks for Canada Day and chose instead to light up Holy Cross Park orange

All Canada Day self - directed contests did go ahead and winners were declared in a number of categories.

Perfect Poutine -Margaret Morgan

Great Canadian Scavenger Hunt- Avia & Cohen Lewis

House Decorating Contest -Furey/Bartlett Family

Congratulations to all winners and thank you to all who participated.

- ii. Squidfest 32 – The schedule of events is now available at www.squidfest.ca as well as our social media sites. Tickets are on sale through our website as well. The Sunday evening event sold out in 6 hours. There were some technical issues which have been corrected. There are tickets still available for the afternoon show.

Friday night, there is the outdoor Movie which is usually a great family draw and a variety of other events throughout the weekend which we encourage residents to come out and take part and enjoy.

On Saturday there is the Corn Hole Tournament, the Mascot Walk and Squidfest Story Time at the Holyrood Public Library as well as the 19+ Outdoor Movie Night – Bad Boys2

On Sunday we have Family Mountain Bike Ride, Drive -In Bingo and the Squid Party events including fireworks at 10pm.

- iii. Camp Ahoy started July 5. All weeks are sold out except week 5 & which might now be filled. Anyone with questions can contact the Town.

Camp Councilors work in cohorts to ensure we are following public safety guidelines.

- iv. TimBits Minor Soccer Program has a registration of 16 children – the highest number ever for the program. The Coach has started the program at the Festival Grounds given that the Soccer Field is under construction.

- v. Infrastructure
Salmonier Line Park Plan – the consultation phase is complete; we are waiting for draft report

Holy Cross Park – is open as of July 1 with a capacity of 250 people (visitors and staff) If we exceed that number park staff will do call back for those waiting to use the site. Both pools are open and pre-packaged food is available. Staff are following public health safety guidelines and ensuring visitors are screened.

Community garden has increased its membership to 56 active with 28 planters. Phase 1 of the Holyrood Plot Plan has begun and we have 2 trees planted. The goal is to create a botanical garden. We are also hoping to have a gazebo for the garden. There is great opportunity to grow this initiative.

7. INFRASTRUCTURE & PUBLIC WORKS

Update

There are five items for report.

- i. Briens Road – this is a narrow road behind Wongs and a school bus transit uses it – on-coming traffic can cause issues. A report has been prepared by staff and presented to the Committee for consideration and recommendations.
- ii. North Side Road Trailway – a developer was taking side out of Terry’s Mountain and thought he had all the necessary checks and balances, but the permit was expired. Staff met with the developer on June 23, 2021, and we are now waiting on the response from Provincial Parks about remediation at site.

- iii. Asset Management – Town staff developed a road asset management document. This document is with the committee to review and make recommendations. This is important to use when making decisions regarding future road upgrades and development.
- iv. Country Path water main – upgrades are complete including pavement. The final review is taking place.
- v. North Arm Water Study is on-going with a report due mid-August.

8. BUSINESS DEVELOPMENT AND MARKETING

Update

Business Development & Marketing Committee held its monthly meeting on June 23.

In attendance was Deputy Mayor Buckle / Director – Marjorie Gibbons and me via phone

The agenda involved:

- i. 9 business applications were discussed; out these nine: 4 have been approved and 5 others need additional work by the developers to get them to the application stage. Once we have the application, we will do our due diligence before seeking a motion of approval.
- ii. Discussions regarding the supermarket for the Town continue with the investor and providers and we hope the discussions will lead to a positive outcome in the coming months. The Town is providing information as requested as the process unfolds.
- iii. Our department is responsible for government funding and government projects and as such we follow the many infrastructure projects and their development. We give updates to infrastructure and public works and recreation as to the status of many of the on-going projects.
 - the projects have an approved workplan as well as a budget which is guided by the government program which supplies the funds- working with the CAO and the other department directors the Business and Development department facilitates the smooth completion of the work.

- iv. Everyone in Town is anxiously waiting for the boardwalk improvement project as well as the trail Master Plan – both of which will add to our recreational opportunities. The Boardwalk improvements should begin in Mid- September allowing for uninterrupted summers use and the Trail Master Plan draft will be due on Friday of this week. Once we get the draft and evaluate the recommendations, we can move this forward.
- v. The Town has applied for 2 new projects under the Community Re-Vitalization program – one project is to improve the exterior of the Heritage building and the other is to improve the Park at North Arm started by STRACC.
- vi. Beautification – the work with beautification has started and this is just the beginning of a development plan that will improve annually.

9. PUBLIC SAFETY

Update

In regard to the fire protection fee from property owners on Salmonier Line and Middle Gull Pond outside the Deer park – Vinland Road LSD and areas where Eastern Service Board are collecting garbage the payment deadline for the fire protection fee is Friday, Aug 27.

330 letters were sent out Monday. Thank you to all who to date have paid the \$50 fire and emergency service fee.

Fire Department Expansion

The contractor is on site completing the scope of work as prepared by the Town constructing a 30 x 36 addition for a training room.

Project will be completed this fall.

Inappropriate Taking of Town water from Fire Hydrants

The Town is aware that there are Companies with Water Trucks taking water by hooking onto a fire hydrant in Mountain View Estates.

This is illegal and the companies involved should cease this action immediately.

10. CORPORATE SERVICES

a. Bankbook Balance

\$117,091.48

b. General

21-09-104

King/Ghaney

BE IT RESOLVED that accounts as tabled in the amount \$188,797.32 (D01922to D01998- and cheque number 042160 to 042237) be approved for payment from the General Account.

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

c. Donation Request

21-09-105

King/Myette

BE IT RESOLVED that the Town of Holyrood donate \$100 to the 1st Annual Brady Lewis Memorial Softball Tournament.

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

d. Alternate Returning Officer

21-09-106

King/Ghaney

BE IT RESOLVED that the Town of Holyrood appoint Marie Searle as Alternate Returning Officer for the September 28, 2021, Municipal Election

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

e. Election of Mayor Special Ballot

21-09-107

King/Myette

BE IT RESOLVED that the Town of Holyrood hold a separate ballot for the position of Mayor for the September 28, 2021 Municipal Election.

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

11. NEW BUSINESS

Councilor Ghaney: I want to make a final note of encouragement to all residents and families to come out to take part in Squidfest which has been adapted to our new living conditions with COVID. There are many interesting activities for everyone. I want to thank Steve Martin, our director of recreation and community events for his creativity for the diverse and interesting activities for all ages and abilities.

Councilor Myette: Thank you to Town staff and Steve Martin for their work with the Squid festival Thank you to our public works staff as well as Councilor Kim Ghaney – the chair of recreation and community events for the hard work. Doing these kind of events takes a lot of effort to do things differently during the pandemic – so big thank you and thank you to the volunteers who help make this happen.

Councilor King: Thank you to Steve and all staff who worked so hard to prepare the squidfest activities. I think we forgot to mention the seniors party on Friday afternoon – so if Kim could speak to that.

Councilor Ghaney – My apologies for the oversight. We are hosting a senior’s party on Friday afternoon from 1-3 on the festival grounds. It is free and anyone wanting tickets can visit the town office. There will be live music.

Councilor King: Just a further reminder that bagged lunch will be available for seniors at the party.

Deputy Mayor Buckle: I echo fellow councilors that there are lots of activities for everyone to enjoy at the festival. Thank you to Steve, his

team including public works for all the work they do to make this possible

12. DATE OF NEXT MEETING

August 3, 2021, at 5:30 pm

13. ADJOURNMENT

21-09-108

Ghaney/King

In Favor-4

Buckle

Ghaney

King

Myette

Opposed-0

Abstained-0

Motion Carried

Mayor

CAO

Minutes taken by MG