

**Regular Meeting Minutes #2
February 5, 2014**

Members Present:

**Mayor Gary Goobie
Deputy Mayor Jim Joy
Councillor Sadie King
Councillor Roger Myette
Councillor George Penney
Councillor Rosena Norman
Councillor Kimberly Ghaney**

Staff Present

**Gary Corbett, CAO
Christa Turnbull, Admin Assistant**

1. ADOPTION OF AGENDA AND MINUTES

1.1 Adoption of meeting agenda of February 5, 2014

14-02-110

Myette/King

Carried

1.2 Adoption of minutes of meeting of January 15, 2014

Adopted as presented.

2 BUSINESS ARISING

3 DELEGATION, PROCLAMATION, PRESENTATION

4 CORRESPONDANCE

5 RECOMMENDATION OF PLANNING & LAND USE COMMITTEE

5.1

14-02-111

Penney/Myette

Location: 121-123 Salmonier Line

Proposal: Municipal Recommendation

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above Crown Land Municipal Recommendation application (40m x 69.81m) subject to the Town of Holyrood Development Regulations.

Carried

5.2

14-02-112

Penney/

Location: 78-80 Kennedy's Lane Extension

Proposal: Municipal Recommendation

Zoning: RMD

Town of Holyrood

P. O. Box 100 Holyrood, NL, Canada A0A 2R0. Tel: 709.229.7252 Fax: 709.229.7269

Holyrood.ca

BE IT RESOLVED that the Town of Holyrood approve the above Crown Land Municipal Recommendation application (56.658 x 70.908 m) subject to the Town of Holyrood Development Regulations
Carried

5.3

14-02-113

Penney/Ghaney

Location: Holyrood Place connection to Butlers Road

Proposal: Municipal Recommendation

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above Crown Land Municipal Recommendation application (137.9 x 110) subject to the Town of Holyrood Development Regulations

Carried

5.4

14-02-114

Penney/Norman

Location: Old Western Lease off Holyrood Access Road

Proposal: Quarry Referral

Zoning:

BE IT RESOLVED that the Town of Holyrood approve the above Quarry application (Permit # 128186) subject to the Town of Holyrood Development Regulations.

Carried

5.5

14-02-115

Penney/King

Location: 382 Conception Bay Highway

Proposal: Physiotherapy Clinic

Zoning: CG

BE IT RESOLVED that the Town of Holyrood approve the above business application, located in the basement of 382 Conception Bay Highway, subject to the Town of Holyrood Development Regulations.

Carried

5.6

14-02-116

Penney/Norman

BE IT RESOLVED that the Town of Holyrood approve the Station Diner for a Newfoundland & Labrador liquor license to the side yard of the exterior. The Town has already approved a license for the interior.

Carried

5.7

Phase 6- Marina Shores (33 lots)

14-02-117

Penney/Joy

BE IT RESOLVED that the Town of Holyrood approve Marina Shores proposed residential development -Stage 6, Town of Holyrood engineers have reviewed and approved all of the submitted plans pertaining to the town's Engineering Standards.

Carried

5.8

North East Avalon Regional Planning Project

MNL have outlined a proposed structure for the oversight committee and project management lead as well as the roles of the consultant and the department for the NEAR Planning project.

The project management lead will oversee the consultation with the technical staff of the 15 communities to discuss the new process for the development of the regional plan.

14-02-118

Penney/Norman

BE IT RESOLVED that the Town of Holyrood is committed to participate in the financing of the project per the cost sections outlined by the Department of Municipal Affairs.

BE IT RESOLVED that the Town of Holyrood agrees to initiate the process in accordance with MNL proposed document.

BE IT RESOLVED that the Town of Holyrood appoint the CAO, Gary Corbett, to engage in the discussion as to the past process evaluation and proposal development for the new process.

Carried

6 RECOMMENDATION OF INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE

Chair of Infrastructure and Public Works has met with the CAO and we have reviewed a possible list of topics that could be considered under the Terms of Reference for the committee. First committee meeting scheduled for February 11, 2014 from 12:00-1:30 pm.

7 RECOMMENDATION OF ECONOMIC DEVELOPMENT & TOURISM COMMITTEE

Update to be provided at the next regular meeting of council.

8. RECOMMENDATION OF RECREATION AND COMMUNITY EVENTS COMMITTEE

8.1 Crystal Carnival Update

First event today, and will go until March 23. Roncalli students went skiing today. Opening night is Friday night, which will take place at the Chill Zone- music, skating, fireworks, hot chocolate. Starting the Meltdown Challenge on the 10th, Pink and Black party on the 15th, there will be night time sliding, Crystal Dip, night time sliding. I send out a challenge to my fellow councillors to participate in the Crystal Dip. Proceeds going to Heavenly Creatures. Operation Chilly- hope to get this started with all the snow coming. Teen skating, cross country, senior events. There is something for everyone. Thank you to Plez, Brenda and our many sponsors- which are all listed on our carnival brochure. There will be a weather hit on NTV on February 10. We are supporting Holy Cross skating trips. We have a great team of staff, councillors and volunteers on the Crystal Carnival committee.

8.2 CBC Regional Recreation & Leisure Services Master Plan

Draft 3 is being reviewed and we hope to have a meeting of the CBC communities for a planned presentation within the next 4-6 weeks.

8.3 Community Garden

Thank you to our Economic Development Officer, Marjorie Gibbons, for securing an additional \$21, 000 for the Community Garden. Now working towards a concept plan.

Late news of today, we got approval for dedicated land up and up to \$60,000 for playground area, etc.

9. RECOMMENDATION OF PUBLIC SAFETY COMMITTEE

9.1 Chair of Public Safety has meet with the CAO and we have reviewed a possible list of topics that could be considered under the Terms of Reference for the committee. First committee meeting scheduled for February 13, 2014 from 12:00- 1:30 pm.

9.2 Request for proposal

Over the next few weeks, the Town of Holyrood will be seeking proposals from qualified consultants in preparing a community based emergency management plan (EMP) consistent with the requirements set out in the Emergency Services Act, 2008 and Fire and Emergency Services Newfoundland and Labrador (FES-NL). The scope of work has been developed. Interested parties can contact the town for the Terms of Reference.

9.3 Will be meeting with Newfoundland Power next week- topic includes power restoration and energy awareness. There is a plan out in relation to municipal energy conservation. We can put forward a proposal and seek out funding.

- 10. RECOMMENDATION OF ENVIRONMENT COMMITTEE**
First committee meeting scheduled for February 13, 2014 from 12:00 -1:30 pm.
- 11. RECOMMENDATION OF HERITAGE COMMITTEE**
First committee meeting scheduled for February 11, 2014 from 2:30-4:00 pm.
- 12. CORPORATE SERVICES**
- 12.1 Donations**
14-02-119
Norman/Ghaney
BE IT RESOLVED that the Town of Holyrood approve the following donation requests:
- A. CBS Drillers \$100
 - B. Easter Seals \$100
 - C. Synergy Synchronized Skating Team \$150
- 12.2 ACCOUNTS PAYABLE CHEQUE REGISTER**
Will approve at next Regular Meeting of Council.
- 12.3 BANKBOOK BALANCE \$ 130,341.81**
- 13. RECOMMENDATION OF HOLYROOD MARINA PARK CORPORATION COMMITTEE**
- 13.1** Annual General Meeting and election of officers for HMPC will take place Sunday February 9 at 2:30 pm at the Star of the Sea.
- 13.2** Meeting with MHA Tom Hedderson has been scheduled for February 13 at 7:00 pm at TNYC.
- 14. RECOMMENDATION OF OCEANS HOLYROOD INITIATIVE COMMITTEE**
- 14.1** Memorandum of Understanding between the Marine Institute of Memorial University of Newfoundland and the Town of Holyrood- February 3, 2014.
- 14.2** Town of Holyrood launches marketing and public relations campaign.
- *Atlantic Business Magazine April edition.*
 - 5-7 page spread.
 - 37,000 copies distributed worldwide.
 - Extra 3,500 copies at three oil and gas shows.
 - It is the longest publishing regional business magazine in Atlantic Canada.
 - *Progress Magazine*
 - We have full inside back cover of upcoming edition.

- Progress is devoted to chronicling stories and revealing key insights of a new mindset and a new generation of entrepreneurs.
 - Progress magazine ancillaries and its networking events act as a powerful nexus for those who are taking the risks to build the Atlantic region.
- *St. John's Board of Trade- January 30, 2014*
Recently the Town of Holyrood had a booth set up at the St. John's Board of Trade convention at the Delta Hotel & Convention Centre. Marjorie Gibbons, Christa Turnbull, and CAO promoted the town's opportunities of residential, commercial and oceans to a large delegation. There is a lot of interest in Holyrood and many questions and answers were presented.
 - *International Conference*
In March, we take our marketing and public relations campaign to London, England (Oceanology International Conference)- over 500 booths and over 8,000 delegates. From there, we go to Galway, Ireland for a tour of Smart Bay Ireland and a presentation to the business community. Interesting statistic- there are over 700 USA companies operating in Galway.

15. DEVELOPMENT PERMITS

4 Occupancy Permits

16. NEW RESIDENTIAL PERMITS

New Residence \$280,000

New Residence \$200,000

17. NEW BUSINESS

Council will meet with MHA Tom Hedderson on Tuesday, February 11 at 7:00 pm.

Deputy Mayor Joy

In two weeks, NEAJC meetings- any issues you want brought forward, please pass along to Christa. Excellent job by everyone on the Crystal Carnival. Great to see a broaden schedule. Was over and looked at the rink- looks great. I encourage councillors, staff and everyone to attend the various events.

Councillor King

Met with Library- trying to get some programming ongoing with the school. We have to wait on a new program that's starting this month. Last fall I asked for grant for Books for Babies- and that will not be going ahead now. So we will give that donation back now.

Councillor Penney

Out to Marine Institute for the MOU. How do we get it out to the citizens of Holyrood what OHI is? It's going to be great for Holyrood- but we need to get the message to the residents.

CAO- We have a full presentation that is a ready shelf project. We had planned to set a time if anyone from the community wanted to get an understanding. Would like to have sea bed maps to show residents as well- which belongs to the Marine Institute. During the launch of our Branding, OHI was very prominent and message got out that way. We are using twitter, facebook, and other social media outlets. We are only in concept stage yet. The day in the bay will be a good opportunity as people will get to see what's going on, etc. OHI is an opportunity to diversify economic development in Holyrood. When we hire a new person, we will push our marketing and public relations campaign. We are not building a business, we are creating an industry.

Development in the town has really taken off. Our residents have to be made aware of the challenges in which council is facing with the water, waste management, etc. Budgeted money for a loan to invest in upgrades, and we are dealing with St. John's Regional water system.

Councillor Ghaney

Hoping councilor will support and encourage participation in Crystal Carnival. I am taking part in the Crystal Dip this year.

Councillor Norman

Nothing to report.

Councillor Myette

Cougratulations on kicking off the Crystal Carnival and wish much success in the next month and a half.

- 18. **DATE OF NEXT MEETING**
14-02-119
King/Penney
February 26 , 2014 at 5:30 pm
- 19. **ADJOURNMENT**