



**Regular Meeting of Council #7  
May 25, 2021 at 5:30 pm**

Audio Streaming Live from [www.holyrood.ca](http://www.holyrood.ca)

**PROCLAMATION- EARLY CHILDHOOD EDUCATORS WEEK 2021**

**AGENDA**

- 1. CALL TO ORDER/ADOPTION OF AGENDA**
- 2. ADOPTION OF MINUTES of May 4, 2021**
- 3. BUSINESS ARISING**
- 4. MAYOR'S UPDATE**
- 5. CORRESPONDENCE**
  - a. Municipal and Provincial Affairs - Authorization to Vote by Mail
  - b. CAGSAR Report
- 6. PLANNING & DEVELOPMENT**
  - a. **Permit Listing** (*see attached*)

**BE IT RESOLVED** to table and approve the attached permit listing. 21 permits were issued from April 27 to May 17, 2021 and include garage, occupancy, pavement, pre-site, sign, extension, new build, general repairs.

    - Permit #04-0337-21 to 05-0356-21
  - b. **Locations:** Lot 117 Harbour View Drive  
6 Salmonier Line  
**Zoning:** RMD  
**Proposal:** Residential  
**BE IT RESOLVED** to approve the above applications, in principle, subject to the Town of Holyrood Development Regulations.
  - c. **Crown Land Referral- File #156025**

**BE IT RESOLVED** that the Town of Holyrood approve the above Crown Land Referral which is an extension to commercial/private land on the Trans-Canada Highway near the current RV Park.

## **7. RECREATION AND COMMUNITY EVENTS**

- a. Update

## **8. INFRASTRUCTURE & PUBLIC WORKS**

### **a. Water turn-on/off- Curb Stop Policy**

**BE IT RESOLVED** that the town of Holyrood approve the Water turn on/off, Curb stop policy, HP-002. This policy will ensure water turn on/off, curb stop governance and regulations are followed in the long-term planning for the Town of Holyrood.

### **b. Water Supply Upgrade**

**BE IT RESOLVED** that the Town of Holyrood request Innovative Engineering to prepare a fair and reasonable bid for engineering services to complete the project identified as Water Supply Upgrades (17-GI-21-00049). Our request for a fair and reasonable bid will allow the Town to secure the services of Innovative Engineering to prepare a Prime Consultant Agreement and oversee the execution of the scope of work associated with this project.

This project will allow the Town to supply and install a 500,000-gallon water tank, installation of control systems and integration with the existing distribution system. It will provide the necessary water mains valves and boxes to connect to the existing system. This will allow the Town to provide reliable, continuous water access to residents.

### **c. Sewer and Pumps Upgrade**

**BE IT RESOLVED** that the Town of Holyrood request Innovative Engineering to prepare a fair and reasonable bid for engineering services to complete the project identified as AP-MYCW-17-119 Sewer & Pumps Upgrade. Our request for a fair and reasonable bid will allow the Town to secure the services of Innovative Engineering to prepare a Prime Consultant Agreement and oversee the execution of the scope of work associated with this project.

This project will evaluate the present condition of the pumps at the Town's lift stations and replace those which need to be replaced. This project is the first step in a much more comprehensive sewer upgrade plan initiated by the Town.

## **9. BUSINESS DEVELOPMENT AND MARKETING**

- a. Update

## **10. PUBLIC SAFETY**

- a. Update

## **11. CORPORATE SERVICES**

- a. Bankbook Balance: \$18,028.25

- b. **General Account**

**BE IT RESOLVED** that accounts as tabled in the amount \$169,242.02 (D01833- D01850 and cheque number 042064 - 042131) be approved for payment from the General Account.

- c. **Amendment to Motion- Purchase of Oceana Crown Land**

**BE IT RESOLVED** that the Town of Holyrood approve an amendment to Motion # 21-06-66 to include the lender as Royal Bank of Canada for the loan to purchase the crown land.

This motion to borrow to buy the crown land was approved during the May 4<sup>th</sup> meeting and included the necessary information as well as the letter from Royal Bank but the lending institution was not identified in the motion itself. This amendment fulfills the requirement for the Department of Municipal and Provincial Affairs.

## **12. NEW BUSINESS**

## **13. DATE OF NEXT MEETING**

June 15, 2021 at 5:30 pm

## **14. ADJOURNMENT**