



**Regular Meeting of Council #5  
April 13, 2021 at 5:30 pm**

Audio Streaming Live from [www.holyrood.ca](http://www.holyrood.ca)

**AGENDA**

- 1. CALL TO ORDER/ADOPTION OF AGENDA**
- 2. ADOPTION OF MINUTES from March 23, 2021**
- 3. BUSINESS ARISING**
- 4. CORRESPONDENCE**
  - a. Government of Newfoundland and Labrador
- 5. PROCLAMATION**

National Dental Hygienist Week
- 6. MAYOR'S UPDATE**
- 7. PLANNING & DEVELOPMENT**
  - a. **Permit Listing**

**BE IT RESOLVED** to table and approve the attached permit listing. 4 permits issued from March 22 to April 5, 2021

    - Permit #03-0324-21 to #03-0328-21
  - b. **Location:** 9 Liam Hickey Drive  
**Zoning:** RMD  
**Proposal:** Residential  
**BE IT RESOLVED** to approve the above applications, in principle, subject to the Town of Holyrood Development Regulations.
  - c. 7 McGrath's Road- Variance  
**BE IT RESOLVED** to approve a 10% for 7 McGrath's Road. The variance was distributed to residents in the immediate area. No comments were received by the deadline date.
  - d. Vending Regulations  
**BE IT RESOLVED** to amend the current Mobile Vendor and Canteen Regulations by adding the following to the definition of vendor: *A vendor shall also include daily rentals from a mobile trailer or kiosk for bicycles, kayaks, canoes, paddleboards, etc.*

## 8. RECREATION AND COMMUNITY EVENTS

- a. Update

## 9. INFRASTRUCTURE & PUBLIC WORKS

- a. Update

- b. Culvert Replacement Policy

**BE IT RESOLVED** that the Town of Holyrood approve the Culvert Installation Policy, HP-001. This policy will ensure culvert governance and regulations are followed in the long-term planning for the Town of Holyrood.

- c. Kennedy's Lane Washout-Storm Water Mitigation- undeveloped middle section

**BE IT RESOLVED** that the Town of Holyrood award Innovative Engineering & Project Management an engineering consulting contract totaling \$9,721.69 to provide engineering pre-design, including design and contract documents to address the Kennedy's Lane Washout.

This contract will enable the Town of Holyrood to investigate and evaluate the conditions contributing to the Kennedy's Lane washouts and find a permanent solution to avoid further depletion of the infrastructure.

Innovative Engineering will review all as-builts related to the present infrastructure, locate the infrastructure, and identify all issues related to that infrastructure and how to remediate the area to prevent further destruction compromising the safety of residents and others. This contract will provide the Town with the necessary direction to correct the problem.

- d. Kennedy's Lane - Lower section culvert replacement

- i. **BE IT RESOLVED** that the Town of Holyrood approve a contract to Vincent Besso Ltd. for the cost of \$8,050.00 (HST included) from the Safe Restart Funding Program to complete excavation and removal of 280ft of culvert and replacement of new culvert on Kennedy's Lane.

The existing culvert on Kennedy's Lane is extensively deteriorated and the structural integrity is compromised. The plan is to excavate the existing culvert that is under the road

and replace with a new culvert of the same diameter as the existing.

- ii. **BE IT RESOLVED** that the Town of Holyrood approve the purchase of new 280 feet culvert HDPE 210 Kpa, 30" diameter from Wolseley for a cost of \$13,380.57 (HST included) from the Safe Restart Funding Program.
- iii. **BE IT RESOLVED** that the Town of Holyrood approve a contract to English Paving Corporation for the purchase of \$14,835.00 (HST included) from the Safe Restart Funding Program, for a 2-inch compacted asphalt, 280 feet by 15 feet wide with a swale on one side to complete the project at Kennedy's Lane.

By procuring these segments of the contract separately, the Town will expand their overall reach with infrastructure improvements insuring we get the best quality workmanship to provide the most reliable transportation route for residents.

The total for all three components is \$36,265.57 (HST included) from the Safe Restart Funding Program.

## **10. BUSINESS DEVELOPMENT AND MARKETING**

- a. Update

## **11. CORPORATE SERVICES**

- a. Bankbook Balance: \$1,182.20

- b. **General Account-**

**BE IT RESOLVED** that accounts as tabled in the amount \$161,625.92 (D01778- D01793 and cheque number 041940-042023) be approved for payment from the General Account.

## **12. NEW BUSINESS**

## **13. DATE OF NEXT MEETING**

May 4, 2021 at 5:30 pm

## **14. ADJOURNMENT**