



**Regular Meeting of Council #6
May 4, 2021 at 5:30 pm**

Audio Streaming Live from www.holyrood.ca

AGENDA

1. CALL TO ORDER/ADOPTION OF AGENDA

2. ADOPTION OF MINUTES

3. BUSINESS ARISING

4. MAYOR'S UPDATE

5. PLANNING & DEVELOPMENT

a. Permit Listing

BE IT RESOLVED to table and approve the attached permit listing. 7 permits issued from April 6 to April 26, 2021 and includes garage, pre-site, sign, extension, new build, general repairs.

- Permit #03-0330-21 to #04-0336-21

- b. Location:** i) 17 Healey's Cove Road
ii) Lot 118 Harbourview Drive
iii) Lot 91 Harbourview Drive

Zoning: RMD

Proposal: Residential

BE IT RESOLVED that the Town of Holyrood approve the above applications, in principle, subject to the Town of Holyrood Development Regulations.

- c. Location:** 77 Conception Bay Highway
Referral #67674

Zoning: RMD

Proposal: Crown Land Referral

BE IT RESOLVED that the Town of Holyrood approve the above Crown Land Referral, subject to the Town of Holyrood Development Regulations and subject to the applicant applying for a permit to build a garage.

- d. Location:** Town's Kiosk Floating Dock- North Side Road

Proposal: Roadside Vending- Bike Rentals

BE IT RESOLVED that the Town of Holyrood approve the above roadside vending application, subject to the Town of Holyrood Development Regulations and Vending regulations.

e. RFP for Boundary Change

BE IT RESOLVED the Town of Holyrood proceed to a limited call for professional services to secure a company to prepare a Feasibility Report in accordance with the *Municipalities Act, 1999* to realign the current Municipal boundary to the east side of the Salmonier Line.

The Town will invite four (4) companies experienced in this scope of work to complete the feasibility study and compile a report as set down in the RFP. This report will be a key component in the determination by the Minister of Municipal Affairs to allow the Town to include a portion of landmass which would improve its boundary on the Salmonier Line.

The call for bids will identify the costs associated with the scope of work and will stipulate the timeline required. Once received, this information will then require another motion for the expenditure and award of contract.

6. RECREATION AND COMMUNITY EVENTS

a. Update

b. Highland Park Playground

BE IT RESOLVED that the Town of Holyrood engage Coastline Specialties to supply and install a slide at Highland Park Playground at a cost of \$9,200 plus HST. Funds for this will come from the Safe Restart Funding.

7. INFRASTRUCTURE & PUBLIC WORKS

a. Update

b. Installation of a 4 way stop in Marina Shores

Safety for the residents of Holyrood is the highest priority of Council, as our Town grows the need for safe public transportation services increases.

Council has recognized the need for improvements through evaluation of our present road network and have identified the intersection of McGrath's Road, Oceanic Drive and Harbour View Drive in Marina Shores to be an area requiring consideration.

After a review of the street design and considering the concerns of residents in the area council has decided to install a FOUR WAY STOP at that intersection, please refer to the diagram.

Initially the installation of the four-way stop will be introduced as a PILOT PROJECT to ensure the effectiveness of the initiative. During the months following the installation all correspondence and data obtained will be collected and reviewed by Council before a final decision will be made to have the intersection remain as a FOUR WAY STOP.

c. Sewer Study

BE IT RESOLVED, the Town of Holyrood award Innovative Engineering & Project Management a contract to complete a sewer study for the Town. The cost of this study is \$60,212.71 and will be completed using monies from our gas tax funding. The project was approved in November 2020 and we are now ready to move forward with its completion.

As our Town grows and the need for safe, reliable sewer services increase, this sewer study will give us an evaluation of our present system and identify what improvements are necessary and how we can best assign monies to improving the present system and expanding the system into the future. The sewer study must be completed in order to help plan for major sewer upgrades applied for under the Investing in Canada Infrastructure Program.

d. Water Study

BE IT RESOLVED, the Town of Holyrood award SNC-Lavalin a contract to complete a water study on North Arm River for the Town. The cost of this study is \$22,922.53 and will be completed using monies from Blue Oceans Industrial Park Land Sale.

This study will determine if the North Arm River and the upland waters of the North Arm River can provide the Town with a potential water source to complement the existing drilled well system. Water is an extremely important service for our residents, and we must be proactive in ensuring we have reliable safe sources of water.

e. North Side Road / Maloney's Lane culvert replacement

- i. **BE IT RESOLVED** that the Town of Holyrood approve a contract to Buckle's Contracting for the cost of \$9,950.00 (HST included) from the Blue Ocean Industrial Park Land Sale to complete excavation and removal of 240ft of culvert and replacement of new culvert at the North Side Road, Maloney's lane area.

The existing culvert in the area is extensively deteriorated and the structural integrity is compromised. The plan is to excavate

the existing culvert that is under the road and the Trailway and replace with new culvert of the same diameter as the existing. Armour stone protection will be installed at the outfall location to protect the culvert from damage and from filling with beach rock as is the existing case.

- ii. **BE IT RESOLVED** that the Town of Holyrood approve the purchase of new culvert from Wolseley at a cost of \$25,627.70 (HST included) from the Blue Ocean Industrial Park land sales.
 - 80ft of 24" HDPE culvert 320 Kpa
 - 80ft of 36" HDPE culvert 320 Kpa
 - 80ft of 48" Triple Wall Sanitite

- iii. **BE IT RESOLVED** that the Town of Holyrood approve a contract to English Paving Corporation for the purchase price of \$12,765.00 (HST included) from the Blue Ocean Industrial Park Land Sale, for 2-inch compacted asphalt 20 feet by 100 feet on North Side Road and a area of Maloney's Lane measuring 22 feet by 30 feet by 65 feet.

By procuring these segments of the contract separately, the Town will expand their overall reach with infrastructure improvements insuring we get the best quality workmanship to provide the most reliable transportation route for residents.

The total for the three components is \$48,342.70 (HST included) from the Blue Ocean Industrial Park land sale.

f. Soccer Field

BE IT RESOLVED the Town of Holyrood approve the recommendation of Innovative Engineering to award the Soccer field upgrade project to Maher's Contracting Limited for a cost of five hundred ten thousand, one hundred sixty dollars and seventy cents. (\$510,160.70)

There were 11 bids received for this scope of work and after careful review of the proposed work activity as well as all bonding and time allocations, Maher's Contracting Ltd. are the successful bidders.

The upgrade of the soccer field will include addressing the problems associated with drainage, the development of the field, a storage building including washroom facilities as well as upgrade to parking area. This development will provide the Town will a safe, reliable recreational site which will promote healthy active living and recreational skill development.

g. Transportation & Infrastructure

BE IT RESOLVED that the Town of Holyrood write the Minister of Transportation & Infrastructure to request a meeting to discuss a number of ongoing topics.

- Pavement/Shoulder repairs/Drainage upgrades- Route 60-CBS Boundary (Duff's) to and including Maher's Bridge
- Pavement Upgrades- Sections in North Arm and other areas- Route 60
- Maintenance of Provincial Road Shoulders/Drainage especially in the area of Kennedy's Lane, Kennedy's Lane Extension to North Side Road- Route 60
- Update on the maintenance of the TCH/Liam Hickey overpass
- Discussion on the CBS by-pass extension through to Liam Hickey/TCH

8. BUSINESS DEVELOPMENT AND MARKETING

- a. Update**

9. PUBLIC SAFETY

- a. Holyrood Fire Department Update**

10. CORPORATE SERVICES

- a. Bankbook Balance: \$205,195.00**

b. General Account

BE IT RESOLVED that accounts as tabled in the amount \$173,651.92 (D01797-D01832 and cheque number 042024 to 042063) be approved for payment from the General Account.

c. Loans

i. Purchase of Oceana Crown Land

BE IT RESOLVED that the Town of Holyrood request approval from the Minister of Municipal and Provincial Affairs to borrow \$428,700 to purchase the crown land located behind the Stores at Holyrood. These funds will have a 5-year term/15-year Amortization at an interest rate of 2.31% for a monthly payment of \$2,820.00 per month.

This 49 acres of property has been identified as Oceana and will be developed to support a Research and Innovation hub offering professional buildings and amenities.

This motion will allow the Town to borrow the money to purchase the property and issue a Request for Proposals to

identify a buyer who will develop the site as a research and development site. The Town will not actually buy the property until such time a buyer/developer has been identified and secured. The process of Ministerial approval to borrow involves a process which requires this motion in order to move that process forward.

ii. Loader Purchase

BE IT RESOLVED that the Town of Holyrood approve the purchase of a 2021 721F Case Loader for \$195,275 HST included.

In order to purchase this loader for this price, the town is receiving a trade in of its own 2011 CASE loader of \$80,000 and a discount from the 2021 CASE Loader rental of \$16,200

Reliable, safe, equipment is a very important and necessary service for our residents. This Loader purchase solidifies Council's commitment to improve services by making NEW, more modern equipment available for the Public Works staff to operate.

iii. Motion to Borrow

BE IT RESOLVED that the Town of Holyrood borrow \$175,000 for the purchase of a loader. Remaining balance of \$20,275 to be generated from the 2021 Municipal Budget.

The Town of Holyrood will borrow \$175,000 from the Royal Bank of Canada with a 5-year term/15-year amortization, with a 2.64% interest rate and a monthly payment of \$3,117

11. NEW BUSINESS

12. DATE OF NEXT MEETING

May 25, 2021 at 5:30 pm

13. ADJOURNMENT