

Regular Meeting #16  
December 16, 2014

MINUTES

**Present:**

Mayor Gary Goobie  
Deputy Mayor Joy  
Councillor Kimberly Ghaney  
Councillor Rosena Norman  
Councillor Roger Myette  
Councillor George Penney  
Councillor Sadie King

**Staff Present:**

Gary Corbett, CAO  
Christa Turnbull, Admin. Assistant  
Steve Martin, Director of Rec & Comm. Events  
Marie Searle, Manager of Payroll & Finance

1. **ADOPTION OF AGENDA**

**14-16-296**

King/Norman

Adoption of meeting agenda of December 16, 2014

**Motion Carried**

2. **ADOPTION OF MINUTES**

Adoption of minutes of meeting November 18, 2014

3. **BUSINESS ARISING**

N/A

4. **CORRESPONDANCE**

N/A

5. **RECOMMENDATION OF PLANNING & LAND USE COMMITTEE**

5.1

**14-16-297**

Joy/Myette

**2014-2024 Holyrood Municipal Plan**

As there were no written submissions for the revised Public Hearing set for December 3, 2014, **BE IT RESOLVED** to approve the 2014-2024 Holyrood Municipal Plan as adopted.

**Motion Carried**

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5.2

**14-16-298**

Norman/Ghaney

**Location:** 79-81 Holyrood Access Road

**Proposal:** Residential

**Zoning:** RLD 2

**BE IT RESOLVED** that the Town of Holyrood approve the above residential application subject to the Town of Holyrood Development Regulations, Before permit may be issued, Holyrood Municipal Plan 2014-24 must be registered and gazetted.

**Motion Carried**

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**5.3**

**14-16-299**

**Ghaney/Norman**

**Location:** 154-160 Holyrood Access Road

**Proposal:** Office Building/Training Center

**Zoning:** Industrial General

**BE IT RESOLVED** that the Town of Holyrood approve the above application for an Office Building/Training Center subject to the Town of Holyrood Development Regulations. This application has been advertised in accordance with Regulation 10 and 32 of the Town of Holyrood Development Regulations 2014-2024. No comments were received by the deadline date. Before permit may be issued, Holyrood Municipal Plan 2014-24 must be registered and gazetted.

**Motion Carried**

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**5.4**

**14-16-300**

**Myette/Norman**

**Location:** 27 North Side Road

**Proposal:** Municipal Recommendation- Crown Land (66x100)

**Zoning:** RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above Municipal Recommendation Form for Crown Land application, for Residential Use, subject to the Town of Holyrood Development Regulations.

**Motion Carried**

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**5.5**

**14-16-301**

**Joy/Myette**

**Applicant/**

**File Number:** Black Ridge Construction Ltd (71110203)

Darrin Sheppard (7117476)

Buckle's Contracting (7117922)

Vincent Beeso Ltd. (7116360)

**Proposal:** Quarry Renewal

**BE IT RESOLVED** that the Town of Holyrood approve the above Quarry for Renewal's, subject to the Town of Holyrood Development Regulations.

**Motion Carried**

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**5.6**

**14-16-302**

**Ghaney/King**

**2014-2017 Multi Year Capital Works**

**BE IT RESOLVED** to authorize the Mayor and CAO to enter into the 2014-2017 Multi Year Capital Works Program on behalf of Council.

**Motion Carried**

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**6. RECOMMENDATION OF INFRASTRUCTURE & PUBLIC WORK**

The new pumphouse for Well 1 & 3 on the Holyrood Access Road has been approved to go to tender in May 2015, with completion scheduled for the end of July.

**7. RECOMMENDATION OF CORPORATE SERVICES**

**a. Account Information**

**14-16-303**

**Norman/Ghaney**

**BE IT RESOLVED** that accounts as tabled in the amount of \$327,633.16 (cheque #31010-31131) be approved for payment from the General Account.

**Motion Carried**

**b. Borrowing- 2014-2017 MYCW**

**14-16-304**

**Joy/Myette**

**BE IT RESOLVED** to approve to borrow \$215,555 from the Royal Bank of Canada with a 10 year amortization, with an interest rate of 3.12 % for an annual payment of \$24,000; this will be the town's portion of the Multi Year Capital Works 2014-17 projects.

**Motion Carried**

**c. Budget 2015**

**14-16-305**

**Ghaney/Norman**

**BE IT RESOLVED** that the Town of Holyrood, in accordance with the Municipalities Act 1999 Section 75-79 adopt the attached Schedule of Taxes, Rates and Fees to take effect January 01, 2015

**Motion Carried**

**14-16-306**

**Ghaney/Penney**

**BE IT RESOLVED** that the Town of Holyrood, in accordance with the Municipalities Act Section 75-79 adopt the 2015 Budget with operating revenues and expenditures totaling \$3,009,215.36

**Motion Carried**

Deputy Mayor Joy- I believe this budget continues to provide for improved service to our residents with planning for new opportunities and economic growth.

Maintaining existing mil rate levels and service fees shows good financial management while keeping a very low debt ratio at 8.4 %. This speaks well.

A few items that I particularly like.

- Includes for increased funding to our seniors group for operating programs and travel to events.
- Increased amounts for seniors discounts receiving the Guaranteed Income Supplement. We have to work toward discounts for low income families.
- Funding our fire equipment.-This is a priority issue as we continue to look at fire protection for residents. Volunteer fire men have provided fire protection in our town for a very long time and they are to be applauded for their service. They are a committed group who have given freely of their time and in turn have saved us a boodle of money for fire protection. We are now at a different point in time. Unfortunately due to a lower # of volunteers and present members work schedules we find ourselves particularly in day time with not been able to have adequate #'s to respond to fires. This is very concerning. The only answer to fire protection is a regional arrangement and towns in C.B.C. should agree to start work on this which would secure fire protection for the long term.
- Use of our gas tax for improvements of local roads and paving of gravel roads . This will result in cost savings of class A material, equipment and manpower and will improve service to residents.
- Cost sharing for capital projects such as north arm water line, gravel roads. MYCW. 2.2 million.
- New equipment for public works such as the recently purchased 3/4 ton truck for sanding and plowing our roads. Also purchase of suitable equipment for brush clearing with plans for ditching, replacing culverts,etc.
- Provision for safety related items such as speed bumps to reduce speeding,improvements to walking trails and replacing sections of boardwalk.
- Provision for purchase of park benches , tables, etc. in recognition of residents or families who have contributed to our town.
- Continued funding of community groups that support our residents > sea cadets, Healthy lifestyle, ground search and rescue,etc.
- Amounts for equipment in conjunction with our new emergency preparedness plan.
- We have made marked improvements in recreation in last few years and this year we will complete the playground on ridge road - north

arm. Also design of C.B.C. Regional Healthy Lifestyle & Leisure Center Facility.

- Focus on maintaining a clean town and addressing properties that are not been maintained at a reasonable level.

So these are some of the positives in this year's budget. There are a # of others

I would like to thank Gary and staff for all the work in preparing this budget. They have done an excellent job in providing good detail of expenditures and revenue.

Councillor Penney- 5 or 6 years ago we hired a consultant to advise council where to go in the future (Strategic Plan). We have hired CAO, Recreation, ED, Public Works Director, OHI Director, appointed Marie as Director of Finance, and Christa as EA. The revenue in this town has almost doubled. We as council are seeing the results. We have an excellent management team, with great vision. We as council sat in on many meetings during the budget, but the vision came from the people who work in the office. Thanks to all our staff and we are fortunate to have them. Makes our job as councillor much easier. The community of Holyrood is well on it's way in preparing for the future, and we are a community on the move.

Mayor Goobie- Councillor Penney hit the nail on the head. Several years ago we had a lot of demands on budget, and struggled to get a balanced budget. We brought in the best consultant, John Walsh, and spent two days developing the strategic plan. We have been following that plan ever since. In order to get things structured and organized, we needed the right people hired to do this. We are finally realizing how everything is coming together, and we have control of our destiny. Last year we had to increase taxes to operate in an efficient manner. The whole winter last year, I only received one comment on our snow clearing. Public Works have come a long ways in improvements in snow clearing, water, etc. Things are going the way we want them to go. I commend staff and council in preparing this budget. This budget is very visionary.

Ghaney- incredible work done by staff and council. Very solid budget and I am happy with it.

## **8. NEW BUSINESS**

**Deputy Mayor Joy-** a few weeks ago I attended tree lighting at Bowring Park. We have a beautiful park at Holy Cross Park that compares to Bowring Park. We should take into consideration of this location for our tree lighting next year.

Another year has gone, and I want to say it was a pleasure to work with all during the year. Look forward to the New Year, and wish everyone a Merry Christmas.

**Councillor King-** I would like to commend Marjorie and Council for securing funds for the Library. Spectacular work happening there. Great to see the improvements. Expected to be completed the end of February.

**Councillor Ghaney-** I would like to wish everyone a Merry Christmas. It's been a good year. I have learned a lot from everyone. Look forward to the New Year.

**Councillor Myette-** I would like to congratulate everyone on the budget. Thank you town staff and councillors for supporting me as a councilor over the past year. Look forward to 2015 and to see what Steve has in store in recreation. Wish all residents a Merry Christmas and a Happy New Year.

**Councillor Norman**

Merry Christmas to everyone. I would like to congratulate Councillor Penney, Councillor King, Deputy Mayor Joy, Mayor Goobie for their years of services. And to CAO for winning the Biggest Loser.

**Councillor Penney**

Congratulate everyone. Merry Christmas and a Happy New Year. There are still challenges in fire services, and we need to work towards a regional approach. In the new year, if we have to hire a full time fireman, we need to do it.

Ghaney- Can we have a focused session to try and get other towns on board?

**Mayor Goobie-** I make a commitment that I will do my best to meet with other mayors to discuss fire services.

Wish you all the best during holiday season. And I look forward to working with you in the New Year.

**CAO-** Wishing everyone a Merry Christmas and a Happy New Year.

**9. DATE OF NEXT MEETING**

January 6, 2015

**10. ADJOURNMENT**

**14-16-307**

**Ghaney/Norman**

**BE IT RESOLVED** that this meeting now adjourn.

**Motion Carried**

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**Mayor**

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**Clerk**

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**Date**

Prepared December 16, 2014 /ct