

**Regular Meeting Minutes #6  
May 6, 2014**

***Members Present:***

**Mayor Gary Goobie  
Deputy Mayor Jim Joy  
Councillor Kimberly Ghaney  
Councillor Sadie King  
Councillor Roger Myette  
Councillor Rosena Norman**

***Staff Present***

**Gary Corbett, CAO  
Christa Turnbull, Admin Assistant**

***Members Absent:***

**Councillor George Penney**

**1. ADOPTION OF AGENDA**

**14-06-164**

**Ghaney/Myette**

Add Camp Ahoy to recreation

Adoption of meeting agenda of May 6, 2014

**Motion Carried**

**2. ADOPTION OF MINUTES**

Adoption of minutes of meeting April 15, 2014 as presented.

**3. BUSINESS ARISING**

**4. DELEGATION, PROCLAMATION, PRESENTATION**

**5. CORRESPONDANCE**

n/a

**6. RECOMMENDATION OF PLANNING & LAND USE COMMITTEE**

**6.1**

**14-06-165**

**Myette/Joy**

**Location:** 12 Harbourview Drive

**Proposal:** Home Based Business

**Zoning:** RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above Home Based Business (office providing service in drywall, trim, siding and deck installation) discretionary use application, subject to the Town of Holyrood Development Regulations. This application has been advertised in accordance with Regulation 32 and 90 of the Town of Holyrood Development Regulations, 2000. No comments on the application were received.

**Motion Carried**

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**6.2**

**14-06-166**

**Ghaney/Myette**

**Location:** 37 Duffs Road

**Proposal:** Taxi Service (1 taxi car)

**Zoning:** Rural

**BE IT RESOLVED** that the Town of Holyrood approve the above discretionary use application (Taxi Service- 1 taxi car) subject to the Town of Holyrood Development Regulations. This application has been advertised in accordance with Regulation 32 and 90 of the Town of Holyrood Development Regulations, 2000. One response was received and a briefing was held on April 14, 2014.

Joy- I believe we should have taxi regulations in place before moving this application. We should develop regulations before we approve this so it is done in the right manner.

King- Could be 5 or 6 months before we get the regulations done.

Ghaney- I don't think it would be appropriate to deny this application due to the fact it would take too long to develop regulations.

Goobie- not appropriate to change/develop the rules midstream.

In Favor- King, Ghaney, Goobie, Myette, Norman

Opposed- Joy, Norman

**Motion Carried**

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**6.3**

**14-06-167**

**Norman/King**

**Location:** Lot 3, Healey's Cove Road

**Proposal:** Request for Extension on Approval

**Zoning:** RMD

**BE IT RESOLVED** that the Town of Holyrood approve the request for an extension on the above development application for Lot 3, not exceeding beyond November 6, 2014, as per Section (21) of the Town of Holyrood Development Regulations.

**Motion Carried**

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**6.4**

**14-06-168**

**Ghaney/Myette**

**Location:** 13 Harbour View Drive

**Proposal:** Residential

**Zoning:** RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above residential application subject to the Town of Holyrood Development Regulations.  
**Motion Carried**

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**6.5**

**14-06-169**

**Joy/King**

**Location:** 7 (Lot 26) Mountain View Drive

**Proposal:** Residential

**Zoning:** RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above residential application subject to the Town of Holyrood Development Regulations.

**Motion Carried**

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**6.6**

**14-06-170**

**King/Norman**

**Location:** Marina Drive, Marina Shores Extension

**Proposal:** Municipal Recommendation

**Zoning:**

**BE IT RESOLVED** that the Town of Holyrood approve the above municipal recommendation form, subject to the Town of Holyrood Development Regulations. Previously approved on May 1, 2012, the developer requires, at the request of the crown to refile the application to include the changes that they have agreed to make in moving the trailway.

**Motion Carried**

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**6.7**

**14-06-171**

**Ghaney/Norman**

**Location:** Salmonier Line

**Proposal:** Municipal Recommendation Application

**Zoning:** RMD

**BE IT RESOLVED** that the Town of Holyrood approve the above municipal recommendation form, (land dimension 40 m x 69.81m) subject to the Town of Holyrood Development Regulations.

**Motion Carried**

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**7. RECOMMENDATION OF INFRASTRUCTURE & PUBLIC WORK**

**• Multi- Year Capital Works**

**14-06-172**

**Joy/Myette**

**BE IT RESOLVED** that the Town of Holyrood approve \$1,040,000 million from the Multi Year Capital Works funding to connect water main on in the vicinity of Ellen's Lane on the Conception Bay Highway in the North Arm area through to Woodfords Station Road intersection.

We will continue to discuss allotments of funding for other water, roads and recreation improvements.

**Motion Carried**

- **Gas Tax Update**

At the MNL Symposium in Gander, it was noted that discussions between the provincial and federal government on Gas Tax were going well and there should be an agreement in the next while. Great news for municipalities. Discussion on Canada Building Fund continues.

- **Wastewater Requirements**

There will be a circular going out to municipalities on wastewater requirements. Joint committee of Municipal Affairs and MNL are both working on this. Town has engaged engineers to complete a review of the town's current wastewater systems.

**8. RECOMMENDATION OF RECREATION AND COMMUNITY EVENTS COMMITTEE**

- **Regional Recreation Master Plan**

Public meeting held on April 28 at the Star of the Sea. Presentation done by Tract Consulting. Waiting to hear back from communities with final feedback before the final plan is back for approval.

- **ATV By Pass Project**

Recently our Mayor and CAO attended the CBS presentation on the ATV By Pass project from Paradise to Holyrood. Launch of the plan that Tract has completed. CBS has been working to develop the trailway into a pedestrian/bicycle/non motorized path. There has been a lot of concern in having pedestrians and motorized vehicles. ATV extends to the Holyrood boundary. Staging area in Indian Pond. They can access the trail and travel along the trailway to Holyrood from this point. Mapping has been developed. Its 25 plus km. It heightens the opportunity for the town. CBS will come back to all the towns with an MOU which will be debated by council and determine next steps.

Mayor- I don't want anyone to be left under the impression that we will be making our railway a pedistrain/bicycle trail. It will stay as a dual use until such time an alternate plan for atv's is in place.

- **Camp A'Hoy**

Registration May 29 from 6-8 pm at the town office.. Well attended last year. Huge success. Lots of outings and kids love it.

- **CBC Summer Soccer Summer Registration**

May 29 from 6-8 pm at the town office.

**9. RECOMMENDATION OF ENVIRONMENT AND CONSERVATION COMMITTEE**

- **Waste Management Tender**

Two companies have bid on it. We have received the results of the tender for waste collection. The contract went to the Eastern Regional Service Board meeting on April 30 for consideration. We have not been apprised of the award.

- **Northeast Avalon ACAP Wetland Surveys in Holyrood**

During the summer of 2013, the Northeast Avalon CAP visited wetlands within Holyrood as part of a Wetland Survey project. Conservation Corps Newfoundland and Labrador Green Team conducted the surveys. The complete report with all of the wetlands surveyed during the project is available on [www.naacap.ca](http://www.naacap.ca).

**10. RECOMMENDATION OF CORPORATE SERVICES**

- **Economic Development Funding 2014**

A total of \$144,031.00 has been approved from outside sources for funding since January 1 for the various projects:

Seniors Community Fund	\$ 3,800
Wellness Grant	\$ 500
New Horizons	\$21,622
Holy Cross Wellness	\$ 1,000
Mini Movers	\$ 9,600
Recreation NL	\$ 2,500
Recreation Students	\$ 7,350
Students (Town)	\$ 7,350
Canadian Heritage	\$ 7,100
Regional Games	\$10,000
Day in the Bay	\$57,890
TWS Student	\$ 9,000

Our ED Officer, Marjorie Gibbons has been doing a great job in scouting out various funding opportunities. I am very pleased with the work she is doing. She spends countless hours putting together proposals, meeting with key players and she is to be commended.

Deputy Mayor Joy- this certainly shows that our ED officer is doing well. I like that it addresses a broad range, from seniors to regional games. Very positive.

The Economic Development Committee has developed a draft terms of reference for council's consideration. We will be emailing everyone a copy and we would like to discuss them at the next opportunity of council.

- **Accounts Payable Cheque Register**

**14-06-173**

**Ghanev/King**

**BE IT RESOLVED** that accounts as tabled in the amount of \$137,775.67 (cheque numbers 029779-029856) be approved for payment from the General Account. Online banking in the amount of \$21,915.77.

**Motion Carried**

- **Transfer**

**14-06-174**

**Joy/Norman**

**BE IT RESOLVED** to transfer \$700,000 from the General Account to GIC.

**Motion Carried**

- **BANKBOOK BALANCE-** \$ 833,379.09

**11. RECOMMENDATION OF HERITAGE**

n/a

**12. RECOMMENDATION OF PUBLIC SAFETY**

- **Emergency Preparedness Week and Plan Update**

May 4-10 is Emergency Preparedness Week. Public safety is a priority for the Town of Holyrood. As we are in the midst of our Emergency Preparedness Plan, we are recognizing the need to know and identify risks, identify partnerships, ensure we have a plan in place and validate these plans through emergency exercises to be better prepared to face emergency situations. I would encourage all residents to prepare for situations that may arise and assemble a 72-hour emergency kit for their homes.

- **Ground Search and Rescue**

A presentation was given to council by Central Avalon Ground Search and Rescue recently on the role they play in our communities. The Town of Holyrood gives financial and other support to this group. They play an important role in working with the RCMP in ground searches and other programs.

- **911**

Basic service should be ready to meet the deadline of December 31, 2014. There will be other phases to follow. I attended a presentation that was given on this by municipal affairs at the symposium in Gander.

- **Emergency Preparedness & Disaster Management Conference**

I attend this conference in Gander- very informative. It addressed key areas in planning for emergency situations. It was a great timing for this conference as we plan to update our own plan for the town. Various

presenters spoke on the areas of importance to concentrate on communications, using other emergency resources, areas of responsibility, partnerships, etc. I will discuss this at our next emergency preparedness plan meeting to ensure key areas will be included with our plan. The presentation will be available for viewing on the MNL website.

- **Speeding and Road Safety**

The town has committed moneys in our 2014 budget for the purchase of speed signage. I spoke to a company in Gander who is willing to come and display their product. We have already purchased speed bumps which will be placed at various locations on municipal roads. We are arranging a meeting with the RCMP to address the issue of speed. We are committed to purchasing a brush cutting attachment so we can clear brush from our roads to provide safer view distances.

- **Holy Cross Park**

Upgrades continue at Holy Cross Park due to funding arrangements with ACOA, IBRD and the Town. New decorative fencing has been installed around the dam areas of the pool. New wheelchair accessible entrance and the extended boardwalk will be complete prior to opening this season. Will also be working on the replacement of a section of the cribbing along the pool area. Great job to the public works staff.

- **Boardwalk**

The boardwalk area along the main beach is a very popular and highly used area for residents and tourists. Work will soon start on continuing to replace sections of the boardwalk to improve safety for users. We have budgeted \$20,000 for the boardwalk this summer.

- **Trails**

We continue to work on funding proposals for the upgrade of George Cove Mountain trail and Murray's Peak trail.

- **Fire Protection**

We continue to engage in discussion with adjacent towns on using combined resources to strengthen our fire protection. The next regional meeting is tomorrow night in Avondale.

### 13. **NEW BUSINESS**

#### **Deputy Mayor Joy**

Fiscal Framework- I am tabeling the discussion paper on the Fiscal Framework proposal. It's a working discussion. The proposal, in conjunction with MNL, is to submit this at the convention in Corner Brook this fall. Minister Kent and Churance Rogers presented it at the Municipal Synposium. The MNL Convention will be held the first week in October. I would encourage councillors to attend. There is a lot of valuable information.

New repairs to floating docks. There is a strong commitment to the Marina. We need to acknowledge the contribution from HMPC board.

New municipal handbook available for all councillors. Councillor King will distributed.

CAO- As part of the OHI file, we are trying to secure funding for another dock to assist with the experiential learning with Coastal Connections and Oceans Learning Partnership. The newest and most modern underwater vehicle is set to be tested in our waters. We are looking to assist with the delivery of this. We want a test bed second to none. One of the partnerships we developed when we were in Ireland will assist with the development of a test bed.

CAO- Next meeting of the North East Avalon Regional Plan is in June. Council to go through terms of reference in the future.

We are coming out with a newsletter highlighting the OHI project.

### **King**

Municipal Awareness Day is this week. Some boards on the boardwalk towards the diner needs to be repaired. Need to decide on Clean up date. It will be June 9, 2014. Sadie will check with Hydro to ensure this date works.

CAO- We need to identify a marketing strategy for our clean up day.

I attended symposium in Gander. Lots of great discussions, etc. MMSB did a pilot project in St. Johns where they collected garbage and took them back to depot to sort to see how much reduction they could do.

### **Ghaney**

Nothing to report

### **Myette**

Call from guy from HMPC to help with the travel lift. We took one of the docks out with the travel lift. They had 3 floating docks already taken out and had lots of volunteers to help. The HMPC group is very pro active and looking for ways to make things better.

### **Norman**

Yesterday I participated in the Shave for the Brave at Holy Cross Elementary. Over \$9,000 was rased.

### **Goobie**



I'm pleased to advised council that our unioized staff have reached a new 3 year contract. I'm pleased with how the process unfolded and a fair and equaitable agreement was reached.

I'm pleased to advised that we have Natacha Fudem hired as Executive Director in the OHI position.

The Town of Holyrood continues its quest to excel in providing a diversified blue economy that will guide growth and development of the Town. The Oceans Holyrood Initiative is fueling this exciting new path as Holyrood becomes a leader in the oceans related sector.

We are proud to announce we have increased our crew!

### **Natacha Fudem**

After working for over 20 years in the hospitality industry, business and economic development developing award winning partnerships, initiatives and strategies in Montreal, Bahamas, St. Lucia, Vancouver and Edmonton, Natacha will be joining the Town of Holyrood team, as Executive Director of Ocean Holyrood Initiative.

Most recently, Natacha was managing the international business and tourism development portfolio for the City of Edmonton and increasing the product, capacity and competitiveness of Edmonton. She has travelled to over 42 countries while learning about the great diversity of people, business practices, cultures, languages and food.

She is eager to work with all members of the Holyrood crew including Mayor Goobie, members of Holyrood Town Council, staff, and the entire OHI Board promoting the Holyrood brand and growing further the Ocean Holyrood Initiative. Natacha is most looking forward to being surrounded by people that share her passion – The Ocean.

CAO- Getting a lot of questions on the rubber plant. In final phase of environmental assessment. Which is the removal of bunker sea. Waiting for weather to clear and dry before the removable the bunker sea. Once that is removed, and the Department of Environment has signed off that its cleaned up, a fence will go up, a negotied deal will be finalized, and then the building will be removed. The ED committee will start to bring some things forward for council input on the future of the site area. There will be lots of oportunites.

**14. DATE OF NEXT MEETING**

June 3, 2014 at 5:30 pm.

**15. ADJOURNMENT**

**14-06-175**

**Ghaney/Norman**

**Motion Carried**

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**Mayor**

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**Clerk**

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**Date**

Prepared May 6 , 2014 /ct