



**Regular Meeting of Council # 16  
November 22, 2016**

**MINUTES**

***Present:***

**Mayor Gary Goobie  
Deputy Mayor Jim Joy  
Councillor George Penney  
Councillor Rosena Barron  
Councillor Sadie King  
Councillor Roger Myette**

**Marie Searle, Manager of Payroll & Finance  
Christa Turnbull, Executive Assistant  
Gary Lewis, Director of Inf. & PW**

***Regrets:***

**Councillor Kim Ghaney**

**SAFETY MOMENT**

There's nothing more beautiful than a fall drive, but this season brings some unique hazards for drivers. Being aware of these potential dangers can help keep you and your family safe and prevent accidents.

- Be Aware of Poor Visibility
- Watch for Children
- Watch for Moose
- Slow Down on Wet Pavement
- Be Prepared for Bright Sunlight
- Watch Out for Ice

**1. ADOPTION OF AGENDA**

**a. 16-16-152**

**King/Barron**

**BE IT RESOLVED** to adopt the agenda of November 22, 2016.

**Motion Carried**

**In Favor        6**

Mayor Goobie  
Deputy Mayor Joy  
Councillor King  
Councillor Myette  
Councillor Penney  
Councillor Norman

**Opposed        0**

**Abstained      0**

**Motion Carried**

**2. ADOPTION OF MINUTES**

- a.** Adoption of minutes of November 1, 2016 as presented.

**3. BUSINESS ARISING**

a. N/A

**4. CORRESPONDANCE**

a. N/A

**5. RECOMMENDATION OF PLANNING & LAND USE COMMITTEE**

**a. Permit Approvals**

**King/Barron**

**16-16-153**

**BE IT RESOLVED** to approve the following permits that have been issued from October 25-November 21, 2016.

**In Favor 6**

- Mayor Goobie
- Deputy Mayor Joy
- Councillor King
- Councillor Myette
- Councillor Penney
- Councillor Norman

**Opposed 0**

**Abstained 0**

**Motion Carried**

<b>Permit Type</b>	<b>Civic Address</b>
New Residence	14 Brien's Road
Shed	131 Northside Road
Shed	3 Milmore Path
Shed	18 Oceanic Drive
Shed	19 Harbour View Drive
8 Other (patio, site, occupancy, extension, fence, paving, general repairs)	

**b. 16-16-154**

**King/Myette**

**Location:** 453 Conception Bay Highway

**Zoning:** Town Centre

**Proposal:** Day Spa

**BE IT RESOLVED** to approve the above Discretionary Use application for a Day Spa, in principal, and subject to the Town of Holyrood Development Regulations. This application was advertised in accordance with the town's Discretionary Use policy, and no comments were received by the deadline date, and no briefing was held due to no registrants.

**In Favor**      **6**  
 Mayor Goobie  
 Deputy Mayor Joy  
 Councillor King  
 Councillor Myette  
 Councillor Penney  
 Councillor Norman

**Opposed**      **0**  
**Abstained**    **0**  
**Motion Carried**

**6. RECOMMENDATION OF INFRASTRUCTURE & PUBLIC WORKS**

**a. Update on MYCW Projects**

**i. Waterline North Arm**

Project is 50% complete. Weather is closing in on us and we are experiencing some water issues. Will look at tidying it up and securing the site for winter and pick up in the Spring.

**ii. New Pump House**

Building is 90% complete. Electrical 30% complete. Mechanical is 20% complete.

**iii. Paving- Kennedy’s Lane & O’Rourke’s Road**

Both projects are underway. Water is causing some issues; completion will be done in the spring.

**7. RECOMMENDATION OF PUBLIC SAFETY**

**a. 16-16-155**

**Joy/Barron**

**BE IT RESOLVED** to approve the Town of Holyrood Emergency Management Plan as presented.

**In Favor**      **6**  
 Mayor Goobie  
 Deputy Mayor Joy  
 Councillor King  
 Councillor Myette  
 Councillor Penney  
 Councillor Norman

**Opposed**      **0**  
**Abstained**    **0**  
**Motion Carried**

**8. RECOMMENDATION OF ECONOMIC DEVELOPMENT**

**a. HMPC Lease**

**16-16-156**

**Penney/Myette**

**BE IT RESOLVED** that the Town of Holyrood extend the current lease arrangement with HMPC for 10-year term from January 1, 2017 to December 31, 2026.

**In Favor 6**  
Mayor Goobie  
Deputy Mayor Joy  
Councillor King  
Councillor Myette  
Councillor Penney  
Councillor Norman

**Opposed 0**

**Abstained 0**

**Motion Carried**

**b. Strategic Plan 2016-19**

**Penney/Joy**

**16-16-157**

**BE IT RESOLVED** to approve the Strategic Plan 2016-2019 as presented.

**In Favor 6**  
Mayor Goobie  
Deputy Mayor Joy  
Councillor King  
Councillor Myette  
Councillor Penney  
Councillor Norman

**Opposed 0**

**Abstained 0**

**Motion Carried**

**9. RECOMMENDATION OF RECREATION AND COMMUNITY EVENTS**

**a. Christmas Activities**

Toy Mountain- November 23-December 14  
Ornament Making- December 7 at 6:30 pm  
Christmas in the Park- December 8 at 6:30 pm  
Santa Claus Parade December 11 at 2:00 pm

**Star of the Sea- Operation Christmas**

Tree Lighting- December 2 at 6:00 pm  
Breakfast with Santa- December 18 from 10:00-1:00  
Community Seniors Christmas Party- January 8 from 2:00-6:00 pm.

**10. RECOMMENDATION OF CORPORATE SERVICES**

**a. Accounts**

**Myette/King**

**16-16-158**

**BE IT RESOLVED** that accounts as tabled in the amount of \$370,680.72 (034868-035015) be approved for payment from the General Account.

**In Favor 6**  
Mayor Goobie  
Deputy Mayor Joy  
Councillor King  
Councillor Myette  
Councillor Penney  
Councillor Norman

**Opposed 0**

**Abstained 0**

**Motion Carried**

**b. Myette/Barron**

**16-16-159**

**BE IT RESOLVED** to transfer \$100,000 from Roymor to the General Account.

**In Favor 6**  
Mayor Goobie  
Deputy Mayor Joy  
Councillor King  
Councillor Myette  
Councillor Penney  
Councillor Norman

**Opposed 0**

**Abstained 0**

**Motion Carried**

**c. Bankbook Balance- n/a**

**d. Donations**

**Myette/Barron**

**16-16-160**

**BE IT RESOLVED** to approve the following donation:

**i) Star of the Sea Operation Santa- \$300**

**In Favor 6**  
Mayor Goobie  
Deputy Mayor Joy  
Councillor King  
Councillor Myette  
Councillor Penney  
Councillor Norman

**Opposed 0**  
**Abstained 0**  
**Motion Carried**

- e. **Amendment to the following motions (#16-15-148 and #16-15-150) from November 1, 2016 meeting:**

**16-15-148**

**Myette/Joy**

**BE IT RESOLVED** that the Town of Holyrood borrow money to purchase a Ford F-250 Truck-\$43,519 (including taxes) from Cabot Ford.

*This is part of the budget approval to borrow \$800,000 in the 2016 Budget in which the debt payment is already built in.*

**In Favor: 6**

**Mayor Goobie**  
**Deputy Mayor Joy**  
**Councillor King**  
**Councillor Barron**  
**Councillor Ghaney**  
**Councillor Myette**

**Opposed: 0**

**Abstained: 0**

**Motion Carried**

**FIRE DEPARTMENT VEHICLE**

**16-15-150**

**Myette/Barron**

**BE IT RESOLVED** to borrow \$62,482.20 for a Fire Department Command Vehicle (Yukon XL 4-wheel drive). The Holyrood Fire Department will pay back the town's monthly cost through their fundraising efforts.

**In Favor: 6**

**Mayor Goobie**  
**Deputy Mayor Joy**  
**Councillor King**  
**Councillor Barron**  
**Councillor Ghaney**  
**Councillor Myette**

**Opposed: 0**

**Abstained: 0**

**Motion Carried**

**16-16-161**

**Myette/King**

**THEREFORE, BE IT RESOLVED** that the Town of Holyrood will borrow \$106,100 for the Ford F-250 truck and the Fire Department Command Vehicle from the Royal Bank of Canada with 5-year amortization for a 5-year term at 3.50% interest rate with a monthly payment of \$ 1,931 per month.

**In Favor        6**  
Mayor Goobie  
Deputy Mayor Joy  
Councillor King  
Councillor Myette  
Councillor Penney  
Councillor Norman

**Opposed        0**

**Abstained     0**

**Motion Carried**

**f. Tax Recovery Plan**

**Myette/Barron**

**16-16-162**

**BE IT RESOLVED** to adopt the current tax recovery plan for 2015 as presented.

**In Favor        6**  
Mayor Goobie  
Deputy Mayor Joy  
Councillor King  
Councillor Myette  
Councillor Penney  
Councillor Norman

**Opposed        0**

**Abstained     0**

**Motion Carried**

**11. NEW BUSINESS**

**Deputy Mayor Joy**

Emergency Management Plan - Pleased that we are now moving this draft Emergency Management Plan forward for approval by council. Guided by Pat Curran/Independent Consultants Group many meetings were held to bring it to this stage. Risks of emergency situations are more probable today than ever especially with changing weather situations and so having this plan in place is very important for the protection and safety of our residents. The purpose of this EMP is to clearly establish lines of authority and responsibilities for all concerned during the management of an emergency. Protocols are established for the coordination of emergency response in an emergency situation. The Role of the Emergency Planning

Committee/members are established and various resources/support identified. Key now as we implement this plan is to provide the resources and training required. There is also another plan developed in conjunction with this Emergency Management plan which is the Business Continuity Plan or BCP. This provides direction in events impacting the Town's business processes that cause a disruption in the provision of town services.

Strategic plan - I'm certainly one that believes planning is very important to allow our town to further develop and grow so we can improve infrastructure and in turn provide quality services to all our residents. It's key we continue to build our town and so having a clear vision in setting priorities is necessary. I believe this strategic plan based on five main pillars (Live, Learn, Work, Play and Invest) will guide us for the next three years. Over the last few years plans have been developed for investment and growth in our town. We need to continue to plan, encourage investment and provide key infrastructure within our town. Much of this is identified in this strategic plan. So as we move forward we need to prioritize, communicate and implement the various ideas and recommendations. As noted in the Mission Statement, "*We're committed to good Planning, Innovation, Infrastructure Investment, and extraordinary programming and services to residents within our means*".

HMPC- The marina has been operating under Holyrood Marina Park Corporation (HMPC) for about twelve years now. The town decided to go in the direction to lease and operate the marina under a nonprofit corporation because we could not commit funds for needed upgrade and repair. Available funding had to be used in priority areas of service such as water, sewer, roads, etc. HMPC board is made up of boaters within the marina with representation of council. I believe this has worked well and was a very good move. A strong commitment has been shown by the boaters in upgrading and expanding the facilities. Approx. one and half million has been invested to date and the new proposal will invest an additional one and half million for a total of three million. This has resulted in the rebuilt and expansion of the marina with new resources provided. I was part of the board of HMPC. and I know the strong commitment that is being made. One ex. of this was the establishment of capital improvement fund. This is an annual payment by each boater (\$60,000 annually) in addition to the regular berth fees which is used to leverage other funding. A travel lift was purchased and fees for lifting boats in and out of the water are kept within and now used for further upgrade. All boats including TNYC. are now stored inside the fenced area adjacent to festival grounds which is adding new revenue. As well they are hands on in the ongoing work. I remember a few years back when a group were tracking through the water taking rocks from cribbing that was being replaced. There still is some cost sharing by the town but it is minimum ex. below 10 %. So the partnership that was formed here is a good one and I



would like to thank HMPC membership for the commitment that has been made.

So I fully support the extension of this lease which will allow for further infusion of monies for investment and enhancement.

Reflecting - The marginal wharf as part of the Marine Base is certainly an impressive piece of infrastructure. Observing some of the ongoing work on this lovely November day, I thought back to prior years when the activity in the area was squid jigging with processing at the fish plant and wharf. In the background today as I looked at the site there were a number of boats jigging squid. I thought it was very fitting as the new marine base replaces the old facility in days gone by. Although squid jigging is very sporadic today in prior years it provided a lot of money to families and was an economic boost to Holyrood and area. I wonder today what would be the thoughts of many of the individuals who waited to unload their boat full of squid in years gone by. Today the town is taking on a different direction with economic opportunities. We look forward to Phase 3 of the development with construction of research and training buildings on site.

**CAO arrived at 6:30 pm.**

**Councillor King**

Would like to congratulate the HMPC committee. They have done a great job and taking a great initiative to continue to do more work. It brings a lot of economic benefits to the town. On behalf of star, I would like to thank the town for putting up the tree at the star.

**Councillor Myette**

I use to head out squid jigging in the mid-80s. It's nice to walk into the yacht club and see some of the pictures hung up there. I still have faith that North Arm will be the next big thing when HMPC is done.

TYRE program- RCMP will host another session on November 27 at 3:00 pm at the Legion. There were about 42 people at the last session.

I'm looking forward to all the Christmas events. I would like to say thanks to all the volunteers who are making these events possible. Would like to thank town staff for helping get the great Christmas flyer out.

**Councillor Barron**

During any town events, there will be donations accepted for the food bank and toy mountain. I encourage anyone who can donate, to do so. There are a lot of people who are in financial difficulties this Christmas season.

**Councillor Penney**

Congratulate RNC who caught the driver on Peacekeepers Way. To see the video and what that driver could have done is unimaginable.

Festival Grounds- we have to come with a way to make that grounds more versatile so we can continue with the festival and find more storage for boats. There are a lot of boats stored down in the area. Travel lift is generating \$24,000 a year for the marina. This year we had to turn away vessels who were looking for storage. We have great potential to expand but we need a place to store these boats.

Need to put some type of lighting system on the boardwalk. We have been talking about it for a long time.

Marine Institute is doing a great job on the marginal wharf.

**12. DATE OF NEXT MEETING & BUDGET 2017 PRESENTATION**

December 20, 2016 at 5:30 pm

**13. ADJOURNMENT**

**16-16-163**

**Barron/Myette**

**In Favor      6**

Mayor Goobie  
Deputy Mayor Joy  
Councillor King  
Councillor Myette  
Councillor Penney  
Councillor Norman

**Opposed      0**

**Abstained    0**

**Motion Carried**

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**Mayor**

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**Clerk**

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**Date**

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**Date**

**Prepared on November 23, 2016 by CT**