

**Regular Meeting Minutes #3
February 26, 2014**

Members Present:

**Mayor Gary Goobie
Deputy Mayor Jim Joy
Councillor Sadie King
Councillor Roger Myette
Councillor George Penney
Councillor Rosena Norman
Councillor Kimberly Ghaney**

Staff Present

**Marie Searle, Manager of Payroll & Finance
Christa Turnbull, Admin Assistant**

1. ADOPTION OF AGENDA

14-03-120

King/Norman

Adoption of meeting agenda of February 26, 2014

Motion Carried

2. ADOPTION OF MINUTES

Adoption of minutes of meeting of February 5, 2014

Adopted as presented

3. BUSINESS ARISING

Sadie- Do we have a location for our community garden.

Jim- Any progress on the EPP?

4. DELEGATION, PROCLAMATION, PRESENTATION

5. CORRESPONDANCE

6. RECOMMENDATION OF PLANNING & LAND USE COMMITTEE

6.1

14-03-121

Myette/Ghaney

Location: South Side, Holyrood

Proposal: Municipal Recommendation

Zoning: Rural

BE IT RESOLVED that the Town of Holyrood not approve the above Crown Land Municipal Recommendation application (22 acres) subject to the Town of Holyrood Development Regulations.

Motion Carried

6.2

14-03-122

Myette/Norman

Location: East of Furey's Woodpath

Town of Holyrood

P. O. Box 100 Holyrood, NL, Canada A0A 2R0. Tel: 709.229.7252 Fax: 709.229.7269

Holyrood.ca

Proposal: Municipal Recommendation

Zoning:

BE IT RESOLVED that the Town of Holyrood not approve the above Crown Land Municipal Recommendation application (unknown dimensions) subject to the Town of Holyrood Development Regulations.

Motion Carried

6.3

14-03-123

Myette/Joy

Location: 14 Cove Road

Proposal: Variance

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above variance request subject to the following conditions:

- a) Town of Holyrood shall give written notice of the proposed variance from development standards to all persons whose land is in the immediate vicinity of the land that is subject of the variance and allow a minimum period of 7 days for response.
- b) All normal conditions and requirements for building are within the Holyrood Development Regulations

Motion Carried

6.4

14-03-124

Myette/Norman

Location: 154-156 Country Path

Proposal: Residential

Zoning: RMD

BE IT RESOLVED that the Town of Holyrood approve the above residential application subject to the Town of Holyrood Development Regulations

Motion Carried

6.5

14-03-125

Myette/Ghaney

Location: Tubrett's Road

Proposal: Residential

Zoning: RMD/Rural

BE IT RESOLVED that the Town of Holyrood approve the above residential application subject to the footprint of the residential home being located in the RMD zone and subject to the Town of Holyrood Development Regulations

Motion Carried

6.6 TOWN CENTRE/BUSINESS PARK

The development team has reviewed draft three and a number of changes have been suggested for the consultant to review. The final

draft concept should be ready for council consideration within the next month.

6.7 OVERSIGHT COMMITTEE- NEAR PLAN

The CAO attended the first oversight committee meeting on Monday, February 17. The committee adopted the terms of reference and MNL is to assist with the new contract development. The team is committed to getting a new north east regional plan in place.

6.8 14-03-126

Myette/Ghaney

BE IT RESOLVED that the development permits listed below be approved as presented.

February 18 Occupancy

February 20 Occupancy

Motion Carried

6.9 14-03-127

Myette/Ghaney

BE IT RESOLVED that the next road in phase 6 of Marina Shores, and in keeping with the “Marina” theme, will be named Coral Drive.

Motion Carried

7. RECOMMENDATION OF INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE

- First meeting was held on February 11, 2014

- **14-03-128**

Joy/Ghaney

BE IT RESOLVED that the mandate of the Infrastructure and Public Works committee is to monitor and make recommendations on Holyrood's infrastructure needs and services.

Motion Carried

- Capital Works Document

- **14-03-129**

Joy/King

BE IT RESOLVED that Deputy Mayor Joy, Secretary Carol Ann Mahon and CAO Gary Corbett review the capital works document for final presentation.

Motion Carried

- Snow Clearing
 - Snow clearing staff are doing a great job. Need to look at other equipment that may be required for next winter

- Town staff completed clearing out all hydrants on two occasions this winter. Thanks to residents who assisted town staff by taking care to remove snow from hydrants close to their properties.
- Data Control System
 - Public Works Director is in consultation with other towns to determine current systems for logging of work and GIS mapping to assist us in developing and implementing our own data control system.
- Gas Tax
 - Town staff are preparing a draft gas tax plan for committee consideration.

8. RECOMMENDATION OF ECONOMIC DEVELOPMENT & TOURISM COMMITTEE

- First meeting was held on January 30, 2014

- **14-03-130**

Joy/Norman

BE IT RESOLVED that the Economic Development & Tourism Committee's mandate is to make recommendations to improve and develop new Economic Development & Tourism opportunities.

Motion Carried

- Economic Development Roadmap
 - Proposal for the Economic Development roadmap has been submitted to ACOA and IBRD – Terms of Reference have been completed – working proposal through the system
- Regional Trail Masterplan
 - Proposal for Regional Trail Masterplan has been prepared for funding partners and submitted
- Business Week
 - Preparations for business week are in planning stage – looking for ways to involve local business as well as invited guests
- Day in the Bay
 - Working on Day In the Bay with Marine Institute and OHI to get a large contingent of people here for Sept. 13, 2014
- Funding Opportunities
 - Discussions with IBRD regarding assistance with preparing a document which identifies what Holyrood has to offer a

business to set up here/ and what we can do to assist business already here.

- Continued progress in preparing proposal for funding opportunities in recreation and economic development (RNL, Eastern Heath, Community Capacity Building)

8. **RECOMMENDATION OF RECREATION AND COMMUNITY EVENTS COMMITTEE**

- First meeting was held on February 11, 2014

- **14-03-131**

Ghaney/Joy

BE IT RESOLVED that the mandate of the Recreation & Community Events committee is to provide recommendations to increase quality opportunities for sport, arts and culture, leisure and wellness activities, festivals and community events, and indoor/outdoor infrastructure for all age groups and abilities.

Motion Carried

- Infrastructure Update- Marina Shores
Developer of Marina Shores has agreed to put in a playground at developers own expense. Location to be determined. Hope to be done by end of summer.
- Recreation Coordinator
Will be advertised in soon. This coordinator will be a supervisor for Camp A'hoy and Holy Cross Park and assist with special events. This is funded through Targeted Wage Subsidy.
- Recreation Master Plan
I will represent our council. Tract will present. Invitations gone out- all towns attending
- Update on Crystal Carnival
Events are well attended. We are halfway through our carnival. Chill zone is being well used and great upkeep thanks to staff. Crystal Dip is on March 8 in which I am a participant. We have close to 40 people taking part to raise funds for Heavenly Creatures. Crystal Dinner- ticket sales are starting on March 1, 2014. Hosted by Best Kind Productions "*Lovin the Weather*" Held at the Royal Canadian Legion. Upcoming events include- Sled and Scoff, Bingo, Chilly's open mic night. Any changes or updates will be on Facebook and Crystal Carnival Website.

9. **RECOMMENDATION OF PUBLIC SAFETY COMMITTEE**

- First meeting was held on February 13, 2014.

- **14-03-132**

Joy/Norman

BE IT RESOLVED that the Public Safety committee's mandate is to report on all matters related to public safety.

Motion Carried

- Fire Department
 - Fire Department continues to seek opportunities for more people to get involved.
- Search & Rescue
 - Search and Rescue will do a presentation to council on service they provide
- Had a meeting with NL Power Management. Main topic was power restoration, Emergency Response Plan (updated). Discussion on plans from NL Power's part in relation to the substation and street lighting repairs. We are working on ways to improve repair timing.

10. RECOMMENDATION OF ENVIRONMENT AND CONSERVATION COMMITTEE

- First meeting was held on February 13, 2014.

- **14-03-133**

Norman/King

BE IT RESOLVED that the mandate of the Environment and Conservation committee is to provide recommendation to Council and the citizens of Holyrood on environmental policies, initiatives, directives and requirements in the protection, enhancement, restoration and management of the local environment and to ensure that the community is planned to provide for environmental sustainability.

Motion Carried

- Waste Management Contract
 - Recently, EWM delivered an updated waste management flyer to all mailboxes. Bag limit is decreased to 5. Current contract is good until June 2014.

- **14-03-134**

Norman/Myette

BE IT RESOLVED that the CAO arrange for a meeting of Mayors and Councils in CBC to address the Waste Management contract.

Motion Carried

- Personal Care Homes Compost Program
 - **14-03-135**
Norman/King
BE IT RESOLVED that Councillor Rosena Norman contact the Personal Care Homes to determine the level of interest in supporting compost program at their facility.
Motion Carried
- Eastern Regional Service Board (ERSB)
 ERSB invites nominations for the Bay Roberts sub region.
 Nominations close 4:00 pm on Monday, March 31.

11. RECOMMENDATION OF HERITAGE COMMITTEE

Report to be provided at the next meeting.

12. RECOMMENDATION OF CORPORATE SERVICES

- **Donations**

14-03-136

Norman/Myette

BE IT RESOLVED that the Town of Holyrood approve the following donation requests:

- i. Search & Rescue- \$500
- ii. Cloudberryes- \$300

Motion Carried

- **14-03-137**

Norman/Joy

BE IT RESOLVED that the Town of Holyrood approve to borrow \$413,060 as factored in 2014 Budget for the following *estimated* cost:

- Management System- \$10,000
- Upgrades to Municipal Building- \$20,000
- Brush Cutting Attachment- \$15,000
- Water Tank Review- \$20,000
- Sewer Treatment Plant Upgrades- \$20,000
- Salmonier Line Playground P2- \$50,000
- Business Park 3D- \$35,000
- Economic Development Road Map- \$20,000
- Public Works Vehicles- \$40,000
- Case 721 Loader- \$183,060

Motion Carried

- **ACCOUNTS PAYABLE CHEQUE REGISTER**

14-03-138

Norman/Myette

BE IT RESOLVED that accounts as tabled in the amount of \$531,638.29 (cheque numbers 029396-029563) be approved for payment from the General Account.

Motion Carried

- **BANKBOOK BALANCE-** \$ 101,724.15

13. RECOMMENDATION OF HOLYROOD MARINA PARK CORPORATION COMMITTEE

- Annual General Meeting was held at the Star of the Sea last week and existing directors were elected for another year
- HMPC are putting together a plan on how to make repairs to the existing breastworks. A meeting was held with MHA, Tom Hedderson last week.

14. NEW BUSINESS

- Congratulations are extended to Katelyn Osmond- Newfoundland & Labrador Native- Olympic Canadian Figure Skater, for getting a silver medal in team figure skating at the Sochi Olympic Winter Games.
- Congratulations to Hannah Poole who won bronze at Provincials in Corner Brook, and Alexandra Quinlan who also represented our region in the provincials and placed in the top 5. Congratulations to girls hockey team Sydney Walsh, Jessica Maloney, Olivia Hawco and Emily Hawco

Councillors Points

Deputy Mayor Joy

One of the agenda items in public safety, we would like to have some input from Age Friendly group on any areas of concern. We asked that it be put on the agenda of the next Age Friendly committee meeting.

Councillor King

Nothing to report.

Councillor Ghaney

Would like to point out and thank the staff for all the hard work on Crystal Carnival. Encourage everyone to participate.

Councillor Myette

Congratulations and thanks to town staff and carnival committee. Everyone is doing a great job. The Chill Zone is being used a lot. Would like to wish Kim good luck on the Crystal Dip

Councillor Norman

Nothing

15. DATE OF NEXT MEETING

- NOTICE OF CHANGE- Tuesday, March 25, 2014 at 5:30 pm

16. 14-03-139

**King/Norman
ADJOURNMENT
Motion Carried**

Mayor

Clerk

Date

Prepared February 26, 2014 /ct