

**Regular Meeting #14
October 30, 2013**

Members Present:

**Mayor Gary Goobie
Deputy Mayor Jim Joy
Councillor Sadie King
Councillor Roger Myette
Councillor Kimberly Ghaney
Councillor George Penney
Councillor Rosena Norman**

Staff Present

**Gary Corbett, CAO
Christa Turnbull, Admin Assistant**

1. ADOPTION OF AGENDA AND MINUTES

1.1 Adoption of meeting agenda of October 30, 2013

13-14-164

King/Norman

Motion Carried

1.2 Adoption of minutes of meeting of October 8, 2013

Adopted as presented.

2 BUSINESS ARISING

Joy- 17.3- Myself and Steve took a walk in Holy Cross Park. This park has so much potential. It is looking great. There will be a memorial for Bert Keough who initiated this project, one of many.

3 DELEGATION, PROCLAMATION, PRESENTATION

4 CORRESPONDANCE

4.1 Cabot Community Business Development Corporation AGM- *Economic Development Officer to attend along with a councilor.*

4.2 Newfoundland Power- *tabled*

5 RECOMMENDATION OF PLANNING & LAND USE COMMITTEE

5.1 DEVELOPMENT APPLICATIONS

Application: 05-16-13
Location: 22 Marine Drive
Proposal: Single Family Dwelling
Zoning: RMD

Application: 05-18-13
Location: 101 A Conception Bay Highway
Proposal: Single Family Dwelling
Zoning: RMD

Application: 05-20-13
Location: 5 Mountain View Drive
Proposal: Single Family Dwelling
Zoning: RMD

13-14-165

Norman/Myette

BE IT RESOLVED that the Town of Holyrood approves the above applications (05-16-13; 05-17-13; 05-18-13; 05-20-13) dated October 30, 2013, subject the Town of Holyrood Development Regulations.

Motion Carried

Application: 05-19-13
Location: Town of Paradise
Proposal: Proposed Amendment
Zoning: Residential Subdivision Area to Rural Residential

13-14-166

King/Norman

BE IT RESOLVED that the Town of Holyrood approve application 05-19-13 dated October 30, 2013, subject to the following conditions:

- a) In accordance with the requirements of the *St. Johns Regional Plan Amendment No 14, 2013*

Motion Carried

Application: 05-17-13
Location: 115-117 North Side Road
Proposal: Single Family Dwelling
Zoning: RMD

13-14-167

Ghaney/Myette

BE IT RESOLVED that the Town of Holyrood not approve application 05-17-13 as it does not meet the town's minimum requirements of lot size for well and septic in the Holyrood Development Regulations.

Motion Carried

Application: 05-21-13
Location: Big Triangle Pond

Proposal: Proposed Undertaking for Mineral Exploration Access Road
Zoning: Watershed

13-14-168

Myette/Norman

BE IT RESOLVED that the Town of Holyrood advise the Department of Environment and Conservation that the proposed undertaking for Big Triangle Pond Mineral Exploration access road proponent is required to complete an application for road development to the Town. Mineral Workings is a discretionary use in a Watershed land use and the proponent must apply to the Town for permission for this type of undertaking.

Motion Carried

5.2 DISCRETIONARY USES

13-14-169

Norman/Ghaney

BE IT RESOLVED that the Town of Holyrood proceed in revising the process in which the town deals with discretionary use applications to put a system in place that the public are informed through various forms.

Motion Carried

13-14-170

Joy/Ghaney

BE IT RESOLVED that the for discretionary use applications, the Town of Holyrood give the public the opportunity to provide commentary at a briefing and also continue to advertisement as past practice.

Motion Carried

6 RECOMMENDATION OF INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE

6.1 Authorization for Change Orders

Comerfords Lift Station

13-14-171

Penney/Norman

BE IT RESOLVED that the following change order be approved for Comerfords Lift Stion:

Change order #001 in the amount of \$881.40 including HST for the supply and Install 6m of 450 mm HDPE culvert

Motion Carried

13-14-172

Norman/Myette

BE IT RESOLVED that the following change order be approved for Comerfords Lift Station:

Changer order #004 in the amount of \$4,174.53 including HST for the increase of approved value of allowance item "Contribution in Aid (Hydro) per Newfoundland Power.

Motion Carried

- 6.2 Kennedy's Lane Extension Paving completed
- 6.3 Bennett's Brook has been completed
- 6.4 Ridge Road paving has been completed
- 6.5 At a request of previous council, we have determine cost estimate for combined curb and sidewalk from Marina Shores to the intersection of Holyrood Access Road and CBH- cost is \$355.00/meter. This section is 1800 meters long. \$639,000. It takes into consideration a number of assumptions which would have to be pre-determined before final estimate could be established.

7 RECOMMENDATION OF ECOMONIC DEVELOPMENT & TOURISM COMMITTEE

- 7.1 **Extension to Holy Cross Park**
An extra \$16,000 approved for a concrete wall and to make one of the children's pool wheelchair accessible.
- 7.2 **Community Garden**
Town of Holyrood, through the Community Development Fund of Eastern Health, approved for \$7,500 to develop a Community Garden

8 RECOMMENDATION OF RECREATION AND COMMUNITY EVENTS COMMITTEE

- 8.1 **Squid Fest 25 Final Report**
13-14-173
Ghaney/Norman
BE IT RESOLVED that the final report of Squid Fest 25 be adopted as presented.
Motion Carried

9 RECOMMENDATION OF PUBLIC SAFETY COMMITTEE
No Report

10 RECOMMENDATION OF ENVIRONMENT COMMITTEE

- 10.1 **Waste Management Contract**
13-147-174
Penney/King
BE IT RESOLVED that the Town of Holyrood approve a 1 year extension (at the same cost per home) of our current Waste Management contract with Ridge G&P.

Motion Carried

10.2 Garbage Bag Limit per household

13-14-175

Norman/King

BE IT RESOLVED that the Town of Holyrood approve in a one year extension of the contract, lowering the garbage bag maximum limit from 7 to 5 bags per household, per week.

Motion Carried

10.3 HST cost recovery from tipping fees

13-14-176

Penney/Myette

BE IT RESOLVED that the Town of Holyrood in cooperation with other Conception Bay Center towns, develop a plan to recover hst from tipping fees for the past 2 years.

Motion Carried

11 RECOMMENDATION OF HERITAGE COMMITTEE

No report

12 RECOMMENDATION OF FINANCIAL COMMITTEE

12.1 ACCOUNTS PAYABLE CHEQUE REGISTER

13-14-177

Norman/Penney

BE IT RESOLVED that accounts as tabled in the amount of \$102,912.29, cheque numbers # 028957 to 029018 be approved for payment from the General Account.

Motion Carried

12.2 DIRECT PAYMENTS

13-14-178

Norman/Joy

BE IT RESOLVED that online banking payments in the amount of \$6,225.29 be approved for payment from the General Account.

Motion Carried

12.3 BANKBOOK BALANCE- \$-119,274.87

12.5 CAPITAL INVOICES

n/a

12.6 DONATIONS

13-14-179

King/Norman

BE IT RESOLVED to donate \$100 to the MNL Annual Convention Eastern Night taking place on November 6, 2013.

Motion Carried

12.7 TRANSFER

13-14-180

King/Joy

BE IT RESOLVED to transfer \$200,000 from ROYMOR account to General Account.

Motion Carried

12.8 OTHER

First tenant has taken office in the new building- the Office of Senator Fabian Manning, Senator for Newfoundland & Labrador.

Second tenant, Coastal Connections and the Oceans Learning Classroom, takes office on November 1, 2013.

13 RECOMMENDATION OF HOLYROOD MARINA PARK CORPORATION COMMITTEE

No report

14 RECOMMENDATION OF OCEANS HOLYROOD INITIATIVE COMMITTEE

No report

15 BUILDING PERMITS

13-14-181

Norman/King

BE IT RESOLVED that the Town of Holyrood approve the permits below in accordance with the Holyrood Development Regulations:

Oct 1 2013 – General Repairs

Oct 9 2013 – Occupancy Permit

Oct 11 2013 – Shed

Oct 15 2013 – Pre-Site

Oct 16 2013 – General Repairs

Oct 16 2013 – Occupancy Permit

Oct 18 2013 – General Repairs

Oct 23 2013 – Re-Issue Pre-site

Oct 25 2013 - Shed

Motion Carried

16 BUILDING PERMITS

13-14-182

Ghaney/Norman

BE IT RESOLVED that the Town of Holyrood approve the New Residential permits below in accordance with the Holyrood Development Regulations:

Oct 17 2013 – New Residence- \$250,000.00

Oct 22 2013 – New Residence- \$180,000.00

Motion Carried

17 NEW BUSINESS

Councillor Myette

Who is representing us at the MNL Convention?
CAO, Mayor, Deputy Mayor, Christa, George, Sadie, Kim.

Deputy Mayor Joy

Had a look at the CBS By Pass Road. Looks like it is ready to go- but I have been asked if there is any information in relation to the scheduled opening? I've talked to companies in relation to Skateboard Park and I think we need to discuss in relation to budgetary items.
CAO- Council hopes to have it up and operation by this coming spring.

18 DATE OF NEXT MEETING

18.1 November 20, 2013 at 5:30 pm

19 ADJOURNMENT

13-14-183

Ghaney/King

Motion Carried