



**Regular Meeting of Council #1  
January 16, 2018**

**MINUTES**

**Present**

**Mayor Gary Goobie**

**Deputy Mayor Curtis Buckle**

**Councillor Kim Ghaney**

**Councillor Sadie King**

**Councillor Jim Joy**

**Councillor Roger Myette**

**Councillor Kevin Costello**

**Gary Corbett, CAO**

**Christa Turnbull, Executive Assistant**

**Safety Message- Distracted Driver**

Teens can be the best messengers with their peers, so we encourage them to speak up when they see a friend driving while distracted, to have their friends sign a pledge to never drive distracted, to become involved in their local Students Against Destructive Decisions chapter, and to share messages on social media that remind their friends, family, and neighbors not to make the deadly choice to drive distracted.

Parents first have to lead by example—by never driving distracted—as well as have a talk with their young driver about distraction and all of the responsibilities that come with driving. Have everyone in the family sign the pledge to commit to distraction-free driving. Remind your teen driver that in States with graduated driver licensing (GDL), a violation of distracted-driving laws could mean a delayed or suspended license.

Educators and employers can play a part, too. Spread the word at your school or workplace about the dangers of distracted driving. Ask your students to commit to distraction-free driving or set a company policy on distracted driving.

If you feel strongly about distracted driving, be a voice in your community by supporting local laws, speaking out at community meetings, and highlighting the dangers of distracted driving on social media.

**1. ADOPTION OF AGENDA**

**18-01-001**

**Ghaney/King**

Adoption of Agenda of January 16, 2018 with the following changes:

Change 6 (c) (ii) to \$20,432.05

Change 10 (d) Bank Loan information- waiting on info from bank. Will postpone bank loan motion until next meeting

**In Favor 7**

Mayor Goobie  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Joy  
Councillor Costello  
Councillor Myette

**Opposed 0**

**Abstained 0**

**Motion Carried**

**2. ADOPTION OF MINUTES**

Adoption of December 19, 2017 minutes as presented.

**3. BUSINESS ARISING**

n/a

**4. CORRESPONDENCE**

a. Jeff Vincent- NL Hydro- in response to town's letter-Tabled

**5. PERMIT APPROVALS**

**18-01-002**

**Costello/Buckle**

**BE IT RESOLVED** to approve the following permits that have been issued from December 19, 2017-January 12, 2018

New Residence (1)

Dec 19 – 25 Hr. View Drive

11 Other

**In Favor 7**

Mayor Goobie  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Joy  
Councillor Costello  
Councillor Myette

**Opposed 0**

**Abstained 0**

**Motion Carried**

**6. RECOMMENDATION OF INFRASTRUCTURE & PUBLIC WORKS**

**a. Status Report**

Firstly, I would like to say I was pleased with the investment in infrastructure in our town in 2017. Large water line upgrade in north

arm area, new and upgrade of wells, road upgrade and paving will result in improved service delivery to homeowners.

Completion of some long-discussed projects such as the upgrade, paving and tying both ends of Kennedys Lane together was very positive.

Unfortunately, time ran out and we weren't able to complete paving of O'Rourke's and other roads approved under gas tax, but the priority will be to do this work in the spring.

A main focus of the Infrastructure and Public Works Committee, as we start our meetings this year will be to plan and get projects done earlier in the construction season.

Although not always in our control, due to approved funding and other factors, we must try to avoid extending these to late fall.

A priority project that we continue to work on is the damaged section of north side road adjacent to Veitch's Crescent. In September, this damage occurred during a heavy rainfall as the result of a large water run off down in the area as a result of damaged and blocked culverts on Route 60. We were pleased the culvert work was replaced late in the fall by Department of Transportation & Works but the problem on North Side Road is a major inconvenience. It is restricted to one-way traffic controlled by traffic lights with much reduced weight limits. School buses and other traffic is detoured to the North Arm entrance.

Our engineering consultants were requested to do an assessment of the problem in September and it is only now that we are seeing some progress on this.

A meeting was held with SNC Lavalin last week who presented the town with a plan to for repair /replacement. I was impressed to them the need to move this in a timely manner.

On Thursday our Infrastructure and Public Works committee will be meeting to start to plan for the year ahead.

As part of the agenda we will be discussing priority projects and bringing recommendations to council.

One high priority will be to deal early and correct the problems associated with the sewer system on the main beach area. As well to do necessary work at the sewage treatment plant with follow up

maintenance plan so distasteful odors that were present last summer will be eliminated.

**b. Multi-Year Capital Works Transfers**

**18-01-003**

**Joy/Costello**

**BE IT RESOLVED** that the Town of Holyrood approve and submit a request for a Transfer of savings of \$85,000 from MYCW-13-12200 (Holyrood Wells 1&3) to SCF-17-00005 (Holyrood CBH- Phase 1 Water) to complete the required improvement for the Main Beach Lift Station at estimated cost of \$291,296 (HST included).

**In Favor 7**

- Mayor Goobie
- Deputy Mayor Buckle
- Councillor Ghaney
- Councillor King
- Councillor Joy
- Councillor Costello
- Councillor Myette

**Opposed 0**

**Abstained 0**

**Motion Carried**

**Joy/Ghaney**

**18-01-004**

**BE IT RESOLVED** that the Town of Holyrood approve and submit a request for Transfer of savings of \$27,000.00 from MYCW-15-00093 (Holyrood New Well) to MYCW-15-00094 (Holyrood Road Infrastructure Refurbishment) to address the Holyrood Paving Project which is currently projected at a \$27,000.00 deficit. Total cost of Holyrood Road Infrastructure Refurbishment is approx. \$537,255 (HST included).

**In Favor 7**

- Mayor Goobie
- Deputy Mayor Buckle
- Councillor Ghaney
- Councillor King
- Councillor Joy
- Councillor Costello
- Councillor Myette

**Opposed 0**

**Abstained 0**

**Motion Carried**

**c. Gas Tax Reallocation**

**Joy/Buckle**

**18-01-005**

**BE IT RESOLVED** that the Town of Holyrood request the reallocation of \$44,510.18 Gas Tax funds from the project listed as Improving Transportation Network (\$145,858.78) to two projects identified as:

- i. Replace bearings and shaft to Oxidation wheel at Sewage Treatment Plant - \$24,078.13 (HST included)  
Country Path Abydoz Pump Station Pod 1 upgrades - \$20,432.05 (HST included)

**In Favor 7**

Mayor Goobie  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Joy  
Councillor Costello  
Councillor Myette

**Opposed 0**

**Abstained 0**

**Motion Carried**

**d. Duff's Lift Station & Rental**

**18-01-006**

**Joy/Ghaney**

**BE IT RESOLVED** that the Town of Holyrood approve \$60,688.43 (HST included) to purchase two 23 HP pumps for Duff's Lift Station & Rental from Rodco Mechanical Ltd.

**In Favor 7**

Mayor Goobie  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Joy  
Councillor Costello  
Councillor Myette

**Opposed 0**

**Abstained 0**

**Motion Carried**

**e. Veitch's Hill and Veitch's Crescent Storm Damage**

**18-01-007**

**Joy/Costello**

**BE IT RESOLVED** that the Town of Holyrood approve \$12,244.63 (HST included) for completed work by Ocean Homes Ltd. on Veitch's Hill and Veitch's Crescent Storm Damage.

**In Favor 7**

Mayor Goobie  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Joy  
Councillor Costello  
Councillor Myette

**Opposed 0**

**Abstained 0**

**Motion Carried**

**f. North Side Road**

The Town is preparing a letter to the Department of Transportation and Works to address the remaining infrastructure repairs required as a result of the storm flooding in 2017 along CBH, Veitch's Hill and Veitch's Crescent.

The Town will provide a quote for the provinces consideration to complete required repairs in order to remove the weight restriction and return to two-way traffic on North Side Road from the intersection of Veitch's Crescent to the entrance of Marine Institute.

**g. Urgent- Sewer System Notice going out to residents in the Winter Guide.**

**7. RECOMMENDATION OF BUSINESS DEVELOPMENT & MARKETING**

**a. Status Report**

The Committee met for the initial meeting of 2018 on January 9<sup>th</sup> to review the strategic goals and the progress made to date.

There are a number of initiatives which are ongoing including but not exclusive to the following:

*Active Funding Applications*

1) Squidfest proposal for 2018 has been submitted

2) Student Applications are due before Feb 2/ for this summer season. Recreation and this department will need to identify appropriate positions

3) New applications under Community Living are available and applications are being completed in all four categories

*Star of the Sea JCP*

Hiring of candidates has been actioned and we are now waiting on department approval to begin Monday, January 22, 2018.

*Blue Ocean Innovation Valley Development*

Staff and Council continue to work with the developers to promote the Stores at Holyrood as we see the visible construction at the site. Work is progressing well with the present businesses, and there is on-going discussion which will see additional development both in retail and commercial as well as in the industrial park and other areas of Town.

Boardwalk Development Draft Plan is complete and we look forward to discussion in consultation with residents on its components and identifying a way forward so we can begin to action items of the plan.

**8. RECOMMENDATION OF RECREATION & COMMUNITY EVENTS**

**a. Crystal Carnival**

February 16-25, 2018

**b. 2018 Winter Guide**

Currently online, and will hit mailboxes on Thursday.

**9. RECOMMENDATION OF PUBLIC SAFETY**

**a. Fire Department Concept Plan**

The Town of Holyrood has awarded the fire department concept plan to Fougere Menchenton Architectural Inc. for a cost of \$23,000, in which this amount funding was approved on July 18, 2017.

**b. Emergency Preparedness**

The Town has approved a scope of work for generators and panel's- (one for municipal building and one for the fire department).

Total cost including materials and labour - \$21,275.00 – HST included (Funds allocated in Budget 2017 and 2018)

**10. RECOMMENDATION OF CORPORATE SERVICES**

**a. Accounts**

**18-01-008**

**King/Costello**

**BE IT RESOLVED** that accounts as tabled in the amount of \$170,436.95 (cheque number 37324-37423) be approved for payment from the General Account.

**In Favor 7**

Mayor Goobie

Deputy Mayor Buckle

Councillor Ghaney  
Councillor King  
Councillor Joy  
Councillor Costello  
Councillor Myette

**Opposed 0**  
**Abstained 0**  
**Motion Carried**

**b. Donation Request**

**18-01-009**

**King/Buckle**

**BE IT RESOLVED** to donate \$100 to GENESIS Intermediate Synchronized Skating

**In Favor 7**

Mayor Goobie  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Joy  
Councillor Costello  
Councillor Myette

**Opposed 0**  
**Abstained 0**  
**Motion Carried**

**c. Operating Loan**

**18-01-010**

**King/Costello**

**BE IT RESOLVED** to approve an operating loan of \$150,000.

**In Favor 7**

Mayor Goobie  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Joy  
Councillor Costello  
Councillor Myette

**Opposed 0**  
**Abstained 0**  
**Motion Carried**

**d. Borrowing**

Phase 1 of the \$800,000 budgeted loan, approved on December 20, 2016, included:

Purchase of Crown Land (\$343,850),  
Fire Department Communication Equipment (\$35,000)  
Water Tank Analysis (\$19,100)  
**Total Phase 1 borrowing- \$397,950** (HST included).

**King/Buckle**

**18-01-011**

**BE IT RESOLVED** that the Town of Holyrood borrow \$156,933.06 as part of **Phase 2 of the \$800,000-** 2016 budgeted loan, which includes the following projects: (cost include HST)

- i. Water Systems Review- **\$61,000**
- ii. Fire Department Concept Building- **\$23,000.00**
- iii. Two 23 HP pumps for Duff's Lift Station & Rental- **\$60,688.43**
- iv. Veitch's Hill and Veitch's Crescent Storm Damage- **\$12,244.63**

**Total Phase 2 borrowing \$156,933.06**

**In Favor 7**

Mayor Goobie  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Joy  
Councillor Costello  
Councillor Myette

**Opposed 0**

**Abstained 0**

**Motion Carried**

**Motion to borrow from the Royal Bank of Canada will be presented at February 6, 2018 regular meeting of Council.**

**11. NEW BUSINESS**

**Councillor Costello:**

North East Avalon Joint Council-since joining committee, I attended 2 meetings. Committee members include Sam Whalen, Jody Wall, Bill Antle, and Craig Williams

There are 7 issues the board is seeking government input on. If council has any questions/concerns on regionalization, please forward to me and I will bring forward. Letter will be forwarded to Government with any input from the various regions.

Eastern Regional Service Board just when live with twitter account to address any changes, etc.

CAO- what is the status of the NEAR plan? There is over \$500,000 invested in this plan. Kevin will address.

**Councillor Myette**

It's great to see our 2018 Winter Community Guide now available online at [Holyrood.ca](http://Holyrood.ca), it should be in mailboxes this Thursday. Lots of events and activities for all ages, plus the dates for the Winter Crystal Carnival, Feb 16-Feb 25. I'd like to encourage our residents to get out and volunteer for some of these events/activities.

I'd like to congratulate Matthew Simmonds for becoming our first Municipal Enforcement Officer. I'm sure he'll do a great job for our residents.

As a frequent walker along the boardwalk, it's great to see that we'll be making improvements to the Main Beach Lift Station, as well as replace the bearings and shaft to the oxidation wheel at our Sewage Treatment Plant. This should cutdown on the smell around that area, and our two town tourist attractions (marina and boardwalk).

Speaking of the marina, work is still ongoing and it's becoming a place where we can all enjoy next summer. We're so lucky to have John Buckle doing the work, his attention to quality is second to none.

**Councillor Joy**

I look forward to the year ahead to further build on new opportunities for our town which will allow new revenues for improved service to residents. A lot of planning has been done with broad interest being expressed.

Nice to see work proceeding on development on the former Rubber Factory Site. They were placing thrusts on building there yesterday.

I would like to wish everyone a very Happy New Year and look forward to healthy discussion on the many agenda items.

**Councillor King**

Had a number of calls on the Abydos pod on Country Path. Good to see money invested in it. Great job on Kennedy's Lane.

**Councillor Ghaney**

The key to education is consistent repetitive information- we need to stop the material that is being put in sewer system- and educate the public.

We are having more mud slides around the boardwalk area.

**Deputy Mayor Buckle**

Delighted to see money for pumps for Duff's and Country Path. Looking for meeting with minister in relation to North Side Road. Thinking about other towns as they deal with the aftermath of floods, etc. out on the west coast.

**12. DATE OF NEXT MEETING**

February 6, 2018 at 5:30 pm

**13. ADJOURNMENT**

**18-01-012**

**Ghaney/Buckle**

**BE IT RESOLVED** that this meeting now adjourn.

**In Favor 7**

Mayor Goobie  
Deputy Mayor Buckle  
Councillor Ghaney  
Councillor King  
Councillor Joy  
Councillor Costello  
Councillor Myette

**Opposed 0**

**Abstained 0**

**Motion Carried**

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**Mayor**

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**Town Clerk**

*Minutes prepared by Christa Turnbull on January 19, 2018*