



**Regular Meeting of Council #1
January 17, 2017**

MINUTES

Present:

**Mayor G. Goobie
Deputy Mayor J. Joy
Councillor G. Penney
Councillor S. King
Councillor K. Ghaney
Councillor R. Barron**

Regrets:

Councillor R. Myette

Staff:

**Gary Corbett, CAO
Christa Turnbull, Executive Assistant
Gary Lewis, Director of Infrastructure & Public Works**

SAFETY MOMENT

Slips, trips and falls can result in all types of serious injuries and sometimes leave the victim with a lifelong disability or even lead to death. Slips, trips and falls account for roughly 20% of all work related injuries. This incident is second only to auto accidents.

This is why slip and fall awareness and protection are essential elements of personal safety.

1. ADOPTION OF AGENDA

a. 17-01-01

Ghaney/King

Adoption of agenda of January 17, 2017

In Favor 6

Mayor Goobie
Deputy Mayor Joy
Councillor King
Councillor Penney
Councillor Norman
Councillor Ghaney

Opposed 0

Abstained 0

Motion Carried

2. ADOPTION OF MINUTES

a. Adoption of minutes of December 20, 2016 as presented.

3. BUSINESS ARISING

n/a

4. CORRESPONDANCE

- a. Service NL- Impacted Site- Environmental Site Assessment- Tabled
- b. Minutes- NEAR Plan Oversight Committee -Tabled
- c. Agenda for January 18, 2017 Meeting & Minutes (Nov 21/16)- North East Avalon Joint Council- Tabled

Deputy Mayor Joy- We now have a person who is providing coordination support to the Northeast Avalon Joint Council. (Reference page 5.) who is employed through ERSB. Doing an excellent job and I would ask council and staff to have a look at contents and format. Layout could help with some discussion we are having. Action items are now assigned with deadline for follow and completion Important to table minutes of all committee's so all council are informed of subject matter.

5. RECOMMENDATION OF PLANNING & LAND USE COMMITTEE

a. 17-01-02

King/Barron

Permit Approvals

BE IT RESOLVED to approve the following permits that have been issued from December 20, 2016-January 12, 2017

Permit Type	
1 occupancy permit	
In Favor	6
	Mayor Goobie
	Deputy Mayor Joy
	Councillor King
	Councillor Penney
	Councillor Norman
	Councillor Ghaney
Opposed	0
Abstained	0
Motion Carried	

b. 17-01-03

King/Joy

Location: 394 Conception Bay Highway

Zoning: TC

Proposal: Pharmacy

BE IT RESOLVED to approve the above discretionary use application, in principal, and subject to the Town of Holyrood Development Regulations.

This application was advertised in accordance with Regulation 10 and 32 of the Development Regulations, 2014-2024.

The town received two letters on the proposed application with the following questions:

- Does site have adequate parking spaces?
- Compliance with accessibility standards?
- Ramp for wheelchair access?

In Favor 6

Mayor Goobie
Deputy Mayor Joy
Councillor King
Councillor Penney
Councillor Norman
Councillor Ghaney

Opposed 0

Abstained 0

Motion Carried

c. 17-01-04

King/Ghaney

Location: 75 O'Rourke's Road

Zoning: RMD

Proposal: Fine Dining Restaurant

BE IT RESOLVED to advertise the above Discretionary Use application.

A briefing will be held on February 21, 2017 at 6:00 pm. In order to speak at the briefing, individuals must be registered with the town by 12:00 pm, February 3, 2017. If there are no registrants, the briefing will be cancelled.

Any person who wishes to comment on the proposed development without commenting at the briefing is asked to contact the Town of Holyrood in writing by 12:00 pm February 3, 2017.

In Favor 6

Mayor Goobie
Deputy Mayor Joy
Councillor King
Councillor Penney
Councillor Norman

Councillor Ghaney

Opposed 0

Abstained 0

Motion Carried

6. RECOMMENDATION OF INFRASTRUCTURE & PUBLIC WORKS

a. New Well- Salmonier Line

Public tender was called and closed on January 10, 2017. When the award is completed, the information will be passed along.

b. Clean Water and Wastewater Fund

Approval of Prime Consultant's Agreement to SNC Lavalin Group Inc.

c. Snow clearing, Sanding, & Salting

Thank you to public works and management staff during the holiday season and for the high standard they are maintaining in delivery of these services. Our Public Works crew are out on the go early and are doing a great job.

7. RECOMMENDATION OF RECREATION AND COMMUNITY EVENTS

a. Crystal Carnival dates

February 17-26, 2017. Events are being finalized and will be posted on crystalcarnival.ca soon.

b. Program Flyer

Winter program flyer is in the mail to all residents.

8. RECOMMENDATION OF PUBLIC SAFETY

a. Fire Department had 110 calls for service in 2016. Call volume for the Holyrood Fire Department has become extremely high over the last number of years.

b. Commend the Fire Department for having the station opened and staffed on Thursday and Friday during peak traffic time due to the Trans-Canada Highway closure, in the event there was an emergency call for assistance.

c. 17-01-05

Ghaney/Penney

BE IT RESOLVED to renew the Fire Chief position to Robert Bauer for 3 years (January 1, 2017-January 1, 2020).

In Favor 6

Mayor Goobie

Deputy Mayor Joy

Councillor King

Councillor Penney
Councillor Norman
Councillor Ghaney

Opposed 0
Abstained 0
Motion Carried

9. RECOMMENDATION OF ECONOMIC DEVELOPMENT

a. George Cove Mountain

Work has stopped until weather improves. Tract Consulting is overseeing this project that Buckle's Construction has the contract for.

b. Commercial Strip

The developer is continuing to meet the requirements of the tenants. These requirements include proper elevations of exit and entrance – continued discussions on water & sewer & storm hook-ups, traffic control: these issues are normal discussions and concerns for a development of this magnitude. The Town is in constant contact with both the developer and the land owner to facilitate an effective conclusion.

c. Industrial Place

Town has issued the request to Department of Municipal Affairs to purchase the 44.1 acres of crown land for Phase 1 of the Industrial Park. As soon as the permission is received and funding in place, the town will proceed with the first sale of land and continue with the RFP for the remainder.

d. OHI

Phase 2 application is complete and both levels of government have accepted the terms and objectives. The town is waiting on a letter of offer which should be arriving within days.

e. Start-Ups

The town has 5 start ups operating in the Beach Head Innovations Centre & Suites. The town will continue to capitalize on further start up opportunities to attract innovative companies to the Holyrood ensuring the full development of the Cold Ocean Research and Innovation Hub.

f. Project Based activity

This is the time of year when new applications need to be completed for the various summer events and student work services. This work

is continuous and can be quite consuming pending the application process.

g. Plans

Work is continuing on securing a Trail Master Plan which would encompass the board walk as well as the other known trails in the Town. The process is slow, but it is progressing. There is also a Marine Asset Master Plan being requested that would identify water lots and their value in a broad marine spatial plan for Holyrood.

h. Salmon Enhancement

A proposal has been submitted to begin a salmon enhancement program at Maher's River. This is a partnership with Jim McCarthy – AMEC.

10. RECOMMENDATION OF CORPORATE SERVICES

a. 17-01-06

Accounts

Ghaney/Barron

BE IT RESOLVED that accounts as tabled in the amount of \$199,239.33 (cheque number 035223-035319) be approved for payment from the General Account.

In Favor 6

Mayor Goobie
Deputy Mayor Joy
Councillor King
Councillor Penney
Councillor Norman
Councillor Ghaney

Opposed 0

Abstained 0

Motion Carried

b. Bankbook Balance

-243,316.47

c. Donations

Ghaney/Barron

17-01-07

BE IT RESOLVED to approve the following donation:

i. Atom A Minor Hockey - \$50

ii. Atom B Minor Hockey- \$50

In Favor 6

Mayor Goobie

Deputy Mayor Joy
Councillor King
Councillor Penney
Councillor Norman
Councillor Ghaney

Opposed 0
Abstained 0
Motion Carried

11. NEW BUSINESS

Deputy Mayor Joy

Economic Development - A lot of planning has taken place in last couple of years with Economic Development opportunities. Much to the credit of our CAO, Economic Development Officer, Recreation Director, etc. Pleased to see this work as outlined by George is progressing within the various planned developments. Look forward to final approval and startup of some of these projects in 2017 and completion of projects underway.

Winter Conditions and Snow Clearing - Difficult with the changing weather conditions for our operators to keep our roads cleared and in good condition. With snow turning to rain and freezing it's difficult to keep up. I'm pleased that we provided monies in this year's budget to upgrade and replace culverts on our local roads. This will help in draining some of the areas where the buildup of water occurs and freezes making it unsafe for vehicles, walkers, etc. I've had some residents/walkers talk to me about the icy and unsafe conditions. Could we note the worst areas and plan to address in spring?

Recreation Newsletter - Nice to see the recreation newsletter sent out to our residents. Programs available for various age groups and I encourage residents to get involved. Look forward to Crystal Carnival coming up from February 17 through to February 26.

4. Happy New year to everyone and I look forward to good discussion on moving the many agenda items.

Councillor Ghaney

Our roads, particular Salmonier Line is in deplorable condition. Couple that with lack of brush cutting is a very dangerous situation. We need to ensure Holyrood is put on the priority list.

Councillor King

Wish everyone a happy new year. Great job to public works.

Councillor Barron
n/a

Councillor Penney

Wish everyone happy new year. Worked being done at the Marina: holes are drilled for steel piles. We have been approved by the bank. Looks like ACOA may come onside, but still unsure of where the province stands in regards to funding. There will be an increase in boater fees this year. Congratulate to Public Works on great job with snow clearing. Need to ensure that any money we get for funding projects that we do not have to send it back.

12. DATE OF NEXT MEETING

February 7, 2017 at 5:30 pm

13. ADJOURNMENT

Barron/Ghaney

17-01-08

BE IT RESOLVED that this meeting do now adjourn.

In Favor 6
Mayor Goobie
Deputy Mayor Joy
Councillor King
Councillor Penney
Councillor Norman
Councillor Ghaney

Opposed 0

Abstained 0

Motion Carried

Mayor

Town Clerk

Date

Date

Minutes prepared on January 18, 2017 by CT